

**STATE COLLEGE OF FLORIDA MANATEE-SARASOTA**  
**Art, Design, and Humanities**  
**HUM 1020 Introduction to Humanities**  
**Spring 2023**

**Instructor's Name:** Miguel Benitez

**Office Location:**

Bradenton Campus, Building10, Office 101

**Office Hours:**

See office hours posted on Canvas.

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**Course Description:**

This course meets Area IV of the A.A./A.S. general education requirements. This course is a basic introduction to the study of the Humanities intended to establish or broaden an appreciation of the arts. The course surveys the development, function, and influences of the various humanistic disciplines as they are expressed in different cultures across time through a chronological and interdisciplinary approach. The primary humanistic disciplines explored in the course include the visual arts, literature, performing arts, philosophy, history, and mythology/religion.

**Student Learning Outcomes:**

The student, at the successful completion of this course, should be able to:

1. Identify the various disciplines and genres that make up the Humanities.
2. Demonstrate knowledge of the basic vocabulary used to identify the essential characteristics of the various humanistic disciplines.
3. Identify the major contributions in the humanistic arts of individual artists, thinkers, cultures, and historical periods.
4. Demonstrate knowledge of the various developments in the humanistic arts as they are affected by historical, social, political, economic, and religious events of the times.
5. Demonstrate an understanding of the interrelatedness of the humanistic disciplines.
6. Describe the importance that artistic phenomena play in the development of a nation, civilization, or culture.

7. Recognize the values represented in the art and mythology/religion of different cultures and correlate those ideas/values with one's own philosophy of life and everyday living.
8. Demonstrate an awareness of the interdependency of world cultures and their relationships in the arts, philosophy, and mythology/religion.
9. Apply knowledge of the humanistic disciplines by experiencing an artistic/cultural event (such as a museum exhibition, theatrical play, or orchestra/symphony concert).
10. Students will demonstrate their use of technology as appropriate for class assignments. This may include, but is not limited to, such technological skills as email communication, digital drop boxes, and discussion forums.

Students may also access course performance standards by clicking on the "Course Performances Standards" link at the following web address:

<http://scf.edu/Academics/CoursePerformanceStandards.asp>

**Content Statement:** Within this course students can expect to discuss, view or critique matters that may be identified as "adult" or "mature". These subjects include nudity, race, religion, sexuality or violence. These are topics that are central to the humanities. It is of utmost importance to handle these discussions with respect. Maintaining a safe and respectful classroom in which students can discuss and disagree on these issues will advance the educational opportunities in the course.

Images and writings that exist within this course are under the copyright of the author/artist/faculty. Duplication, downloading, sharing or use of these intellectual properties are prohibited.

**Text and Materials:**

*Landmarks in Humanities* 5<sup>th</sup> edition by Gloria Fiero ISBN: 9781264293339

**Attendance Policy:**

This is a fully online course. You are expected to log-in to Canvas and participate in class discussions regularly. Attendance for online sections is based on the completion of assignments. Please be aware that simply logging into Canvas DOES NOT count as attendance. You should also check assignments, due dates, discussion boards, and/or emails regularly. **If you fail to turn in several assignments in a row, I may drop you from the course for non-attendance and/or lack of academic progress.**

**No-Show Policy:**

Students who do not drop a course that they have never attended will be reported as a No-Show by the course instructor during the No-Show period. This drop may have financial aid implications for the student who is dropped.

**Grading Policy:**

- 25% Chapter Writing Assignments
- 25% Exams
- 20% Discussion Posts
- 15% Cultural Experience (Paper)
- 15% Performance Experience (Paper)

Current grades can be viewed on Canvas by clicking on the grades tab.

**Late Work:**

Exams and Final Exam cannot be made up. **NO LATE ASSIGNMENTS WILL BE ACCEPTED.** I will deal with personal issues on a case-by-case basis. I will work with you if you have conflicts but ultimately exceptions are left to the professor's discretion.

