



STATE COLLEGE OF FLORIDASM
MANATEE - SARASOTA

DISTRICT BOARD OF TRUSTEES

SCF Mission Statement

State College of Florida, Manatee-Sarasota guided by measurable standards of institutional excellence, provides engaging and accessible learning environments that result in student success and community prosperity.

AGENDA

The District Board of Trustees
State College of Florida, Manatee - Sarasota
Regular Meeting
SCF Bradenton – Board of Trustee Room 7/160
AND Virtual Meeting via TEAMS
October 25, 2022 5:30 pm

- 1. Meeting Call to Order – Mr. DiMaio**
- 2. Invocation and Pledge of Allegiance**
- 3. Public Comment - Mr. DiMaio**
- 4. President’s Report - Dr. Probstfeld**
- 5. Meet the Mission: Spring Enrollment / Strategic Enrollment Initiatives - Dr. Ryan Hale & Brittany Nielsen**
- 6. Approval of Non-Financial Consent Agenda Items (“Consent Agenda A”)**

| | |
|------------|---|
| Exhibit A: | Minutes of October 4, 2022 BOT Meeting - Page 5 |
| Exhibit B: | Amended Fall 2022 Lifelong Learning & Workforce Development Schedule - Page 9 |
| Exhibit C: | HR Personnel Actions Report September 2022 - Page 15 |
| Exhibit D: | Annual SCFCS BC 2022-23 School Improvement Plan - Page 16 |
| Exhibit E: | Annual SCFCS VC 2022-23 School Improvement Plan - Page 31 |
| Exhibit F: | Grant No. 22-07 PIPELINE Grant - Page 43 |
| Exhibit G: | Grant No. 22-08 LINE Grant - Page 45 |

7. Approval of Financial Consent Agenda Items (“Consent Agenda B”)

| | |
|------------|--|
| Exhibit H: | Monthly Financial Report July 2022 - Page 47 |
| Exhibit I: | Budget Amendment FY 2022-23 July 2022 #1-3 - Page 52 |
| Exhibit J: | SCFCS Financial Report(s) July 2022 - Page 55 |
| Exhibit K: | Acceptance of Gifts and Grants July 2022 - Page 57 |
| Exhibit L: | Monthly Financial Report August 2022 - Page 58 |
| Exhibit M: | Budget Amendment FY 2022-23 August 2022 #4-6 - Page 63 |
| Exhibit N: | SCFCS Financial Report(s) August 2022 - Page 66 |
| Exhibit O: | Acceptance of Gifts and Grants August 2022 - Page 68 |
| Exhibit P: | Property Disposals - Page 69 |
| Exhibit Q: | Write-off - Page 72 |

- 8. Facilities Project List (Informational Only) - Julie Jakway**
Exhibit R: Project List - Page 73

9. Facilities

Construction Projects & Updates - Chris Wellman

Exhibit S: Venice Science Building, Laboratory Equipment Contract Approval - Page 74

Exhibit T: Venice Science Building, Furniture Contract Approval - Page 75

Exhibit U: Neel Stage Lift and Restroom Contract Approval - Page 76

Exhibit V: Radiography X-Ray Upgrade, Budget Increase & Contract Approval - Page 77

Exhibit W: Classroom Audio-Visual Technology Upgrade, Project Approval - Page 78

Exhibit X: Annual Contractor Prequalification, Contractor List Approval - Page 79

10. Synopsis of Pending Rule Revisions - Dr. Probstfeld

Exhibit Y: Student Fees - Page 81

11. Old Business

12. New Business

13. Board Comments/Updates & Adjournment

MINUTES
THE DISTRICT BOARD OF TRUSTEES -- STATE COLLEGE OF FLORIDA, MANATEE – SARASOTA
REGULAR MEETING

Date: October 4, 2022 5:30 p.m.

Location: SCF Bradenton / TEAMs

Proceedings:

The District Board of Trustees of State College of Florida, Manatee – Sarasota held a Regular Meeting on October 4, 2022 at SCF Bradenton and virtually via TEAMs.

Board Members Present: Dominic DiMaio, Jaymie Carter, Taylor Collins, Mike Fuller, Mark Goodson, Ryan Moore and Rod Thomson. Tracy Knight attended virtually

Administrators Present: President Carol Probstfeld, Vice Presidents Todd Fritch, Ryan Hale, Julie Jakway, and Brittany Nielsen and General Counsel Steve Prouty.

1. Meeting Call to Order - Mr. DiMaio

Mr. DiMaio called the meeting to order at 5:30 pm.

2. Invocation and Pledge of Alliance

Ms. Nielsen delivered the invocation and led the pledge.

3. Public Comment

None

4. Organizational Meeting

Dr. Probstfeld called the Organizational Meeting to order. Dr. Probstfeld asked for nominations for Chair. Mr. Thomson nominated Mr. DiMaio for State College of Florida District Board of Trustees Chair for the time period beginning October 4, 2022. Mr. Goodson motioned to approve the nomination, Mr. Thomson seconded, and the board unanimously approved.

Dr. Probstfeld asked for nominations for Vice Chair. Ms. Carter nominated Mr. Thomson for State College of Florida District Board of Trustees Vice Chair for the time period beginning October 4, 2022. Ms. Carter motioned to approve the nomination, Mr. Goodson seconded, and the board unanimously approved.

Dr. Probstfeld closed the organizational meeting and turned the regular meeting over to the newly appointed board chair Mr. Dominic DiMaio.

5. President's Report

Dr. Probstfeld welcomed new board member - Mr. Ryan Moore.

Dr. Probstfeld asked Chris Wellman and Shawn Patten to provide the Trustees with an update on the condition of the SCF Venice Campus following Hurricane Ian. Dr. Fritch walked the Board through the academic continuity plan to accommodate SCF students impacted by Hurricane Ian. Ms. Nielsen provided an update from Student Services and Enrollment Management. Ms. Nielsen shared the numerous services and accommodations that are being made available to students. Ms. Nielsen highlighted the generous outpouring of support and donations.

Dr. Probstfeld acknowledged Commissioner Diaz and Chancellor Hebda for their immediate outreach and constant contact offering any and all support that the College may need and organizing donations from the FCS. Dr. Probstfeld thanked Julie Jakway for leading the Critical Incident Management Team and being the point of contact person for donations and volunteers. Dr. Probstfeld recognized Dr. Hale and the IT Team for their hard work getting the internet and phone systems up and running as quickly as possible.

6. Meet the Mission: Fall 2022 Student Profile – Brittany Nielsen

Ms. Nielsen presented to the Board an insight into the Fall 2022 student profile.

Chancellor Hebda Call

The Chancellor called into the Board Meeting to express her and Commissioner Diaz’ support for the College and admiration for the SCF Leadership Team’s efforts following Hurricane Ian. Chancellor Hebda thanked the Trustees and the Leadership Team for their dedication to SCF.

7. Approval of Non-Financial Consent Agenda Items (Consent Agenda A)

| | |
|------------|--|
| Exhibit A: | Minutes of June 28, 2022 BOT Meeting - Page 5 |
| Exhibit B: | Minutes of the June 28, 2022 Traffic Safety Institute Quarterly Meeting - Page 8 |
| Exhibit C: | Minutes of the September 6, 2022 Traffic Safety Institute Quarterly Meeting- Page 10 |
| Exhibit D: | Amended Fall 2022 Lifelong Learning & Workforce Development Schedule - Page 12 |
| Exhibit E: | Out of Country Requests - Page 17 |
| Exhibit F: | 2023-24 Revised Academic Calendar - Page 31 |
| Exhibit G: | HR Personnel Actions Report May - August 2022 - Page 32 |
| Exhibit H: | FCS College Affordability Report - Page 35 |
| Exhibit I: | Annual State College of Florida Foundation Facilities Use - Page 43 |
| Exhibit J: | SCFCS Parent Liaison – Bradenton - Page 46 |
| Exhibit K: | SCFCS Parent Liaison – Venice - Page 47 |
| Exhibit L: | SCFCS Annual Florida School Safety Risk Assessment Tool (FSSAT) - Page 48 |
| Exhibit M: | SCFCS Out of Field - Page 49 |
| Exhibit N: | SCFCS Charter School Block Grant 2022-23 - Page 51 |
| Exhibit O: | Grant No. 22-05 Open Door Grant II - Page 61 |
| Exhibit P: | Grant No. 22-06 Pathways Apprenticeship - Page 63 |

After due discussion and consideration, Mr. Thomson motioned to approve the Non-Financial Consent Agenda, Mr. Fuller seconded, and the Board unanimously approved.

8. Approval of Financial Consent Agenda Items (Consent Agenda B)

| | |
|-------------|--|
| Exhibit Q: | SCFCS 2022-23 Teacher Salary Increase Allocation – Page 65 |
| Exhibit R: | Monthly Financial Report May 2022 - Page 72 |
| Exhibit S: | Budget Amendment FY 2021-22 May 2022 #44-48 - Page 77 |
| Exhibit T: | SCFCS Financial Report(s) May 2022 - Page 82 |
| Exhibit U: | Acceptance of Gifts and Grants May 2022 - Page 84 |
| Exhibit V: | Monthly Financial Report June 2022 - Page 85 |
| Exhibit W: | Budget Amendment FY 2021-22 June 2022 #49-53 - Page 90 |
| Exhibit X: | SCFCS Financial Report(s) June 2022 - Page 95 |
| Exhibit Y: | Acceptance of Gifts and Grants June 2022 - Page 97 |
| Exhibit Z: | Property Disposals - Page 98 |
| Exhibit AA: | Fund Balance Spending Plan - Page 102 |
| Exhibit BB: | Schedule of Facility Rental Fees - Page 108 |
| Exhibit CC: | Ratification of Revision to Collective Bargaining Agreement Article 13, “Faculty Contracts” - Page 110 |

After due discussion and consideration, Mr. Goodson motioned to approve the Financial Consent Agenda, Mr. Thomson seconded, and the Board unanimously approved.

9. Facilities Project List (informational Only) - Julie Jakway

Exhibit DD: Project List - Page 113

10. Facilities: Construction Projects & Updates - Chris Wellman

Exhibit EE: Venice Science Building Contract Approval - Page 114

Mr. Wellman requested Board approval to contract with Tandem Construction to construct a new science building at the Venice Campus in the amount of \$5,054,376.48

After due discussion and consideration, Mr. Thomson motioned to approve Exhibit EE, Mr. Goodson seconded, and the Board unanimously approved.

Exhibit FF: Fire Alarm Panel Replacement Contract Approval - Page 115

Mr. Wellman requested Board approval to contract with Johnson Controls to replace fire alarm panels on the Bradenton and Venice Campuses in the amount of \$787,121.

After due discussion and consideration, Mr. Goodson motioned to approve Exhibit FF, Ms. Carter seconded, and the Board unanimously approved.

Exhibit GG: 26 West Office Suite Build Out Project Approval - Page 116

Mr. Wellman requested of the Board project approval to build out an office suite in the 26 West Center Building with a budget amount of \$250,000.

After due discussion and consideration, Ms. Collins motioned to approve Exhibit GG, Mr. Goodson seconded, and the Board unanimously approved.

Exhibit HH: 26 West Office Suite Wall System Contract Approval - Page 117

Mr. Wellman requested Board approval to contract with Contract Furniture to purchase and install the wall system for the office suite in the 26 West Center Building in the amount of \$78,781.50

After due discussion and consideration, Ms. Collins motioned to approve Exhibit HH, Mr. Goodson seconded, and the Board unanimously approved.

11. Synopsis of Pending Rule Revisions for Action in December - Steve Prouty

Exhibit II: Rule 6HX14-1.07 Responsibility and Authority of President - Page 119

Exhibit JJ: Rule 6HX14-1.81 Grant Application - Page 121

Mr. Prouty highlighted the minor revisions to the rules and explained that the rules would come back for final action at the December Board Meeting.

12. President's 2021-2022 Completed Goals - Board Chair

Mr. DiMaio applauded Dr. Probstfeld and her Leadership Team for achieving almost every goal.

After due discussion and consideration, Mr. Thomson motioned to approve the completed goals report, Ms. Carter seconded, and the Board unanimously approved.

13. Old Business

None

14. New Business

Dr. Probstfeld advised the Trustees that as the adjusters are preparing information it will be necessary to execute contracts in the upcoming weeks prior to the next board meeting. SCF has a policy and procedure that allows the President to do so. Those items will be presented to the Board for ratification at a subsequent meeting.

15. Board Comments/Updates & Adjournment

Ms. Carter - Kudos to everyone for the fast response in the wake of the hurricane
Mr. Goodson shared his concern for the devastation
Mr. Thomson commended the staff for going above and beyond
Mr. Fuller provided an SCFF update
Mr. Moore shared his long history with MJC/MCC/SCF
Ms. Collins applauded the staff for an amazing job
Mr. DiMaio echoed the Chancellor's admiration for the President and the SCF Team

The meeting adjourned at 6:40 p.m.

Chair, Board of Trustees

Carol Probstfeld, Secretary, Board of Trustees

AMENDED SCHEDULE OF NON-CREDIT COURSES, LIFELONG LEARNING AND WORKFORCE DEVELOPMENT, FALL 2022

| Class ID | Class Name | Start Date | End Date | Tuition Fee | Location | Instructor |
|----------|---|------------|----------|-------------|--|------------|
| 14289 | Leadership Boot Camp | 11/4/22 | 11/4/22 | \$199.00 | Zoom | Van Dyke |
| 14291 | Leadership Boot Camp | 9/23/22 | 9/23/22 | \$299.00 | SCF Lakewood Ranch (CIT) | Van Dyke |
| 14347 | Microsoft Power Platform Fundamentals Certification | 10/4/22 | 11/10/22 | \$499.00 | SCF Bradenton (26 West Center) | Link |
| 14391 | Python Coding Specialist with Industry Certification | 10/11/22 | 12/15/22 | \$3,000.00 | SCF Bradenton (26 West Center) | Bagley |
| 14393 | DELETE | 12/15/22 | 12/15/22 | \$7,500.00 | SCF Bradenton (26 West Center) | TBD |
| 14398 | SCF Coding Academy - Drone Safety | 9/24/22 | 9/24/22 | \$299.00 | SCF Bradenton (26 West Center) | Bagley |
| 14437 | 8 Secrets to Interview Success | 10/12/22 | 10/12/22 | \$59.00 | SCF Bradenton (26 West Center) | Butulis |
| 14438 | How to Negotiate and Accept the Right Job Offer | 10/19/22 | 10/19/22 | \$59.00 | SCF Bradenton (26 West Center) | Butulis |
| 14441 | Create a Website to Power Your Personal Brand and Business | 10/13/22 | 10/13/22 | \$79.00 | SCF Bradenton (26 West Center) | Bucci |
| 14442 | How to Tell Compelling Stories on Instagram | 10/20/22 | 10/20/22 | \$79.00 | SCF Bradenton (26 West Center) | Bucci |
| 14443 | How to Network, Even if You're an Introvert | 9/14/22 | 9/14/22 | \$0.00 | SCF Bradenton (26 West Center) | Butulis |
| 14444 | Networking Secrets to Help Make You a Master Networker | 10/26/22 | 10/26/22 | \$79.00 | SCF Bradenton (26 West Center) | Butulis |
| 14445 | How to Leverage LinkedIn to Build Your Professional Network | 11/2/22 | 11/2/22 | \$79.00 | SCF Bradenton (26 West Center) | Butulis |
| 14446 | Live Networking Event with Industry Professionals and Debrief | 11/9/22 | 11/9/22 | \$79.00 | SCF Bradenton (26 West Center) | Butulis |
| 14447 | 01 Job Search Masterclass | 9/21/22 | 10/19/22 | \$199.00 | SCF Bradenton (26 West Center) | Butulis |
| 14448 | 01 Creating Your Online Personal Brand | 10/6/22 | 10/20/22 | \$199.00 | SCF Bradenton (26 West Center) | Bucci |
| 14451 | 01 Networking Made Easy | 10/26/22 | 11/9/22 | \$199.00 | SCF Bradenton (26 West Center) | Butulis |
| 14511 | 8 Places to Look for Your Dream Job | 10/5/22 | 10/5/22 | \$59.00 | SCF Bradenton (26 West Center) | Butulis |
| 14516 | English for College and Communication (SCF Lakewood Ranch) | 9/19/22 | 12/15/22 | \$750.00 | SCF Lakewood Ranch (CIT) | Carr |
| 14568 | Private Investigator 40-Hour Course | 9/16/22 | 9/25/22 | \$395.00 | SCF Bradenton (Building 18) | Jones |
| 14595 | Sales Simplified | 9/16/22 | 9/16/22 | \$299.00 | Zoom | Van Dyke |
| 14607 | Retirement Planning Today - Lakewood Ranch Campus | 9/14/22 | 9/21/22 | \$49.00 | SCF Lakewood Ranch (MTSC) | Pope |
| 14620 | Certified Personal Trainer (Hybrid) | 9/24/22 | 11/5/22 | \$849.00 | Off-site Bradenton (contract training), Zo | W.I.T.S. |
| 14635 | Resume and Cover Letter Makeover | 9/21/22 | 9/21/22 | \$59.00 | SCF Bradenton (26 West Center) | Butulis |
| 14676 | Individual Coaching Sessions - Entrepreneurship | 9/1/22 | 9/1/22 | \$1,000.00 | SCF Bradenton (26 West Center) | Seither |
| 14688 | General Knowledge Test - Essay Writing Workshop | 10/8/22 | 10/22/22 | \$89.00 | SCF Lakewood Ranch (CIT) | Zickafoose |
| 14689 | General Knowledge Test - Math Prep Workshop | 9/10/22 | 10/1/22 | \$119.00 | SCF Lakewood Ranch (CIT) | Rowe |
| 14706 | Manatee Community Concert Band (November Concert) | 10/4/22 | 11/12/22 | \$0.00 | SCF Bradenton (Building 11) | Cleary |
| 14707 | Manatee Community Concert Band (December Concert) | 11/15/22 | 12/10/22 | \$0.00 | SCF Bradenton (Building 11) | Cleary |
| 14721 | Intro to Cybersecurity | 9/12/22 | 6/30/23 | \$299.00 | | Bagley |
| 14737 | TOP - Active Threat | 11/10/22 | 11/10/22 | \$0.00 | SCF Venice (Building 800) | Patten |
| 14738 | TOP - Active Threat | 12/7/22 | 12/7/22 | \$0.00 | SCF Bradenton (Building 3) | Patten |

(\$0.00 denotes paid by corporate.)⁹

AMENDED SCHEDULE OF NON-CREDIT COURSES, LIFELONG LEARNING AND WORKFORCE DEVELOPMENT, FALL 2022

| Class ID | Class Name | Start Date | End Date | Tuition Fee | Location | Instructor |
|----------|---|------------|----------|-------------|--------------------------------|------------|
| 14743 | TOP - CPR | 11/2/22 | 11/2/22 | \$0.00 | SCF Venice (Building 800) | Wardman |
| 14744 | TOP - CPR | 12/6/22 | 12/6/22 | \$0.00 | SCF Bradenton (Building 3) | Wardman |
| 14749 | TOP - Stop the Bleed | 11/10/22 | 11/10/22 | \$0.00 | SCF Venice (Building 800) | Patten |
| 14750 | TOP - Stop the Bleed | 12/6/22 | 12/6/22 | \$0.00 | SCF Bradenton (Building 3) | Wardman |
| 14755 | CompTIA ITF+ Certification | 9/12/22 | 12/5/22 | \$1,250.00 | SCF Bradenton (26 West Center) | Routhier |
| 14757 | 001 Social Media Marketing for Small Businesses | 10/25/22 | 11/8/22 | \$199.00 | SCF Bradenton (26 West Center) | McNulty |
| 14758 | Creating a Social Media Strategy That Works for Your Business | 10/25/22 | 10/25/22 | \$79.00 | SCF Bradenton (26 West Center) | McNulty |
| 14759 | Visual Sharing on Social Media - How to Post Pictures and Videos that Engage Your Customers | 11/1/22 | 11/1/22 | \$79.00 | SCF Bradenton (26 West Center) | McNulty |
| 14760 | Social Media Analytics - Simple Ways to Make Your Social Media Posts More Effective with Less Time Investment | 11/8/22 | 11/8/22 | \$199.00 | SCF Bradenton (26 West Center) | McNulty |
| 14761 | 01 Small Business and Entrepreneurship Essentials | 9/13/22 | 10/18/22 | \$199.00 | SCF Bradenton (26 West Center) | Bello |
| 14775 | Creating Business Opportunities | 9/13/22 | 9/13/22 | \$59.00 | SCF Bradenton (26 West Center) | Bello |
| 14776 | Attracting More Customers to Your Business or Website | 9/20/22 | 9/20/22 | \$59.00 | SCF Bradenton (26 West Center) | Bello |
| 14777 | Business Planning | 10/4/22 | 10/4/22 | \$59.00 | SCF Bradenton (26 West Center) | Bello |
| 14778 | Legal Considerations and Finance | 10/11/22 | 10/11/22 | \$59.00 | SCF Bradenton (26 West Center) | Bello |
| 14779 | Raising Capital and Working with Investors | 10/18/22 | 10/18/22 | \$59.00 | SCF Bradenton (26 West Center) | Bello |
| 14782 | TOP - Adobe Acrobat Pro-Create & Edit PDF | 9/30/22 | 9/30/22 | \$0.00 | Microsoft Teams | Van Patten |
| 14787 | Health Professionals Career Fair Expo - Employer Registration Acute Care Facility | 9/12/22 | 9/12/22 | \$100.00 | SCF Bradenton (Building 3) | TBD |
| 14788 | TOP - Effective Communication Supervisor's, Leadership Track | 10/5/22 | 10/5/22 | \$0.00 | SCF Bradenton (Building 18) | Froman |
| 14789 | TOP- Public Speaking Can Be Fun, Not Frightening | 10/7/22 | 10/7/22 | \$0.00 | SCF Lakewood Ranch (CIT) | Williams |
| 14790 | TOP - Argos User Training | 10/12/22 | 10/12/22 | \$0.00 | Microsoft Teams | O'Donovan |
| 14791 | TOP - Speaking Concisely | 10/12/22 | 10/12/22 | \$0.00 | SCF Bradenton (Building 18) | Williams |
| 14851 | TOP - Advanced Outlook | 10/13/22 | 10/13/22 | \$0.00 | SCF Lakewood Ranch (CIT) | Devine |
| 14852 | TOP - Excel - Pivot Tables | 10/13/22 | 10/13/22 | \$0.00 | Microsoft Teams | Devine |
| 14853 | TOP - Accessing the SCF Virtual Library | 10/18/22 | 10/18/22 | \$0.00 | Microsoft Teams | Hawkins |
| 14854 | TOP - I Have DIBs (Diversity, Inclusion, & Belonging) | 10/20/22 | 10/20/22 | \$0.00 | Microsoft Teams | Pinkney |
| 14856 | TOP - Excel 2019 - Level 1 | 10/26/22 | 10/26/22 | \$0.00 | SCF Bradenton (Building 18) | Miscik |
| 14857 | TOP-Acronyms Abound! What They Mean and How They Aid Students NEW! | 10/28/22 | 10/28/22 | \$0.00 | SCF Bradenton (Building 18) | Anderson |
| 14858 | TOP - Body Language - The Silent Message | 11/2/22 | 11/2/22 | \$0.00 | SCF Venice (Building 800) | Williams |
| 14910 | Computer Basics | 9/24/22 | 9/24/22 | \$129.00 | SCF Lakewood Ranch (CIT) | Miscik |
| 14911 | Computer Basics | 10/21/22 | 10/21/22 | \$129.00 | SCF Venice (Building 400) | Miscik |

10
(\$0.00 denotes paid by corporate.)

