

**STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA**  
**Social and Behavioral Sciences and Community Services**

**SYG 2000 - Principles of Sociology**

Spring 2023

Course CRN(s): 20329; 20359

Course SEQ(s): ZO1; ZO2

**Instructor's Name:** Mlisa Manning (She/Her)



Welcome to the world of Sociology! I am a graduate of the University of South Florida, first with a BA in Interdisciplinary Social Sciences, and then with a Masters in Sociology. I also started (but didn't finish) a PhD. in Higher Education Leadership with Barry University (That means, I completed all my classes, took and passed by Comps (Comprehensive Exams) but did not get my Dissertation Done = All But Dissertation!) I was born in upstate New York but spent my "formative" years in Miami & North

Carolina (yes, my accent will sneak out from time to time "y'all.") My partner of around 3 decades and I live in Nokomis (that's in Sarasota County, exit 200 off I75) with our three children, 1 cat and 1 dog. In my spare time (lol, there's not much of that,) I enjoy going to the beach and state parks, reading things that are NOT academic, and watching/re-watching shows like Grey's Anatomy, The Good Place, Breaking Bad, and the MCU, etc. (*This occurs mostly in the middle of the night when the kids are sleeping.*) Finally, not only do I teach online classes as an adjunct here at SCF, I also teach online sociology courses at Hillsborough Community College and I am a full-time instructor for South Florida State College. I know I sound super busy; however, I plan to be "present" and prepared for all our classes together and will communicate quickly with you when you need me. It is going to be a great semester!

**Office Location:** Virtual

**Office Hours:** – Monday through Friday from 9-11 and 2-4

**Telephone:** (863) 440-7595 (Text only).

**Email Address:** [manningm1@scf.edu](mailto:manningm1@scf.edu) I will try to get back with you within 24 hours. If you do not get a response within 24 hours, please, Email again!

**Last Day for Add/Drop:** 01/14/2023

**Last Day to Withdraw Without Academic Penalty:** 02/14/2023

**Prerequisites:**

There are no prerequisites for this course; however, I strongly recommended students have completed a class where they learned to write college level essays.

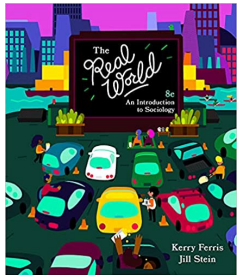
**Course Description:**

This course meets Area III requirement for the A.A./A.S. general education requirements. It is an introduction to the scientific study of society and of basic sociological concepts, methods of investigation, interpretation of professional and popular writings and fields of application.

**Student Learning Outcomes:** The student, at the successful completion of this course, should be able to:

1. Demonstrate an understanding of the sociological perspective including classical and contemporary theories and the major sociological research methods.
2. Explain the various aspects of the social framework including culture, society, socialization, social interaction, social groups, organizations, and deviance.
3. Discuss the major issues surrounding differentiation and inequality, such as social stratification, social class, race and ethnicity, and sex and gender.
4. Explain the major social institutions including the family, education, religion, politics, work and the economy, health and medicine, and media.
5. Discuss the process of social change including population dynamics, urbanization, globalization, environment, collective behavior, and the future of society.

**Text and Materials:**



***The Real World 8e: An Introduction to Sociology***, Kerry Ferris & Jill Stein;  
Publication Date: 07/01/2022 ISBN 978-0-393-88734-1

This digital textbook is the central tool for learning; therefore, you must get a copy immediately. The ACCESS CODE is available at the college bookstore or get it from the publisher directly.

[The Real World website](#)

**Attendance Policy:**

*The general college attendance policy is stated in the [State College of Florida Catalog 2022-2023](#). Your attendance in this fully online class is measured in terms of participation and timely completion of assigned work rather than in actual log-ins. **Thus, your attendance is not graded but measured through your completion of assignments. Merely logging into the course does not indicate participation.***

- No-Show Reporting: Students who do not drop a course that they have never attended during the Drop/Add period will be reported as a No-Show. This drop may have financial aid implications. **In order NOT to be reported as a No-Show in this class, all three Orientation Assignments must be completed by the posted due date.**
- Beginning Coursework: Students may view and work on assignments before the course start date, but no assignments may have a due date before the first day of the semester/part of term. If a student completes any assignment prior to the official class start date, but no assignments after the start date, they should be reported as a no-show in the no-show period.

