

**STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA**  
**Social and Behavioral Sciences and Community Services**

**PSY 2012 General Psychology**

**Spring 2023**

**Course CRN 20345, 20532; Course Seq Z01, Z02**

**Instructor's Name:** Cheri L. Kittrell, Ph.D.

**Office Location:** Campus: Bradenton      Building: 9      Room: 123

**Office Hours:** Dr. Kittrell will offer virtual office hours for this course so that students can have their needs met. Office hours will be held M-F: 11:00 AM -12:00 PM. Additional office hours may be scheduled as available. Office hours will be held in Teams, and students may schedule to meet with me through Bookings

(<https://outlook.office365.com/owa/calendar/CheriLKittrellPhD@scfcloud.onmicrosoft.com/bookings/>).

**Telephone:** (941) 752-5499

**Email Address:** kittrec@scf.edu

**Last Day for Add/Drop:** 2/11/2023

**Last Day to Withdraw Without Academic Penalty:** 4/4/2023

**Course Description:** This course meets Area III requirements for both of the A.A./ A.S. general education requirements. This course is an introduction to the scientific study of human behavior with emphasis on the processes of thinking and learning as the basis for individual adjustment to the physical and social environment. It is a basic foundation course in psychology for transfer students.

**Student Learning Outcomes:** The student, at the successful completion of this course, should be able to:

1. Define the term psychology and the basic vocabulary of the discipline.
2. Describe the major areas in the field and identify the parameters of the discipline.
3. Distinguish between the differing perspectives on human thought and behavior.
4. Describe the variety of ways psychological data is gathered and evaluated.
5. Analyze human behavior and one's own personality and personal relationships.
6. Explain how psychological theories are used to assess, predict, or change human behavior.
7. Explain the nature and functions of emotions and motivations in one's everyday life.
8. Explain the various theories of human intelligence.

- Describe the major approaches to memory, learning, and their implications for one's development.

### Course Curriculum

**Text and Materials:** King, L. (2019). The Science of Psychology: An Appreciative View (5th ed.). New York: McGraw-Hill.

PSY 2012 General Psychology is participating in SCF's EZ Access Program. **This means all students enrolled in the course have access to their required materials in Canvas.** SCF has negotiated the cheapest price possible for the required course materials and this charge can be seen on your SCF Account after Add/Drop. Students may 'Opt-Out' of the program through the link emailed but will lose the discount by doing so. *If you opted out in error, you may opt back in before the add/drop date.* If you are a dual enrolled student do NOT 'opt-out' as this could result in student out of pocket expense.

Required Materials: King, Science of Psychology: Appreciative View Connect, 5th Ed. EZ Access Price: \$75.75 Student Savings: \$48.75. Questions pertaining to EZ Access can be directed to: [ezaccessstore@follett.com](mailto:ezaccessstore@follett.com)

**Connect (which is used for course quizzes) and Smartbook (which is used for course homework) are required, graded course materials. Students must also have a webcam** or video camera for their computer in order to use Proctorio (our proctoring software for exams).

**Topics Covered:** In the course of PSY 2012, the student will encounter the following topics:

Unit 1:

- Historical and Contemporary Approaches to Psychology
- Psychology's Scientific Method
- Biological Foundations of Behavior
- Sensation and Perception
- States of Consciousness

Unit 2:

- Learning
- Memory
- Thinking, Intelligence, and Language
- Human Development
- Motivation and Emotion

Unit 3:

- Gender, Sex, and Sexuality
- Personality
- Social Psychology

- Psychological Disorders
- Therapies
- Contemporary Issues in Psychology

### **Assessment of Student Performance**

**Examinations:** Student performance will be measured primarily by utilizing shorter chapter quizzes and/or longer tests. Quizzes and tests may contain a mixture of multiple choice, true-false, matching, short answer, or essay questions. Examinations will comprise 50% of a student's final grade.

**Connect assignments:** Connect is digital product for this class and students are given inclusive access to it at registration. It contains all of the homework assignments for your course. Homework assignments in Connect may include a variety of assignment types including interactive assignments, application-based activities, Smartbook readings, discussions, written work, recorded lectures, and/or lab-style materials. Connect assignments will comprise 50% of a student's final grade.

