Just for Fun

Arts and Crafts

Calligraphy: The Art of Elegant Writing - The word calligraphy is usually defined by its two Greek roots: kallos (meaning beautiful) and graphia (referring to writing). The ancient art of calligraphy has withstood the test of time and is still flourishing today.

Color For Everyone - The color wheel is the strongest tool of its kind, and this course unlocks its secrets. We explore communicating about (and with) color; the psychology of color; and how to use color effectively in your designs, home, art and clothing/fashion. This class covers the basics of color mixing and painting with acrylics/gouache.

Introduction to Drawing, Fundamentals of Visual Art - Create amazing drawings using the important fundamentals of visual art. Turn still life designs into realistic drawings, all while learning how to use the “grid method,” pictures, planes and the value system.

Introduction to Watercolors - Dive in and overcome your fear of watercolor! Students learn how to mix paints, make a wash, develop drawing skills, and use wet and dry techniques to create new textures. No prior experience is needed and all student levels are welcome in this fun and creative class.

Silk Painting Workshop - Learn the wonders of painting on silk. Paint a beautiful scarf to customize your style or get a silk pillow and create your own design for your living room. The possibilities are endless for your imagination and creativity. Now let’s get to painting!

Exercise, Health and Wellness

Hot Pack Chair Massage - Learn proper massage techniques for the back, shoulders, neck, head, arms and hands. Not only do you give a massage, but you receive one, too!

Latin Dance - Learn to salsa, rumba and cha cha. These are danced to hot Latin music with great Latin moves, some high energy and fast and others romantic and slow.

Making Better Life Choices - Discover how your thoughts and attitudes influence your life choices. Uncover what you really want and how to go after it.

Nite Club Survival - Learn to slow dance with dips, cuddles and underarm stunts; swing dance to 1950s Big Band music; and hustle to high-energy club music.

Taoist Tai Chi - Tai Chi is a gentle set of exercises developed in China centuries ago. It consists of a series of easily learned, nonstrenuous movements that improve flexibility, coordination and stress reduction. Tai Chi is a calming exercise class that is suitable for any age. Take a break from the stresses of life and enjoy an hour of relaxation.

Finance and Investing for Retirement

Charting Your Course to Retirement - This comprehensive, educational retirement planning workshop, provided in two three-hour sessions, is specifically designed for pre-retired and recently retired Baby Boomers. Participants complete a “Retirement Navigation” chart: a personalized written assessment of how prepared they are for retirement based on current age, income and goals.

Grow Your Portfolio! - Learn methods for minimizing the damaging effect of market volatility on your portfolio so you can keep more of your investment returns. Raul Elizalde, whose investing insights are published on the Motley Fool, Morningstar and Yahoo! Finance, provides his top 10 strategies for building a successful investment to achieve and preserve financial security and growth.

Retirement Planning Today - Learn the many ways to save for retirement as well as the advantages and disadvantages of each. Discover how to save money on taxes, manage investment risks and protect assets from potential long-term health-care expenses. Above all, this course shows how to assess your financial situation and develop a personalized plan to achieve your retirement goals, whether you are self-employed or an employee of a corporation or government agency.

Stop the Financial Insanity - Learn what the pros know. This authoritative, behind-the-scenes look at Wall Street shows how to build a market-proven income-generating portfolio that can minimize risk and beat growth-oriented investment strategies. This is a must attend financial survival course for every investor older than 50.

Foreign Language

Welcome! Willkommen! Bienvenido! Benvenuto! Accueil! Join us to learn to speak another language. We offer a wide variety of language classes where you can learn to converse with others. Whether you are new to the language or want to brush up on your speaking skills, our classes are great for meeting new people and learning the history of different languages. We offer different levels of classes in Spanish, French, German, Italian and Sign Language.

Music, Voice and Instrumental

Music, Movement and Vitality - This class is for anyone interested in improving balance, coordination and concentration with moderate aerobic exercise and having fun in a non-competitive class. Learn stepping rhythms, clapping and conducting with piano music improvised by the instructor.

Private Music and Voice Lessons - Private music lessons are available. Contact us for more information about the instructor and availability.

Piano Improvisation: Spontaneous Musical Expression - Imagine a class where there are no mistakes! Anything goes as you learn to listen, what you like, what you don’t like, and how to put it all together to make music of your own. The more you do it, the better you are able to choose the sounds you want to hear. Take a motive, stir in compositional device or two, sprinkle with imagination, blend with courage and serve to venturous musicians.

Venice Community Orchestra - This multigenerational program consists of two terms (fall and spring) of 13 sessions each. It is open to anyone who can read music and enjoys playing classical and traditional symphonic repertoire. You are not required to audition to be part of this program. This is the perfect opportunity for someone who wants to play a string instrument with a group of people of all ages in a very friendly environment (offered at SCF Venice).