**Grading Policy and Rubrics:**

- A - ORIENTATION (3 items)-Introduction Board, eLearnReady & Syllabus Quiz. **5%**
- B - CRASH COURSE LECTURE NOTES (16 chapters) **10%**
- C - INQUIZITIVE ACTIVITIES (16 chapters) **10%**
- D - DATA WORKSHOPS (16 Chapters) **20%**
- E - DISCUSSION BOARDS (5 Module) **45%**
- F - FINAL EXAM (1 Exam) **10%**

**A - Orientation Assignments:** There are three assignments in the **START HERE!** Orientation Module. First, you will be required to participate in an Introduction discussion board in CANVAS. Second, you need to complete a quiz that covers the material on this Syllabus and Course Design. Finally, you review the suggestions for being ready for an online course and then write a reflection based on your review.

**B – Crash Course Skeletal Notes:** There are **Crash Course Lectures** for many chapters and corresponding dropbox for the notes. Students will download, fill in, then upload the notes. **This can be done digitally, or you could also download, print, scan and upload.**

**C - InQuizitive:** InQuizitive is a formative, adaptive learning tool that improves student understanding of important learning objectives. Students receive quiz questions based on how well they understand the content, and the engaging and game-like elements motivate them as they learn. **These are completed online through the Ebook access.**

**D - Data Workshops:** Innovative Data Workshops in every chapter give students a chance to apply theoretical concepts to their own lives and actually do sociology. **These are completed online through the Ebook access.** Students will One in every chapter. Then, they will choose ONE from each module to write up in detail for their peers in a Discussion board.

**E –Discussion boards –** Students will complete ONE Data Workshops for each chapter (see above.) Then, you will choose ONE of those Data Workshops from the module to write about in detail for Module Discussion Board. **Detailed rubric in CANVAS.**

**F - Final Exam:** There is ONE 100-question multiple-choice, cumulative, Final Exam housed within CANVAS. It will be opened on the last couple days of class. It is fully online; therefore, it is open note and open book but, you will have only one attempt.



**Late Work/Missed work:** InQuizitive material cannot be made up so be sure to get those done on time. Crash Course Lectures, Data Workshops and Discussion Boards can be late with penalties.

**Course Assignments Schedule: 1/9-3/4 (more details in CANVAS)**

Week 1 1/9-1/15	Getting to Know You Discussion Board, SCF Self-Assessment, & Course Orientation & Syllabus quiz All three assignments due Sunday, 1/15 @ 11:59pm Go ahead and get started on Week 2 AS SOON as you finish these orientation assignments.
Week 2 1/16-1/22	THINKING SOCIOLOGICALLY AND DOING SOCIOLOGY  Chapter 1: Sociology and the Real World Skeletal notes, InQuizitive, Data Workshops Chapter 2: Studying Social Life Skeletal notes, InQuizitive, Data Workshops Chapter 3: Culture Skeletal notes, InQuizitive, Data Workshops  Discussion board posts due 1/22
Week 3 1/23-1/29	FRAMING SOCIAL LIFE  Chapter 4: Socialization, Interaction, Self Skeletal notes, InQuizitive, Data Workshops Chapter 5: Separate & Together Skeletal notes, InQuizitive, Data Workshops Chapter 6: Deviance & Control Skeletal notes, InQuizitive, Data Workshops  Discussion board posts due 1/29
Weeks 4 & 5 1/13-2/5 2/6-2/12	INEQUALITY  Chapter 7: Social Class Self Skeletal notes, InQuizitive, Data Workshops Chapter 8: Race & Ethnicity Self Skeletal notes, InQuizitive, Data Workshops Chapter 9: Gender Self Skeletal notes, InQuizitive, Data Workshops  Discussion board posts due 2/12
Weeks 6 & 7 2/13-2/19 2/20-2/26	SOCIAL INSTITUTIONS  Chapter 10: Politics, Ed, & Religion Skeletal notes, InQuizitive, Data Workshops Chapter 11: Economy & Work Skeletal notes, InQuizitive, Data Workshops Chapter 12: Life at Home and Chapter 13: Leisure and Media Skeletal notes, InQuizitive, Data Workshops  Discussion board posts due 2/26
Week 8 2/27-3/5	SOCIAL INSTITUTIONS AND CREATING SOCIAL CHANGE  Chapter 14: Medicine, Health & Illness Skeletal notes, InQuizitive, Data Workshops Chapter 15: Population, Cities, & Environ and Chapter 16: Social Change Skeletal notes, InQuizitive, Data Workshops  Discussion board posts due 3/5
END HERE	Final Exam – Opens Monday, 3/6 @8:00am and closes Tuesday, 3/7 @11:59pm