AMENDED SCHEDULE OF NON-CREDIT COURSES, LIFELONG LEARNING AND WORKFORCE DEVELOPMENT, FALL 2022

| Class ID | Class Name | Start Date | End Date | Tuition Fee | Location | Instructor |
|----------|--|------------|----------|-------------|--------------------------------|------------|
| 14912 | Computer Basics | 11/29/22 | 11/29/22 | \$129.00 | SCF Lakewood Ranch (CIT) | Miscik |
| 14913 | Excel - Level 1 | 9/9/22 | 9/9/22 | 129 | SCF Lakewood Ranch (CIT) | Miscik |
| 14914 | Excel - Level 1 | 9/20/22 | 9/20/22 | 129 | SCF Venice (Building 300) | Devine |
| 14915 | Excel - Level 1 | 11/2/22 | 11/2/22 | \$129.00 | SCF Lakewood Ranch (CIT) | Devine |
| 14916 | Excel - Level 2 | 9/23/22 | 9/23/22 | 129 | SCF Lakewood Ranch (CIT) | Devine |
| 14917 | Excel - Level 2 | 10/11/22 | 10/11/22 | \$129.00 | SCF Venice (Building 300) | Devine |
| 14918 | Excel - Level 2 | 11/16/22 | 11/16/22 | \$129.00 | SCF Lakewood Ranch (CIT) | Devine |
| 14919 | Excel - Level 3 | 10/14/22 | 10/14/22 | \$129.00 | SCF Lakewood Ranch (CIT) | Devine |
| 14920 | Excel - Level 3 | 10/25/22 | 10/25/22 | \$129.00 | SCF Venice (Building 300) | Devine |
| 14921 | Excel - Level 3 | 11/30/22 | 11/30/22 | \$129.00 | SCF Lakewood Ranch (CIT) | Devine |
| 14922 | Excel - Level 4 | 10/28/22 | 10/28/22 | \$129.00 | SCF Lakewood Ranch (CIT) | Devine |
| 14923 | Excel - Level 4 | 11/8/22 | 11/8/22 | \$129.00 | SCF Venice (Building 300) | Devine |
| 14924 | Excel - Level 4 | 12/14/22 | 12/14/22 | \$129.00 | SCF Lakewood Ranch (CIT) | Devine |
| 14925 | Outlook | 10/18/22 | 10/18/22 | \$129.00 | SCF Lakewood Ranch (CIT) | Devine |
| 14927 | Power Point - Level 1 | 11/4/22 | 11/4/22 | \$129.00 | SCF Lakewood Ranch (CIT) | Devine |
| 14928 | Power Point - Level 2 | 10/13/22 | 10/13/22 | \$129.00 | SCF Lakewood Ranch (CIT) | Miscik |
| 14929 | Power Point - Level 2 | 12/2/22 | 12/2/22 | \$129.00 | SCF Lakewood Ranch (CIT) | Devine |
| 14930 | Word - Level 1 | 10/7/22 | 10/7/22 | \$129.00 | SCF Lakewood Ranch (CIT) | Miscik |
| 14931 | Word - Level 2 | 10/28/22 | 10/28/22 | \$129.00 | SCF Lakewood Ranch (CIT) | Miscik |
| 14933 | How to Create an Impressive Personal Brand and Grow Your Connections on LinkedIn | 10/6/22 | 10/6/22 | \$79.00 | SCF Bradenton (26 West Center) | Bucci |
| 14934 | 9:30am-10:30am Student Registration - Health Professionals Career Fair Expo | 9/12/22 | 9/12/22 | 0 | SCF Bradenton (Building 3) | * |
| 14935 | 10:30am-11:30am Student Registration - Health Professionals Career Fair Expo | 9/12/22 | 9/12/22 | 0 | SCF Bradenton (Building 3) | * |
| 14936 | 11:30am - 12:30pm Student Registration - Health Professionals Career Fair Expo | 9/12/22 | 9/12/22 | 0 | SCF Bradenton (Building 3) | * |
| 14937 | 1:00pm-2:00pm Student Registration - Health Professionals Career Fair Expo | 9/12/22 | 9/12/22 | 0 | SCF Bradenton (Building 3) | * |
| 14938 | 2:00pm - 3:00pm Student Registration - Health Professionals Career Fair Expo | 9/12/22 | 9/12/22 | 0 | SCF Bradenton (Building 3) | * |
| 14939 | 3:00pm - 4:00pm Student Registration - Health Professionals Career Fair Expo | 9/12/22 | 9/12/22 | 0 | SCF Bradenton (Building 3) | * |
| 14942 | SCF Fall '22 Career Fair Employer Registration - Regular | 10/19/22 | 10/19/22 | \$30.00 | SCF Venice (Building 800) | * |
| 14943 | SCF Fall '22 Career Fair Employer Registration - Non Profits | 10/19/22 | 10/19/22 | \$15.00 | SCF Venice (Building 800) | * |

AMENDED SCHEDULE OF NON-CREDIT COURSES, LIFELONG LEARNING AND WORKFORCE DEVELOPMENT, FALL 2022

| Class ID | Class Name | Start Date | End Date | Tuition Fee | Location | Instructor |
|----------|---|------------|----------|-------------|---------------------------------------|------------|
| 14944 | Health Professionals Career Fair Expo - Employer Registration ALF /LTC /Other | 9/12/22 | 9/12/22 | 50 | SCF Bradenton (Building 3) | * |
| 14961 | The Relationship Between Expectations and Accountability | 9/1/22 | 9/1/22 | 0 | Off-site Sarasota (contract training) | Marco |
| 14962 | The Relationship Between Expectations and Accountability | 9/7/22 | 9/7/22 | 0 | Off-site Sarasota (contract training) | Marco |
| 14963 | Manufacturing Leadership Program | 9/8/22 | 9/22/22 | 0 | SCF Lakewood Ranch (CIT) | Marco |
| 14964 | The Relationship Between Expectations and Accountability | 9/9/22 | 9/9/22 | 0 | Off-site Sarasota (contract training) | Marco |
| 14965 | Motivating the Team You Lead | 9/12/22 | 9/12/22 | 0 | Off-site Sarasota (contract training) | Marco |
| 14966 | Motivating the Team You Lead | 9/13/22 | 9/13/22 | 0 | Off-site Sarasota (contract training) | Marco |
| 14967 | Effective Email and Standard SOP's Introduction | 9/13/22 | 9/13/22 | 0 | Zoom | Froman |
| 14968 | CNA | 9/13/22 | 11/3/22 | \$1,500.00 | SCF Lakewood Ranch (MTSC) | Sawmelle |
| 14969 | Leadership Session Session 7 | 9/14/22 | 9/14/22 | 0 | Zoom | Marco |
| 14970 | Motivating the Team You Lead | 9/20/22 | 9/20/22 | 0 | Off-site Sarasota (contract training) | Marco |
| 14971 | Motivating the Team You Lead | 9/21/22 | 9/21/22 | 0 | Off-site Sarasota (contract training) | Marco |
| 14972 | Intermediate Writing | 9/22/22 | 9/22/22 | 0 | Zoom | Rogers |
| 14973 | Assertive Communication | 9/27/22 | 9/27/22 | 0 | | Johnson |
| 14974 | Managing Difficult Conversations | 9/28/22 | 9/28/22 | 0 | Off-site Sarasota (contract training) | Marco |
| 14975 | Managing Difficult Conversations | 9/30/22 | 9/30/22 | 0 | Off-site Sarasota (contract training) | Marco |
| 14985 | Children & Divorce | 10/6/22 | 10/6/22 | \$55.00 | Zoom | Doran |
| 14986 | Children & Divorce | 10/26/22 | 10/26/22 | \$55.00 | Zoom | Doran |
| 14987 | Children & Divorce | 9/8/22 | 9/8/22 | 55 | Zoom | Doran |
| 14988 | Children & Divorce | 9/24/22 | 9/24/22 | 55 | SCF Bradenton (Building 18) | Doran |
| 14989 | Children & Divorce | 10/18/22 | 10/18/22 | \$55.00 | SCF Lakewood Ranch (CIT) | Doran |
| 14991 | TOP - Get In and Get Noticed With LinkedIn! | 10/4/22 | 10/4/22 | \$0.00 | Microsoft Teams | Smith |
| 14992 | TOP-Understanding and Elevating the NACE Career Readiness Competencies | 10/18/22 | 10/18/22 | \$0.00 | Microsoft Teams | Groves |
| 14993 | TOP - Experience New Student Orientation | 10/25/22 | 10/25/22 | \$0.00 | SCF Bradenton (Building 1) | Lux |
| 14994 | TOP-Keyboarding to Type Faster, Correctly, and Accurately | 11/4/22 | 11/4/22 | \$0.00 | Microsoft Teams | Miscik |
| 14995 | TOP - Microsoft Office Applications/Similarities | 11/4/22 | 11/4/22 | \$0.00 | SCF Bradenton (Building 18) | Miscik |
| 14996 | TOP - Respect in the Workplace | 11/7/22 | 11/7/22 | \$0.00 | SCF Bradenton (Building 18) | Williams |
| 14997 | TOP - P Card Process | 11/9/22 | 11/9/22 | \$0.00 | Microsoft Teams | Weber |
| 14998 | TOP - Do You Hear What I Hear? | 11/9/22 | 11/9/22 | \$0.00 | SCF Bradenton (Building 18) | Williams |
| 14999 | Children & Divorce (Spanish) | 9/17/22 | 9/17/22 | 55 | SCF Lakewood Ranch (CIT) | Straight |

12
(\$0.00 denotes paid by corporate.)

AMENDED SCHEDULE OF NON-CREDIT COURSES, LIFELONG LEARNING AND WORKFORCE DEVELOPMENT, FALL 2022

| Class ID | Class Name | Start Date | End Date | Tuition Fee | Location | Instructor |
|----------|--|------------|----------|-------------|--------------------------------|------------|
| 15002 | (BLS/CPR) Basic Life Support | 9/17/22 | 9/17/22 | 60 | SCF Lakewood Ranch (CIT) | Landes |
| 15003 | (BLS/CPR) Basic Life Support | 10/29/22 | 10/29/22 | \$60.00 | SCF Lakewood Ranch (CIT) | Landes |
| 15004 | (BLS/CPR) Basic Life Support | 11/19/22 | 11/19/22 | \$60.00 | SCF Lakewood Ranch (CIT) | Landes |
| 15005 | (BLS/CPR) Basic Life Support | 12/17/22 | 12/17/22 | \$60.00 | SCF Lakewood Ranch (CIT) | Landes |
| 15006 | (BLS/CPR) Basic Life Support | 9/14/22 | 9/14/22 | 60 | SCF Lakewood Ranch (CIT) | Landes |
| 15007 | (BLS/CPR) Basic Life Support | 10/12/22 | 10/12/22 | \$60.00 | SCF Lakewood Ranch (CIT) | Landes |
| 15008 | (BLS/CPR) Basic Life Support | 11/9/22 | 11/9/22 | \$60.00 | SCF Lakewood Ranch (CIT) | Landes |
| 15009 | (BLS/CPR) Basic Life Support | 12/14/22 | 12/14/22 | \$60.00 | SCF Lakewood Ranch (CIT) | Landes |
| 15010 | TOP - Disability 101 | 11/17/22 | 11/17/22 | \$0.00 | SCF Bradenton (Building 18) | Lahey |
| 15011 | TOP - Excel 2019- Level 2 | 11/29/22 | 11/29/22 | \$0.00 | SCF Venice (Building 300) | Devine |
| 15012 | TOP - Excel - Charts | 12/1/22 | 12/1/22 | \$0.00 | Microsoft Teams | Devine |
| 15013 | TOP - Word - Mail Merge | 12/1/22 | 12/1/22 | \$0.00 | Microsoft Teams | Devine |
| 15014 | TOP -Recognizing & Responding to Bullying in the Workplace | 12/2/22 | 12/2/22 | \$0.00 | Zoom | Froman |
| 15015 | TOP - #SCFProud Brand Ambassador | 12/7/22 | 12/7/22 | \$0.00 | Microsoft Teams | Smith |
| 15016 | TOP - Excel 2019- Level 2 | 12/13/22 | 12/13/22 | \$0.00 | SCF Bradenton (Building 18) | Miscik |
| 15020 | TOP - Project Management Fundamentals Supervisor's, Leadership Track | 11/16/22 | 11/16/22 | \$0.00 | Microsoft Teams | Aldrich |
| 15021 | Financial Strategies for Successful Retirement - Venice Campus | 10/26/22 | 11/9/22 | \$89.00 | SCF Venice (Building 800) | Dunlap |
| 15022 | TOP-Managing and Tracking your Fiscal Year Budget | 11/15/22 | 11/15/22 | \$0.00 | Microsoft Teams | Weber |
| 15023 | TOP-it's the Law - Keep or Toss It and Florida Sunshine | 11/15/22 | 11/15/22 | \$0.00 | Microsoft Teams | Ferda |
| 15024 | TOP - Introduction to Guided Pathways | 11/17/22 | 11/17/22 | \$0.00 | SCF Bradenton (Building 18) | Anderson |
| 15025 | TOP - Difficult Conversations Supervisor's, Leadership Track | 12/14/22 | 12/14/22 | \$0.00 | SCF Bradenton (Building 18) | Froman |
| 15035 | Retirement Planning Today - Bradenton Campus | 10/6/22 | 10/13/22 | \$49.00 | SCF Bradenton (26 West Center) | Carota |
| 15041 | Retirement Planning Today - Bradenton Campus | 10/11/22 | 10/18/22 | \$49.00 | SCF Bradenton (26 West Center) | Carota |
| 15046 | Social Security 101 - Lakewood Ranch Campus | 10/18/22 | 10/18/22 | \$0.00 | SCF Lakewood Ranch (CIT) | Cornell |
| 15047 | Social Security 101 - Lakewood Ranch Campus | 10/20/22 | 10/20/22 | \$0.00 | SCF Lakewood Ranch (CIT) | Cornell |
| 15053 | Social Security 101 - Lakewood Ranch Campus | 11/15/22 | 11/15/22 | \$0.00 | SCF Lakewood Ranch (CIT) | Cornell |
| 15054 | Social Security 101 - Lakewood Ranch Campus | 11/17/22 | 11/17/22 | \$0.00 | SCF Lakewood Ranch (CIT) | Cornell |
| 15056 | Senior Leadership Session | 9/12/22 | 9/12/22 | 0 | SCF Lakewood Ranch (CIT) | Johnson |
| 15057 | SCF Coaching August 2022 | 9/1/22 | 9/1/22 | 0 | SCF Bradenton (26 West Center) | Roth |
| 15058 | Excel Tutoring | 9/15/22 | 9/15/22 | 255 | SCF Lakewood Ranch (CIT) | Miscik |
| 15061 | Introductory Child Care Training | 10/3/22 | 12/9/22 | \$0.00 | Microsoft Teams | Lopez |
| 15062 | Computer Basics | 10/6/22 | 10/6/22 | \$129.00 | SCF Lakewood Ranch (CIT) | Miscik |

AMENDED SCHEDULE OF NON-CREDIT COURSES, LIFELONG LEARNING AND WORKFORCE DEVELOPMENT, FALL 2022

| Class ID | Class Name | Start Date | End Date | Tuition Fee | Location | Instructor |
|-----------------|---|-------------------|-----------------|--------------------|--|-------------------|
| 15063 | Computer Basics Tutoring | 9/14/22 | 9/14/22 | 360 | SCF Lakewood Ranch (CIT) | Miscik |
| 15065 | Health Professionals Career Fair Expo - Employer Registration ALF /LTC /Other | 9/13/22 | 9/13/22 | 50 | SCF Bradenton (Building 3) | * |
| 15066 | (BLS/CPR) Basic Life Support | 10/15/22 | 10/15/22 | \$60.00 | SCF Lakewood Ranch (CIT) | Landes |
| 15067 | (BLS/CPR) Basic Life Support | 10/19/22 | 10/19/22 | \$60.00 | SCF Lakewood Ranch (CIT) | Crea |
| 15068 | (BLS/CPR) Basic Life Support | 10/22/22 | 10/22/22 | \$60.00 | SCF Lakewood Ranch (CIT) | Landes |
| 15069 | (BLS/CPR) Basic Life Support | 10/28/22 | 10/28/22 | \$60.00 | SCF Lakewood Ranch (CIT) | Crea |
| 15070 | (BLS/CPR) Basic Life Support | 10/25/22 | 10/25/22 | \$60.00 | SCF Lakewood Ranch (CIT) | Landes |
| 15071 | (BLS/CPR) Basic Life Support | 11/3/22 | 11/3/22 | \$60.00 | SCF Lakewood Ranch (CIT) | Landes |
| 15072 | (BLS/CPR) Basic Life Support | 11/4/22 | 11/4/22 | \$60.00 | SCF Lakewood Ranch (CIT) | Landes |
| 15073 | Meeting Facilitation | 10/5/22 | 10/5/22 | \$0.00 | SCF Lakewood Ranch (MTSC) | * |
| 15074 | Managing Difficult Conversations | 10/11/22 | 10/11/22 | \$0.00 | Off-site Sarasota (contract training) | Marco |
| 15075 | Mindfulness in the Workplace | 10/11/22 | 10/11/22 | \$0.00 | Zoom | TBD |
| 15076 | Managing Difficult Conversations | 10/12/22 | 10/12/22 | \$0.00 | Off-site Sarasota (contract training) | Marco |
| 15077 | Presentations/Public Speaking | 10/13/22 | 10/13/22 | \$0.00 | Off-site Sarasota (contract training) | Froman |
| 15078 | Healthcare Council Leadership | 10/13/22 | 10/27/22 | \$0.00 | SCF Lakewood Ranch (CIT) | Marco |
| 15079 | Clear the Clutter | 10/18/22 | 10/18/22 | \$0.00 | SCF Bradenton (Building 3) | Froman |
| 15080 | Coaching to Behaviors | 10/18/22 | 10/18/22 | \$0.00 | Off-site Sarasota (contract training) | Marco |
| 15081 | Coaching to Behaviors | 10/19/22 | 10/19/22 | \$0.00 | Off-site Sarasota (contract training) | Marco |
| 15082 | Change Management | 10/20/22 | 10/20/22 | \$0.00 | Zoom | Bresler |
| 15083 | Meeting Facilitation | 10/25/22 | 10/27/22 | \$0.00 | SCF Lakewood Ranch (CIT) | * |
| 15084 | Coaching to Behaviors | 10/26/22 | 10/26/22 | \$0.00 | Off-site Sarasota (contract training) | Marco |
| 15085 | Enhancing Self-Awareness | 10/26/22 | 10/26/22 | \$0.00 | SCF Lakewood Ranch (CIT) | Johnson |
| 15086 | Coaching to Behaviors | 10/28/22 | 10/28/22 | \$0.00 | Off-site Sarasota (contract training) | Marco |
| 15087 | General Knowledge Test - Math Prep Workshop - Hybrid | 10/29/22 | 11/19/22 | \$119.00 | SCF Lakewood Ranch (CIT) | Rowe |
| 15088 | Sexual Harassment | 10/10/22 | 10/10/22 | \$0.00 | Off-site Bradenton (contract training) | Hamilton |
| 15089 | Sexual Harassment | 10/11/22 | 10/11/22 | \$0.00 | Off-site Bradenton (contract training) | Hamilton |
| 15090 | Sexual Harassment | 10/12/22 | 10/12/22 | \$0.00 | Off-site Bradenton (contract training) | Hamilton |
| 15091 | BOOTCAMP: Software Engineering October Cohort Deposit | 10/4/22 | 4/1/23 | \$500.00 | SCF Bradenton (26 West Center) | Taylor |
| 15094 | Children & Divorce (Spanish) | 10/29/22 | 10/29/22 | \$55.00 | SCF Bradenton (Building 18) | Cestero |

