Manatee Community College Career Employee Council  
Monthly Meeting  
October 19, 2005, 11:00 a.m., MCC Bradenton, President’s Conference Room

Members Present: Allen Goodson, Wendy Williams, Roresu Chandler, Toni Ripo (for Pat Ramirez), Beverly Pinder, Doug Barnette, Kathy Fields, President Sarah Pappas and Director of Human Resources, Peg Beck

Review of Minutes: The minutes from the previous meeting were distributed and no revisions noted.

Administrative Updates

Board Meeting: Dr. Pappas presented an update to the council members on the Board meeting, noting that it was primarily an informational session. The following were issues raised: 1) George Sanders discussed gender identity and noted that we are meeting the equity standards; 2) Anders Nilsen discussed financial aid; 3) Peg Lowery discussed the status of MCC Foundation which has grown tremendously and it was noted that a hospital in Venice recently donated $3 million and the State matched this; 4) the recent Faculty Development Day was very successful; Student Services also had ½ day of professional development on the same day.

Longevity/Appreciation Pay: Dr. Pappas commented on the issue raised at the last meeting regarding the longevity appreciation pay. It was noted that this would be a nice benefit if the college didn’t have other programs already in place which offer more. It was noted that a new Retirement Enhancement Plan (REP), has been recently approved and in addition to that, the College offers the annual salary supplement (bonus). Current employees are eligible for the retirement plan after 10 years of employment and new employees after 15 years of employment. No further discussion is necessary.

360 Degree Evaluation Task Force: Peg Beck updated the council on the 360 Degree Evaluation Task Force which was recently charged by Dr. Pappas with evaluating this tool due to a drop in responses from 43-49% in previous years to 37% last year. During the two meetings held, recommendations were made and the representatives reviewed the questions and pared down to 5 or 6 that were more generic and might elicit a higher response. It was decided that these questions will be used this year and then in the longer term a more thorough evaluation will be done of this process with feedback from faculty and staff to make the tool more relevant. A recurring issue related to this evaluation is the security of the information. Frank Levey from Computer Services attended the last task force meeting and explained that the information is extremely secure and there is no possibility of anyone’s identity being compromised with the safeguards that have been put in place by Computer Services. This information will be reinforced with a “Frequently Asked Questions” link when the information is disseminated to the general college population.
Old Business

MCC Standing Committee Information: In response to the continued need for a synopsis of the standing committee purposes and goals, Dr. Pappas was surprised to find that the information had not been provided already as she had thought. She and Allen will work on getting this resolved immediately following the meeting.

Web Site: Allen brought up the issue of moving the Career Employee Council information from the Intranet to the Internet and noted that he is attempting find out whose permission is necessary but has not received a definitive answer. He is meeting with Kathy Walker this afternoon and will hopefully have some resolution.

Summer registration, ½ day Friday Issue: A brief follow-up discussion was held on this issue.

Name Tags: Although the members have not yet seen the nursing name tag discussed at the last meeting, that option may still be considered. In the meantime, everyone was in agreement that the tag Wendy made and showed to the group would be sufficient for the upcoming fall event and she offered to make one for each member.

Service Projects: No further discussion was held at this meeting. There will be follow-up.

Slogan/Logo for CEC: Wendy distributed a copy of a sample logo which everyone had a chance to review. The other logo will be shown to the group at a later time and there will be further discussion.

Fall Picnic Planning: Allen announced that the date for the Venice fall event has been changed to Friday, November 18th in order to accommodate the majority of the vice-presidents’ schedules. Time is 12:00 – 2:00. The Bradenton date and time remains the same, Wednesday November 2nd from 1:30 – 3:30. A list of the supplies used in 2004 was distributed, it was determined that there would be a need for 140 hamburgers and 110 hot dogs, and price-wise shopping should be done at Wal-Mart or Sam’s. The total budget for both campuses is $300. The Pepsi truck, music system and grille have all been arranged. Allen will assist in the grilling and Kathy will ask Dennis Runde if he would be willing to volunteer some time also. It was suggested that, if necessary, the “grillers” be asked to work in shifts to make it less of a time commitment for each person. Wendy will pick up the food, Roresu and Kathy will take care of decorations ($50 maximum), including 2 bales of hay (Kathy will ask Joni Pirnot in the mathematics department).

The council members agreed to include a “Chili Cook-Off”, possibly ask vice-presidents or academic deans to judge, award ribbons and a first place prize of a Chili gift set (Kathy will donate). Wendy also offered to donate baskets that could be used as prizes and it was suggested that MCC items be placed in the baskets as additional prizes.
A theme for the events was discussed and the group decided on “Fall Fiesta” with a suggestion to look into the possibility of asking everyone to wear apparel representing their favorite sports team (include “Fall Fan Fiesta”). Pros and cons of this idea were discussed and suggested that the approval of administration be obtained since it isn’t a Friday.

New Business

CEC Member Issues: Sadly, Beverly Pinder has resigned her position at the college with her last day being this Friday, October 21st. She noted that she had checked with various career employees to see if anyone would be willing to take her spot on the CEC. Janet Cates who is her alternate is unable to step in as her replacement. Continued efforts will be made to find someone. There was also a question about who would take over the Web Site. A brief discussion was held but no resolution.

A question was raised concerning how to obtain information on the names of career employees in specific areas/buildings. Several suggestions were made and Wendy noted that she would pursue getting that information.

Next Meeting: The next meeting will be held in Venice on Friday, November 18\textsuperscript{th}, 2:30 – 3:30 p.m. following the Venice fall event. This will allow available CEC members to assist with the event. Doug offered to reserve an MCC vehicle so that everyone could go together but asked that those who are interested contact him in advance so that he knows what size vehicle to reserve. He will leave the campus at 10:30 a.m.

Respectfully submitted:

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CEC Secretary      CEC Chair

Cc: Dr. Sarah Pappas, Dr. Donald Bowman, Dr. Thomas Cleary, Dr. Carol Probstfeld, Dr. John Rosen, Ms. Peg Beck