**Course Assignments:**

**Chapter Writing Assignments:** When writing assignments are assigned students should respond with a 100-word response. This is not a writing class and the intention of these assignments is to ensure that students are doing the reading, help students engage with primary source materials, and prepare students for class discussions.

**Discussion Posts:** As an online course, our course week begins on Sundays and end on Saturday evening. Students will be responsible for making four posts per week. The initial post will be in response to the question posed by the professor. Initial responses should be well thought out and reasoned. They should interact with the texts being read and demonstrate an understanding of the material being covered in class. Initial posts are due on the Tuesday of the week they are assigned. Students will then respond to two of their classmates' initial posts. These posts must add to the conversation and be more than just "I agree" or "good job." They should add either in agreement or disagreement and advance the conversation. These initial responses are due by Thursday night. Finally, students should respond to a response (from a student or professor) to their initial post. This gives you an opportunity to respond to potential objections or points that have been raised to your initial position. This final response is due on Saturday of the course work week.

**Museum and Performance Papers:** Detailed instructions are posted on Canvas for both of these assignments. Please note that if you fail to complete either one of these assignments you will not pass this class. These assignments are a mandatory part of HUM 1020. **The museum and performance papers must be based on experiences you have during the current semester.**

**Exams:** Unit exams cover multiple chapters at a time. They are based on the lectures, reading, and handouts given in class. There are a total of 5 exams. Responses to exam questions should be detailed and lists should be avoided unless directions state otherwise. **No materials of any kind are to be consulted when taking these exams.**

## **Course Schedule:**

**See assignment schedule on Canvas.**

## **Additional information:**

This may include information about specific learning experiences the instructor requires (attending performing arts events, service learning components, etc.); additional support for students (lab availability, etc.); communication channels for students having difficulties; computer ethics; specific information relevant to special format classes; additional resources (bibliographies, web pages, etc.); brief notes about how to study for the course; etc.

## **Email:**

Students are required to communicate with their instructor using their official SCF email address.

## **Withdrawal Policies:**

Students should consult the College Catalog for a complete listing of withdrawal policies. A withdrawal is a change in the student's course schedule where one or more courses are withdrawn before the end of the term. Withdrawn courses appear on the student's transcript as a "W" and are classified as attempts. No refunds are permitted for withdrawn courses.

**Withdrawing from a course(s)** - Course withdrawal is defined as withdrawal from one or more classes for a term but not complete withdrawal from the college. **Failure to completely process a drop form or drop a class online may result in the student being assigned a grade of "F".**

## **Financial Aid Impact:**

Withdrawing from one or more courses during the semester, without complete withdrawal from the college, may have an impact on both the amount of aid received for the semester and a student's academic eligibility to continue receiving financial aid for future enrollment. Students should contact the Office of Financial Aid for further information regarding the impact of withdrawing from one or more courses.

## **Faculty Withdrawal:**

Before the course withdrawal deadline and upon approval of the Department Chair, Assistant Dean, or other appropriate academic administrator, a faculty member may withdraw a student when the student has stopped attending or engaging in the class for an extended period of time as defined in the course syllabus, and has not formally withdrawn from the course, resulting in their inability to successfully pass the class.

If a student's absences, tardiness, or misconduct is causing disruption, the faculty member may file a code of conduct violation with the Dean of Students. The Dean of Students will work with the faculty member and the appropriate academic administrator before determining if a withdraw is appropriate.

In the event of an approved faculty withdrawal, a grade of W will be recorded. The grade is recorded on the student's permanent academic record. Fees are applied for all courses accordingly and are counted as attempted courses.

**Statement of Plagiarism:**

If appropriate to your course, state this directly: *Plagiarism is the use of ideas, facts, opinions, illustrative material, data, direct or indirect wording of another scholar and/or writer—professional or student—without giving proper credit. Expulsion, suspension, or any lesser penalty may be imposed for plagiarism.*

**Copyright:**

The unauthorized copying, sharing, or distribution of copyrighted material is prohibited. It is a violation of the Copyright Act, Academic Ethics, and the Code of Student Conduct. Students who violate copyright are subject to discipline.