Pierian Springs

Masters of Disillusion

The Many Faces of Jesus in Art

The Spirit of the 1913 Armory show and the Making of Artistic Modernism in American

Bienvenue a la Belle Epoque! France

For more information and to register, call 941-716-2471 or visit PSAsrq.org for the complete course listing.

Reading, Writing and College Prep

Creating a Platform for Your Book - If you’ve written/are writing a book, it’s important to connect with readers. That may involve social media, ways to make your book visible to the public and how to draw your readers into your subject matter.

English for College - An intensive program for adult, beginner and high-beginner English language learners that helps them reach the level of English needed to be accepted as a student at SCF. The English for College program is specifically designed for students who plan to eventually attend SCF. It is an academic skills program, with homework, tests and required attendance. This program is not designed for people who simply want to learn or improve English conversation skills.

Expressive Writing for Wellness - This course is for individuals who are dealing with loss, chronic illness and life altering conditions that include cancer, obesity and addictions. Writing out your issues is recognized by the AMA, psychologists and health care facilitators as a valuable asset to wellness.

Writing Sensational Stories - This course provides writing suggestions that help you create a great story or improve something you’ve already written.

Writing Your Life Story - Your life is a story only you can tell. Published writer and editor Diane Robertson helps you uncover the through line and the turning points in your life; how to show, rather than tell your story; and how to write realistic dialogue. You also learn how to frame stories for journals, family chronicles or memoirs. Bring a notebook and pen for the weekly writing exercises.

You Do Have a Book in You! - Now is the time to write that book. Jump-started by this three-week intensive mini course. Quickly, you’ll be deep into your story with Esther Gordon—author, journalist and editor—encouraging and guiding you from cover to cover. Also on the agenda are how-tos for short stories, memoirs, vignettes, editorials, humor, poetry and avoiding writer’s block.

Technology

Digital Photography - This course offers 12 hours of instruction with three sessions of four hours each spread over a three-week period. This allows you to practice skills on your own and then review the results with the instructor and fellow students in the next session.

Excel 2010 - An introduction of Microsoft’s latest spreadsheet program. Students will learn how to use the Microsoft user interface (ribbons and control groups). This course will cover: creating an Excel workbook, working with data, entering simple formulas, editing data and cells, formatting a worksheet, page setup and printing, modifying workbooks and more.

Intro to Computers A-Z - Learn how to navigate the many features of Windows 7. Course content includes tools and options available for personal computing, how to create and manage files and folders, and multiple applications within Windows. Additionally, you work with Internet Explorer and learn how to enhance system performance.

iPad 101 - Have you purchased a new iPad, but you don’t know all that it will do? Do you know that you can use the Internet, play games, take pictures and much more? Come to the class and see what the iPad can do for you!

iPhone/Smart Phone 101 - Have you purchased a new iPhone or smart phone and can’t even turn it on? Join us to learn how to use your iPhone or smart phone functions and how to add apps that you will use often.

Word 2010 - In this introduction to the basic features of Microsoft’s word processing program, learn how to use the new Microsoft user interface; create and save a document; enter and format text; find and replace; check spelling and grammar; insert symbols; set tabs; use bulleted and numbered lists; print a document and more. Requirements: Basic Windows computer skills with experience file saving and using a keyboard and mouse.

Just for Fun

For more information and to register, call 941-359-4296 or visit lla-sm.org for the complete course listing.
Let’s Get To Work

APICS Certifications
Master Production Scheduler, Materials Planner Purchasing Agent/Buyer, Warehouse Manager Shop Floor Control, Cycle-Counting - Perpetual Inventory, Materials Management - Whether you are just starting out or a senior manufacturing expert, APICS keeps you up to date and industry savvy on current news and events, gives you the leverage you need to advance your career, enhances your operations and supply chain management skills, and makes you a valued leader within your organization.

Children, Divorce and Parenting
Children and Divorce - This four-hour course fulfills the court-ordered requirement of the 12th Judicial Circuit (Sarasota, Manatee and DeSoto counties) for those divorcing.

High Conflict Diversion Program - This ongoing 12-ses-
sion course is recognized by the 12th Judicial Court for parents engaging in a custody dispute or divorce involving children. Students may voluntarily attend or be directed by the courts.

Redirecting Children’s Behavior - Level 1 - Learn fast and effective ways to teach children responsibility and coop-
eration. Based on the book “Children: the Challenge” by Dr. Rudolf Dreikurs, these positive parenting techniques help redirect a child’s behavior through loving guidance rather than ineffective punishment. Fifteen hours of CEU credit are available to parents and accountants. The class is approved by the Manatee School Board and Department of Children and Families for in-service hours by child care providers. Course fulfills the court-ordered requirement of the 12th Judicial Circuit and is presented by the Women’s Resource Center of Manatee County. Class fee includes book.