### **Other Policies**

**Attendance Policy:** It is the student's responsibility to log into the course and complete assignments each week as evidence of attendance. This begins the first week of the course. *Students must login to Canvas, complete initial assignments, and register for Connect during the first week of class or they will be dropped from the course.* (Students should recognize that being dropped from a course may have financial aid implications.) They must then login through Canvas and complete any assignments each week thereafter. Please note that after missing 2 consecutive weeks, students may be withdrawn by the professor or the College.

**Grading Policy and Rubrics:** There will be a number of assignments in this course. Each unit will have an introductory assignment, worth 10% of the final grade. Next, students will complete online review exercises (called Smartbook), one for each assigned chapter, worth 30% of the grade. Prior to the exam, PIT assignments, which stand for Put It Together, will provide an applied scenario for students to utilize their learning. PIT assignments are worth 10% of the grade. Finally, each week will have a chapter test covering the chapters read during that week. The unit tests will comprise the final 50% of the grade.

**Letter grades** will be based on the following distribution:

A: 90 – 100    B: 80 – 89    C: 70 – 79    D: 60 – 69    F: <60

### **Course Schedule**

Please note: The professor reserves the right to reissue the course schedule with deletions, additions, or revisions during the term (based upon class progress or other mediating factors). Students are responsible for keeping up with revisions issued or discussed during class sessions.

<u>Session:</u>	<u>Scheduled Topic/Assignments:</u>	<u>Assigned</u>
<u>Reading:</u>		
Week One: 2/6-2/12	Introduction to the Class Review all Orientation content in Canvas Read the Syllabus in Canvas Complete all of the Orientation materials in Canvas ^Due: Register for Connect ^Due: Syllabus Quiz (in Canvas) ^Due: Smartbook 2.0 and Proctorio Orientation Quizzes (in Connect)	Orientation (in Canvas and Connect)
^Not completing marked assignments by the due date will result in removal from the course.		
Week Two: 2/13-2/19	Due: Introduction Assignment Read: Chapter One Due: Smartbook for Chapter One Watch: Lecture Due: PIT Assignments for Chapters One & Two Due: Chapter Test for Chapter One	pp. 4-22
Week Three: 2/20-2/26	Due: Introduction Assignment Read: Chapter Two Due: Smartbook for Chapter Two Watch: Lecture Due: PIT Assignment for Chapter Two Due: Chapter Test for Chapter Two	pp. 24-57
Week Four: 2/27-3/5	Due: Introduction Assignment Read: Chapter Three Due: Smartbook for Chapter Three Watch: Lecture Due: PIT Assignment for Chapter Three Due: Chapter Test for Chapter Three	pp. 58-97
Week Five: 3/6-3/12	No Classes! Spring Break	
Week Six: 3/13-3/19	Due: Introduction Assignment Read: Chapter Nine Due: Smartbook for Chapter Nine Watch: Lecture	pp. 284-321

Due: PIT Assignment for Chapter Nine  
Due: Chapter Test for Chapter Nine

Week Seven: Due: Introduction Assignment  
3/20-3/26 Read: Chapters Four & Five pp. 98-137, 138-175  
Due: Smartbooks for Chapter Four & Five  
Watch: Lectures  
Due: PIT Assignments for Chapters Four & Five  
Due: Chapter Tests for Chapters Four & Five

Week Eight: Due: Introduction Assignment  
3/27-4/2 Read: Chapters Six & Seven pp. 176-209, 210-245  
Due: Smartbooks for Chapters Six & Seven  
Watch: Lectures  
Due: PIT Assignments for Chapters Six & Seven  
Due: Chapter Tests for Chapters Six & Seven

Week Nine: Due: Introduction Assignment  
4/3-4/9 Read: Chapters Eight & Twelve pp. 246-283, 390-425  
Due: Smartbooks for Chapter Eight & Twelve  
Watch: Lectures  
Due: PIT Assignments for Chapter Eight & Twelve  
Due: Chapter Tests for Chapter Eight & Twelve

Week Ten: Due: Introduction Assignment  
4/10-4/16 Read: Chapters Eleven & Fifteen pp. 352-389, 494-531  
Due: Smartbooks for Chapters Eleven & Fifteen  
Watch: Lectures  
Due: PIT Assignments for Chapters Eleven & Fifteen  
Due: Chapter Tests for Chapters Eleven & Fifteen