Human Resources Office Personnel Actions Board Exhibits: September 2022

| <u>Name</u> | <u>Effective Date</u> | <u>Classification</u> | <u>Classification Title</u> | <u>Department</u> | <u>Site</u> |
|----------------------|-----------------------|-----------------------|--|--|----------------|
| Appointments | | | | | |
| Michael Kaluzavich | 9/6/2022 | Faculty | Instructor | Collegiate School | Venice |
| Alissa Perry | 9/6/2022 | Career | Supplemental Instruction Specialist, Paraprofessional | Collegiate School | Venice |
| Rose Clyburn | 9/6/2022 | Career | Lab Instructor, 2D | Art, Design & Humanities | Bradenton |
| Yasmine Bachmeier | 9/12/2022 | Career | Supplemental Instruction Specialist, Paraprofessional | Collegiate School | Venice |
| Liliana Mont | 9/12/2022 | Career | Assistant, Admissions | Admissions | Bradenton |
| Danny Martinez | 9/12/2022 | Career | Accounts Payable Clerk | Accounting & Payroll | Bradenton |
| Jill Dolan | 9/12/2022 | Career | Specialist, Ticketing and Guest Services PT | Performing Arts Center | Bradenton |
| Jessica Ganzenmuller | 9/14/2022 | Career | Specialist, Recruitment and New Student | Recruitment | Venice |
| Shellie Feola | 9/14/2022 | Administrative | Director, Human Resources | Human Resources | Bradenton |
| Amy Lambert | 9/19/2022 | Career | Staff Assistant III, HRIS | Human Resources | Bradenton |
| Kaitlynn Stewart | 9/19/2022 | Career | Assistant, Laboratory - Natural Science | Natural Sciences | Bradenton |
| Stephen Matosky | 9/26/2022 | Career | Specialist, Traffic Safety Institute Customer Service-PT | Traffic Safety Institute | Venice |
| Changes | | | | | |
| Katherine DeBerry | 9/12/2022 | Career | Assistant Laboratory | Natural Sciences | Bradenton |
| | | Professional | Coordinator, Natural Science Lab | Natural Sciences | Bradenton |
| Separations | | | | | |
| Lydia Kloiber | 9/7/2022 | Administrative | Director, Institutional Compliance and Reporting | Institutional Compliance | Bradenton |
| John Snoad | 9/9/2022 | Faculty | Instructor | Collegiate School | Bradenton |
| Michelle Puls | 9/9/2022 | Professional | Assistant Director, Athletics and Student Activities | Athletics and Student Activities | Bradenton |
| Randin Miller | 9/12/2022 | Career | Resource Officer/Behavioral Specialist | Collegiate School | Venice |
| Sue Gengle | 9/16/2022 | Career | Academic Department Secretary | Nursing | Bradenton |
| Deja Rowe | 9/23/2022 | Career | Executive Assistant III, Dean Bradenton Campus & Associate Provost | Dean/Provost Office Academic & Faculty Affairs | Bradenton |
| Maria Barakovskyykh | 9/29/2022 | Professional | Librarian, Reference | Library | Lakewood Ranch |
| Louis Valladares | 9/30/2022 | Faculty | Instructor | Collegiate School | Bradenton |
| Retirements | | | | | |
| Kathe Goodfellow | 9/30/2022 | Career | Specialist, Driver Improvement | Traffic Safety Institute | Bradenton |

Manatee County Public Schools

State College Of Florida Collegiate School



2022-23 Schoolwide Improvement Plan

State College Of Florida Collegiate School

5840 26th ST W, Bradenton, FL 34207

scfcs.scf.edu

Demographics

Principal: Karen Lewellen

Start Date for this Principal: 8/10/2022

| | |
|--|--|
| 2019-20 Status (per MSID File) | Active |
| School Type and Grades Served (per MSID File) | High School 6-12 |
| Primary Service Type (per MSID File) | K-12 General Education |
| 2021-22 Title I School | No |
| 2021-22 Economically Disadvantaged (FRL) Rate (as reported on Survey 3) | 37% |
| 2021-22 ESSA Subgroups Represented (subgroups with 10 or more students) (subgroups below the federal threshold are identified with an asterisk) | Students With Disabilities English Language Learners Asian Students Black/African American Students Hispanic Students Multiracial Students White Students Economically Disadvantaged Students |
| School Grades History | 2021-22: A (72%) 2020-21: (73%) 2018-19: A (76%) 2017-18: A (78%) |
| 2019-20 School Improvement (SI) Information* | |
| SI Region | Central |
| Regional Executive Director | Lucinda Thompson |
| Turnaround Option/Cycle | N/A |
| Year | |
| Support Tier | |
| ESSA Status | N/A |

* As defined under Rule 6A-1.099811, Florida Administrative Code. For more information, [click here](#).

SIP Authority

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a Schoolwide Improvement Plan (SIP) for each school in the district that has a school grade of D or F. This plan is also a requirement for Targeted Support and Improvement (TS&I) and Comprehensive Support and Improvement (CS&I) schools pursuant to 1008.33 F.S. and the Every Student Succeeds Act (ESSA).

To be designated as TS&I, a school must have one or more ESSA subgroup(s) with a Federal Index below 41%. This plan shall be approved by the district. There are three ways a school can be designated as CS&I:

1. have a school grade of D or F
2. have a graduation rate of 67% or lower
3. have an overall Federal Index below 41%.

For these schools, the SIP shall be approved by the district as well as the Bureau of School Improvement.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F, or a graduation rate 67% or less. Districts may opt to require a SIP using a template of its choosing for schools that do not fit the aforementioned conditions. This document was prepared by school and district leadership using the FDOE's school improvement planning web application located at www.floridacims.org.

Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. The Florida Department of Education encourages schools to use the SIP as a "living document" by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the "Date Modified" listed in the footer.

Part I: School Information

School Mission and Vision

Provide the school's mission statement.

State College of Florida Collegiate School's mission is to guide and mentor student achievement by equipping them to attain a high school diploma and an Associate in Arts Degree concurrently upon graduation. Beginning in 6th grade, SCFCS students' progress in a rigorous academic environment, supported with 1:1 technology. The program utilizes demanding and innovative initiatives to establish a system that encourages independent learning, preparing students for success in a full-time college schedule beginning their junior year.

Provide the school's vision statement.

The following tenets guide the operation of the SCF Collegiate School:

- Pursue innovation in teaching and learning.
- Engage in continuous assessment to measure success for positive change.
- Partner with other schools and institutions locally, nationally and internationally.
- Infuse curriculum with characteristics necessary to build student awareness of the international community, and their role as global citizens.
- Instill a 'going to college' culture at an early age, specifically for students who are first generation college students.
- Educate families and the community about the benefits of a college education, and the importance of early preparation.
- Eliminate transitions in education with a continuum from sixth grade to college, while providing academic advising for college at SCF and beyond.
- Using technology to increase interest, and to teach and learn with relevant tools needed for today's "digital natives".
- Increase rigor and curricular relevance, with enrichment utilizing college resources.
- Create a home base for accelerated college students enrolled in SCFCS.

Innovative teaching and creative leadership will accomplish this mission. Each student is encouraged to learn to work independently, with other students, and with instructors to meet their goals.

Early Warning Systems

Using prior year's data, complete the table below with the number of students by current grade level that exhibit each early warning indicator listed:

| Indicator | Grade Level | | | | | | | | | | | | | Total |
|--|-------------|---|---|---|---|---|----|----|----|----|----|----|----|-------|
| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | |
| Number of students enrolled | 0 | 0 | 0 | 0 | 0 | 0 | 66 | 68 | 67 | 74 | 74 | 76 | 68 | 493 |
| Attendance below 90 percent | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 1 | 3 | 2 | 2 | 0 | 0 | 11 |
| One or more suspensions | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 1 | 0 | 0 | 0 | 3 |
| Course failure in ELA | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 1 | 0 | 5 | 2 | 0 | 0 | 10 |
| Course failure in Math | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 14 | 2 | 0 | 0 | 19 |
| Level 1 on 2022 statewide FSA ELA assessment | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 8 | 3 | 4 | 3 | 0 | 0 | 21 |
| Level 1 on 2022 statewide FSA Math assessment | 0 | 0 | 0 | 0 | 0 | 0 | 5 | 5 | 2 | 2 | 6 | 0 | 0 | 20 |
| Number of students with a substantial reading deficiency | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Using the table above, complete the table below with the number of students by current grade level who have two or more early warning indicators:

| Indicator | Grade Level | | | | | | | | | | | | | Total |
|--------------------------------------|-------------|---|---|---|---|---|---|---|---|---|----|----|----|-------|
| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | |
| Students with two or more indicators | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 3 | 1 | 0 | 2 | 0 | 0 | 9 |

Using current year data, complete the table below with the number of students identified as being "retained.":

| Indicator | Grade Level | | | | | | | | | | | | | Total |
|-------------------------------------|-------------|---|---|---|---|---|---|---|---|---|----|----|----|-------|
| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | |
| Retained Students: Current Year | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Students retained two or more times | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Date this data was collected or last updated
 Sunday 9/25/2022

The number of students by grade level that exhibit each early warning indicator:

| Indicator | Grade Level | | | | | | | | | | | | | Total |
|--|-------------|---|---|---|---|---|----|----|----|----|----|----|----|-------|
| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | |
| Number of students enrolled | 0 | 0 | 0 | 0 | 0 | 0 | 66 | 68 | 69 | 73 | 75 | 73 | 76 | 500 |
| Attendance below 90 percent | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 3 | 2 | 3 | 0 | 0 | 10 |
| One or more suspensions | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 2 | 2 | 6 | 0 | 0 | 0 | 11 |
| Course failure in ELA | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 0 | 2 | 0 | 0 | 5 |
| Course failure in Math | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 9 | 9 | 1 | 0 | 0 | 19 |
| Level 1 on 2019 statewide FSA ELA assessment | 0 | 0 | 0 | 0 | 0 | 0 | 8 | 5 | 5 | 3 | 0 | 0 | 0 | 21 |
| Level 1 on 2019 statewide FSA Math assessment | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 5 | 1 | 1 | 2 | 0 | 0 | 13 |
| Number of students with a substantial reading deficiency | 0 | 0 | 0 | 0 | 0 | 0 | 8 | 2 | 3 | 2 | 2 | 0 | 0 | 17 |

The number of students with two or more early warning indicators:

| Indicator | Grade Level | | | | | | | | | | | | | Total |
|--------------------------------------|-------------|---|---|---|---|---|---|---|---|---|----|----|----|-------|
| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | |
| Students with two or more indicators | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 1 | 1 | 1 | 0 | 0 | 0 | 6 |

The number of students identified as retainees:

| Indicator | Grade Level | | | | | | | | | | | | | Total |
|-------------------------------------|-------------|---|---|---|---|---|---|---|---|---|----|----|----|-------|
| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | |
| Retained Students: Current Year | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Students retained two or more times | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

The number of students by grade level that exhibit each early warning indicator:

| Indicator | Grade Level | | | | | | | | | | | | | Total |
|--|-------------|---|---|---|---|---|----|----|----|----|----|----|----|-------|
| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | |
| Number of students enrolled | 0 | 0 | 0 | 0 | 0 | 0 | 66 | 68 | 69 | 73 | 75 | 73 | 76 | 500 |
| Attendance below 90 percent | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 3 | 2 | 3 | 0 | 0 | 10 |
| One or more suspensions | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 2 | 2 | 6 | 0 | 0 | 0 | 11 |
| Course failure in ELA | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 0 | 2 | 0 | 0 | 5 |
| Course failure in Math | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 9 | 14 | 2 | 0 | 0 | 25 |
| Level 1 on 2019 statewide FSA ELA assessment | 0 | 0 | 0 | 0 | 0 | 0 | 8 | 5 | 5 | 3 | 0 | 0 | 0 | 21 |
| Level 1 on 2019 statewide FSA Math assessment | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 5 | 1 | 1 | 2 | 0 | 0 | 13 |
| Number of students with a substantial reading deficiency | 0 | 0 | 0 | 0 | 0 | 0 | 8 | 2 | 3 | 2 | 2 | 0 | 0 | 17 |

The number of students with two or more early warning indicators:

| Indicator | Grade Level | | | | | | | | | | | | | Total |
|--------------------------------------|-------------|---|---|---|---|---|---|---|---|---|----|----|----|-------|
| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | |
| Students with two or more indicators | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 1 | 1 | 1 | 0 | 0 | 0 | 6 |

The number of students identified as retainees:

| Indicator | Grade Level | | | | | | | | | | | | | Total |
|-------------------------------------|-------------|---|---|---|---|---|---|---|---|---|----|----|----|-------|
| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | |
| Retained Students: Current Year | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Students retained two or more times | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Part II: Needs Assessment/Analysis

School Data Review

Please note that the district and state averages shown here represent the averages for similar school types (elementary, middle, high school, or combination schools).

| School Grade Component | 2022 | | | 2021 | | | 2019 | | |
|-----------------------------|--------|----------|-------|--------|----------|-------|--------|----------|-------|
| | School | District | State | School | District | State | School | District | State |
| ELA Achievement | 75% | | | 81% | | | 78% | 49% | 56% |
| ELA Learning Gains | 51% | | | 62% | | | 64% | 47% | 51% |
| ELA Lowest 25th Percentile | 43% | | | 55% | | | 54% | 37% | 42% |
| Math Achievement | 83% | | | 85% | | | 92% | 51% | 51% |
| Math Learning Gains | 67% | | | 59% | | | 71% | 47% | 48% |
| Math Lowest 25th Percentile | 61% | | | 64% | | | 64% | 45% | 45% |
| Science Achievement | 83% | | | 81% | | | 75% | 67% | 68% |
| Social Studies Achievement | 98% | | | 92% | | | 96% | 69% | 73% |

Subgroup Data Review

| 2022 SCHOOL GRADE COMPONENTS BY SUBGROUPS | | | | | | | | | | | |
|---|----------|--------|-------------|-----------|---------|--------------|----------|---------|-----------|-------------------|---------------------|
| Subgroups | ELA Ach. | ELA LG | ELA LG L25% | Math Ach. | Math LG | Math LG L25% | Sci Ach. | SS Ach. | MS Accel. | Grad Rate 2020-21 | C & C Accel 2020-21 |
| SWD | 57 | 57 | | 77 | 38 | | | | | | |
| ELL | 29 | 30 | 34 | 67 | 54 | 60 | 44 | | | | |
| ASN | 83 | 61 | | 81 | 69 | | | | | | |
| BLK | 67 | 52 | | 80 | 57 | | 73 | | | | |
| HSP | 64 | 48 | 41 | 81 | 67 | 70 | 67 | 96 | 6 | 100 | 100 |
| MUL | 85 | 50 | | 91 | 80 | | | | | | |
| WHT | 81 | 52 | 40 | 86 | 67 | 55 | 93 | 100 | 34 | 100 | 100 |
| FRL | 68 | 46 | 44 | 81 | 62 | 51 | 74 | 97 | 24 | 100 | 100 |
| 2021 SCHOOL GRADE COMPONENTS BY SUBGROUPS | | | | | | | | | | | |
| Subgroups | ELA Ach. | ELA LG | ELA LG L25% | Math Ach. | Math LG | Math LG L25% | Sci Ach. | SS Ach. | MS Accel. | Grad Rate 2019-20 | C & C Accel 2019-20 |
| SWD | 73 | 82 | | 82 | 91 | | | | | | |
| ELL | 52 | 47 | 41 | 70 | 53 | 56 | 46 | | | | |

| 2021 SCHOOL GRADE COMPONENTS BY SUBGROUPS | | | | | | | | | | | |
|---|----------|--------|-------------|-----------|---------|--------------|----------|---------|-----------|-------------------|---------------------|
| Subgroups | ELA Ach. | ELA LG | ELA LG L25% | Math Ach. | Math LG | Math LG L25% | Sci Ach. | SS Ach. | MS Accel. | Grad Rate 2019-20 | C & C Accel 2019-20 |
| ASN | 86 | 77 | | 100 | 82 | | | | | | |
| BLK | 71 | 57 | | 88 | 54 | | 69 | | | | |
| HSP | 73 | 58 | 45 | 76 | 53 | 59 | 71 | 86 | | 100 | 100 |
| MUL | 91 | 64 | | 90 | 50 | | | | | | |
| WHT | 88 | 65 | 73 | 88 | 63 | 68 | 90 | 97 | 28 | 100 | 100 |
| FRL | 76 | 57 | 46 | 81 | 54 | 57 | 73 | 93 | 12 | 100 | 100 |
| 2019 SCHOOL GRADE COMPONENTS BY SUBGROUPS | | | | | | | | | | | |
| Subgroups | ELA Ach. | ELA LG | ELA LG L25% | Math Ach. | Math LG | Math LG L25% | Sci Ach. | SS Ach. | MS Accel. | Grad Rate 2017-18 | C & C Accel 2017-18 |
| ELL | 35 | 41 | 42 | 74 | 59 | 61 | 36 | 83 | | | |
| ASN | 84 | 65 | | 100 | 87 | | | | | | |
| BLK | 73 | 63 | 64 | 90 | 68 | 60 | 42 | | | | |
| HSP | 65 | 63 | 55 | 88 | 67 | 64 | 67 | 90 | 38 | 100 | 100 |
| MUL | 91 | 64 | | | | | | | | | |
| WHT | 87 | 64 | 33 | 93 | 72 | 65 | 87 | 97 | 50 | 98 | 100 |
| FRL | 69 | 66 | 60 | 89 | 68 | 65 | 74 | 95 | 39 | 100 | 100 |

ESSA Data Review

This data has not been updated for the 2022-23 school year.

| ESSA Federal Index | |
|---|-----|
| ESSA Category (TS&I or CS&I) | N/A |
| OVERALL Federal Index – All Students | 69 |
| OVERALL Federal Index Below 41% All Students | NO |
| Total Number of Subgroups Missing the Target | 0 |
| Progress of English Language Learners in Achieving English Language Proficiency | 42 |
| Total Points Earned for the Federal Index | 832 |
| Total Components for the Federal Index | 12 |
| Percent Tested | 99% |

Subgroup Data

Students With Disabilities

| | |
|---|----|
| Federal Index - Students With Disabilities | 57 |
| Students With Disabilities Subgroup Below 41% in the Current Year? | NO |
| Number of Consecutive Years Students With Disabilities Subgroup Below 32% | 0 |

English Language Learners

| | |
|---|----|
| Federal Index - English Language Learners | 45 |
|---|----|

| English Language Learners | |
|--|-----|
| English Language Learners Subgroup Below 41% in the Current Year? | NO |
| Number of Consecutive Years English Language Learners Subgroup Below 32% | 0 |
| Asian Students | |
| Federal Index - Asian Students | 74 |
| Asian Students Subgroup Below 41% in the Current Year? | NO |
| Number of Consecutive Years Asian Students Subgroup Below 32% | 0 |
| Black/African American Students | |
| Federal Index - Black/African American Students | 66 |
| Black/African American Students Subgroup Below 41% in the Current Year? | NO |
| Number of Consecutive Years Black/African American Students Subgroup Below 32% | 0 |
| Hispanic Students | |
| Federal Index - Hispanic Students | 66 |
| Hispanic Students Subgroup Below 41% in the Current Year? | NO |
| Number of Consecutive Years Hispanic Students Subgroup Below 32% | 0 |
| Multiracial Students | |
| Federal Index - Multiracial Students | 77 |
| Multiracial Students Subgroup Below 41% in the Current Year? | NO |
| Number of Consecutive Years Multiracial Students Subgroup Below 32% | 0 |
| Native American Students | |
| Federal Index - Native American Students | |
| Native American Students Subgroup Below 41% in the Current Year? | N/A |
| Number of Consecutive Years Native American Students Subgroup Below 32% | 0 |
| Pacific Islander Students | |
| Federal Index - Pacific Islander Students | |
| Pacific Islander Students Subgroup Below 41% in the Current Year? | N/A |
| Number of Consecutive Years Pacific Islander Students Subgroup Below 32% | 0 |
| White Students | |
| Federal Index - White Students | 73 |
| White Students Subgroup Below 41% in the Current Year? | NO |
| Number of Consecutive Years White Students Subgroup Below 32% | 0 |

| Economically Disadvantaged Students | |
|--|----|
| Federal Index - Economically Disadvantaged Students | 68 |
| Economically Disadvantaged Students Subgroup Below 41% in the Current Year? | NO |
| Number of Consecutive Years Economically Disadvantaged Students Subgroup Below 32% | 0 |

Part III: Planning for Improvement

Data Analysis

Answer the following analysis questions using the progress monitoring data and state assessment data, if applicable.