Construction
AHIT Home Inspection Training - AHIT is a national company providing home inspection, marketing and support programs for the housing/construction industry. AHIT offers one-stop, online home inspection training tools, inspection reports, marketing and the support services for home inspection businesses.

Entrepreneurship
Basic Booking for Business - Learn how to classify and record basic business transactions and essential information related to bookkeeping such as entering data in an account or register. The course covers basic accounting terms, how records and reports are created and materials needed for tax compliance. Various types of accounting software available today also are examined.

Steps to Starting a New Business - If you are consider-
ning starting your own business, you need to attend this work-
shop. Topics discussed include the importance of a business plan, legal structures, taxes, insurance, loans and more.

Understanding Your Finances - Learn how to read and interpret financial statements for your start up business.

Writing the Ultimate Business Plan - A well-researched business plan can help pave the way for a successful ven-
ture. Learn the research techniques behind identifying target markets, assembling a marketing plan and making financial projections to determine the economic viability of a busi-
ness. This seminar includes a copy of “Ultimate Financial Forecaster” software (a $99 value).

Finance
Chart of Accounts - This class is required prior to taking
QuickBooks. The chart of accounts is critical to your suc-
cessful use of QuickBooks. Learn how to use and organize the chart of accounts, set up sub-accounts and use regis-
ters. Learn how to use the chart of accounts and its effect on reports in QuickBooks. Financial reporting such as the profit & loss reports and balance sheets are covered.

QuickBooks - This intermediate accounting software helps you see the big picture of accounting processes. Learn to create customer, vendor, product and employee lists. Use these lists to create purchase orders, receive bills, pay bills and create invoices. Learn how to customize reports and create graphs. Note: Participants are required to take the Chart of Accounts class prior to taking QuickBooks.

Guardianship
Family Guardianship DVD - This class is for people who live out of state and have been court-appointed as a guardian of a family member in the state of Florida.

Family Guardianship Training - With approval from the 12th Judicial Court, the course meets requirements for Florida’s guardianship training. Content includes legal duties, guardian responsibilities, rights of incapacitated ward and availability of local resources. A written test is required.

Guardian ad Litem Program - Application and pre-inter-
view required. Contact the Guardian ad Litem office at 941-961-4875 for information on how to enroll.

Health Care
BLS for Health Care Providers - Designed for profes-
sional health care providers, the course is taught using a combination of lecture, video and hands-on mannequin demonstrations and practice. Participants’ cards are valid for two years from the date of attendance. Dress comfort-
ably. This is a hands-on course. This course is for students in the nursing and health professions.

BLS Skills Assessment - This course is to gain recerti-
ﬁcation of your BLS certiﬁcation. Part I of the BLS for Health Care Providers is done on-line through the American Heart Association onlineaha.org. Once the online part is complet-
ed, then register for this course.

Security Officer Training
Security Officer Training Part 1 and Part 2 (40 hours) This 40-hour course prepares the individual to pass the licensure test to become a security officer. The class is divided into two classroom settings: 24 hours (Part 1) and 16 hours (Part 2); the individual has to complete the 40 hours before applying for licensure.

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Do You Need Special Accommodations?
Contact the SFC disability resource center:
BRADENTON: 941-752-5295 (voice) 941-408-1448 (voice)
VENICE: 941-751-8179 (TTY) 941-480-3420 (TTY)
941-727-6381 (tax) 941-480-3419 (tax)

Social Media for Business
Dominating Google Local - If you are a local business owner or online/offline marketer, you probably realize that Google is a goldmine if you can tap into it. In this class students discover how to get any local business to page one of Google in less than 30 days and beat the local competition.

Marketing Online Workshops - Learn how to set up blog, mobile website, email marketing campaign, Facebook page and claim their Google page based on a specific online marketing strategy.

Running Successful Facebook Ads - Facebook ads are an innovative and targeted way to reach out to your potential customers and establish a relationship. Since Facebook advertising primarily focuses on relationship marketing, Facebook ads build a better connection with your fans, and possibly engage them to give more leverage and visibility to your brand on Facebook. Learn the five different types of Facebook ads and how to create an effective ad campaign.

Wedding and Event Planning
Wedding and Event Planning Certification
Preston Bailey’s Wedding and Event Design This course provides a comprehensive “how-to” for the industry, including insights into the wizardry that can make a wedding a one-of-a-kind, magical event for a couple and their guests. Students learn to create and transform ordinary spaces into sumptuous, theatrical environments, translating a client’s vision into awe-inspiring reality.

At Ed2go.com/scf you will find hundreds of online courses in many topics. These six-week flexible courses have a start date each month. Or you can advance or change your career with the Ed2go/Gatlin online career programs at gatlineducation.com/scf

For a complete list of online courses and descriptions and to enroll: scf.edu/Workforce
Career & Technical Education
Learn more about our Associate in Science degrees and certificate programs at scf.edu/TechLearn.

