CEC Meeting with Dr. Pappas- August 16, 2006

Meeting Notes
Career Employee Council Meeting, MCC Bradenton, August 16, 2006. Council met with Dr. Pappas. Meeting was called to order at 3:00 p.m.

Members Present
Michelle Adams, Peg Beck, Dr. Cleary, Dianne Hessler, Angel Kelly, Alison Lynch, Heather Mills, Dr. Pappas, Patricia Ramirez, Wendy Williams, and Judy Wishart.

Dr. Pappas Report
David Wildes is the new Facilities Director. Construction for the new Art building at the Bradenton campus will begin within the next week or two. Plans are also underway for the new Music building.

Old Business
CEC members discussed changes or revisions to the existing Bylaws. At this time the CEC council is still reviewing suggested changes to the Bylaws.

Career Development Days
Angel Kelly stated that the Career Development Days are scheduled for February 28th and March 1, 2007 at Phillipi Estates.

Back to School Bash
Angel Kelly suggested that the Career Employee Council start planning for the Back to School Bash. The CEC will also need to plan the dates for the event and consider what type of refreshments will be served. Michelle Adams suggested to make the event a joint CEC & FACC sponsored event. Angel and Michelle will meet and work out the details.

CEC Website
As a continuation from the last meeting, the topic of the CEC Website on the Internet is still being discussed. Some suggestions were made such as CEC using someone on the council to maintain the website. Wendy Williams maintains the CEC website on the Intranet in Dream weaver. It was also discussed as to whether a person on the council will have the technical skills needed to maintain the site once it is on the Internet. Dr. Cleary said that Computer Services can train the council member responsible for maintaining the site if they need training. A suggestion was made that the CEC may want to consider adding another officer like a Web Specialist or Communications Specialist.

Benefits Fair
The Benefits Fair will be held on September 27th. Human Resources will also have Health Plan meetings. Employees can obtain information on health insurance rates, benefits, and open enrollment.
**Designated Smoking Areas**
There was a brief discussion about the designated smoking areas that will be located on each campus beginning this fall term on Bradenton and Lakewood Ranch campuses, the pilot program on the Venice campus is now permanent. Signs are being posted around the campuses to direct students and staffs to the designated smoking areas.

Meeting adjourned at 3:45 p.m.

**Next Meeting** - will be announced

Respectfully submitted,

Patricia Ramirez
CEC secretary

Angel Kelly
CEC Chair