What trends emerge across grade levels, subgroups and core content areas?

Overall, the school maintains the A grade. While the school expected to see a decline in scores for 2020-21, during a hybrid schooling year, the scores were similar to 2020-21. The scores for 2021-22 went down slightly in percentage and learning gains, although still ahead of the state and district scores (viewed at FLDOE, <https://edudata.fldoe.org/ReportCards/Schools.html>).

What data components, based off progress monitoring and 2022 state assessments, demonstrate the greatest need for improvement?

For ELA, 25% were below level in '22 and in '21 only 18% were below level on the reading FSA. In Math, 16% were below level, and 15% the year before. There was a decline in learning gains for all subgroups, except for the Hispanic subgroup, which saw gains in reading. English Language Arts saw a significant drop in learning gains for all students, although Math learning gains improved.

What were the contributing factors to this need for improvement? What new actions would need to be taken to address this need for improvement?

Factors have many variables from loss of learning during the pandemic, to a change in the lottery population, to the first full year back at school in some time, which saw many issues with behavior that were a newer component to the school. Actions include the continuation of behavior teams and high expectations for students as part of the school culture.

What data components, based off progress monitoring and 2022 state assessments, showed the most improvement?

Social studies and science scores improved, although all passing were above 80% and grew higher. Math was about the same, but the percentage of students passing was extremely high with the lowest sub group at 67% pass rate.

What were the contributing factors to this improvement? What new actions did your school take in this area?

Strong curriculum groups with veteran teachers, who team teach. Focus on STEM curriculum electives in every grade, with resources from grants for coding in the classrooms.

What strategies will need to be implemented in order to accelerate learning?

Continuing to support teachers and hiring guidance counselors and paraprofessionals. Working to rebuild the English team which is currently missing two teachers.

Based on the contributing factors and strategies identified to accelerate learning, describe the professional development opportunities that will be provided at the school to support teachers and leaders.

SCFCS has restructured to have a director of curriculum and instruction to oversee teacher professional development and classroom evaluations. Grant funds continue to allow teachers to explore new resources at conferences.

Provide a description of the additional services that will be implemented to ensure sustainability of improvement in the next year and beyond.

The change in personnel structure and the additional teacher leadership opportunities create experts to disseminate information and add more eyes to review procedures and best practices.

Areas of Focus

Identify the key Areas of Focus to address your school's highest priorities based on any/all relevant data sources.

:

#1. Positive Culture and Environment specifically relating to school culture and student expectations

**Area of Focus
Description and**

**Rationale:
Include a rationale that explains how it was identified as a critical need from the data reviewed.**

Focus on school culture and student expectations. Last year the student surveys were negative towards the school and each other. Students requested, and would benefit from, opportunities for participation in school initiatives, with a focus on capacity building, coping, patience and kindness.

**Measurable Outcome:
State the specific measurable outcome the school plans to achieve. This should be a data based, objective outcome.**

Decrease the bullying reports on the anonymous report for 2022-23. Decrease the incidents of minor vandalism. Increase the opportunity for students to work on life skills and relationships with counselors and for academic coaching curriculum. Increase opportunities for students to raise concerns to administration and provide their thoughts to resolving conflict.

**Monitoring:
Describe how this Area of Focus will be monitored for the desired outcome.**

Monitored by the behavior specialist and guidance counselors. Per statute, refocus on character curriculum and youth mental health first aid with support with the certified counselors. Increase the opportunity for grade level 'listening tours' with the opportunities for students to make positive, yet impactful, leadership opportunities. Adhering to the required mental and emotional health education [F.A.C. 6A-1.09401].

#2. Instructional Practice specifically relating to ELA

Area of Focus Description and Rationale:
Include a rationale that explains how it was identified as a critical need from the data reviewed.

Based on 2022 FSA scores, while results were high as a group, there was an overall decline in growth, especially with ELL subgroups. A focus on reading techniques, strategies, whole school alignment and capacity and duration for reading times will be part of the goal. Paraprofessional small groups for ELL students will also be priority.

Measurable Outcome:
State the specific measurable outcome the school plans to achieve. This should be a data based, objective outcome.

Increase in English growth and scores by May 2023.

Monitoring:
Describe how this Area of Focus will be monitored for the desired outcome.

Monitored with online reading program data, student grades, ESOL goals in the classrooms and state level progress monitoring and teacher focus and outcomes in the classrooms.

[

#3. Instructional Practice specifically relating to Instructional Coaching/Professional Learning

Area of Focus

Description and

Rationale:

Include a rationale that explains how it was identified as a critical need from the data reviewed.

With the addition of a new position - director of curriculum and instruction, SCFCS teachers will work through a full evaluation of curriculum presentation and resources.

Measurable Outcome: State the specific measurable outcome the school plans to achieve.

The measurable outcome is student engagement, as noted by decrease in behavior infractions during class, the overall mastery project grades and time on task.

Monitored by the director of curriculum and instruction, with this role making adjustments and collaboration with mentor teachers. There will be a focus on best practices from high impact teaching strategies (HITS), along with the goals of our model school, Kunskapskollen.

This should be a data based, objective outcome.

HITS include goal setting (weekly); structured and scaffolded lesson plans; explicit teaching with modeling of expectations and worked examples; collaborative learning in small groups; multiple exposures to curriculum and skills with cross-curricular lesson plans; the use of questioning and feedback in the classroom and with assignments; differentiation teaching with remediation, adding choices in their learning; and metacognitive strategies where students think about their learning and how they learn best, with an array of techniques presented. There are many opportunities to use this strategy to all curriculum groups and classrooms. They become a variety of tools for new and veteran teachers to use in the classrooms.

The HITS are weaved into the SCFCS model and provide a foundation for independent learning for students to utilize their strengths with navigating the college dual enrolled courses in junior and senior year. With the role of the Director of Curriculum and Instruction, and audit of curriculum in Canvas courses will highlight best practices, provide curriculum support and align the opportunities for students to have multiple exposures to develop their individual learning and study plans.

Positive Culture & Environment

A positive school culture and environment reflects: a supportive and fulfilling environment, learning conditions that meet the needs of all students, people who are sure of their roles and relationships in student learning and a culture that values trust, respect and high expectations. Consulting with various stakeholder groups is critical in formulating a statement of vision, mission, values, goals, and employing school improvement strategies that impact the school culture and environment. Stakeholder groups more proximal to the school include teachers, students and families of students, volunteers and school board members. Broad stakeholder groups include early childhood providers, community colleges and universities, social services and business partners.

Describe how the school addresses building a positive school culture and environment.

All school initiative:

- Parents are included in student conferences at least two times per year, and communication with coaches is ongoing. Students may lead conferences and discuss goal setting and achievements or coaches may address grade levels at one time for common questions.
- Instructors are also academic coaches, assigned 22-25 students, so parents can have a go-to person for increased communication .
- Students email parents academic updates weekly.
- Administration emails parents newsletter every week.
- Volunteer opportunities at school and field trips.
- Academic events sponsored by student clubs.
- PTO and SAC every month.
- Efforts to welcome Spanish speaking parents with translator available for conferences and evening social events. SCFCS offers an information session presented in Spanish. Spanish speaking volunteers and staff are available, and important documents are often translated.
- Guidance office is working with academic coaches and students to bring in a culture of kindness and rewards.
- The behavior specialist works with D-FY Manatee to host a club that promotes anti-drug culture and team building. The clubs hosts Stomp Out Bullying Day.
- Teachers have office hours after school to ensure they are available for individual student questions and concerns.
- In academic coaching classes, students write reflections to their weekly goals to develop metacognition and offer an opportunity for individual attention and instructor support.

Sarasota County Schools

State College of Florida Collegiate School-Venice



2022-23 Schoolwide Improvement Plan

State College Of Fla Collegiate School Venice

8000 S TAMIAMI TRAIL, Venice, FL 34293

<https://scfcs.scf.edu/>

Demographics

Principal: Dr. Karen Peck

Start Date for this Principal: 1/15/2020

| | |
|--|---|
| 2019-20 Status (per MSID File) | Active |
| School Type and Grades Served (per MSID File) | High School 9-12 |
| Primary Service Type (per MSID File) | K-12 General Education |
| 2021-22 Title I School | No |
| 2021-22 Economically Disadvantaged (FRL) Rate (as reported on Survey 3) | 24% |
| 2021-22 ESSA Subgroups Represented (subgroups with 10 or more students) (subgroups below the federal threshold are identified with an asterisk) | Hispanic Students White Students Economically Disadvantaged Students |
| School Grades History | 2021-22: A (84%) 2020-21: No Grade 2018-19: No Grade 2017-18: No Grade |
| 2019-20 School Improvement (SI) Information* | |
| SI Region | Central |
| Regional Executive Director | Lucinda Thompson |
| Turnaround Option/Cycle | N/A |
| Year | |
| Support Tier | |
| ESSA Status | N/A |
| * As defined under Rule 6A-1.099811, Florida Administrative Code. For more information, click here . | |

SIP Authority

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a Schoolwide Improvement Plan (SIP) for each school in the district that has a school grade of D or F. This plan is also a requirement for Targeted Support and Improvement (TS&I) and Comprehensive Support and Improvement (CS&I) schools pursuant to 1008.33 F.S. and the Every Student Succeeds Act (ESSA).

To be designated as TS&I, a school must have one or more ESSA subgroup(s) with a Federal Index below 41%. This plan shall be approved by the district. There are three ways a school can be designated as CS&I:

1. have a school grade of D or F
2. have a graduation rate of 67% or lower
3. have an overall Federal Index below 41%.

For these schools, the SIP shall be approved by the district as well as the Bureau of School Improvement.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F, or a graduation rate 67% or less. Districts may opt to require a SIP using a template of its choosing for schools that do not fit the aforementioned conditions. This document was prepared by school and district leadership using the FDOE's school improvement planning web application located at www.floridacims.org.

Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

Part I: School Information

School Mission and Vision

Provide the school's mission statement.

Provide the school's mission statement.

State College of Florida Collegiate School Venice's mission is to guide and mentor student achievement by equipping them to attain a high school diploma and an Associate in Arts Degree concurrently upon graduation. Beginning in 9th grade, SCFCS Venice students' progress in a rigorous academic environment, supported with 1:1 technology. The program utilizes demanding and innovative initiatives to establish a system that encourages independent learning, preparing students for success in a full-time college schedule beginning their junior year.

Provide the school's vision statement.

Provide the school's vision statement.

The following tenets guide the operation of the SCF Collegiate School Venice:

- Pursue innovation in teaching and learning.
- Engage in continuous assessment to measure success for positive change.
- Partner with other schools and institutions locally, nationally and internationally.
- Infuse curriculum with characteristics necessary to build student awareness of the international community, and their role as global citizens.
- Instill a 'going to college' culture at an early age, specifically for students who are first generation college students.
- Educate families and the community about the benefits of a college education, and the importance of early preparation.
- Eliminate transitions in education with a continuum from ninth grade to college, while providing academic advising for college at SCF and beyond.
- Using technology to increase interest, and to teach and learn with relevant tools needed for today's "digital natives".
- Increase rigor and curricular relevance, with enrichment utilizing college resources.
- Create a home base for accelerated college students enrolled in SCFCS-Venice.
- Innovative teaching and creative leadership will accomplish this mission. Each student is encouraged to learn to work independently, with other students, and with instructors to meet their goals.

Principal start date

Wednesday 1/15/2020, Dr. Karen Peck

Number of teachers with a 2022 3-year aggregate or a 1-year Algebra state VAM rating of Highly Effective. *Note: For UniSIG Supplemental Teacher Allocation, teachers must have at least 10 student assessments.*

3

Number of teachers with a 2022 3-year aggregate or a 1-year Algebra state VAM rating of Effective. *Note: For UniSIG Supplemental Teacher Allocation, teachers must have at least 10 student assessments.*

2

Total number of teacher positions allocated to the school

11

Total number of students enrolled at the school

166

Identify the number of instructional staff who left the school during the 2021-22 school year.

3

Identify the number of instructional staff who joined the school during the 2022-23 school year.

6 - adding a 10th grade class.

Demographic Data

Early Warning Systems

Using prior year's data, complete the table below with the number of students by current grade level that exhibit each early warning indicator listed:

| Indicator | Grade Level | | | | | | | | | | | | | Total | |
|--|-------------|---|---|---|---|---|---|---|---|---|----|----|----|-------|-----|
| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | |
| Number of students enrolled | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 75 | 60 | 14 | 17 | 166 |
| Attendance below 90 percent | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |
| One or more suspensions | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 0 | 0 | 0 | 3 |
| Course failure in ELA | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Course failure in Math | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Level 1 on 2022 statewide FSA ELA assessment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Level 1 on 2022 statewide FSA Math assessment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Number of students with a substantial reading deficiency | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Using the table above, complete the table below with the number of students by current grade level who have two or more early warning indicators:

| Indicator | Grade Level | | | | | | | | | | | | | Total |
|--------------------------------------|-------------|---|---|---|---|---|---|---|---|---|----|----|----|-------|
| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | |
| Students with two or more indicators | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | 3 | 0 | 0 | 7 |

Using current year data, complete the table below with the number of students identified as being "retained.":

| Indicator | Grade Level | | | | | | | | | | | | | Total |
|-------------------------------------|-------------|---|---|---|---|---|---|---|---|---|----|----|----|-------|
| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | |
| Retained Students: Current Year | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Students retained two or more times | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Date this data was collected or last updated

Sunday 9/25/2022

The number of students by grade level that exhibit each early warning indicator:

| Indicator | Grade Level | | | | | | | | | | | | | Total | |
|--|-------------|---|---|---|---|---|---|---|---|---|----|----|----|-------|-----|
| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | | |
| Number of students enrolled | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 75 | 0 | 18 | 50 | 143 |
| Attendance below 90 percent | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| One or more suspensions | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Course failure in ELA | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 | 0 | 0 | 0 | 5 |
| Course failure in Math | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 6 | 0 | 0 | 0 | 6 |
| Level 1 on 2019 statewide FSA ELA assessment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 12 | 0 | 0 | 0 | 12 |
| Level 1 on 2019 statewide FSA Math assessment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |
| Number of students with a substantial reading deficiency | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

The number of students with two or more early warning indicators:

| Indicator | Grade Level | | | | | | | | | | | | | Total |
|--------------------------------------|-------------|---|---|---|---|---|---|---|---|---|----|----|----|-------|
| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | |
| Students with two or more indicators | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

The number of students identified as retainees:

| Indicator | Grade Level | | | | | | | | | | | | | Total |
|-------------------------------------|-------------|---|---|---|---|---|---|---|---|---|----|----|----|-------|
| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | |
| Retained Students: Current Year | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Students retained two or more times | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

The number of students by grade level that exhibit each early warning indicator:

| Indicator | Grade Level | | | | | | | | | | | | | Total |
|--|-------------|---|---|---|---|---|---|---|---|----|----|----|----|-------|
| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | |
| Number of students enrolled | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 75 | 0 | 18 | 50 | 143 |
| Attendance below 90 percent | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| One or more suspensions | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Course failure in ELA | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 | 0 | 0 | 0 | 5 |
| Course failure in Math | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 6 | 0 | 0 | 0 | 6 |
| Level 1 on 2019 statewide FSA ELA assessment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 12 | 0 | 0 | 0 | 12 |
| Level 1 on 2019 statewide FSA Math assessment | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 1 |
| Number of students with a substantial reading deficiency | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

The number of students with two or more early warning indicators:

| Indicator | Grade Level | | | | | | | | | | | | | Total |
|--------------------------------------|-------------|---|---|---|---|---|---|---|---|---|----|----|----|-------|
| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | |
| Students with two or more indicators | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

The number of students identified as retainees:

| Indicator | Grade Level | | | | | | | | | | | | | Total |
|-------------------------------------|-------------|---|---|---|---|---|---|---|---|---|----|----|----|-------|
| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | |
| Retained Students: Current Year | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Students retained two or more times | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Part II: Needs Assessment/Analysis

School Data Review

Please note that the district and state averages shown here represent the averages for similar school types (elementary, middle, high school, or combination schools).

| School Grade Component | 2022 | | | 2021 | | | 2019 | | |
|-----------------------------|--------|----------|-------|--------|----------|-------|--------|----------|-------|
| | School | District | State | School | District | State | School | District | State |
| ELA Achievement | 89% | | | | | | | 67% | 56% |
| ELA Learning Gains | 62% | | | | | | | 53% | 51% |
| ELA Lowest 25th Percentile | 73% | | | | | | | 46% | 42% |
| Math Achievement | 92% | | | | | | | 63% | 51% |
| Math Learning Gains | 55% | | | | | | | 51% | 48% |
| Math Lowest 25th Percentile | | | | | | | | 48% | 45% |
| Science Achievement | 98% | | | | | | | 78% | 68% |
| Social Studies Achievement | | | | | | | | 81% | 73% |

Grade Level Data Review - State Assessments

NOTE: This data is raw data and includes ALL students who tested at the school. This is not school grade data.

| 2022 SCHOOL GRADE COMPONENTS BY SUBGROUPS | | | | | | | | | | | |
|---|----------|--------|-------------|-----------|---------|--------------|----------|---------|-----------|-------------------|---------------------|
| Subgroups | ELA Ach. | ELA LG | ELA LG L25% | Math Ach. | Math LG | Math LG L25% | Sci Ach. | SS Ach. | MS Accel. | Grad Rate 2020-21 | C & C Accel 2020-21 |
| HSP | 90 | | | | | | 100 | | | | |
| WHT | 88 | 64 | | 94 | 55 | | 98 | | | 100 | 100 |
| FRL | 88 | 50 | | 100 | 60 | | 100 | | | | |
| 2021 SCHOOL GRADE COMPONENTS BY SUBGROUPS | | | | | | | | | | | |
| Subgroups | ELA Ach. | ELA LG | ELA LG L25% | Math Ach. | Math LG | Math LG L25% | Sci Ach. | SS Ach. | MS Accel. | Grad Rate 2019-20 | C & C Accel 2019-20 |
| 2019 SCHOOL GRADE COMPONENTS BY SUBGROUPS | | | | | | | | | | | |
| Subgroups | ELA Ach. | ELA LG | ELA LG L25% | Math Ach. | Math LG | Math LG L25% | Sci Ach. | SS Ach. | MS Accel. | Grad Rate 2017-18 | C & C Accel 2017-18 |

ESSA Data Review

This data has not been updated for the 2022-23 school year.

| ESSA Federal Index | |
|---|-----|
| ESSA Category (TS&I or CS&I) | N/A |
| OVERALL Federal Index – All Students | 84 |
| OVERALL Federal Index Below 41% All Students | NO |
| Total Number of Subgroups Missing the Target | 0 |
| Progress of English Language Learners in Achieving English Language Proficiency | |
| Total Points Earned for the Federal Index | 669 |
| Total Components for the Federal Index | 8 |
| Percent Tested | 99% |
| Subgroup Data | |
| Students With Disabilities | |
| Federal Index - Students With Disabilities | |
| Students With Disabilities Subgroup Below 41% in the Current Year? | N/A |
| Number of Consecutive Years Students With Disabilities Subgroup Below 32% | 0 |
| English Language Learners | |
| Federal Index - English Language Learners | |
| English Language Learners Subgroup Below 41% in the Current Year? | N/A |
| Number of Consecutive Years English Language Learners Subgroup Below 32% | 0 |
| Asian Students | |
| Federal Index - Asian Students | |

| Asian Students | |
|--|-----|
| Asian Students Subgroup Below 41% in the Current Year? | N/A |
| Number of Consecutive Years Asian Students Subgroup Below 32% | 0 |
| Black/African American Students | |
| Federal Index - Black/African American Students | |
| Black/African American Students Subgroup Below 41% in the Current Year? | N/A |
| Number of Consecutive Years Black/African American Students Subgroup Below 32% | 0 |
| Hispanic Students | |
| Federal Index - Hispanic Students | 95 |
| Hispanic Students Subgroup Below 41% in the Current Year? | NO |
| Number of Consecutive Years Hispanic Students Subgroup Below 32% | 0 |
| Multiracial Students | |
| Federal Index - Multiracial Students | |
| Multiracial Students Subgroup Below 41% in the Current Year? | N/A |
| Number of Consecutive Years Multiracial Students Subgroup Below 32% | 0 |
| Native American Students | |
| Federal Index - Native American Students | |
| Native American Students Subgroup Below 41% in the Current Year? | N/A |
| Number of Consecutive Years Native American Students Subgroup Below 32% | 0 |
| Pacific Islander Students | |
| Federal Index - Pacific Islander Students | |
| Pacific Islander Students Subgroup Below 41% in the Current Year? | N/A |
| Number of Consecutive Years Pacific Islander Students Subgroup Below 32% | 0 |
| White Students | |
| Federal Index - White Students | 86 |
| White Students Subgroup Below 41% in the Current Year? | NO |
| Number of Consecutive Years White Students Subgroup Below 32% | 0 |
| Economically Disadvantaged Students | |
| Federal Index - Economically Disadvantaged Students | 80 |
| Economically Disadvantaged Students Subgroup Below 41% in the Current Year? | NO |
| Number of Consecutive Years Economically Disadvantaged Students Subgroup Below 32% | 0 |

Areas of Focus

Identify the key Areas of Focus to address your school's highest priorities based on any/all relevant data sources.

