


PROCEDURE

Subject	Extra Curricular Responsibilities	Page 1 of 1	Number: 2.22.01
Source	President		Reference (Rule #) 6HX14-2.22
President's Approval/Date: 7-1-09			

Faculty members may be assigned extracurricular responsibilities to be performed in addition to their regular contractual obligations. Compensation for these additional duties will be made by either:

1. Payment of a Board approved stipend
2. Reassignment of teaching responsibilities or workload
3. A combination of 1 and 2 above

Authorization for payment and/or reassignment are to be made via Payroll Authorization form and supplementary contracts approved by the appropriate supervisors.

Assignment of extracurricular responsibilities are made on an annual or semester basis and are not considered part of an individual's basic contractual status unless specifically stated.