**Standards of Conduct:**

State this directly: *Students are expected to abide by all SCF Student Handbook guidelines.*

**COVID-19**

Like all institutions of higher education, SCF has been impacted by COVID-19. In response, SCF considers the current recommendations of the Centers for Disease Control (CDC), Department of Health (DOH), Florida Department of Education (FLDOE), Florida College System (FCS), local and state officials. The latest SCF plan and protocols can be found linked from the College's Coronavirus website listed below. The website includes useful information for students regarding precautions, operations, monitoring, and instruction.

<https://www.scf.edu/Administration/PublicSafety/Coronavirus.asp>

**Technology Requirements:** You will be interacting with all course material through the Canvas learning interface. Therefore, it is imperative that you make sure your computer, software, and internet connection are working properly from the beginning of the semester. Please keep in mind that you are solely responsible for your computer, your learning environment, your interaction with Canvas, and your access to course material.

First, I would strongly encourage you to use a desktop or laptop computer when taking Quizzes/Exams and interacting with the course content. While you can access some features of Canvas from your smart phone or tablet, not all features of Canvas will work on a smart phone or tablet. You can save yourself a lot of time and frustration by simply utilizing a desktop or laptop computer.

Second, you need to make sure you are using a web browser that is compatible with Canvas AND that the Pop-Up Blocker is turned "OFF." The recommended web browsers are FIREFOX and GOOGLE CHROME. Using any other browser may result in errors while taking Quizzes and Exams. I would recommend having at least two different web browsers available on your computer should you encounter problems interacting with the course material. That way, if you

do encounter problems at some point, you can close out of one browser and re-enter Canvas in a new browser. If you use a very old version of any web browser you WILL encounter problems interacting with the course material and/or various applications within Canvas. It is a good idea to update your web browser(s) at the beginning of each semester. You should also make sure you have the latest version of the Flash plugin for whichever browser(s) you choose to use. If you follow these two simple steps you should be able to avoid most problems interacting with Canvas or the course material.

If you have any questions at all, please don't hesitate to contact me – either by email, phone, or stopping by my office. I make myself as available as possible during the first week of the semester to answer any questions you may have concerning your ability to access and navigate Canvas. My goal is to prevent any problems that may arise before they occur.

It is also very important that you have a backup plan in place should your computer or internet connection go down. This could include a local coffee shop, a friend's computer, or an SCF computer lab. If your internet connection does go down for some reason, please remember that there are computer labs on all three SCF campuses. You have free access (with your student ID) to computers, the internet, and all the necessary programs from computers on any SCF campus (both in computer labs and in the libraries). Lack of a home internet connection is not an excuse for not being able to complete an assignment. I would strongly recommend not waiting until the last minute to complete a Quiz, Assignment, or Exam. If you wait until the last minute to complete an assignment, take an exam/quiz, or submit a paper, and you do experience some sort of technical problem which delays or prohibits your access or submission, please be aware that responsibility falls solely on you.

Finally, in the event that you do experience some form of technical problem you should contact Canvas HELP/Tech Support (not your professor as I have no control over these matters). You can contact Canvas HELP/Tech Support by clicking on the "Help" tab in the lower left hand corner of the Canvas page. It will open a box that will give you several different options on how you can contact Canvas or get an answer to a question you may have concerning the functioning of Canvas. The Tech Support staff will research the problem and notify me directly of their findings. If the Tech Support staff determines the problem was with SCF or Canvas, you will be able to make up the assignment. If the problem is related to your computer, your web browser, or your Internet connection you will not be able to make up the assignment. Either way, you must contact Tech Support BEFORE the deadline of the assignment if you wish to have the potential to make it up.