:

#1. Positive Culture and Environment specifically relating to Social Emotional Learning

Area of Focus Description and Rationale:
Include a rationale that explains how it was identified as a critical need from the data reviewed.

To ensure that the school culture is reflecting an attitude of professionalism, kindness, high academic expectations and the importance of individual student improvement goals as they advance through each grade. A focus on school culture reiterates values and assesses and addresses student needs. Ensure students feel that school is a safe place in a newer environment developing a culture.

Measurable Outcome:
State the specific measurable outcome the school plans to achieve. This should be a data based, objective outcome.

Specific student goal setting in coaching, with follow up and parent participation, identifies professionalism.
Behavior interventions measure overall expectation of kindness and positive problem solving and respect with peers. An overall curriculum in the academic coaching class to discuss and aspire to shared school values, designed by all stakeholders at the school.

Monitoring:
Describe how this Area of Focus will be monitored for the desired outcome.

School activities and club participation. Weekly grade reports sent to parents. Content teachers and academic coaches working as a team to ensure student success.

#2. Instructional Practice specifically relating to Small Group Instruction

Area of Focus Description and Rationale:
Include a rationale that explains how it was identified as a critical need from the data reviewed.

As we begin our first full year with all grades 9th - 12th, we will continue to focus on supporting our students to ensure all students meet the dual enrollment qualifications to enter the junior/senior program. With the goal of college readiness for full time dual enrollment by the 11th grade, students will benefit with individual and small group supports. The teachers and administration will utilize data-based problem solving processes for the implementation and monitoring of the Multi-Tiered System of Supports (MTSS) to address effectiveness of core instruction, teacher support systems, and small group and individual student needs.

Measurable Outcome:
State the specific measurable outcome the school plans to achieve. This should be a data based, objective outcome.

Students GPA and PERT test scores.
 Using MTSS, the school will formalize a Response to Interventions for students who need support to excel in the rigorous academic environment. Interventions include, reading and math remediation, small group support in class, after school tutoring and homework assistance and supports from the school counselor's office and informal individual academic plans with the coaching teacher, if needed.

Monitoring:
Describe how this Area of Focus will be monitored for the desired outcome.

Academic coaches meet with students as a group daily as well as individually once a week. Communication among staff at bi-monthly RTI meetings, while implementing MTSS. Two new instructional paraprofessional have been hired.

Positive Culture & Environment

A positive school culture and environment reflects: a supportive and fulfilling environment, learning conditions that meet the needs of all students, people who are sure of their roles and relationships in student learning and a culture that values trust, respect and high expectations. Consulting with various stakeholder groups is critical in formulating a statement of vision, mission, values, goals, and employing school improvement strategies that impact the school culture and environment. Stakeholder groups more proximal to the school include teachers, students and families of students, volunteers and school board members. Broad stakeholder groups include early childhood providers, community colleges and universities, social services and business partners.

Describe how the school addresses building a positive school culture and environment.

All school initiatives:

- Parents are included in student conferences at least two times per year, and communication with academic coaches is ongoing. Students lead parent/teacher conferences and discuss goal setting and achievements or academic coaches may address grade levels at one time for common questions.
- Students email parents academic updates weekly.
- Administration emails parents newsletter every week.
- Volunteer opportunities at school and field trips.
- Academic events sponsored by student clubs.
- PTO and SAC every month.
- Guidance office is working with academic coaches and students to bring in a culture of kindness with positive whole school grade level initiatives.
- Juniors and seniors working with freshman to model social and academic priorities when fully dual enrolled on the Venice campus.
- Club opportunities that focus on student enrichment, health and service projects in the community.

**STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
GRANT PROPOSAL**

| | | |
|---|---|--|
| NO: 22-07 | TITLE: Prepping Institutions, Programs, Employers and Learners through Incentives for Nursing Education (PIPELINE) | FUNDS REQUESTED: \$ 1,624,879 |
| SPONSORING AGENCY: Florida Department of Education | | Cash Match: \$ 0 |
| PROPOSERS: Dr. J. Michael Kiefer, Associate Provost for Academic and Faculty Affairs; Dr. Tammy Sawmelle, Dean of Nursing. | | SCF In-Kind Match: \$ 0 |

College departments and participating personnel: Dr. Todd Fritch, Executive VP & Provost; Dr. J. Michael Kiefer, Associate Provost for Academic and Faculty Affairs; Dr. Tammy Sawmelle, Dean of Nursing.

GRANT SUMMARY:

The purpose of the PIPELINE fund is to reward performance and excellence among nursing education programs at Florida College System Institutions and school district postsecondary technical career centers that offer a licensed practical nurse program.

The PIPELINE program provides for performance funds, subject to appropriation, based upon the following:

- The number of nursing education program completers, by program.
- The first-time National Council of State Boards of Nursing Licensing Examination (NCLEX) passage rate of the institution's nursing education program completers, by program.
- Excellence among nursing education programs with an average first-time NCLEX passage rate above the national average.

Due to the excellent performance of the nursing program at State College of Florida, Manatee-Sarasota (SCF), the college will receive \$1,624,879.

Funds will be used to offset salary and fringe expenses of SCF nursing faculty and staff, and to purchase equipment and software for the SCF nursing program.

The grant runs through June 30, 2023.

Signature Page

Proposal # 22-07

| | | | |
|---|--------------------|---------------|-------------|
|  Area Administrator | 10/17/2022 Date | ✓ Approved | Disapproved |
|  Resource Development | 10/11/22 Date | X Approved | Disapproved |
|  VP for Institutional Effectiveness | 10/11/22 Date | ✓ Approved | Disapproved |
|  Associate Provost for Academic and Faculty Affairs | 10/11/22 Date | ✓ Approved | Disapproved |
|  VP Student Services & Enrollment Management | 10/12/20 Date | ✓ Approved | Disapproved |
|  VP Finance and Administrative Services | 10/11/22 Date | ✓ Approved | Disapproved |
|  Executive VP & Provost | 10/11/22 Date | ✓ Approved | Disapproved |
|  Director Human Resources | 10/11/22 Date | ✓ Approved | Disapproved |
|  President | 10/13/22 Date | ✓ Approved | Disapproved |
| Submitted to Board of Trustees | Date | Approved | Disapproved |

**STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
GRANT PROPOSAL**

| | | |
|---|--|---|
| NO: 22-08 | TITLE: Linking Industry to Nursing (LINE) | FUNDS REQUESTED: \$ 730,000 |
| SPONSORING AGENCY: Florida Department of Education | | Cash Match from Industry: \$ 730,000 |
| PROPOSERS: Ms. Cassandra Holmes, SCF Foundation Executive Director | | SCF In-Kind Match: \$ 0 |

College departments and participating personnel: Ms. Cassandra Holmes, SCF Foundation Executive Director; Dr. Todd Fritch, Executive VP & Provost; Dr. J. Michael Kiefer, Associate Provost for Academic and Faculty Affairs; Dr. Tammy Sawmelle, Dean of Nursing.

GRANT SUMMARY:

Senate Bill 2524 (2022) established a new competitive grant opportunity for districts, Florida College System (FCS) institutions, and independent nonprofit colleges and universities in Florida. Section (s.) 1009.8962, Florida Statutes (F.S.) was created to incentivize collaboration between nursing education programs and health care partners to combat the growing nursing shortage in the state.

This program, titled the Linking Industry to Nursing Education (LINE) Fund, provides matching funds, on a dollar-to-dollar basis, to participating agencies that partner with health care providers.

State College of Florida, Manatee-Sarasota (SCF), in partnership with the State College of Florida Foundation, has received pledges from 10 industry partners, totaling \$730,000. These generous industry partners include Blake Medical Center, Sarasota Memorial Health Care System, Manatee Memorial Hospital, Lakewood Ranch Medical Center, Doctor's Hospital of Sarasota, Manatee County Rural Health Care, Coastal Orthopedic Physicians of Manatee County, Tidewell Hospice, Cooper Family Medical, and HCA West Florida Division. These matching funds allow SCF to apply for an equal amount from the Florida Department of Education's LINE Fund.

Funds may be used to award scholarships to students who meet the residency for tuition purposes requirements, recruit additional faculty, purchase equipment, and support simulation centers to advance high-quality nursing education programs throughout the state.

The grant runs through June 30, 2023.

Signature Page

Proposal # 22-08

| | | | |
|---|------------------|--|--------------------------------------|
|  Area Administrator | 10/11/22 Date | <input checked="" type="checkbox"/> Approved | <input type="checkbox"/> Disapproved |
|  Resource Development | 10/10/22 Date | <input checked="" type="checkbox"/> Approved | <input type="checkbox"/> Disapproved |
|  VP for Institutional Effectiveness | 10/11/22 Date | <input checked="" type="checkbox"/> Approved | <input type="checkbox"/> Disapproved |
|  Associate Provost for Academic and Faculty Affairs | 10/11/22 Date | <input checked="" type="checkbox"/> Approved | <input type="checkbox"/> Disapproved |
|  VP Student Services & Enrollment Management | 10/12/22 Date | <input checked="" type="checkbox"/> Approved | <input type="checkbox"/> Disapproved |
|  VP Finance and Administrative Services | 10/11/22 Date | <input checked="" type="checkbox"/> Approved | <input type="checkbox"/> Disapproved |
|  Executive VP & Provost | 10/11/22 Date | <input checked="" type="checkbox"/> Approved | <input type="checkbox"/> Disapproved |
|  Director Human Resources | 10/11/22 Date | <input checked="" type="checkbox"/> Approved | <input type="checkbox"/> Disapproved |
|  President | 10/13/22 Date | <input checked="" type="checkbox"/> Approved | <input type="checkbox"/> Disapproved |
| Submitted to Board of Trustees | Date | Approved | Disapproved |

**OFFICE OF THE VICE PRESIDENT OF
FINANCE AND ADMINISTRATIVE SERVICES**

Julie Martin Jakway, Vice President

TO: State College of Florida, Manatee – Sarasota
District Board of Trustees

FROM: Julie Martin Jakway
Vice President of Finance and Administrative Services

SUBJECT: *Monthly Financial Report – July 2022*

Two Year Programs

The report for Two Year Programs presents the Budget and Year-To-Date Revenue and Expense for this fiscal year and last fiscal year as of July 31, 2022.

Student Fees revenue for the current year decreased 10% from the same period last year. Other Student Fees revenue decreased by 11% over Other Student Fees reported through July of last year. Support from Local Government increased by 4% over Support from Local Government through July of last year. This increase is due to an increase in number of students and credit hours enrolled in dual enrollment programs college-wide. State Support increased by 13% over State Support through July of last year.

In the category of Expenses, overall Personnel costs are 102% higher as compared to last July; this increase is due to a 5% across the board increase that went into effect in July 2022, as well as three pay periods in the current year, compared to two in the prior year. Services expense increased 2% and Materials and Supplies expense increased 55% compared to July of last year. Other Current Charges decreased 21% compared to the same category through July of last year. This decrease is due to decreased fee waivers due to decreased enrollment. Capital Outlay in July was \$2,217 compared to \$57,784 last July, which included the purchase of new passenger and cargo vans.

With this fiscal year 8% complete, personnel costs are at 3% of the amount budgeted for the current year, more than the three-year average of 2% for this time of year. Current expenses represent 11% of the amount budgeted which is more than the three-year average of 10% this time of year.

In summary, with the year 8% complete:

- Year-To-Date Actual Revenue is 17% of the Adjusted Budget, less than the three-year average of 20% for this time of year.
- Year-To-Date Actual Expense is 6% of the Adjusted Budget, which is more than the three-year average of 4% for this time of year.
- Revenues are greater and expenses are less than what would be expected as a percentage of budget basis.

Baccalaureate Programs

Total Revenue for Baccalaureate Programs consists of Student Fees, Other Student Fees, and Other Revenue. Total Revenue as of July 31, 2022, totaled \$451,435, compared to the three-year average of \$517,977. Student Fees revenue is \$411,550 and Other Student Fees is \$35,759, compared to the three-year average of \$467,385 and \$49,171, respectively, for this time of year. Other Revenue is \$4,126 compared to the three-year average of \$1,421 for this time of year.

Total Expense for Baccalaureate Programs consists of Personnel, Current and Capital Outlay expenses. Total Expense is \$56,041, with Personnel totaling \$51,832, Current Expense totaling \$7,140 and Capital Outlay totaling \$(2,931) compared to the three-year average of \$35,114, \$29,575, \$5,539 and \$0 respectively, for this time of year.

On a percentage basis, Total Revenue is 28% of that budgeted compared to the three-year average of 32% for this time of year. Total Expense is 4% of that budgeted compared to the three-year average of 2% for this time of year.

Collegiate School – Bradenton Campus

Total Revenue for Collegiate School – Bradenton Campus consists of Support from Local Government, State Support, Federal Support, and Other Revenue. Total Revenue as of July 31, 2022, totaled \$313,719 compared to the three-year average of \$266,223. Support from Local Government is \$284,225 compared to the three-year average of \$267,913 for this time of year. State Support is \$20,150 compared to the three-year average of \$591 for this time of year. Federal Support is \$6,313 compared to the three-year average of \$(3,093) for this time of year. Other Revenue is \$3,031 compared to the three-year average of \$811 for this time of year.

Total Expense for Collegiate School – Bradenton Campus consists of Personnel, Current and Capital Outlay expenses. Total Expense is \$165,996, with Personnel totaling \$36,862, Current Expense totaling \$74,286 and Capital Outlay expenses totaling \$54,848 during the period. These figures compare to the three-year averages of \$110,134, \$39,575, \$58,537, and \$12,022, respectively, for this time of year.

On a percentage basis, Total Revenue is 8% of that budgeted, higher than the three-year average of 7% for this time of year. Total Expense is 4% of that budgeted, slightly higher than the three-year average of 3% for this time of year.

Collegiate School – Venice Campus

Total Revenue for Collegiate School – Venice Campus consists of Support from Local Government, State Support, Federal Support, Other Revenue, and Transfers from Other Funds. Total Revenue as of July 31, 2022, was \$174,060 compared to \$114,823 during the same period last year. Through July 31, 2022, Support from Local Government is \$173,677, State Support is \$0, Federal Support is \$0, and Other Revenue is \$383. Last year's figures were \$123,290, \$0, \$(8,475), and \$8, respectively.

Total Expense for Collegiate School – Venice Campus consists of Personnel, Current and Capital Outlay expenses. Total Expense are \$54,295, with Personnel totaling \$15,550 and Current Expense totaling \$8,685. Capital Outlay expenses totaled \$30,060 during the period. These figures compare to \$39,022, \$14,216, \$4,161, and \$20,645, respectively, during the same period last year.

On a percentage basis, Total Revenue is 10% of that budgeted, prior year Total Revenue was 7% for this time of year. Total Expense is 2% of that budgeted, prior year was 2% for this time of year.

State College of Florida
Two Year Revenue and Expense Comparison Report
FY 2022-23 vs. FY 2021-22
Lower Level Programs - Fund 11000

| AC Type Description | July 31, 2022 | | | | July 31, 2021 | | | | Percent CY YTD Actual/ PY YTD Actual |
|--|-------------------|-------------------|------------------|----------------------------|-------------------|-------------------|------------------|----------------------------|--|
| | Orig Budget | Adj Budget | YTD Actual | YTD Actual / Adj Budget | Orig Budget | Adj Budget | YTD Actual | YTD Actual / Adj Budget | |
| Revenue | | | | | | | | | |
| 41 Student Fees | 13,334,618 | 13,334,618 | 4,829,933 | 36% | 14,900,550 | 14,900,550 | 5,445,934 | 37% | -11% |
| 42 Other Student Fees | 3,039,243 | 3,039,243 | 848,340 | 28% | 2,800,718 | 2,800,718 | 941,810 | 34% | -10% |
| 43 Support From Local Government [1] | 1,789,423 | 1,789,423 | 691,075 | 38% | 1,879,686 | 1,879,686 | 657,753 | 35% | 4% |
| 44 State Support | 32,334,055 | 32,334,055 | 2,122,669 | 7% | 26,325,874 | 26,325,874 | 1,878,919 | 7% | 13% |
| 45 Federal Support | 0 | 0 | 0 | | 3,900,000 | 3,900,000 | 0 | | |
| 46 Gifts, Private Grants & Contracts | 0 | 0 | 0 | | 0 | 0 | 0 | | |
| 47 Sales and Services Department | 555,362 | 556,862 | 46,214 | 8% | 456,972 | 456,972 | 31,486 | 7% | 47% |
| 49 Other Revenue [2] | 141,817 | 141,817 | 21,706 | 15% | 110,455 | 110,455 | 8,820 | 8% | |
| 4A Non-Revenue Receipts [3] | 298,548 | 298,548 | (1) | 0% | 1,255,548 | 1,255,548 | 0 | 0% | |
| Total : Revenue | 51,493,066 | 51,494,566 | 8,549,935 | 17% | 51,629,803 | 51,629,803 | 8,964,723 | 17% | -5% |
| Grand Total : Revenue | 51,493,066 | 51,494,566 | 8,549,935 | 17% | 51,629,803 | 51,629,803 | 8,964,723 | 17% | -5% |
| Expense | | | | | | | | | |
| Personnel | | | | | | | | | |
| 51 Salaries-Full Time & Perm Part Time | 23,727,397 | 23,727,397 | 975,921 | 4% | 24,527,543 | 24,527,543 | 504,085 | 2% | 94% |
| 52 Other Personnel Exp P/T (Non-Perm) | 3,743,109 | 3,743,109 | 56,253 | 2% | 3,809,109 | 3,809,109 | (59,406) | -2% | 22% |
| 53 Personnel Benefits | 12,357,008 | 12,357,008 | 209,884 | 2% | 11,556,591 | 11,556,591 | 171,605 | 1% | |
| Total : Personnel | 39,827,514 | 39,827,514 | 1,242,058 | 3% | 39,893,243 | 39,893,243 | 616,284 | 2% | |
| Current Expense | | | | | | | | | |
| 61 Services [4] | 10,182,279 | 10,191,177 | 1,467,400 | 14% | 10,251,215 | 10,168,251 | 1,433,169 | 14% | 2% |
| 62 Materials and Supplies | 3,689,740 | 3,699,690 | 418,735 | 11% | 3,776,456 | 3,775,291 | 270,235 | 7% | 55% |
| 63 Other Current Charges [5] | 4,472,369 | 4,471,419 | 141,290 | 3% | 3,012,667 | 3,007,667 | 178,099 | 6% | -21% |
| Total : Current Expense | 18,344,388 | 18,362,286 | 2,027,424 | 11% | 17,040,338 | 16,951,209 | 1,881,504 | 11% | 8% |
| Transfers | | | | | | | | | |
| 69 Other Transfers | 0 | 0 | 0 | | 0 | 0 | 0 | | |
| Total : Transfers | 0 | 0 | 0 | | 0 | 0 | 0 | | |
| Capital | | | | | | | | | |
| 71 Capital Outlay | 1,029,246 | 1,029,246 | 2,217 | 0% | 26,845 | 115,974 | 57,784 | 50% | -96% |
| Total : Capital | 1,029,246 | 1,029,246 | 2,217 | 0% | 26,845 | 115,974 | 57,784 | 50% | -96% |
| Grand Total : Expense | 59,201,148 | 59,219,046 | 3,271,698 | 6% | 56,960,426 | 56,960,426 | 2,555,572 | 4% | 28% |

[1] Dual enrollment revenue
[2] Includes interest and dividends, fines and penalties, bad debt recoveries and miscellaneous revenue
[3] Includes non-mandatory transfers in, proceeds from fixed asset sales, over and short, lost revenue recovery from CARES
[4] Includes travel, postage, phone, printing, repairs, service agreements, utilities, advertising, temp svcs, consultants and professional fees, and contractors
[5] Includes central store, scholarships, fee waivers, bad debt expense, unemployment comp and uninsured losses

