


PROCEDURE

Subject	Committee Assignments Page 1 of 1	Number: 2.12.01
Source	Academic Affairs	Reference (Rule #) 6HX14-2.12
President's Approval/Date: 7-1-09		

I. PURPOSE

To establish standing, ad hoc, and advisory committees for the purpose of rendering advice or assistance relative to various aspects of the operation of the college.

II. PROCEDURE

Standing Committees are permanent, make recommendations to the President, operate according to published guidelines and are established by Presidential order. Ad Hoc Committees are appointed to perform a specific task and are disbanded upon completion of the task. Advisory committees are appointed by the President to serve in an advisory capacity to the President.

Faculty Senate Committees are established by the Faculty Senate and function according to Senate guidelines.

Department and Division Committees may be appointed by Department Chairs and/or Deans to perform specified tasks.

Special Projects Committees may be organized to serve the needs of certain projects. The committee structure and function must be well defined and approved by the President.

Administrators may appoint committees on an ad hoc basis within their area of responsibility.