Career Employees Council Meeting Minutes
August 19, 2009, 1:00pm

Present:
Suzanne Bechtol, Pam Haskin, Arlene Merriman, Brian Newberry, Kristen Bryant, Daysi Delgado, Maria Matute, Diane McGrath, Jackie Hemmerich, DiAnne Brown

<table>
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<tr>
<th>Subject</th>
<th>Discussion</th>
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<td>Welcome</td>
<td>Meeting was called to order at 1:05pm</td>
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| Tim Langenback-Fundraising Do’s & Don’ts | • Free items or donations from vendors contacted with SCF is fine  
• Donations from outside vendors should really go through the Foundation  
• If you have questions on fundraising ask questions to your supervisor, Tim Langenback; just go up the chain until you feel you have gotten the correct answer  
• Avoid vendors that are going to bid for a project with SCF in the future, usually 3 months prior to bid process.  
• Discounts are not problems at all with current vendors or outside vendors. |
| Communications                       | • Tony or Daysi will be able to let you know who is or not a vendor with SCF  
• Several Rules & Procedure on Fundraising should be looked at: (can be found on website under administration-Rules & Procedures)  
• 6HX14-5.181; 6HX14-2.55; 5.10.01; 5.18.01  
• Bob has taken over the Food Service of the SCF cafeteria; he might be helpful in some of our fundraising efforts.  
• Julie Darner was thanked for her great effort of keeping the costs down for last years Career Employee Days.  
• Thank you to Tim Langenback for taking time out of his busy schedule to attend our meeting. |
| Treasurer’s Report/Budget Update     | • Food supply budget for 2010 is: $1259.00 (same as last yr) this is from the Presidential funds  
• $3000.00 for speakers through HR  
• Fund 6 account $152.86 |
| Fundraising                          | • Ideas thrown out were:  
|                                    |   Sock Hop; Halloween haunted house; donut sales  
|                                    | • Suzanne will talk to the person head of the haunted house at Venice Campus to see if this is something we want to do.  
|                                    | • Bring fundraiser ideas to next meeting  
| Fall Picnics                       | • October 1\textsuperscript{st} - VC—will be changing due to timing. We are looking at the 1\textsuperscript{st} or 3\textsuperscript{rd} week of November.  
|                                    | • October 22\textsuperscript{nd} – BC  
|                                    | • We decided on both campuses having a “Fall” theme  
| Other Business                     | • Next meeting is Wed., Sept. 16, 2009 at 2pm  
| Adjournment                         | • Meeting adjourned at 2:10pm  |