State College of Florida
Two Year Revenue and Expense Comparison Report
FY 2022-23 vs. FY 2021-22
Upper Level Programs - Fund 12000

| AC Type Description | July 31, 2022 | | | | July 31, 2021 | | | | Percent YTD Actual / Adj Budget | Percent YTD Actual / Adj Budget | Percent Change CY YTD Actual/ PY YTD Actual |
|--|------------------|------------------|----------------|----------------------------|------------------|------------------|----------------|----------------------------|---------------------------------------|---------------------------------------|---|
| | Orig Budget | Adj Budget | YTD Actual | YTD Actual / Adj Budget | Orig Budget | Adj Budget | YTD Actual | YTD Actual / Adj Budget | | | |
| | | | | | | | | | | | |
| Revenue | | | | | | | | | | | |
| 41 Student Fees | 1,283,737 | 1,283,737 | 411,550 | 32% | 1,368,210 | 1,368,210 | 470,015 | 34% | | -12% | |
| 42 Other Student Fees | 123,689 | 123,689 | 35,759 | 29% | 126,173 | 126,173 | 45,537 | 36% | | -21% | |
| 44 State Support | 178,164 | 178,164 | 0 | 0% | 178,164 | 178,164 | 0 | 0% | | | |
| 49 Other Revenue [1] | 3,767 | 3,767 | 4,126 | | 2,897 | 2,897 | 364 | 13% | | | |
| Total : Revenue | 1,589,357 | 1,589,357 | 451,435 | 28% | 1,675,444 | 1,675,444 | 515,917 | 31% | | -12% | |
| Grand Total : Revenue | 1,589,357 | 1,589,357 | 451,435 | 28% | 1,675,444 | 1,675,444 | 515,917 | 31% | | -12% | |
| Expense | | | | | | | | | | | |
| Personnel | | | | | | | | | | | |
| 51 Salaries-Full Time & Perm Part Time | 728,407 | 728,407 | 28,575 | 4% | 826,011 | 826,011 | 6,916 | 1% | | | |
| 52 Other Personnel Exp P/T (Non-Perm) | 367,000 | 367,000 | 17,308 | 5% | 367,000 | 367,000 | 19,610 | 5% | | -12% | |
| 53 Personnel Benefits | 275,679 | 275,679 | 5,949 | 2% | 305,502 | 305,502 | 2,107 | 1% | | | |
| Total : Personnel | 1,371,086 | 1,371,086 | 51,832 | 4% | 1,498,513 | 1,498,513 | 28,632 | 2% | | 81% | |
| Current Expense | | | | | | | | | | | |
| 61 Services [2] | 25,070 | 25,070 | 165 | 1% | 30,650 | 30,650 | 0 | 0% | | | |
| 62 Materials and Supplies | 77,765 | 77,765 | 52 | 0% | 83,545 | 83,545 | 0 | 0% | | | |
| 63 Other Current Charges [3] | 115,601 | 115,601 | 6,923 | 6% | 62,736 | 62,736 | 9,056 | 14% | | -24% | |
| Total : Current Expense | 218,436 | 218,436 | 7,140 | 3% | 176,931 | 176,931 | 9,056 | 5% | | -21% | |
| Capital | | | | | | | | | | | |
| 71 Capital Outlay | 2,931 | 2,931 | (2,931) | -100% | 0 | 0 | 0 | | | | |
| Total : Capital | 2,931 | 2,931 | (2,931) | -100% | 0 | 0 | 0 | | | | |
| Grand Total : Expense | 1,592,453 | 1,592,453 | 56,041 | 4% | 1,675,444 | 1,675,444 | 37,688 | 2% | | 49% | |

[1] Includes interest and dividends, fines and penalties, bad debt recoveries and miscellaneous revenue
[2] Includes travel, postage, phone, printing, repairs, service agreements, utilities, advertising, temp svcs, consultants and professional fees, and contractors
[3] Includes central store, scholarships, fee waivers and bad debt expense

**BUDGET AMENDMENT REQUEST
STATE COLLEGE OF FLORIDA, MANATEE - SARASOTA**

**RESOLUTION NUMBER: One (01)
AMENDMENT NUMBER: One (01)**

**FISCAL YEAR: 2022-23
July 2022**

FUND NAME: CURRENT UNRESTRICTED

FUND NUMBER: 11000

| CATEGORY | PRESENT BUDGET | INCREASE | DECREASE | REVISED BUDGET |
|---------------------------|----------------|------------|------------|----------------|
| Beginning Fund Balance | \$ 11,417,698 | \$ | \$ | \$ 11,417,698 |
| REVENUES | 51,493,066 | 1,500 <a> | | 51,494,566 |
| TOTAL TO BE ACCOUNTED FOR | \$ 62,910,764 | \$ 1,500 | \$ 0 | \$ 62,912,264 |
| SALARIES | \$ 39,827,514 | \$ | \$ | \$ 39,827,514 |
| CURRENT EXPENSES | 18,344,388 | 17,898 | | 18,362,286 |
| CAPITAL OUTLAY | 1,029,246 | | | 1,029,246 |
| ENDING FUND BALANCE | 3,709,616 | | 16,398 <c> | 3,693,218 |
| TOTAL ACCOUNTED FOR | \$ 62,910,764 | \$ 17,898 | \$ 16,398 | \$ 62,912,264 |

JUSTIFICATION:

| | |
|---|-------------|
| <a> The \$1,500 increase in Revenue is due to: Increase in revenue and expense projections for 26 West Center | \$ 1,500 |
| | \$ 1,500 |
| The \$17,898 increase in Current Expenses is due to: Increase in revenue and expense projections for 26 West Center FY2022-23 SPD professional development budget | \$ 1,500 |
| | 16,398 |
| | \$ 17,898 |
| <c> The \$16,398 decrease in Fund Balance is due to: FY2022-23 SPD professional development budget | \$ (16,398) |
| | \$ (16,398) |

**BUDGET AMENDMENT REQUEST
STATE COLLEGE OF FLORIDA, MANATEE - SARASOTA**

**RESOLUTION NUMBER: Two (02)
AMENDMENT NUMBER: Two (02)**

**FISCAL YEAR: 2022-23
July 2022**

FUND NAME: GENERAL RESTRICTED

FUND NUMBER: TWO

| CATEGORY | PRESENT BUDGET | INCREASE | DECREASE | REVISED BUDGET |
|---------------------------|----------------|--------------|------------|----------------|
| Beginning Fund Balance | \$ 1,637,477 | \$ | \$ | \$ 1,637,477 |
| REVENUES | 10,784,574 | 9,410 <a> | | 10,793,984 |
| TOTAL TO BE ACCOUNTED FOR | \$ 12,422,051 | \$ 9,410 | \$ 0 | \$ 12,431,461 |
| SALARIES | \$ 3,566,174 | \$ 3,200 | \$ | 3,569,374 |
| CURRENT EXPENSES | 6,153,254 | 41,210 <c> | | 6,194,464 |
| CAPITAL OUTLAY | 478,870 | | 35,000 <d> | 443,870 |
| ENDING FUND BALANCE | 2,223,753 | | | 2,223,753 |
| TOTAL ACCOUNTED FOR | \$ 12,422,051 | \$ 44,410 | \$ 35,000 | \$ 12,431,461 |

JUSTIFICATION:

<a> The \$9,410 increase in Revenue is due to:
Establish FY2022-23 AHEC budget

9,410
\$ 9,410

 The \$3,200 increase in Salaries Expense is due to:
Establish FY2022-23 AHEC budget

3,200
\$ 3,200

<c> The \$41,210 increase in Current Expense is due to:
Establish FY2022-23 AHEC budget
Reclass excess DEO grant Capital Outlay budget to Current Expense

6,210
35,000
\$ 41,210

<d> The \$35,000 decrease in Capital Outlay Expense is due to:
Reclass excess DEO grant Capital Outlay budget to Current Expense

(35,000)
\$ (35,000)

**BUDGET AMENDMENT REQUEST
STATE COLLEGE OF FLORIDA, MANATEE - SARASOTA**

**RESOLUTION NUMBER: Three (03)
AMENDMENT NUMBER: Three (03)**

**FISCAL YEAR: 2022-23
July 2022**

FUND NAME: UNEXPENDED PLANT FUND

FUND NUMBER: SEVEN

| | PRESENT | | | REVISED |
|---------------------------------|------------------------|---------------------|---------------------|------------------------|
| CATEGORY | BUDGET | INCREASE | DECREASE | BUDGET |
| ----- Beginning Fund Balance | \$ 17,965,268 | \$ | \$ | \$ 17,965,268 |
| REVENUES | 21,221,500 | | | 21,221,500 |
| TOTAL TO BE ACCOUNTED FOR | \$ 39,186,768 ===== | \$ 0 ===== | \$ 0 ===== | \$ 39,186,768 ===== |
| SALARIES | \$ 0 | \$ | \$ | 0 |
| CURRENT EXPENSES | | 85,000 <a> | | 85,000 |
| CAPITAL OUTLAY | 18,577,442 | 164,672 | | 18,742,114 |
| ENDING FUND BALANCE | 20,609,326 | | 249,672 <c> | 20,359,654 |
| ----- | | | | |
| TOTAL ACCOUNTED FOR | \$ 39,186,768 ===== | \$ 249,672 ===== | \$ 249,672 ===== | \$ 39,186,768 ===== |

JUSTIFICATION:

<a> The \$85,000 increase in Current Expenses is due to:
Establish FY2022-23 Technology Refresh budget

| | |
|----|---------------|
| \$ | 85,000 |
| \$ | <u>85,000</u> |

 The \$164,672 net increase in Capital Outlay is due to:
Establish FY2022-23 Technology Refresh budget
Close out CIF- College Wayfinding

| | |
|----|----------------|
| \$ | 165,000 |
| | <u>(328)</u> |
| \$ | <u>164,672</u> |

<c> The \$249,672 net decrease in Ending Fund Balance is due to:
Establish FY2022-23 Technology Refresh budget
Close out CIF- College Wayfinding

| | |
|----|------------------|
| \$ | (250,000) |
| | <u>328</u> |
| \$ | <u>(249,672)</u> |

State College of Florida
Two Year Revenue and Expense Comparison Report
FY 2022-23 vs. FY 2021-22
Collegiate School - Bradenton Campus

| AC Type | Description | July 31, 2022 | | | | July 31, 2021 | | | | Percent Change CY YTD Actual/ PY YTD Actual |
|---------|-------------------------------------|------------------|------------------|----------------|---------------------------------------|------------------|------------------|----------------|---------------------------------------|---|
| | | Orig Budget | Adj Budget | YTD Actual | Percent YTD Actual / Adj Budget | Orig Budget | Adj Budget | YTD Actual | Percent YTD Actual / Adj Budget | |
| | Revenue | | | | | | | | | |
| 43 | Support From Local Government [1] | 3,938,551 | 3,938,551 | 284,225 | 7% | 3,773,276 | 3,773,276 | 277,550 | 7% | 2% |
| 44 | State Support [2] | 40 | 40 | 20,150 | | 271,540 | 271,540 | 1,772 | | |
| 45 | Federal Support [3] | 27,268 | 27,268 | 6,313 | 23% | 11,268 | 11,268 | (3,343) | -30% | |
| 49 | Other Revenue [4] | 79,430 | 79,430 | 3,031 | 4% | 79,430 | 79,430 | 164 | | |
| | Total : Revenue | 4,045,289 | 4,045,289 | 313,719 | 8% | 4,135,514 | 4,135,514 | 276,143 | 7% | 14% |
| | Grand Total : Revenue | 4,045,289 | 4,045,289 | 313,719 | 8% | 4,135,514 | 4,135,514 | 276,143 | 7% | 14% |
| | Expense | | | | | | | | | |
| | Personnel | | | | | | | | | |
| 51 | Salaries-Full Time & Perm Part Time | 1,834,689 | 1,834,689 | 27,373 | 1% | 1,672,826 | 1,672,826 | 46,095 | 3% | -41% |
| 52 | Other Personnel Exp P/T (Non-Perm) | 59,520 | 59,520 | 950 | 2% | 74,520 | 74,520 | 11 | 0% | |
| 53 | Personnel Benefits | 732,988 | 732,988 | 8,539 | 1% | 752,885 | 752,885 | 11,189 | 1% | -24% |
| | Total : Personnel | 2,627,197 | 2,627,197 | 36,862 | 1% | 2,500,231 | 2,500,231 | 57,296 | 2% | -36% |
| | Current Expense | | | | | | | | | |
| 61 | Services [5] | 1,082,540 | 1,082,540 | 69,174 | 6% | 1,113,477 | 1,113,477 | 36,130 | 3% | 91% |
| 62 | Materials and Supplies | 269,155 | 269,155 | 5,112 | 2% | 367,342 | 367,342 | 34,856 | 9% | -85% |
| 63 | Other Current Charges | 0 | 0 | 0 | | 0 | 0 | 0 | | |
| | Total : Current Expense | 1,351,695 | 1,351,695 | 74,286 | 5% | 1,480,819 | 1,480,819 | 70,986 | 5% | 5% |
| | Capital | | | | | | | | | |
| 71 | Capital Outlay | 274,508 | 276,702 | 54,848 | 20% | 292,241 | 292,241 | 28,269 | 10% | |
| | Total : Capital | 274,508 | 276,702 | 54,848 | 20% | 292,241 | 292,241 | 28,269 | 10% | |
| | Grand Total : Expense | 4,253,400 | 4,255,594 | 165,996 | 4% | 4,273,290 | 4,273,290 | 156,551 | 4% | 6% |

[1] Includes revenue from Manatee County school district
 [2] Includes capital funding from Manatee County school district
 [3] Includes grant revenue
 [4] Includes interest and dividend, teacher supply funds and Best & Brightest Scholarships awarded by Manatee County school board.
 [5] Includes travel, postage, printing, lease, insurance, contracted services (including DE), and professional fees
 [6] Includes central store, scholarships, debt interest, bad debt expense, unemployment comp., uninsured losses

State College of Florida
Two Year Revenue and Expense Comparison Report
FY 2022-23 vs. FY 2021-22
Collegiate School - Venice Campus

| AC Type | Description | July 31, 2022 | | | | July 31, 2021 | | | | Percent YTD Actual / Adj Budget | Percent YTD Actual / Adj Budget | Percent Change CY YTD Actual/ PY YTD Actual |
|------------|-------------------------------------|------------------|------------------|----------------|----------------------------|------------------|------------------|----------------|----------------------------|---------------------------------------|---------------------------------------|---|
| | | Orig Budget | Adj Budget | YTD Actual | YTD Actual / Adj Budget | Orig Budget | Adj Budget | YTD Actual | YTD Actual / Adj Budget | | | |
| | Revenue | | | | | | | | | | | |
| 43 | Support From Local Government [1] | 1,661,312 | 1,661,312 | 173,677 | 10% | 1,408,550 | 1,408,550 | 123,290 | 9% | 41% | | |
| 44 | State Support [2] | 0 | 0 | 0 | 0% | 0 | 0 | 0 | -6% | -100% | | |
| 45 | Federal Support [3] | 15,000 | 15,000 | 0 | 21% | 128,674 | 145,420 | (8,475) | 8 | | | |
| 49 | Other Revenue [4] | 1,817 | 1,817 | 383 | 0% | 0 | 0 | 0 | 7% | 52% | | |
| 4A | Non-Revenue Receipts | 3,274 | 3,274 | 0 | 10% | 1,537,224 | 1,553,970 | 114,823 | 7% | 52% | | |
| | Total : Revenue | 1,681,403 | 1,681,403 | 174,060 | 10% | 1,537,224 | 1,553,970 | 114,823 | 7% | 52% | | |
| | Grand Total : Revenue | 1,681,403 | 1,681,403 | 174,060 | 10% | 1,537,224 | 1,553,970 | 114,823 | 7% | 52% | | |
| | Expense | | | | | | | | | | | |
| | Personnel | | | | | | | | | | | |
| 51 | Salaries-Full Time & Perm Part Time | 890,246 | 890,246 | 12,153 | 1% | 620,775 | 620,775 | 11,813 | 2% | 3% | | |
| 52 | Other Personnel Exp P/T (Non-Perm) | 25,000 | 25,000 | 169 | 1% | 6,000 | 6,000 | 0 | 0% | 0% | | |
| 53 | Personnel Benefits | 349,599 | 349,599 | 3,228 | 1% | 246,162 | 246,162 | 2,403 | 1% | 34% | | |
| | Total : Personnel | 1,264,845 | 1,264,845 | 15,550 | 1% | 872,937 | 872,937 | 14,216 | 2% | 9% | | |
| | Current Expense | | | | | | | | | | | |
| 61 | Services [5] | 312,664 | 312,664 | 484 | 0% | 400,328 | 405,653 | 933 | 0% | -48% | | |
| 62 | Materials and Supplies | 213,138 | 223,393 | 8,201 | 4% | 250,478 | 261,419 | 3,228 | 1% | 1% | | |
| | Total : Current Expense | 525,802 | 536,057 | 8,685 | 2% | 650,806 | 667,072 | 4,161 | 1% | 1% | | |
| | Capital | | | | | | | | | | | |
| 71 | Capital Outlay | 516,192 | 532,317 | 30,060 | 6% | 240,346 | 240,826 | 20,645 | 9% | 46% | | |
| | Total : Capital | 516,192 | 532,317 | 30,060 | 6% | 240,346 | 240,826 | 20,645 | 9% | 46% | | |
| | Grand Total : Expense | 2,306,839 | 2,333,219 | 54,295 | 2% | 1,764,089 | 1,780,835 | 39,022 | 2% | 39% | | |

[1] Includes revenue from Sarasota County school district

[2] Includes capital funding from Sarasota County school district

[3] Includes grant revenue

[4] Includes interest and dividends revenue

[5] Includes travel, postage, printing, lease, insurance, contracted services (including DE), and professional fees

[6] Includes teacher supply funds and Best & Brightest Scholarships awarded by Sarasota County school board.

[7] Includes capital funding from Sarasota County school district

[8] includes central store, scholarships, debt interest, bad debt expense, unemployment comp, uninsured losses

ACCEPTANCE OF GIFTS AND GRANTS

It is respectfully requested the District Board of Trustees of State College of Florida, Manatee-Sarasota accept and approve the following gifts and grants.

| July 2022 | | |
|---|---------------|----------------------|
| <u>DONOR/GRANTOR</u> | <u>AMOUNT</u> | <u>DESCRIPTION</u> |
| <u>Gifts:</u> | | |
| No gifts received | | |
| <u>Grants:</u> | | |
| United States Department of Education | | |
| July YTD Revenue | | |
| Change for Month of July | - | Pell Grant 2020-2021 |
| July YTD Revenue | | |
| Change for Month of July | - | Pell Grant 2021-2022 |
| July YTD Revenue | | |
| Change for Month of July | - | Pell Grant 2022-23 |
| Total Received - Gifts | - | |
| Total Received (Returned) - Pell Grant | - | |

**OFFICE OF THE VICE PRESIDENT OF
FINANCE AND ADMINISTRATIVE SERVICES**

Julie Martin Jakway, Vice President

TO: State College of Florida, Manatee – Sarasota
District Board of Trustees

FROM: Julie Martin Jakway
Vice President of Finance and Administrative Services

SUBJECT: *Monthly Financial Report – August 2022*

Two Year Programs

The report for Two Year Programs presents the Budget and Year-To-Date Revenue and Expense for this fiscal year and last fiscal year as of August 31, 2022.

Student Fees revenue for the current year is essentially the same as the same period last year. Other Student Fees revenue increased by 2% over Other Student Fees reported through August of last year. Support from Local Government increased by 5% over Support from Local Government through August of last year. This increase is due to an increase in number of students and credit hours enrolled in dual enrollment programs college-wide. State Support increased by 13% over State Support through August of last year.

In the category of Expenses, overall Personnel costs are 25% higher as compared to last August; this increase is related to year-end accruals in prior period. Services expense increased 12% and Materials and Supplies expense increased 60% compared to August of last year, due to the purchase of specialized software in the current period. Other Current Charges decreased 24% compared to the same category through August of last year. This decrease is due to decreased fee waivers due to decreased enrollment. Capital Outlay in August was \$26,802 compared to \$64,240 last August, which included the purchase of new passenger and cargo vans.

With this fiscal year 17% complete, personnel costs are at 8% of the amount budgeted for the current year, a little less than the three-year average of 9% for this time of year. Current expenses represent 17% of the amount budgeted, greater than the three-year average of 15% this time of year.

In summary, with the year 17% complete:

- Year-To-Date Actual Revenue is 24% of the Adjusted Budget, less than the three-year average of 26% for this time of year.
- Year-To-Date Actual Expense is 11% of the Adjusted Budget, which is more than the three-year average of 10% for this time of year.
- Revenues are greater and expenses are less than what would be expected as a percentage of budget basis.

Baccalaureate Programs

Total Revenue for Baccalaureate Programs consists of Student Fees, Other Student Fees, and Other Revenue. Total Revenue as of August 31, 2022, totaled \$578,425, compared to the three-year average of \$546,060. Student Fees revenue is \$520,319 and Other Student Fees is \$48,912, compared to the three-year average of \$495,454 and \$47,875, respectively, for this time of year. Other Revenue is \$9,194 compared to the three-year average of \$2,731 for this time of year.

Total Expense for Baccalaureate Programs consists of Personnel, Current and Capital Outlay expenses. Total Expense is \$116,864, with Personnel totaling \$99,542, Current Expense totaling \$20,253 and Capital Outlay totaling \$(2,931) compared to the three-year average of \$87,763, \$80,267, \$7,496, and \$0 respectively, for this time of year.

On a percentage basis, Total Revenue is 36% of that budgeted compared to the three-year average of 33% for this time of year. Total Expense is 7% of that budgeted compared to the three-year average of 5% for this time of year.

