

Welcome to LIT2000 with Dr. Glanville!

General Information:

Your Instructor: Priscilla Glanville Phone: (941) 363-7275

Email: glanvip@scf.edu (use Canvas!) Office: Lakewood Ranch, CIT, Room 157

Office Hours:

Mon/Wed: 10:00-11:00, Tues/Thurs: 4:50-6:50 PM, and Fri: 10:00-2:00 (VIRTUAL)

Course Description: Lit 2000 introduction to literature (3) (a. A.). Prerequisites: Enc 1101 and concurrent registration in or completion of Enc1102 with a grade of "c" or better. This course meets the area iv requirement for a.a./a.s. General education, the Gordon rule requirement, and part of the six-hour international/intercultural requirement. This course provides a close inspection into literary techniques, conventions, and genres in literature with emphasis on historical, cultural, and analytical contexts. My sections of this course will feature the exploration of Romantic themes and conventions, as evidenced in literature of varied forms and as produced by authors of several countries.

Course Performance Standards:

Upon successful completion of the course, you should be able to:

- Explain how literature has developed in various forms, as well as the social and cultural influences upon it, as evidenced in texts from select genres, literary movements, and theoretical contexts.
- Analyze the conventions of literature and its various sub-genres, as evidenced by select texts, with an in-depth focus and inquiry into one literary movement or genre.
- Evaluate critical and theoretical issues contained in secondary scholarship.
- Effectively apply the appropriate vocabulary for the study of literature.
- Demonstrate college-level reading skills through textual analysis, including the detection of tone, bias, stereotypes, and underlying assumptions.
- Demonstrate college-level writing skills by creating an original thesis and including primary and secondary source material in a variety of writing, including one or more formal, research-based assignments.
- Access, evaluate, and apply information sources in an ethical manner for research and problem solving, and demonstrate the ability to retrieve and manage information using digital technology.
- Apply technological skills necessary for academic work, including but not limited to email, dropboxes, and discussion forums.
- Demonstrate the ability to effectively interact with peers in group discussions and other activities.
- Exhibit an understanding of aesthetic expressions in the literary works of culturally diverse authors and literary movements.
- Fulfill the writing requirements mandated by sbe6a-10.

Course Texts:

Congratulations! Because you are in my online course, you will be using a compilation of open source readings I built for this class, including an MLA guide. You will not have to purchase a textbook.

Course Schedule:

Unit One: Course Introduction, Writing About Literature, Research Project Overview, Finding and Citing Sources, Group Discussion

Unit Two: Danish, French, and German Fairy Tales, German and American Gothic Fiction, Research and Analysis, Reflection Activities and Peer Review

Unit Three: British Romantic Poetry, Research and Analysis, Reflection Activities and Peer Review

Unit Four: **British Romantic Drama**, Research and Analysis, Reflection Activities and Peer Review

Unit Five: Research and Analysis, Exam Prep, Reflection Activities and Group Discussion

Technology Requirements:**Email:**

Frequent checking for course email is required, as is the ability to send, receive, and organize email. If you are able to do so, you should use the Canvas mail function, not My SCF, for course email communications. You are expected to check your course email at least three times a week, to adhere to course netiquette guidelines, due dates, and procedures, and to immediately notify me when problems arise. Students who do not regularly check in will be considered absent from the course, which can lead to being withdrawn.

General Proficiency Requirements:

Successful completion of this course will require general technological proficiency and ability, including but not limited to the following: maintaining frequent internet access, uploading and downloading files, sending and receiving email, navigating the Canvas environment, signing in to the SCF library and accessing files in library databases, and using common word-processing and presentation programs to prepare typed and sometimes illustrated assignments. You will need your student ID number to sign into the library databases. Directions for library access are found in my "Getting Help When You Need It" handout, which is available in the course resources module.

Required Software:

Microsoft Word and PowerPoint or the MAC or Open Office equivalents. Students who do not have a copy of the Microsoft Office Suite may download up to five free copies of the MS Office software suite, for PCs or MACs, from the link on the bottom of the page that opens when you sign into Canvas, but has not yet signed into a specific course. If you need assistance, call the IT help desk at (941) 752-5357, or, from an on-campus extension, dial x 65357.

You will need the Microsoft Teams app for teleconferencing. It is important to open meeting links with the app., so you have full functionality when you are in the meeting. When you click on a meeting link I send you, the computer will ask if you would like to attend the meeting in the app or on the web. Always choose the app. You can download Teams, and the rest of the Office Suite, by following the directions found [on our Office Download Page.](#)

Canvas/Computer Requirements:

Computer skills are one of the performance standards for every writing/literature class at the college. This course heavily utilizes online sources and Canvas, the college's course management system. Assignments should be turned in well before the deadline, to accommodate any computer issues and give you time to contact the Canvas help desk. The help team is available via online chat, and by phone, 24/7.