**Technology Requirements:**

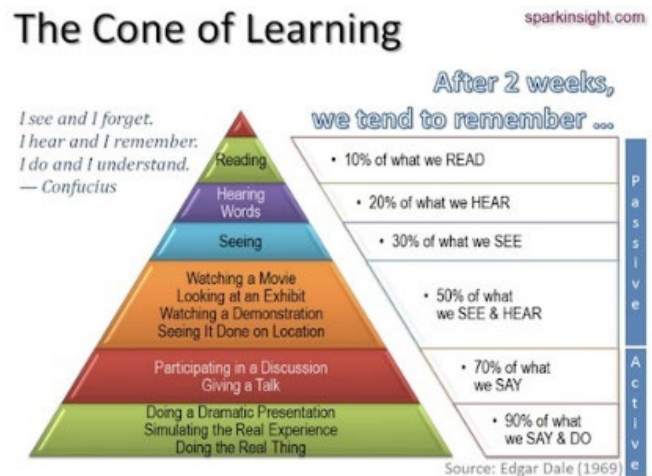
Skills: In order to be successful in this course you are expected to be able to:

- Have regular access to a computer with reliable internet connectivity.
- Create, modify, save, upload and edit documents into CANVAS and through email.
- Understand that due dates and times are firm and can be found in CANVAS.
- Have the direct link to CANVAS bookmarked just in case the SCF portal goes down:

<https://scf.instructure.com/login>

**Instructional Methods:**

This course is designed on an active, student-centered learning model with multiple learning modalities in mind. That means there will be some Overview Videos from the professor, lectures from Crash Course, and LOTS of talking, asking questions, observing, watching, listening, laughing, working, reading, designing, researching, writing, evaluating, playing, critiquing, etc. by the students.

**Technical Support Information:**

For technical issues with Canvas, contact Canvas technical support by clicking the question mark icon in the lower left-hand corner of the Canvas window and choosing **“Report a Problem”** or **“Chat with Canvas Support.”** Also, Canvas support can be contacted via phone at **844-920-2764**.

For technical issues with My SCF, contact SCF technical support by calling 941-752-5357 or emailing [helprequest@scf.edu](mailto:helprequest@scf.edu).

For technical issues with the publisher site, contact their technical support by...

<https://www.norton.knowledgeowl.com/help/the-digital-landing-page>

**Communication with your instructor:**

Watch this [video from Professor Manning](#)

I love talking, texting, emailing with my students; however, I am not an easy person to reach in a moment's notice. Therefore, please email me. If you would prefer to use a phone, then leave me a voice mail. If you prefer to text, use the Google voice number I provide.