Collegiate School – Bradenton Campus

Total Revenue for Collegiate School – Bradenton Campus consists of Support from Local Government, State Support, Federal Support, and Other Revenue. Total Revenue as of August 31, 2022, totaled \$570,014 compared to the three-year average of \$607,547. Support from Local Government is \$577,983 compared to the three-year average of \$606,575 for this time of year. State Support is \$20,650 compared to the three-year average of \$886 for this time of year. Federal Support is (\$35,338) compared to the three-year average of (\$1,872) for this time of year, due to accruals of grant receivables at the prior year end. Other Revenue is \$6,754 compared to the three-year average of \$1,628 for this time of year.

Total Expense for Collegiate School – Bradenton Campus consists of Personnel, Current and Capital Outlay expenses. Total Expense is \$441,214, with Personnel totaling \$202,590, Current Expense totaling \$142,852 and Capital Outlay expenses totaling \$95,772 during the period. These figures compare to the three-year averages of \$355,357, \$171,734, \$110,128, and \$73,496, respectively, for this time of year.

On a percentage basis, Total Revenue is 13% of that budgeted, lower than the three-year average of 15% for this time of year. Total Expense is 10% of that budgeted, higher than the three-year average of 8% for this time of year.

Collegiate School – Venice Campus

Total Revenue for Collegiate School – Venice Campus consists of Support from Local Government, State Support, Federal Support, Other Revenue, and Transfers from Other Funds. Total Revenue as of August 31, 2022, was \$338,122 compared to \$283,170 during the same period last year. Through August 31, 2022, Support from Local Government is \$354,137, State Support is (\$7,096), Federal Support is (\$9,772), and Other Revenue is \$853. Last year's figures were \$247,576, \$0, \$35,581, and \$13, respectively.

Total Expense for Collegiate School – Venice Campus consists of Personnel, Current and Capital Outlay expenses. Total Expense are \$418,489, with Personnel totaling \$85,996 and Current Expense totaling \$7,439. Capital Outlay expenses totaled \$325,054 during the period. These figures compare to \$173,095, \$60,740, \$12,395, and \$99,960, respectively, during the same period last year.

On a percentage basis, Total Revenue is 18% of that budgeted, prior year Total Revenue was 18% for this time of year. Total Expense is 17% of that budgeted, prior year was 6% for this time of year.

State College of Florida
Two Year Revenue and Expense Comparison Report
FY 2022-23 vs. FY 2021-22
Lower Level Programs - Fund 11000

| AC Type Description | August 31, 2022 | | | | August 31, 2021 | | | | Percent CY YTD Actual/ PY YTD Actual |
|--|-------------------|-------------------|-------------------|----------------------------|-------------------|-------------------|-------------------|----------------------------|--|
| | Orig Budget | Adj Budget | YTD Actual | YTD Actual / Adj Budget | Orig Budget | Adj Budget | YTD Actual | YTD Actual / Adj Budget | |
| Revenue | | | | | | | | | |
| 41 Student Fees | 13,334,618 | 13,334,618 | 6,127,308 | 46% | 14,900,550 | 14,900,550 | 6,155,830 | 41% | 0% |
| 42 Other Student Fees | 3,039,243 | 3,039,243 | 1,133,591 | 37% | 2,800,718 | 2,800,718 | 1,110,088 | 40% | 2% |
| 43 Support From Local Government [1] | 1,789,423 | 1,789,423 | 685,969 | 38% | 1,879,686 | 1,879,686 | 654,658 | 35% | 5% |
| 44 State Support | 32,334,055 | 32,334,055 | 4,246,764 | 13% | 26,325,874 | 26,325,874 | 3,758,708 | 14% | 13% |
| 45 Federal Support | 0 | 0 | 2,688 | | 3,900,000 | 3,900,000 | 22,570 | | |
| 46 Gifts, Private Grants & Contracts | 0 | 0 | 0 | | 0 | 0 | 0 | | |
| 47 Sales and Services Department | 555,362 | 556,862 | 136,197 | 24% | 456,972 | 456,972 | 99,692 | 22% | 37% |
| 49 Other Revenue [2] | 141,817 | 141,817 | 50,630 | 36% | 110,455 | 110,455 | 41,765 | 38% | 21% |
| 4A Non-Revenue Receipts [3] | 298,548 | 298,548 | (1) | 0% | 1,255,548 | 1,257,048 | (1) | 0% | 16% |
| Total : Revenue | 51,493,066 | 51,494,566 | 12,383,146 | 24% | 51,629,803 | 51,631,303 | 11,843,311 | 23% | 5% |
| Grand Total : Revenue | 51,493,066 | 51,494,566 | 12,383,146 | 24% | 51,629,803 | 51,631,303 | 11,843,311 | 23% | 5% |
| Expense | | | | | | | | | |
| Personnel | | | | | | | | | |
| 51 Salaries-Full Time & Perm Part Time | 23,727,397 | 23,729,247 | 2,237,816 | 9% | 24,527,543 | 24,529,393 | 1,764,390 | 7% | 27% |
| 52 Other Personnel Exp P/T (Non-Perm) | 3,743,109 | 3,743,109 | 153,163 | 4% | 3,809,109 | 3,809,109 | 33,775 | 1% | 7% |
| 53 Personnel Benefits | 12,357,008 | 12,357,008 | 863,125 | 7% | 11,556,591 | 11,556,591 | 804,874 | 7% | 25% |
| Total : Personnel | 39,827,514 | 39,829,364 | 3,254,104 | 8% | 39,893,243 | 39,895,093 | 2,603,039 | 7% | 25% |
| Current Expense | | | | | | | | | |
| 61 Services [4] | 10,182,279 | 10,199,847 | 2,209,491 | 22% | 10,251,215 | 10,162,090 | 1,966,133 | 19% | 12% |
| 62 Materials and Supplies | 3,689,740 | 3,718,165 | 612,907 | 16% | 3,776,456 | 3,772,389 | 384,256 | 10% | 60% |
| 63 Other Current Charges [5] | 4,472,369 | 4,443,369 | 266,970 | 6% | 3,012,667 | 3,005,611 | 350,231 | 12% | -24% |
| Total : Current Expense | 18,344,388 | 18,361,381 | 3,089,369 | 17% | 17,040,338 | 16,940,090 | 2,700,619 | 16% | 14% |
| Transfers | | | | | | | | | |
| 69 Other Transfers | 0 | 0 | 0 | | 0 | 0 | 0 | | |
| Total : Transfers | 0 | 0 | 0 | | 0 | 0 | 0 | | |
| Capital | | | | | | | | | |
| 71 Capital Outlay | 1,029,246 | 1,030,846 | 26,802 | 3% | 26,845 | 126,743 | 64,240 | 51% | -58% |
| Total : Capital | 1,029,246 | 1,030,846 | 26,802 | 3% | 26,845 | 126,743 | 64,240 | 51% | -58% |
| Grand Total : Expense | 59,201,148 | 59,221,591 | 6,370,275 | 11% | 56,960,426 | 56,961,926 | 5,367,899 | 9% | 19% |

[1] Dual enrollment revenue
[2] Includes interest and dividends, fines and penalties, bad debt recoveries and miscellaneous revenue
[3] Includes non-mandatory transfers in, proceeds from fixed asset sales, over and short, lost revenue recovery from CARES
[4] Includes travel, postage, phone, printing, repairs, service agreements, utilities, advertising, temp svcs, consultants and professional fees, and contractors
[5] Includes central store, scholarships, fee waivers, bad debt expense, unemployment comp and uninsured losses

State College of Florida
Two Year Revenue and Expense Comparison Report
FY 2022-23 vs. FY 2021-22
Upper Level Programs - Fund 12000

| AC Type Description | August 31, 2022 | | | | August 31, 2021 | | | | Percent YTD Actual / Adj Budget | Percent YTD Actual / Adj Budget | Percent Change CY YTD Actual/ PY YTD Actual |
|--|---------------------------------------|------------------|----------------|--------------|---------------------------------------|------------------|----------------|------------|---------------------------------------|---------------------------------------|---|
| | Orig Budget | Adj Budget | YTD Actual | Adj Budget | Orig Budget | Adj Budget | YTD Actual | Adj Budget | | | |
| | Percent YTD Actual / Adj Budget | | | | Percent YTD Actual / Adj Budget | | | | | | |
| Revenue | | | | | | | | | | | |
| 41 Student Fees | 1,283,737 | 1,283,737 | 520,319 | 41% | 1,368,210 | 1,368,210 | 492,868 | 36% | 36% | 6% | |
| 42 Other Student Fees | 123,689 | 123,689 | 48,912 | 40% | 126,173 | 126,173 | 46,466 | 37% | 37% | 5% | |
| 44 State Support | 178,164 | 178,164 | 0 | 0% | 178,164 | 178,164 | 0 | 0% | 0% | 0% | |
| 49 Other Revenue [1] | 3,767 | 3,767 | 9,194 | | 2,897 | 2,897 | 552 | 19% | 19% | 19% | |
| Total : Revenue | 1,589,357 | 1,589,357 | 578,425 | 36% | 1,675,444 | 1,675,444 | 539,886 | 32% | 32% | 7% | |
| Grand Total : Revenue | 1,589,357 | 1,589,357 | 578,425 | 36% | 1,675,444 | 1,675,444 | 539,886 | 32% | 32% | 7% | |
| Expense | | | | | | | | | | | |
| Personnel | | | | | | | | | | | |
| 51 Salaries-Full Time & Perm Part Time | 728,407 | 728,407 | 47,972 | 7% | 826,011 | 826,011 | 19,397 | 2% | 2% | -4% | |
| 52 Other Personnel Exp P/T (Non-Perm) | 367,000 | 367,000 | 37,587 | 10% | 367,000 | 367,000 | 39,152 | 11% | 11% | 86% | |
| 53 Personnel Benefits | 275,679 | 275,679 | 13,983 | 5% | 305,502 | 305,502 | 7,500 | 2% | 2% | 51% | |
| Total : Personnel | 1,371,086 | 1,371,086 | 99,542 | 7% | 1,498,513 | 1,498,513 | 66,049 | 4% | 4% | | |
| Current Expense | | | | | | | | | | | |
| 61 Services [2] | 25,070 | 25,070 | 317 | 1% | 30,650 | 30,650 | 439 | 1% | 1% | -28% | |
| 62 Materials and Supplies | 77,765 | 77,765 | 848 | 1% | 83,545 | 83,545 | 120 | 0% | 0% | 36% | |
| 63 Other Current Charges [3] | 115,601 | 115,601 | 19,089 | 17% | 62,736 | 62,736 | 14,019 | 22% | 22% | 39% | |
| Total : Current Expense | 218,436 | 218,436 | 20,253 | 9% | 176,931 | 176,931 | 14,578 | 8% | 8% | | |
| Capital | | | | | | | | | | | |
| 71 Capital Outlay | 2,931 | 2,931 | (2,931) | -100% | 0 | 0 | 0 | -100% | -100% | | |
| Total : Capital | 2,931 | 2,931 | (2,931) | -100% | 0 | 0 | 0 | 0 | 0 | | |
| Grand Total : Expense | 1,592,453 | 1,592,453 | 116,864 | 7% | 1,675,444 | 1,675,444 | 80,627 | 5% | 5% | 45% | |

[1] Includes interest and dividends, fines and penalties, bad debt recoveries and miscellaneous revenue
[2] Includes travel, postage, phone, printing, repairs, service agreements, utilities, advertising, temp svcs, consultants and professional fees, and contractors
[3] Includes central store, scholarships, fee waivers and bad debt expense

**BUDGET AMENDMENT REQUEST
STATE COLLEGE OF FLORIDA, MANATEE - SARASOTA**

**RESOLUTION NUMBER: Four (04)
AMENDMENT NUMBER: Four (04)**

**FISCAL YEAR: 2022-23
August 2022**

FUND NAME: CURRENT UNRESTRICTED

FUND NUMBER: 11000

| CATEGORY | PRESENT BUDGET | INCREASE | DECREASE | REVISED BUDGET |
|---------------------------|----------------|---------------------------|------------------------|----------------|
| Beginning Fund Balance | \$ 11,417,698 | \$ | \$ | \$ 11,417,698 |
| REVENUES | 51,494,566 | | | 51,494,566 |
| TOTAL TO BE ACCOUNTED FOR | \$ 62,912,264 | \$ 0 | \$ 0 | \$ 62,912,264 |
| SALARIES | \$ 39,827,514 | \$ 1,850 <a> | \$ | \$ 39,829,364 |
| CURRENT EXPENSES | 18,362,286 | | 905 | 18,361,381 |
| CAPITAL OUTLAY | 1,029,246 | 1,600 <c> | | 1,030,846 |
| ENDING FUND BALANCE | 3,693,218 | | 2,545 <d> | 3,690,673 |
| TOTAL ACCOUNTED FOR | \$ 62,912,264 | \$ 3,450 | \$ 3,450 | \$ 62,912,264 |

JUSTIFICATION:

| | |
|---|--|
| <a> The \$1,850 increase in Salaries Expense is due to: Provide College funded stipends to the Bridge to Baccalaureate (B2B) program | \$ 1,850 \$ 1,850 |
| The \$905 net decrease in Current Expenses is due to: Provide College funded stipends to the Bridge to Baccalaureate (B2B) program Purchase new laptop for Dental Hygiene Program Prior Year budget carryforward for Testing Center | \$ (1,850) (1,600) 2,545 \$ (905) |
| <c> The \$1,600 increase in Capital Outlay Expense is due to: Purchase new laptop for Dental Hygiene Program | \$ 1,600 \$ 1,600 |
| <d> The \$2,545 decrease in Fund Balance is due to: Prior Year budget carryforward for Testing Center | \$ (2,545) \$ (2,545) |

**BUDGET AMENDMENT REQUEST
STATE COLLEGE OF FLORIDA, MANATEE - SARASOTA**

**RESOLUTION NUMBER: Five (05)
AMENDMENT NUMBER: Five (05)**

**FISCAL YEAR: 2022-23
August 2022**

FUND NAME: GENERAL RESTRICTED

FUND NUMBER: TWO

| CATEGORY | PRESENT BUDGET | INCREASE | DECREASE | REVISED BUDGET |
|---------------------------|----------------|----------------|----------|----------------|
| Beginning Fund Balance | \$ 1,637,477 | \$ | \$ | \$ 1,637,477 |
| REVENUES | 10,793,894 | 1,071,689 <a> | | 11,865,583 |
| TOTAL TO BE ACCOUNTED FOR | \$ 12,431,371 | \$ 1,071,689 | \$ 0 | \$ 13,503,060 |
| SALARIES | \$ 3,569,374 | \$ 266,482 | \$ | 3,835,856 |
| CURRENT EXPENSES | 6,194,464 | 690,234 <c> | | 6,884,698 |
| CAPITAL OUTLAY | 443,870 | | | 443,870 |
| ENDING FUND BALANCE | 2,223,753 | 114,973 <d> | | 2,338,726 |
| TOTAL ACCOUNTED FOR | \$ 12,431,461 | \$ 1,071,689 | \$ 0 | \$ 13,503,150 |

JUSTIFICATION:

| | |
|---|--------------|
| <a> The \$1,071,689 increase in Revenue is due to: | |
| Return HEERF funds to fund 2 from fund 7 | 876,131 |
| Establish new ESSER III grant for SCF Collegiate School Venice Campus | 195,558 |
| | \$ 1,071,689 |
| The \$266,482 increase in Salaries Expense is due to: | |
| Return HEERF funds to fund 2 from fund 7 | 91,246 |
| Establish new ESSER III grant for SCF Collegiate School Venice Campus | 175,236 |
| | \$ 266,482 |
| <c> The \$690,234 increase in Current Expense is due to: | |
| Return HEERF funds to fund 2 from fund 7 | 669,912 |
| Establish new ESSER III grant for SCF Collegiate School Venice Campus | 20,322 |
| | \$ 690,234 |
| <d> The \$114,973 increase in Capital Outlay Expense is due to: | |
| Return HEERF funds to fund 2 from fund 7 | 114,973 |
| | \$ 114,973 |

**BUDGET AMENDMENT REQUEST
STATE COLLEGE OF FLORIDA, MANATEE - SARASOTA**

**RESOLUTION NUMBER: Six (06)
AMENDMENT NUMBER: Six (06)**

**FISCAL YEAR: 2022-23
August 2022**

FUND NAME: UNEXPENDED PLANT FUND

FUND NUMBER: SEVEN

| | PRESENT | | | REVISED |
|---------------------------|------------------------|--------------------|---------------------|------------------------|
| CATEGORY | BUDGET | INCREASE | DECREASE | BUDGET |
| Beginning Fund Balance | \$ 17,965,268 | \$ | \$ | \$ 17,965,268 |
| REVENUES | 21,221,500 | | 752,914 <a> | 20,468,586 |
| TOTAL TO BE ACCOUNTED FOR | \$ 39,186,768 ===== | \$ 0 ===== | \$ 752,914 ===== | \$ 38,433,854 ===== |
| SALARIES | \$ 0 | \$ | \$ | 0 |
| CURRENT EXPENSES | | 38,500 | | 38,500 |
| CAPITAL OUTLAY | 18,577,442 | | 426,387 <c> | 18,151,055 |
| ENDING FUND BALANCE | 20,609,326 | | 365,027 <d> | 20,244,299 |
| TOTAL ACCOUNTED FOR | \$ 39,186,768 ===== | \$ 38,500 ===== | \$ 791,414 ===== | \$ 38,433,854 ===== |

JUSTIFICATION:

<a> The \$752,914 decrease in Revenues is due to:
Transfer HEERF funds from fund 7 to fund 2

| | |
|----|----------------|
| \$ | 752,914 |
| \$ | <u>752,914</u> |

 The \$38,500 increase in Current Expenses is due to:
Increase IT materials and supplies budget allocation
Increase Venice Science Building project materials and supplies budget
Establish CO&DS Safety and Security upgrades project budget

| | |
|----|---------------|
| \$ | 3,500 |
| | 25,000 |
| | 10,000 |
| \$ | <u>38,500</u> |

<c> The \$426,387 net decrease in Capital Outlay is due to:
Increase IT materials and supplies budget allocation
Increase Venice Science Building project materials and supplies budget
Establish CO&DS Safety and Security upgrades project budget
Transfer HEERF funds from fund 7 to fund 2
Increase Venice Science Building project budget
Establish CIF Minor repairs and maintenance project budget
Establish CIF Security cameras upgrade project budget
Establish PECO SCF Collegiate School Bradenton Building 19 data runs project budget

| | |
|----|------------------|
| \$ | (3,500) |
| | (25,000) |
| | 90,000 |
| | (752,914) |
| | 200,027 |
| | 50,000 |
| | 5,000 |
| | 10,000 |
| \$ | <u>(426,387)</u> |

<d> The \$365,027 net decrease in Ending Fund Balance is due to:
Establish CO&DS Safety and Security upgrades project budget
Increase Venice Science Building project budget
Establish CIF Minor repairs and maintenance project budget
Establish CIF Security cameras upgrade project budget
Establish PECO SCF Collegiate School Bradenton Building 19 data runs project budget

| | |
|----|------------------|
| \$ | (100,000) |
| | (200,027) |
| | (50,000) |
| | (5,000) |
| | (10,000) |
| \$ | <u>(365,027)</u> |

State College of Florida
Two Year Revenue and Expense Comparison Report
FY 2022-23 vs. FY 2021-22
Collegiate School - Bradenton Campus

| AC Type | Description | August 31, 2022 | | | | August 31, 2021 | | | | Percent YTD Actual / Adj. Budget | Percent YTD Actual / Adj. Budget | Percent Change CY YTD Actual / PY YTD Actual |
|------------|-------------------------------------|------------------|------------------|----------------|-----------------------------|------------------|------------------|----------------|-----------------------------|--|--|--|
| | | Orig Budget | Adj Budget | YTD Actual | YTD Actual / Adj. Budget | Orig Budget | Adj Budget | YTD Actual | YTD Actual / Adj. Budget | | | |
| | Revenue | | | | | | | | | | | |
| 43 | Support From Local Government [1] | 3,938,551 | 3,938,551 | 577,983 | 15% | 3,773,276 | 3,773,276 | 711,940 | 19% | | -19% | |
| 44 | State Support [2] | 40 | 40 | 20,615 | | 271,540 | 271,540 | 1,772 | | | | |
| 45 | Federal Support [3] | 27,268 | 365,308 | (35,338) | -10% | 11,268 | 11,268 | (3,343) | -30% | | | |
| 49 | Other Revenue [4] | 79,430 | 79,430 | 6,754 | 9% | 79,430 | 79,430 | 248 | | | | |
| | Total : Revenue | 4,045,289 | 4,383,329 | 570,014 | 13% | 4,135,514 | 4,135,514 | 710,617 | 17% | | -20% | |
| | Grand Total : Revenue | 4,045,289 | 4,383,329 | 570,014 | 13% | 4,135,514 | 4,135,514 | 710,617 | 17% | | -20% | |
| | Expense | | | | | | | | | | | |
| | Personnel | | | | | | | | | | | |
| 51 | Salaries-Full Time & Perm Part Time | 1,834,689 | 2,104,123 | 143,481 | 7% | 1,672,826 | 1,672,826 | 132,883 | 8% | | 8% | |
| 52 | Other Personnel Exp P/T (Non-Perm) | 59,520 | 75,520 | 2,192 | 3% | 74,520 | 74,520 | 2,782 | 4% | | -21% | |
| 53 | Personnel Benefits | 732,988 | 732,988 | 56,918 | 8% | 752,885 | 752,885 | 56,817 | 8% | | 0% | |
| | Total : Personnel | 2,627,197 | 2,912,631 | 202,590 | 7% | 2,500,231 | 2,500,231 | 192,482 | 8% | | 5% | |
| | Current Expense | | | | | | | | | | | |
| 61 | Services [5] | 1,082,540 | 1,123,541 | 75,666 | 7% | 1,113,477 | 1,123,977 | 88,699 | 8% | | -15% | |
| 62 | Materials and Supplies | 269,155 | 280,760 | 67,186 | 24% | 367,342 | 339,242 | 84,183 | 25% | | -20% | |
| 63 | Other Current Charges | 0 | 0 | 0 | | | | | | | | |
| | Total : Current Expense | 1,351,695 | 1,404,301 | 142,852 | 10% | 1,480,819 | 1,463,219 | 172,882 | 12% | | -17% | |
| | Capital | | | | | | | | | | | |
| 71 | Capital Outlay | 274,508 | 286,702 | 95,772 | 33% | 292,241 | 309,841 | 191,849 | 62% | | | |
| | Total : Capital | 274,508 | 286,702 | 95,772 | 33% | 292,241 | 309,841 | 191,849 | 62% | | | |
| | Grand Total : Expense | 4,253,400 | 4,603,634 | 441,214 | 10% | 4,273,290 | 4,273,290 | 557,213 | 13% | | -21% | |

