Manatee Community College  
Career Employee Council Meeting  
January 25, 2006, Bldg. 14, Room 136  
2:00 p.m.

Members Present: Allen Goodson, Wendy Williams, Roersu Chandler, Doug Barnette, Kathy Fields, Cathy Pursley, Pat Ramirez

Career Employee Days: The purpose of this meeting was to discuss and plan for the upcoming Career Employee Days scheduled for Wednesday and Thursday, March 1st and 2nd at Philippe Estates in Sarasota. Allen distributed a copy of the flashlight survey that had been sent to and completed by the council members earlier today so that everyone could see how the responses are compiled on the form. He plans to send this survey out to all career employees this afternoon and ask that it be completed within one week. Everyone was impressed with this survey and agreed that this is the quickest way to solicit feedback from the career employees on the possible topics, as well as food selection. Hard copies will also be made available for those employees who may not have e-mail access. Allen added that immediately after the event, he will send out another survey requesting feedback for next year’s event in order to assist the new council members.

Additional plans were discussed as follows:

- There is a need for follow-up with Dr. Pappas’ office on any plans for specialty items to be given to the employees who attend, as has been done in the past.

- Council members were asked to solicit a donation of some sort (gift certificate, etc.) from a local business and these items will be used for door prizes. Since the college policy dictates that the Foundation should be made aware of fund-raising activities, Wendy offered to talk to Mary Lou Bale on behalf of the group to get her approval.

- The council members were asked to be onsite and provide as much assistance as possible during the 2-day event, including set-up and tear-down.

- A final decision has not been made as to the food service provider for breakfast and lunch but several possibilities were mentioned including the college food service group, Buffalo Bills in Venice and Publix. Wendy also noted that she had attended a catered lunch in her department recently that was excellent. She will check to see who did the catering for that as another possibility. The average figure used previously was 60 people per day.

- The council members agreed that group activities/ice breakers have always been popular and well-received in the past. Allen asked that everyone bring ideas to the next meeting. Cathy Pursley had a suggestion where Play-Doh is used to mold something and each person adds to it.
Other Issues:

**Need for Representation:** Wendy has a list of career employees which she will copy and distribute to each council member. There is still a need for representation of buildings 3, 5, 6 and 8, but despite e-mail requests from Allen to the career employees there are no possibilities at this point. A brief discussion was held concerning the need to get the word out about the CEC, possibly provide some information at the Career Days and also at the new employee orientation.

**Web Site:** Allen reported that the issue of having an Internet web site for the CEC (versus the “Intranet”) has not yet been resolved. There will be continued follow-up and hopefully an update very soon.

**Next Meeting:** The next meeting will be held on Thursday, Feb. 16th at 1:30 in the President’s conference room. The President will join the group at 2:00 p.m.

**Sick Leave Pool:** The issue regarding the proposed change in the sick leave pool was discussed briefly. There continues to be dissatisfaction among the council members with the proposal. It was noted that Human Resources is scheduled to have meetings this month and next month prior to bringing it before the Board.

CEC Secretary

CEC Chair – Allen Goodson

Cc: Dr. Sarah Pappas, Dr. Donald Bowman, Dr. Thomas Cleary, Dr. Carol Probstfeld, Dr. John Rosen, Ms. Peg Beck