\*\*\*Please keep in mind that your professor cannot fix or rectify problems you may have interacting with Canvas. These are technical issues that need to be addressed by people with technical expertise about Canvas, the Internet, or your computer. Unless the entire system goes down, assignments not completed or submitted on time due to technical problems cannot be made-up. \*\*\*

## Technical Support Information:

<b>Technical Support Information</b>	<p><i>For technical issues with Canvas, contact Canvas technical support by clicking the question mark icon in the lower left-hand corner of the Canvas window and choosing “Report a Problem” or “Chat with Canvas Support.” Also, Canvas support can be contacted via phone at 844-920-2764.</i></p> <p><i>For technical issues with My SCF, contact SCF technical support by calling (number) or emailing <a href="mailto:helprequest@scf.edu">helprequest@scf.edu</a>.</i></p> <p><i>For technical issues with the publisher site, contact their technical support by...</i></p> <p><i>(Instructors: Please add information on how to contact tech support for publisher courses, if applicable.)</i></p>
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### Honorlock Online Proctoring :

In cases where written work does not match answers submitted on an exam or Honorlock flags an exam as suspicious, faculty may ask students to re-work test questions in real time. In the event a student cannot satisfactorily reproduce the work submitted during the proctored test session, students may face sanctions for an academic integrity violation. Sanctions may include the loss of the privilege of using Honorlock online proctoring which could result in remaining tests being proctored in person.

### Regular and Substantive Interaction for Online courses:

Assignments will be graded within 10 days of final due date for the assignment. When points are deducted, I will make comments indicating why points were not earned. If student ever has any questions, do not hesitate to reach out to me and ask questions.

### Recording:

Students may, without prior notice, record video or audio of a class lecture for a class in which the student is enrolled for their own personal educational use. A class lecture is defined as a formal or methodical oral presentation as part of a college course intended to present information or teach enrolled students about a particular subject. Recording class activities other than class lectures, including but not limited to lab sessions, student presentations (whether individually or part of a group), class discussion (except when incidental to and incorporated within a class lecture), clinical presentations such as patient history, academic exercises involving student participation, test or examination administrations, field trips, and private conversations between students in the class or between a student and the faculty member is prohibited. Recordings may not be used as a substitute for class participation and class attendance and may not be published

or shared without the written consent of the faculty member. Failure to adhere to these requirements may constitute a violation of the student code of conduct.

### **Recording in Go Live with SCF Online Course Teams Sessions:**

If this course is a Go Live with SCF Online course, the instructor may record live class discussions and instructor presentations. Therefore, as a student in this class, your participation in live class discussions may be recorded by the instructor. These recordings will be made available only to students enrolled in the class to assist those who cannot attend the live session or to serve as a resource for those who would like to review content that was presented.

Where recordings are made, a notice that recording has started is presented to students in the class using the Teams session.

### **Disability Resource Center:**

State College of Florida, in accordance with the Americans with Disabilities Act, will provide classroom and academic accommodations to students with documented disabilities. Students must submit application and documentation to the Disability Resource Center (DRC). Once registered, the Memorandum of Accommodations containing all approved accommodations, important information, and links to forms and processes will be emailed to instructors. Students and instructors are encouraged to work collaboratively throughout the semester to facilitate appropriate use of accommodations. DRC Contact Information: Email: [drc@scf.edu](mailto:drc@scf.edu)  
Phone: 941-752-5295

### **DRC Website:**

[Disability Resource Center website](#)

### **Statement of Nondiscrimination:**

State College of Florida, Manatee-Sarasota does not discriminate on the basis of sex (including pregnancy), race, religion, age, national origin/ethnicity, color, marital status, disability, genetic information and sexual orientation in any of its educational programs, services or activities, including admission and employment. Direct inquiries regarding nondiscrimination policies to: Equity Officer, 941-752-5323, PO Box 1849, Bradenton, FL 34206.

[Human Resources Equal Opportunity website](#)

### **Religious Observances:**

Students who expect to be absent due to religious observances must provide their instructor with advance notification, in writing, of the purpose and anticipated length of any absence by the end of the second week of classes. At that time, the instructor and student will agree upon a reasonable time and method to make up any work or tests missed.

### **Department Chair or other academic supervisor information:**

If a student encounters a problem in the course, they should work with the professor to resolve it. If the student needs help and the professor is unable to help or is unavailable, contact Hyun Kim, Chair (Art, Design and Humanities) by email, [kimh@scf.edu](mailto:kimh@scf.edu)