**Example of a good email, voice mail, or text:**

*Professor Manning*

*Hello! This is Sam Sparks from XYZ college section 12345 (tell me the college you attend and your online section #) and I have a question about (our syllabus/the Discussion Boards, a quiz question). I need help understanding STUFF! You can reach me at (phone number, texting or call, email...etc)*

*Thank you*

**Netiquette**

When communicating online, it is essential to observe certain rules of behavior called “netiquette,” which refers to rules of behavior governing the use of all internet services, including discussion groups, webpages, blogs, and social media, and emails to your instructors. Please review these [Netiquette Guidelines](#)

**Department Chair or other academic supervisor information:**

If a student encounters a problem in the course, they should work with the professor to resolve it. If the student needs help and the professor is unable to help or is unavailable, contact Professor Gladys Green, Chair of Social and Behavioral Sciences and Community Services, by email, [greeng@scf.edu](mailto:greeng@scf.edu)

**Classroom Policies at-a-glance**

<b>ASKED</b>	<b>ANSWERED</b>
How often should I plan to login to CANVAS?	FREQUENTLY. I login almost every day, as do many of my "A" students. Other students find 3-4 times a week is adequate. If you only login in once a week, I think you will be disappointed with the results.
Do I need to come to campus?	Depends: Yes, if it's a hybrid. <b>No, if it's a fully online course.</b>
Do you accept late assignments?	Depends: <b>InQuizitive Activities – no.</b> Lecture Notes, Data Workshops and Discussion Boards – yes with penalties.
Can I email assignments?	NO, you will use CANVAS for all digital submissions. But email is a great way to talk with me and ask questions!
Do I need to get a textbook?	Yes, the bookstore will sell you an <b>ACCESS CODE</b> for the eBook. You can also order it online from any book publisher. Renting is another way to go. Whatever you choose, you <b>MUST</b> have the <b>ACCESS CODE</b> because we will use the publisher's online resources (InQuizitive and Data Workshops.) - <i>FREE TRIAL ACCESS if you need it.</i>
How long will it take for you to grade assignments?	InQuizitive Activities and Data Workshops will grade automatically by the publisher's website ( <b>then I review your work and can change the grades if the work is not strong</b> ). Skeletal notes and Discussion boards will be graded by me and I try to always get them done within 7 days.
Will you make special accommodations for me if SFSC has determined that I need them?	YES, after I receive an email/letter with your official <b>accommodations from the Disability Resource Center</b> , I make changes to the course. I suggest that you connect with me during the first week of class so we can talk about details. For more on this, or if for any reason you think you need accommodations and do not have them yet, <b>CLICK <a href="#">Services for Students with Disabilities</a></b>

## SCF Mandated Policies

### Email:

Students are required to communicate with their instructor using their official SCF email address.

### No-Show Policy:

Students who do not drop a course that they have never attended will be reported as a No-Show by the course instructor during the No-Show period. This drop may have financial aid implications for the student who is dropped.

### Recording:

Students may, without prior notice, record video or audio of a class lecture for a class in which the student is enrolled for their own personal educational use. A class lecture is defined as a formal or methodical oral presentation as part of a college course intended to present information or teach enrolled students about a particular subject. Recording class activities other than class lectures, including but not limited to lab sessions, student presentations (whether individually or part of a group), class discussion (except when incidental to and incorporated within a class lecture), clinical presentations such as patient history, academic exercises involving student participation, test or examination administrations, field trips, and private conversations between students in the class or between a student and the faculty member is prohibited. Recordings may not be used as a substitute for class participation and class attendance and may not be published or shared without the written consent of the faculty member. Failure to adhere to these requirements may constitute a violation of the student code of conduct.

### Recording in Go Live with SCF Online Course Teams Sessions:

If this course is a Go Live with SCF Online course, the instructor may record live class discussions and instructor presentations. Therefore, as a student in this class, your participation in live class discussions may be recorded by the instructor. These recordings will be made available only to students enrolled in the class to assist those who cannot attend the live session or to serve as a resource for those who would like to review content that was presented.

Where recordings are made, a notice that recording has started is presented to students in the class using the Teams session.

### Withdrawal Policies:

Students should consult the College Catalog for a complete listing of withdrawal policies.

A withdrawal is a change in the student's course schedule where one or more courses are withdrawn before the end of the term. Withdrawn courses appear on the student's transcript as a "W" and are classified as attempts. No refunds are permitted for withdrawn courses.