Week Eleven: Due: Introduction Assignment  
4/17-4/23 Read: Chapter Sixteen pp. 532-559  
Due: Smartbook for Chapter Sixteen  
Watch: Lecture  
Due: PIT Assignment for Chapter Sixteen  
Due: Chapter Test for Chapter Sixteen

Week Twelve: Due: Introduction Assignment  
4/24-4/30 Read: Chapter Thirteen pp. 426-463  
Due: Smartbook for Chapter Thirteen  
Watch: Lecture

Due: PIT Assignment for Chapter Thirteen

Due: Chapter Test for Chapter Thirteen

## Smartbook

Students will complete their homework using their EZ Access textbook that was included with the course registration. A description of each component is provided below.

**Smartbook is the digital ebook for this class.** Smartbook is just that—a Smart Book—that learns as you do and creates a personalized learning experience for you to help you improve your knowledge of course content.

- **Reading** – Students read assigned material and are guided to adaptive highlighting that emphasizes key topics where they should spend the most time studying. See the orientation video in Canvas for more information.
- **Practice** – As students read the material, Smartbook presents questions to help identify what content they know and don't know. You'll get questions to solidify your mastery of the content and identify areas you need to focus on. You can continue to review concepts here even after you have completed your LearnSmart assignments to prepare for your Unit Tests.
- **Recharge** – SmartBook is so smart, it knows what information you're going to forget and when you're going to forget it. Recharge shows you that content at the exact right time to help you keep it fresh. (Recharge is NOT used in this course. It is designed for classes that have cumulative midterms and finals where students may need to recall content that they learned many weeks ago.)

**Smartbook** is REQUIRED for this course, and the assigned questions are worth 30% of your grade. You will access it by clicking on your Smartbook assignments in Connect.

**Late Work: PLEASE NOTE: Late assignments/quizzes cannot be accepted, as students have access to the answers once the quiz closes.**

The professor will not be able to "extend" assignments or open the assignments again for you under any condition, as the answers become available as soon as the due date passes. **Make-up unit tests** will only be administered in the event of an emergency, as determined by the professor. In the event of an emergency, students should contact the professor as soon as possible by email, and will need to supply their excuse (i.e. hospital bill, doctor's note, technical help support number, etc.).

Please note that make-up unit tests are not the same test that the rest of the class has taken, as the answers to that test are already available. Make-up tests are essay versions of the multiple choice Connect quizzes, and are only administered in the event of a documented emergency.

**If you have any sort of technological issue for any assignment, you must contact Connect's technical support line FIRST.**

***Please note: Emails asking for assistance on assignments or make-ups based upon technical issues that do not include a student's Connect technical support case number will automatically be denied.***

Assignments and unit tests are open for an entire week. These assignments should be worked on in advance of the due date so that computer difficulties will not interfere with the timeliness of assignments (i.e. your power went out at 11:54 p.m. and you now couldn't finish a quiz that had been open for a week that was due at 11:55 p.m.). Computer issues (such as login difficulties, difficulties with opening Connect materials for a unit test, etc.) should be immediately directed to **Connect's technical support at 1-800-331-5094**. Technical support is not available 24 hours a day, so it is important not to wait until the last minute to complete assignments, especially early assignments in the course before you are sure that your computer is compatible with all of Connect's products.

Grades may be viewed in either Canvas or Connect; however, Connect can take up to 24 hours to "push" grades to Canvas. If you are missing assignments that are appearing in your Connect gradebook, but they are not appearing in your Canvas gradebook AFTER A 24-HOUR DELAY, contact the professor for additional assistance. There is NEVER a delay in getting grades into the Connect gradebook. If a grade does not appear in your Connect gradebook, your assignment was not submitted or registered by the computer. The Connect gradebook will note when you took the assignment and how long you spent on it. Make certain that all assignment appear correctly in your Connect gradebook. Technical problems with Connect should be directed to Connect's technical support at 1-800-331-5094.

**Technology Requirements:** In addition to the minimum requirements to access Canvas, students need to be able to utilize the Connect suite for access to their textbook, homework, study materials, tests, and lectures. You will want to check your computer's compatibility prior to beginning work in the course.

