Job Title: Trades Worker I – Painter
Reports to: Supervisor of Maintenance and Site Utilities
FLSA Status: Non-Exempt
Level: 113
Position Class: C9906

Job Summary:
Applies coats of paint, varnish, stain, enamel, or lacquer to decorate and protect interior or exterior surfaces, trimmings, and fixtures of buildings and other structures by performing the following duties.

NOTE: Job descriptions and essential functions are subject to change due to advances in technology, utilization of work force, and other factors which may impact the College’s need to modify position requirements.

Essential Duties and Responsibilities:
The following listing of essential job duties indicates the general nature and level of work required in this job. This is not designed to be a comprehensive listing of all the activities, duties, or responsibilities that may be required in this job. Individuals assigned to this job may be asked to perform other duties as required. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties and responsibilities of the job.

Applicants may be asked to demonstrate any or all of the following duties:

1. Smoothes surfaces and removes old paint from surfaces to prepare surfaces for painting as necessary. Fills nail holes, cracks, and joints with caulk, putty, plaster, or other filler.

2. Selects premixed paints, or mixes required portions of pigment, oil, and thinning and drying substances to prepare paint that matches specified colors.

3. Removes fixtures such as pictures and electric switch covers from walls prior to painting. Spreads drop cloths over floors and room furnishings, and covers surfaces such as baseboards, doorframes, and windows with masking tape and paper to protect surfaces during painting.

4. Paints surfaces with brushes, spray gun, or paint rollers. Applies paint with equipment as appropriate.

5. Recoats membrane roofs with the 3-coat process.

6. Erects scaffolding or sets up ladders to perform tasks above ground level.

7. Assists carpenters with drywall.

8. Pressure washes surfaces when required.
**Job Qualifications:**
The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- **Education/Experience:**
  A high school diploma or general education degree (GED), and two years’ related experience, or, a one year certificate from a college or technical school, and one or more years’ experience.

- **Supervisory Experience:**
  This job has no supervisory responsibilities.

- **Language Ability:**
  Ability to read and understand basic instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one situations to other employees of the organization.

- **Math Ability:**
  Ability to add, subtract, multiply, and divide using whole numbers, common fractions, and decimals. Ability to perform calculations on standard measures of American currency and weight, volume, and distance.

- **Reasoning Ability:**
  Ability to apply common sense understanding to carry out detailed written or oral instructions. Ability to deal with problems involving a few changes in common situations.

- **Computer Skills:**
  Within three months of hire must be able to use College e-mail, Internet, and other College required software.

- **Certificates and Licenses:**
  Valid Florida Driver’s License.

**Responsibility for People and Property:**
This position is responsible for tools and equipment.

**Responsibility for Communication:**

- **Internal Contacts:**
  This position has routine contact with State College of Florida, Manatee-Sarasota staff.

- **External Contacts:**
  This position has frequent contact with vendors.

**Work Environment:**
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
While performing the duties of this job, the employee is frequently exposed to work in high, precarious places; fumes or airborne particles and toxic or caustic chemicals. The employee is frequently exposed to work near moving mechanical parts and occasionally to outdoor weather conditions.

The noise level in the work environment is usually moderate.

**Physical Demands:**
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, use manual dexterity, and reach with hands and arms. The employee is frequently required to climb or balance, stoop, kneel, crouch, or crawl, and talk or hear. The employee is occasionally required to walk, sit, and taste or smell. The employee must routinely lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds with mechanical assistance. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception, and ability to adjust focus.

**General Performance Standards and Expectations:**
In addition to satisfactory performance on all of the essential job duties and responsibilities for this job, all State College of Florida, Manatee-Sarasota employees must fulfill the following basic performance expectations:

1. Mission and goals: Each State College of Florida, Manatee-Sarasota employee is expected to know the College’s mission and goals.

2. Customer Service: All State College of Florida, Manatee-Sarasota employees will strive to provide outstanding customer service to everyone they serve including students, the community, and fellow employees.

3. Grooming and Appearance: State College of Florida, Manatee-Sarasota employees are expected to maintain a neat and professional image at all times. When issued, College personnel must wear uniforms, and maintain a neat, clean, and well-groomed appearance.

4. Safety Awareness: State College of Florida, Manatee-Sarasota employees are expected to work diligently to maintain safe and healthful working conditions, and to adhere to proper operating practices and procedures designed to prevent injuries. Employees are required to wear personal protective equipment as provided.

5. Attendance Standards: State College of Florida, Manatee-Sarasota employees are expected to attend their work assignments and schedules at all times, in accordance with College Rules and Procedures.

6. Training: State College of Florida, Manatee-Sarasota employees are expected to attend College-provided training sessions and meetings when deemed necessary.

7. Continuous Improvement: State College of Florida, Manatee-Sarasota employees are expected to give attention to continuous assessment and improvement of the position’s assigned set of duties and responsibilities.
Approvals:
This job description has been reviewed and approved by the leaders whose signatures appear below.

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