

QEP Agenda
2-13-14

Announcements:

1. Surveys are ready
How many to Venice? Kim created Tab sheet
2. FDD workshop times
3. Tracy and Meg are working on **Step 4-** Literature Review and need a couple of volunteers
4. Jaquie update on Early alert/ Modules
5. Need to decide who will attend which QEP session at FDD to get feedback
what structure will the Faculty Mentor team use?

** Weekly meeting for sub-committee reporting and group decisions. Have 8 meetings remaining.

Today's Agenda Item:

Need to finish slo's (attached) Please bring your notes.

Next Step 5:

Actions to be implemented

1. Specific steps –answering questions
2. Support infrastructure: who needs to do what to make our plan work? Look at Plan Grid.
3. Professional development..manual...later

“Having developed a compendium of best practices (literature review) related to the selected topic, institutions now need to sift through that research and identify the **actions to be taken and the activities to be implemented** on campus to bring about the desired enhancement of student learning.

Of particular importance at this point is ensuring that the list is both **complete and affordable**. For example, On-Site Reaffirmation Committees expect institutions to provide **professional development** for participating faculty and staff when QEPs take an institution in a new direction and addressed all of the ramifications of the plan, **such as modifications to related policies and procedures, adjustments to faculty workloads, re-allocations of funds, and development of a support infrastructure.**”