**Withdrawing from a course(s)** - Course withdrawal is defined as withdrawal from one or more classes for a term but not complete withdrawal from the college. **Failure to completely process a drop form or drop a class online may result in the student being assigned a grade of "F".**

### Financial Aid Impact:

Withdrawing from one or more courses during the semester, without complete withdrawal from the college, may have an impact on both the amount of aid received for the semester and a student's academic eligibility to continue receiving financial aid for future enrollment. Students should contact the Office of Financial Aid for further information regarding the impact of withdrawing from one or more courses.

### Faculty Withdrawal:

Before the course withdrawal deadline and upon approval of the Department Chair, Assistant Dean, or other appropriate academic administrator, a faculty member may withdraw a student when the student has stopped attending or engaging in the class for an extended period of time as defined in the course syllabus, and has not formally withdrawn from the course, resulting in their inability to successfully pass the class.

If a student's absences, tardiness, or misconduct is causing disruption, the faculty member may file a code of conduct violation with the Dean of Students. The Dean of Students will work with the faculty member and the appropriate academic administrator before determining if a withdraw is appropriate.

In the event of an approved faculty withdrawal, a grade of W will be recorded. The grade is recorded on the student's permanent academic record. Fees are applied for all courses accordingly and are counted as attempted courses.

**Statement of Plagiarism:**

Plagiarism is the use of ideas, facts, opinions, illustrative material, data, direct or indirect wording of another scholar and/or writer—professional or student—without giving proper credit. Expulsion, suspension, or any lesser penalty may be imposed for plagiarism.

**Copyright:**

The unauthorized copying, sharing, or distribution of copyrighted material is prohibited. It is a violation of the Copyright Act, Academic Ethics, and the Code of Student Conduct. Students who violate copyright are subject to discipline.

**Honorlock Online Proctoring:**

In cases where written work does not match answers submitted on an exam or Honorlock flags an exam as suspicious, faculty may ask students to re-work test questions in real time. In the event a student cannot satisfactorily reproduce the work submitted during the proctored test session, students may face sanctions for an academic integrity violation. Sanctions may include the loss of the privilege of using Honorlock online proctoring which could result in remaining tests being proctored in person.

**Standards of Conduct:**

Students are expected to abide by all [SCF Student Handbook](#) guidelines.

**COVID-19**

Like all institutions of higher education, SCF has been impacted by COVID-19. In response, SCF considers the current recommendations of the Centers for Disease Control (CDC), Department of Health (DOH), Florida Department of Education (FLDOE), Florida College System (FCS), local and state officials. The latest SCF plan and protocols can be found linked from the College's Coronavirus website listed below. The website includes useful information for students regarding precautions, operations, monitoring, and instruction.

<https://www.scf.edu/Administration/PublicSafety/Coronavirus.asp>

**Disability Resource Center:**

State College of Florida, in accordance with the Americans with Disabilities Act, will provide classroom and academic accommodations to students with documented disabilities. Students must submit application and documentation to the Disability Resource Center (DRC). Once registered, the Memorandum of Accommodations containing all approved accommodations, important information, and links to forms and processes will be emailed to instructors. Students and instructors are encouraged to work collaboratively throughout the semester to facilitate appropriate use of accommodations. DRC Contact Information: Email: [drc@scf.edu](mailto:drc@scf.edu)

**DRC Phone:** 941-752-5295

**DRC Website:** [Disability Resource Center website](#)

**Statement of Nondiscrimination:**

State College of Florida, Manatee-Sarasota does not discriminate on the basis of sex (including pregnancy), race, religion, age, national origin/ethnicity, color, marital status, disability, genetic information and sexual orientation in any of its educational programs, services or activities, including admission and employment. Direct inquiries regarding nondiscrimination policies to: Equity Officer, 941-752-5323, PO Box 1849, Bradenton, FL 34206.

[Human Resources Equal Opportunity website](#)

**Religious Observances:**

Students who expect to be absent due to religious observances must provide their instructor with advance notification, in writing, of the purpose and anticipated length of any absence by the end of the second week of classes. At that time, the instructor and student will agree upon a reasonable time and method to make up any work or tests missed.