Testing Center
The testing center is available for specific certification exams at SCF Lakewood Ranch. Find more info at scf.edu/CertExams.

NALA Exams
At the PSI Authorized Testing Center at SCF Lakewood Ranch. SCF exam schedule for January 2014:
• Mondays and Tuesdays, noon - 6 p.m.
• Fridays and Saturdays, 10 a.m. - 5 p.m.

To schedule an exam appointment psiexams.com.

Workforce Solutions Contract Training
High quality training where it's needed, when it's needed, relying on extensive College resources.

• Training that helps professionals take practical skills immediately back to their workplace
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• Courses offered online, at the work site, at SCF locations and throughout the community.

For more information call: 941-363-7218 scf.edu/Workforce

360training.com - 360training's staff is organized into industry-focused sector teams with core domain knowledge in the areas of instructional design, multimedia engineering, information technology, customer support and content development. Our focus empowers our selected clients in the business of providing career education or workforce training to rapidly expand market share and product offerings.

American Council on Exercise - The online professional certificates in Nutrition, Fitness and Health are a collaboration between Educational Fitness Solutions, State College of Florida, industry experts, instructors, internship affiliates, and national organizations. These innovative, Web-based certificate programs provide an interactive educational experience that allow students to fit courses into their busy schedules.

Clean Edison - This partnership provides residents of Florida with the training, skills and certifications needed to start a career in the clean energy industry. Because of grant funding made available by the state, the classes are being offered at no cost and include the certification exams that verify your new abilities and knowledge.

InfoSec - InfoSec Learning is a leading provider of innovative training and learning solutions to meet the increasing, urgent and changing field of information security. InfoSec Learning’s Workforce Education Program provides training and education to individuals who are interested in gaining the necessary knowledge and skills to start a new career or enhance an existing one by broadening their expertise.

MindEdge - MindEdge Online courses are designed to help you improve your professional knowledge and skills to take the next steps in your career. All MindEdge Online courses are developed by business school professors, industry professionals and subject matter experts. Courses are available 24 hours a day from any device with an Internet connection.

OnLine Training Institute - OnLine Training Institute is recognized as the premier online deliverer of courses that effectively prepare an individual to pass the state license exam. Now offering additional personal and professional development courses, OLT has a wide range of courses available for resale.

Wedding & Event Planner - This hands-on program covers everything a wedding and event planner needs to know, including contracts, etiquette, flowers, music, day of services, marketing, industry business practices and application. Class also discusses corporate, philanthropic (fundraiser), public (festivals, fairs, races) and other social events.

For more information, call 941-752-5203 or visit scf.edu/Encore50
Motorcycle

I.M.E. (First Run) - This two-hour riding course is recommended for first-time riders and should be taken before the Basic Rider Course. The beginning rider will have an opportunity to become more comfortable with a motorcycle. Class exercises include starting and stopping, shifting and stopping, and using the friction zone. The class is taught by a nationally certified MSF rider coach. Class size is limited to three students.

Basic Rider (BRC) - The BRC is a complete course of instruction for people of all eligible ages interested in developing safe, street-riding skills and is required for those who wish to operate a motorcycle. Basic motorcycle operation, effective braking techniques, turning skills and obstacle maneuvers are taught by experienced, and Motorcycle Safety Foundation (MSF) certified rider coaches. The course consists of classroom instruction and “on-cycle” training during two days. All class participants must sign a waiver and students under 18 years old must present a waiver signed by a parent or guardian prior to the first riding session. One hundred percent attendance at scheduled class dates is required for completion.

Basic Rider 2 (BRC2) - This eight-hour course combines classroom instruction and riding activities for students who know motorcycle handling techniques and own a motorcycle. Students must use their own motorcycles, have a Motorcycle Rider Course endorsement and show proof of insurance to participate in the class. Bikes will be inspected for safety.

Traffic Safety Institute

Driver Improvement and Traffic Schools

- Traffic Ticket?
- First Time License?
- License Suspended?
- Mature Driver Discounts!

Florida Mature Driver Program for 55+ Online - $19.95
Classroom dates below - $15
- Sat., Feb. 15, 9 a.m. - 2 p.m., SCF Bradenton
- Fri., March 14, 9 a.m. - 2 p.m., Downtown Sarasota
- Sat., April 12, 9 a.m. - 2 p.m., SCF Venice
- Sat., May 17, 9 a.m. - 2 p.m., SCF Bradenton
- Sat., June 21, 9 a.m. - 2 p.m., Downtown Sarasota

For more information, call
Bradenton 941-752-5286
Sarasota 941-362-4224
Venice 941-408-1520

24/7 Online classes @ scf.edu/TSI