## Technical Support Information:

<b>Technical Support Information</b>	<p>For technical issues with <b>Canvas</b>, contact Canvas technical support by clicking the question mark icon in the lower left-hand corner of the Canvas window and choosing “Report a Problem” or “Chat with Canvas Support.” Also, Canvas support can be contacted via phone at 844-920-2764.</p> <p>For technical issues with <b>My SCF</b>, contact SCF technical support by calling 941-752-5359 or emailing <a href="mailto:helprequest@scf.edu">helprequest@scf.edu</a>.</p> <p>For technical issues with <b>Connect</b>, students can also receive technical assistance from McGraw-Hill’s Connect if they need help during an assignment by chatting with technical support (click on the Help tab). Additionally, students can also call for assistance at 1-800-331-5094.</p>
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Please review the following information from McGraw-Hill Higher Education before you begin any assignments on *Connect*.

- **Run a system check:** To have a successful experience in *Connect*, you will need to ensure that your computer's system meets the requirements needed to access and run your assignments (e.g.: operating system, browsers, plug-ins). It is strongly recommended that you troubleshoot your computer at least once a week, and before every test, to be sure that you will be able to complete the required exercises. Click on the following link to learn how to troubleshoot *Connect* and what the computer requirements are: <http://connect.mheducation.com/connect/troubleshoot.do>
- **Get support:** Connect has a Customer Experience Group (CXG) Support Center where you can connect with a tech specialist via chat, phone, or email. Click on this link to access the online support center: <https://mhedu.force.com/CXG/s/ContactUs>  
If you have problems with registration or technical difficulties while completing assignments, contact CXG. Every time you speak with a representative, you will receive a case/ticket number for reference. Be sure to keep this number so that you can easily check up on the status of any unresolved problems and also to share with me, if required.

**Department Chair or other academic supervisor information:** If a student encounters a problem in the course, they should work with the professor to resolve it. If the student needs help and the professor is unable to help or is unavailable, contact the appropriate campus department chair:  
Bradenton Campus: Gladys Green, Chair of Social and Behavioral Sciences and Community Services by email, [greeng@scf.edu](mailto:greeng@scf.edu).



## SCF Mandated Policies

### **Email:**

Students are required to communicate with their instructor using their official SCF email address.

### **No-Show Policy:**

Students who do not drop a course that they have never attended will be reported as a No-Show by the course instructor during the No-Show period. This drop may have financial aid implications for the student who is dropped.

### **Recording:**

Students may, without prior notice, record video or audio of a class lecture for a class in which the student is enrolled for their own personal educational use. A class lecture is defined as a formal or methodical oral presentation as part of a college course intended to present information or teach enrolled students about a particular subject. Recording class activities other than class lectures, including but not limited to lab sessions, student presentations (whether individually or part of a group), class discussion (except when incidental to and incorporated within a class lecture), clinical presentations such as patient history, academic exercises involving student participation, test or examination administrations, field trips, and private conversations between students in the class or between a student and the faculty member is prohibited. Recordings may not be used as a substitute for class participation and class attendance and may not be published or shared without the written consent of the faculty member. Failure to adhere to these requirements may constitute a violation of the student code of conduct.

### **Recording in Go Live with SCF Online Course Teams Sessions:**

If this course is a Go Live with SCF Online course, the instructor may record live class discussions and instructor presentations. Therefore, as a student in this class, your participation in live class discussions may be recorded by the instructor. These recordings will be made available only to students enrolled in the class to assist those who cannot attend the live session or to serve as a resource for those who would like to review content that was presented. All recordings will become unavailable to students in the class when the Canvas course is unpublished 7 days after the course ends according to class availability policies.

Where recordings are made, a notice that recording has started is presented to students in the class using the Teams session.

### **Withdrawal Policies:**

Students should consult the College Catalog for a complete listing of withdrawal policies. A withdrawal is a change in the student's course schedule where one or more courses are withdrawn before the end of the term. Withdrawn courses appear on the student's transcript as a "W" and are classified as attempts. No refunds are permitted for withdrawn courses.