Technical Support Information:

For technical issues with Canvas, contact Canvas technical support by clicking the question mark icon in the lower left hand corner of the Canvas window and choosing "Report a Problem" or "Chat with Canvas Support." Also, Canvas support can be contacted via phone at 844-920-2764. For technical issues with My SCF, contact SCF technical support by emailing helprequest@scf.edu. If an assignment is coming due, you must make sure to email it to your instructor by the deadline, in addition to seeking technical support. This information, and information for other helpful resources, is available in my "Getting Help When You Need It" handout. This handout is available in the course resources module.

[Participation Policies:](#)**No Show Policy:**

Students who do not drop a course that they have never attended will be reported as a No-Show by the course instructor during the No-Show period. This drop may have financial aid implications for the student who is dropped. More specifically, students who do not complete the first course unit by the Monday after the first day of class will be withdrawn from the course as a "No Show." This is a non-negotiable college-wide policy for the online classes.

Attendance:

Although the course does not meet face to face, students are expected to "attend" class by checking in three times a week, to review course e-mail, check for announcements and added resources, and work on class readings and assignments. Students who miss more than one week of course assignments will be withdrawn for non-participation. As stated in the college catalog, students may withdraw themselves from any course, without the academic penalty of a WF, if they do so by the withdrawal deadline listed in the current calendar.

Withdrawal Policies:

Students should consult the College Catalog for a complete listing of withdrawal policies.

- A withdrawal is a change in the student's course schedule where one or more courses are withdrawn before the end of the term. Withdrawn courses appear on the student's transcript as a "W" and are classified as attempts. No refunds are permitted for withdrawn courses.
- Withdrawing from a course(s): Course withdrawal is defined as withdrawal from one or more classes for a term but not complete withdrawal from the college. Failure to completely process a drop form or drop a class online may result in the student being assigned a grade of "F".

- **Financial Aid Impact:** Withdrawing from one or more courses during the semester, without complete withdrawal from the college, may have an impact on both the amount of aid received for the semester and a student's academic eligibility to continue receiving financial aid for future enrollment. Students should contact the Office of Financial Aid for further information regarding the impact of withdrawing from one or more courses.
- **Faculty Withdrawal:** Before the course withdrawal deadline and upon approval of the Department Chair, Assistant Dean, or other appropriate academic administrator, a faculty member may withdraw a student when the student has stopped attending or engaging in the class for an extended period of time as defined in the course syllabus, and has not formally withdrawn from the course, resulting in their inability to successfully pass the
- If a student's absences, tardiness, or misconduct is causing disruption, the faculty member may file a code of conduct violation with the Dean of Students. The Dean of Students will work with the faculty member and the appropriate academic administrator before determining if a withdraw is appropriate.
- In the event of an approved faculty withdrawal, a grade of W will be recorded. The grade is recorded on the student's permanent academic record. Fees are applied for all courses accordingly and are counted as attempted courses.
- **This semester, the withdrawal deadline is November 7**

Grading and Late Work Policies:

Late Work: While there is some flexibility in scheduling one's coursework, and early submissions are possible, students are expected to hand in all assignments on time. I do not offer make-up assignments or make individual exceptions to course policies. Reading quizzes may not be turned in late, but the lowest quiz score will be dropped. The MLA exam and final project are not eligible for this exception, nor are discussion board posts, or extra credit opportunities.

Turnitin Usage:

Students agree that by taking this course all required papers may be subject to submission for textual similarity review to Turnitin.com for the detection of plagiarism. This is not negotiable. All submitted papers will be included as source documents in the Turnitin.com reference database solely for the purpose of detecting plagiarism of such papers. Use of the Turnitin.com service is subject to the Terms and Conditions of Use posted on the Turnitin.com site.

For all analysis papers and the final project, students are required to submit each assignment early, confirm its submission, and check its Turnitin score to ensure that they did not forget any citations or over quote from the primary source.

Gordon Rule Policy:

This course meets the Florida State Board of Education Rule Number 6A-10.30. In accordance with this rule, students will complete six semester hours of English and six semester hours of additional coursework in which the student must demonstrate college-level writing skills. SCF requires a minimum of 6,000 words in each of these Gordon Rule courses. A grade of C or better is required for credit in Gordon Rule classes.

Assignments and Weights:

Your final course grade will reflect assessment of the following assignments:

- Reading Quizzes (15% total)
- MLA Exam (15%)
- Literary Analysis Assignments (include multiple drafts) 40% total)
- Discussion Board Posts, and other Communications (email, chat, etc. 15% total)
- Final (15% total)

The following grading scale will be used in this course: A = 90-100, B = 80-89, C = 70-79, D = 60-69, F = 0-60.

Statement of Plagiarism:

Plagiarism is the use of ideas, facts, opinions, illustrative material, data, direct or indirect wording of another scholar and/or writer—professional or student—without giving proper credit.

Expulsion, suspension, or any lesser penalty may be imposed for plagiarism. Plagiarized work will receive zero credit, and makeup-assignments will not be offered to replace the plagiarized assignment. Students who plagiarize will be reported for Academic Dishonesty.

