

Usher Responsibilities

Attire- Ushers should wear nice clothes to make a good impression on patrons and be appropriately groomed.

Report -Meet Mr. James Thaggard at the Box Office no later than 60 minutes prior to the concert event.

2 greeters in the Neel lobby

The greeters welcome our patrons, answer questions, mingle with audience members, pass out brochures and promote the SCF Music Program and College. These greeters will remain in the lobby until several minutes after the concert begins so that they can guide patrons to the entrances.

2 students at each theatre entrance

One student will take tickets and one student will give out the programs. Patrons may take the programs but can recycle them if they so choose in the boxes provided. Boxes must be in place before leaving usher station.

1 student in each of the side hallways

They are to ask people to sit towards the front of the theatre. When instructed, curtains and doors will be completely closed. Once the concert has begun, patrons will not be allowed to enter during the performance and may only enter during applause. Patrons are not allowed backstage.

All ushers must stay in until 30 minutes after the show begins.