**Withdrawing from a course(s)** - Course withdrawal is defined as withdrawal from one or more classes for a term but not complete withdrawal from the college. **Failure to completely process a drop form or drop a class online may result in the student being assigned a grade of "F".**

### **Financial Aid Impact:**

Withdrawing from one or more courses during the semester, without complete withdrawal from the college, may have an impact on both the amount of aid received for the semester and a student's academic eligibility to continue receiving financial aid for future enrollment. Students should contact the Office of Financial Aid for further information regarding the impact of withdrawing from one or more courses.

### **Faculty Withdrawal:**

Before the course withdrawal deadline and upon approval of the Department Chair, Assistant Dean, or other appropriate academic administrator, a faculty member may withdraw a student when the student has stopped attending or engaging in the class for an extended period of time as defined in the course syllabus, and has not formally withdrawn from the course, resulting in their inability to successfully pass the class.

If a student's absences, tardiness, or misconduct is causing disruption, the faculty member may file a code of conduct violation with the Dean of Students. The Dean of Students will work with the faculty member and the appropriate academic administrator before determining if a withdraw is appropriate.

In the event of an approved faculty withdrawal, a grade of W will be recorded. The grade is recorded on the student's permanent academic record. Fees are applied for all courses accordingly and are counted as attempted courses.

### **Statement of Plagiarism:**

Plagiarism is the use of ideas, facts, opinions, illustrative material, data, direct or indirect wording of another scholar and/or writer—professional or student—without giving proper credit. Expulsion, suspension, or any lesser penalty may be imposed for plagiarism.

**Copyright:**

The unauthorized copying, sharing, or distribution of copyrighted material is prohibited. It is a violation of the Copyright Act, Academic Ethics, and the Code of Student Conduct. Students who violate copyright are subject to discipline.

**Honorlock Online Proctoring:**

**\*Please note that this course uses Proctorio Online Proctoring, but the SCF policy remains the same\***

In cases where written work does not match answers submitted on an exam or Honorlock flags an exam as suspicious, faculty may ask students to re-work test questions in real time. In the event a student cannot satisfactorily reproduce the work submitted during the proctored test session, students may face sanctions for an academic integrity violation. Sanctions may include the loss of the privilege of using Honorlock online proctoring which could result in remaining tests being proctored in person.

**Standards of Conduct:**

Students are expected to abide by all [SCF Student Handbook](#) guidelines.

**COVID-19**

Like all institutions of higher education, SCF has been impacted by COVID-19. In response, SCF has developed a Return to Campus plan based on the recommendations of the President's Return to Campus Taskforce and the current recommendations of the Centers for Disease Control (CDC), Department of Health (DOH), Florida Department of Education (FLDOE), Florida College System (FCS), local and state officials. The plan can be found linked from the College's Coronavirus website listed below. The website includes useful information for students regarding precautions, operations, monitoring, and instruction.

<https://www.scf.edu/Administration/PublicSafety/Coronavirus.asp>

**Disability Resource Center:**

State College of Florida, in accordance with the Americans with Disabilities Act, will provide classroom and academic accommodations to students with documented disabilities. Students must submit application and documentation to the Disability Resource Center (DRC). Once registered, the Memorandum of Accommodations containing all approved accommodations, important information, and links to forms and processes will be emailed to instructors.

Students and instructors are encouraged to work collaboratively throughout the semester to facilitate appropriate use of accommodations. DRC Contact Information: Email: [drc@scf.edu](mailto:drc@scf.edu)

**DRC Phone:** 941-752-5295

**DRC Website:** [Disability Resource Center website](#)

**Statement of Nondiscrimination:**

State College of Florida, Manatee-Sarasota does not discriminate on the basis of sex (including pregnancy), race, religion, age, national origin/ethnicity, color, marital status, disability, genetic information and sexual orientation in any of its educational programs, services or activities, including admission and employment. Direct inquiries regarding nondiscrimination policies to: Equity Officer, 941-752-5323, PO Box 1849, Bradenton, FL 34206.

[Human Resources Equal Opportunity website](#)

**Religious Observances:**

Students who expect to be absent due to religious observances must provide their instructor with advance notification, in writing, of the purpose and anticipated length of any absence by the end of the second week of classes. At that time, the instructor and student will agree upon a reasonable time and method to make up any work or tests missed.