[Additional Policies and Resources:](#)**Privacy Policy:**

SCF Online is committed to protecting your privacy. Each online course may use a variety of software provided by vendors who share our commitment to online education. Below are individual software vendors used at SCF Online and their own privacy data and information. Please review the privacy policies for the [Canvas](#), [Smartthinking](#), and [Turnitin](#), whose software we will be heavily using this term. If you have any questions or concerns about any particular policy, or are asked to use any software that is not on the list, please contact Online Learning at OnlineLearning@scf.edu.

Accessibility Policy:

SCF Online is committed to ensuring your access to course software. Each online course may use a variety of software provided by vendors who share our commitment to online education. Below are individual software vendors used at SCF Online and their own accessibility information. Please review the policies for the [Canvas](#), [Smartthinking](#), and [Turnitin](#), whose software we will be heavily using this term. If you have any questions or concerns about any particular policy, or are asked to use any software that is not on the list, please contact Online Learning at OnlineLearning@scf.edu.

Standards of Conduct:

Students are expected to abide by SCF's Student Handbook guidelines, as well as those listed in the course syllabus, description, overview, and netiquette guidelines.

Honorlock Online Proctoring:

In cases where written work does not match answers submitted on an exam or Honorlock flags an exam as suspicious, faculty may ask students to re-work test questions in real time. In the event a student cannot satisfactorily reproduce the work submitted during the proctored test session,

students may face sanctions for an academic integrity violation. Sanctions may include the loss of the privilege of using Honorlock online proctoring which could result in remaining tests being proctored in person.

Copyright Policy:

The unauthorized copying, sharing, or distribution of copyrighted material is prohibited. It is a violation of the Copyright Act, Academic Ethics, and the Code of Student Conduct. Students who violate copyright are subject to discipline.

Tutoring and Study Skills Support:

Tutoring: The Tutoring and Academic Success Centers on each campus offer the services of writing tutors. They can assist you with drafting, writing, and revising your papers. Our tutors are also available for instruction in such areas as the mastery of traditional English grammar. You may make an appointment by contacting them at the following numbers: Bradenton: 941-752-5504 Venice: 941-408-1452 Lakewood Ranch: 941-363-7250. You may also make an appointment for an on-site or virtual session at [our online scheduling portal](#).

Disability Resource Center:

State College of Florida, in accordance with the Americans with Disabilities Act, will provide classroom and academic accommodations to students with documented disabilities. Students must submit application and documentation to the Disability Resource Center (DRC). Once registered, the Memorandum of Accommodations containing all approved accommodations, important information, and links to forms and processes will be emailed to instructors. Students and instructors are encouraged to work collaboratively throughout the semester to facilitate appropriate use of accommodations. DRC Contact Information: Email: drc@scf.edu Phone: 941-752-5295

[Disability Resource Center Website](#)

Statement of Nondiscrimination:

State College of Florida, Manatee-Sarasota does not discriminate on the basis of sex (including pregnancy), race, religion, age, national origin/ethnicity, color, marital status, disability, genetic information and sexual orientation in any of its educational programs, services or activities, including admission and employment. Direct inquiries regarding nondiscrimination policies to: Equity Officer, 941-752-5323, PO Box 1849, Bradenton, FL 34206.

[Human Resources Equal Opportunity website](#)

Religious Observances:

Students who expect to be absent due to religious observances must provide their instructor with advance notification, in writing, of the purpose and anticipated length of any absence by the end of the second week of classes. At that time, the instructor and student will agree upon a reasonable time and method to make up any work or tests missed.

COVID-19

Like all institutions of higher education, SCF has been impacted by COVID-19. In response, SCF considers the current recommendations of the Centers for Disease Control (CDC), Department of

Health (DOH), Florida Department of Education (FLDOE), Florida College System (FCS), local and state officials. The latest SCF plan and protocols can be found linked from the College's Coronavirus website listed below. The website includes useful information for students regarding precautions, operations, monitoring, and instruction. <https://www.scf.edu/Administration/PublicSafety/Coronavirus.asp>

Recording:

Students may, without prior notice, record video or audio of a class lecture for a class in which the student is enrolled for their own personal educational use. A class lecture is defined as a formal or methodical oral presentation as part of a college course intended to present information or teach enrolled students about a particular subject. Recording class activities other than class lectures, including but not limited to lab sessions, student presentations (whether individually or part of a group), class discussion (except when incidental to and incorporated within a class lecture), clinical presentations such as patient history, academic exercises involving student participation, test or examination administrations, field trips, and private conversations between students in the class or between a student and the faculty member is prohibited. Recordings may not be used as a substitute for class participation and class attendance and may not be published or shared without the written consent of the faculty member. Failure to adhere to these requirements may constitute a violation of the student code of conduct.

Department Chair Information:

If a student encounters a problem in the course, they should work with the professor to resolve it. If the student needs help and the professor is unable to help or is unavailable, contact Jennifer True at truej@scf.edu or 941.363.7276.