[1] Includes revenue from Manatee County school district
 [2] Includes capital funding from Manatee County school district
 [3] Includes grant revenue
 [4] Includes interest and dividend, teacher supply funds and Best & Brightest Scholarships awarded by Manatee County school board.
 [5] Includes travel, postage, printing, lease, insurance, contracted services (including DE), and professional fees
 [6] Includes central store, scholarships, debt interest, bad debt expense, unemployment comp., uninsured losses

State College of Florida
Two Year Revenue and Expense Comparison Report
FY 2022-23 vs. FY 2021-22
Collegiate School - Venice Campus

| AC Type Description | August 31, 2022 | | | | August 31, 2021 | | | | Percent Change CY YTD Actual/ PY YTD Actual |
|--|------------------|------------------|----------------|----------------------------|------------------|------------------|----------------|------------|---|
| | Orig Budget | Adj Budget | YTD Actual | YTD Actual / Adj Budget | Percent | Orig Budget | Adj Budget | YTD Actual | |
| Revenue | | | | | | | | | |
| 43 Support From Local Government [1] | 1,661,312 | 1,661,312 | 354,137 | 21% | 1,408,550 | 1,408,550 | 247,576 | 18% | 43% |
| 44 State Support [2] | 0 | 0 | (7,096) | | 0 | 0 | 0 | | |
| 45 Federal Support [3] | 15,000 | 210,558 | (9,772) | -5% | 128,674 | 180,125 | 35,581 | 20% | |
| 49 Other Revenue [4] | 1,817 | 1,817 | 853 | 47% | 0 | 0 | 13 | | |
| 4A Non-Revenue Receipts | 3,274 | 3,274 | 0 | 0% | 0 | 0 | 0 | | |
| Total : Revenue | 1,681,403 | 1,876,961 | 338,122 | 18% | 1,537,224 | 1,588,675 | 283,170 | 18% | 19% |
| Grand Total : Revenue | 1,681,403 | 1,876,961 | 338,122 | 18% | 1,537,224 | 1,588,675 | 283,170 | 18% | 19% |
| Expense | | | | | | | | | |
| Personnel | | | | | | | | | |
| 51 Salaries-Full Time & Perm Part Time | 890,246 | 1,014,444 | 61,971 | 6% | 620,775 | 620,775 | 44,907 | 7% | 38% |
| 52 Other Personnel Exp P/T (Non-Perm) | 25,000 | 37,960 | 809 | 2% | 6,000 | 6,000 | 1,066 | 18% | -24% |
| 53 Personnel Benefits | 349,599 | 387,677 | 23,216 | 6% | 246,162 | 246,162 | 14,767 | 6% | 57% |
| Total : Personnel | 1,264,845 | 1,440,081 | 85,996 | 6% | 872,937 | 872,937 | 60,740 | 7% | 42% |
| Current Expense | | | | | | | | | |
| 61 Services [5] | 312,664 | 332,676 | (3,287) | -1% | 400,328 | 407,953 | (760) | 0% | |
| 62 Materials and Supplies | 213,138 | 223,703 | 10,727 | 5% | 250,478 | 358,742 | 13,155 | 4% | -18% |
| Total : Current Expense | 525,802 | 556,379 | 7,439 | 1% | 650,806 | 766,695 | 12,395 | 2% | -40% |
| Capital | | | | | | | | | |
| 71 Capital Outlay | 516,192 | 532,317 | 325,054 | 61% | 240,346 | 1,047,778 | 99,960 | 10% | |
| Total : Capital | 516,192 | 532,317 | 325,054 | 61% | 240,346 | 1,047,778 | 99,960 | 10% | |
| Grand Total : Expense | 2,306,839 | 2,528,777 | 418,489 | 17% | 1,764,089 | 2,687,410 | 173,095 | 6% | |

[1] Includes revenue from Sarasota County school district

[2] Includes capital funding from Sarasota County school district

[3] Includes grant revenue

[4] Includes interest and dividends revenue

[5] Includes travel, postage, printing, lease, insurance, contracted services (including DE), and professional fees
Includes teacher supply funds and Best & Brightest Scholarships awarded by Sarasota County school board.

[6] Includes capital funding from Sarasota County school district

includes central store, scholarships, debt interest, bad debt expense, unemployment comp, uninsured losses

| |
|---------------------------------------|
| ACCEPTANCE OF GIFTS AND GRANTS |
|---------------------------------------|

It is respectfully requested the District Board of Trustees of State College of Florida, Manatee-Sarasota accept and approve the following gifts and grants.

| August 2022 | | | |
|---|----------------|----------------------|--|
| <u>DONOR/GRANTOR</u> | <u>AMOUNT</u> | <u>DESCRIPTION</u> | |
| <u>Gifts:</u> | | | |
| No gifts received | | | |
| <u>Grants:</u> | | | |
| United States Department of Education | | | |
| August YTD Revenue | 660,150 | | |
| July YTD Revenue | - | | |
| Change for Month of August | 660,150 | Pell Grant 2021-2022 | |
| Total Received - Gifts | - | | |
| Total Received (Returned) - Pell Grant | 660,150 | | |

PROPERTY DISPOSAL

(Complete and route to Vice President, Finance & Administrative Services)



Proposed by Nathan Wellman
Name

Date 10/4/2022

Manager, Business Operations
Title

| DESCRIPTION OF ITEM | DECAL | PURCHASE PRICE | PURCHASE DATE | REASON FOR DISPOSAL | METHOD OF DISPOSAL |
|-----------------------------|--------|----------------|---------------|---------------------|--------------------|
| Challenge Power Paper Drill | 013148 | \$1,748.88 | 8/27/1979 | Obsolete | GovDeals |
| iMac 17" | 026828 | \$1,287.59 | 5/1/2007 | Obsolete | E-Scrap |
| iMac 21.5" | 029161 | \$1,149.00 | 12/9/2010 | Obsolete | E-Scrap |
| iMac 21.5" | 029171 | \$1,149.00 | 12/9/2010 | Obsolete | E-Scrap |
| Latitude E6520 | 029930 | \$1,256.44 | 1/8/2012 | Obsolete | E-Scrap |
| OptiPlex 790 Mini | 030126 | \$819.00 | 3/19/2012 | Obsolete | E-Scrap |
| OptiPlex 790 Mini | 030165 | \$819.00 | 3/19/2012 | Obsolete | E-Scrap |
| OptiPlex 790 Mini | 030166 | \$819.00 | 3/19/2012 | Obsolete | E-Scrap |
| iMac 21.5" | 030328 | \$1,368.00 | 5/1/2012 | Obsolete | E-Scrap |
| OptiPlex 790 Mini | 030468 | \$796.25 | 7/24/2012 | Obsolete | E-Scrap |
| OptiPlex 790 Mini | 030479 | \$796.25 | 7/24/2012 | Obsolete | E-Scrap |
| OptiPlex 790 Mini | 030484 | \$796.25 | 7/24/2012 | Obsolete | E-Scrap |
| iMac 21.5" | 030725 | \$1,249.00 | 4/24/2013 | Obsolete | E-Scrap |
| iMac 21.5" | 030728 | \$1,249.00 | 4/24/2013 | Obsolete | E-Scrap |
| iMac 21.5" | 030730 | \$1,249.00 | 4/24/2013 | Obsolete | E-Scrap |
| iMac 21.5" | 030732 | \$1,249.00 | 4/24/2013 | Obsolete | E-Scrap |
| iMac 21.5" | 035128 | \$1,249.00 | 4/24/2013 | Obsolete | E-Scrap |
| MacBook Pro 13" | 030858 | \$1,472.00 | 12/4/2013 | Obsolete | E-Scrap |
| Latitude E5530 | 030878 | \$875.55 | 12/5/2013 | Obsolete | E-Scrap |
| OptiPlex 7010 Mini | 031094 | \$1,008.54 | 4/9/2014 | Obsolete | E-Scrap |
| Latitude E5540 | 031369 | \$966.78 | 6/17/2014 | Obsolete | E-Scrap |
| iMac 21.5" | 031401 | \$1,313.28 | 6/8/2014 | Obsolete | E-Scrap |
| iMac 21.5" | 031402 | \$1,313.28 | 6/8/2014 | Obsolete | E-Scrap |
| iMac 21.5" | 031403 | \$1,313.28 | 6/8/2014 | Obsolete | E-Scrap |
| iMac 21.5" | 031404 | \$1,313.28 | 6/8/2014 | Obsolete | E-Scrap |
| iMac 21.5" | 031405 | \$1,313.28 | 6/8/2014 | Obsolete | E-Scrap |
| iMac 21.5" | 031406 | \$1,313.28 | 6/8/2014 | Obsolete | E-Scrap |
| iMac 21.5" | 031407 | \$1,313.28 | 6/8/2014 | Obsolete | E-Scrap |
| iMac 21.5" | 031408 | \$1,313.28 | 6/8/2014 | Obsolete | E-Scrap |
| iMac 21.5" | 031409 | \$1,313.28 | 6/8/2014 | Obsolete | E-Scrap |
| iMac 21.5" | 031410 | \$1,313.28 | 6/8/2014 | Obsolete | E-Scrap |
| iMac 21.5" | 031411 | \$1,313.28 | 6/8/2014 | Obsolete | E-Scrap |
| iMac 21.5" | 031412 | \$1,313.28 | 6/8/2014 | Obsolete | E-Scrap |
| iMac 21.5" | 031413 | \$1,313.28 | 6/8/2014 | Obsolete | E-Scrap |
| iMac 21.5" | 031414 | \$1,313.28 | 6/8/2014 | Obsolete | E-Scrap |
| iMac 21.5" | 031415 | \$1,313.28 | 6/8/2014 | Obsolete | E-Scrap |
| iMac 21.5" | 031416 | \$1,313.28 | 6/8/2014 | Obsolete | E-Scrap |
| iMac 21.5" | 031417 | \$1,313.28 | 6/8/2014 | Obsolete | E-Scrap |
| MacBook Pro 15" | 031487 | \$3,029.00 | 7/30/2014 | Obsolete | E-Scrap |
| MacBook Pro 15" | 031488 | \$2,399.00 | 7/30/2014 | Obsolete | E-Scrap |
| MacBook Pro 15" | 031489 | \$2,399.00 | 7/30/2014 | Obsolete | E-Scrap |
| MacBook Air 13" | 031497 | \$1,112.00 | 7/30/2014 | Obsolete | E-Scrap |
| Latitude E5540 | 031530 | \$1,146.30 | 10/27/2014 | Obsolete | E-Scrap |
| MacBook Pro 15" | 031673 | \$1,899.00 | 2/16/2015 | Obsolete | E-Scrap |
| MacBook Pro 15" | 031675 | \$1,899.00 | 2/16/2015 | Obsolete | E-Scrap |

PROPERTY DISPOSAL

(Complete and route to Vice President, Finance & Administrative Services)

| | | | | | |
|---------------------|--------|------------|------------|----------|---------|
| MacBook Pro 15" | 031686 | \$1,899.00 | 2/16/2015 | Obsolete | E-Scrap |
| MacBook Pro 15" | 031695 | \$1,899.00 | 2/16/2015 | Obsolete | E-Scrap |
| OptiPlex 7020 | 031769 | \$979.21 | 2/18/2015 | Obsolete | E-Scrap |
| Surface Pro 3 | 031837 | \$1,299.00 | 4/19/2015 | Obsolete | E-Scrap |
| OptiPlex 7020 | 031870 | \$871.18 | 5/18/2015 | Obsolete | E-Scrap |
| MacBook Pro 15" | 031991 | \$2,299.00 | 8/24/2015 | Obsolete | E-Scrap |
| MacBook Pro 15" | 032229 | \$1,899.00 | 1/10/2016 | Obsolete | E-Scrap |
| Optiplex 7020 Mini | 032302 | \$1,041.21 | 4/11/2016 | Obsolete | E-Scrap |
| Optiplex 7020 Mini | 032303 | \$1,041.21 | 4/11/2016 | Obsolete | E-Scrap |
| Optiplex 7020 Mini | 032304 | \$1,041.21 | 4/11/2016 | Obsolete | E-Scrap |
| Optiplex 7020 Mini | 032305 | \$1,041.21 | 4/11/2016 | Obsolete | E-Scrap |
| Optiplex 7020 Mini | 032306 | \$1,041.21 | 4/11/2016 | Obsolete | E-Scrap |
| Optiplex 7020 Mini | 032309 | \$1,041.21 | 4/11/2016 | Obsolete | E-Scrap |
| Optiplex 7020 Mini | 032310 | \$1,041.21 | 4/11/2016 | Obsolete | E-Scrap |
| Optiplex 7020 Mini | 032311 | \$1,041.21 | 4/11/2016 | Obsolete | E-Scrap |
| Optiplex 7020 Mini | 032312 | \$1,041.21 | 4/11/2016 | Obsolete | E-Scrap |
| Optiplex 7020 Mini | 032313 | \$1,041.21 | 4/11/2016 | Obsolete | E-Scrap |
| Optiplex 7020 Mini | 032314 | \$1,041.21 | 4/11/2016 | Obsolete | E-Scrap |
| Optiplex 7020 Mini | 032315 | \$1,041.21 | 4/11/2016 | Obsolete | E-Scrap |
| Optiplex 7020 Mini | 032316 | \$1,041.21 | 4/11/2016 | Obsolete | E-Scrap |
| Optiplex 7020 Mini | 032317 | \$1,041.21 | 4/11/2016 | Obsolete | E-Scrap |
| Optiplex 7020 Mini | 032318 | \$1,041.21 | 4/11/2016 | Obsolete | E-Scrap |
| Optiplex 7020 Mini | 032319 | \$1,041.21 | 4/11/2016 | Obsolete | E-Scrap |
| Optiplex 7020 Mini | 032320 | \$1,041.21 | 4/11/2016 | Obsolete | E-Scrap |
| Optiplex 7020 Mini | 032321 | \$1,041.21 | 4/11/2016 | Obsolete | E-Scrap |
| Optiplex 7020 Mini | 032322 | \$1,041.21 | 4/11/2016 | Obsolete | E-Scrap |
| Optiplex 7020 Mini | 032323 | \$1,041.21 | 4/11/2016 | Obsolete | E-Scrap |
| Optiplex 7020 Mini | 032324 | \$1,041.21 | 4/11/2016 | Obsolete | E-Scrap |
| Optiplex 7020 Mini | 032325 | \$1,041.21 | 4/11/2016 | Obsolete | E-Scrap |
| MacBook Pro 15" | 032335 | \$1,899.00 | 4/26/2016 | Obsolete | E-Scrap |
| Latitude 3470 | 032392 | \$690.01 | 5/31/2016 | Obsolete | E-Scrap |
| Mac Mini | 032454 | \$679.00 | 8/3/2016 | Obsolete | E-Scrap |
| Mac Mini | 032455 | \$679.00 | 8/3/2016 | Obsolete | E-Scrap |
| Mac Mini | 032456 | \$679.00 | 8/3/2016 | Obsolete | E-Scrap |
| Mac Mini | 032457 | \$679.00 | 8/3/2016 | Obsolete | E-Scrap |
| Mac Mini | 032458 | \$679.00 | 8/3/2016 | Obsolete | E-Scrap |
| Mac Mini | 032459 | \$679.00 | 8/3/2016 | Obsolete | E-Scrap |
| Mac Mini | 032460 | \$679.00 | 8/3/2016 | Obsolete | E-Scrap |
| Mac Mini | 032461 | \$679.00 | 8/3/2016 | Obsolete | E-Scrap |
| Mac Mini | 032462 | \$679.00 | 8/3/2016 | Obsolete | E-Scrap |
| Mac Mini | 032463 | \$679.00 | 8/3/2016 | Obsolete | E-Scrap |
| Mac Mini | 032464 | \$679.00 | 8/3/2016 | Obsolete | E-Scrap |
| MacBook Pro 15" | 032544 | \$1,899.00 | 9/20/2016 | Obsolete | E-Scrap |
| MacBook Air 13" | 032610 | \$1,393.02 | 10/30/2016 | Obsolete | E-Scrap |
| OptiPlex 3040 | 032622 | \$582.93 | 11/2/2016 | Obsolete | E-Scrap |
| MacBook Air13" | 032736 | \$1,091.00 | 1/18/2017 | Obsolete | E-Scrap |
| Latitude E5470 | 032829 | \$1,081.10 | 3/22/2017 | Obsolete | E-Scrap |
| MacBook Pro 15" | 032835 | \$2,249.00 | 3/22/2017 | Obsolete | E-Scrap |
| Latitude E5470 | 032899 | \$1,081.10 | 4/12/2017 | Obsolete | E-Scrap |
| Latitude E5540 | 031110 | \$972.72 | 4/15/2014 | Obsolete | E-Scrap |
| Optiplex 5040 Mini | 032944 | \$1,147.66 | 6/6/2017 | Obsolete | E-Scrap |
| Latitude 5580 | 032977 | \$1,251.72 | 6/11/2017 | Obsolete | E-Scrap |
| Latitude 5480 | 033233 | \$1,121.19 | 7/13/2017 | Obsolete | E-Scrap |
| OptiPlex 3040 Micro | 033144 | \$658.98 | 7/13/2017 | Obsolete | E-Scrap |
| Latitude 3470 | 033156 | \$666.99 | 7/13/2017 | Obsolete | E-Scrap |
| Latitude 3471 | 033162 | \$666.99 | 7/13/2017 | Obsolete | E-Scrap |
| Latitude 3472 | 033218 | \$666.99 | 7/13/2017 | Obsolete | E-Scrap |
| iMac 21.5" | 033328 | \$1,049.00 | 10/1/2017 | Obsolete | E-Scrap |

PROPERTY DISPOSAL

(Complete and route to Vice President, Finance & Administrative Services)

| | | | | | |
|--------------------|--------|------------|-----------|----------|---------|
| iMac 21.5" | 033329 | \$1,049.00 | 10/1/2017 | Obsolete | E-Scrap |
| iMac 21.5" | 033330 | \$1,049.00 | 10/1/2017 | Obsolete | E-Scrap |
| iMac 21.5" | 033331 | \$1,049.00 | 10/1/2017 | Obsolete | E-Scrap |
| iMac 21.5" | 033332 | \$1,049.00 | 10/1/2017 | Obsolete | E-Scrap |
| iMac 21.5" | 033334 | \$1,049.00 | 10/1/2017 | Obsolete | E-Scrap |
| iMac 21.5" | 033335 | \$1,049.00 | 10/1/2017 | Obsolete | E-Scrap |
| iMac 21.5" | 033336 | \$1,049.00 | 10/1/2017 | Obsolete | E-Scrap |
| iMac 21.5" | 033337 | \$1,049.00 | 10/1/2017 | Obsolete | E-Scrap |
| iMac 21.5" | 033338 | \$1,049.00 | 10/1/2017 | Obsolete | E-Scrap |
| iMac 21.5" | 033341 | \$1,049.00 | 10/1/2017 | Obsolete | E-Scrap |
| iMac 21.5" | 033342 | \$1,049.00 | 10/1/2017 | Obsolete | E-Scrap |
| iMac 21.5" | 033343 | \$1,049.00 | 10/1/2017 | Obsolete | E-Scrap |
| iMac 21.5" | 033344 | \$1,049.00 | 10/1/2017 | Obsolete | E-Scrap |
| iMac 21.5" | 033345 | \$1,049.00 | 10/1/2017 | Obsolete | E-Scrap |
| iMac 21.5" | 031140 | \$1,260.75 | 4/2/2014 | Obsolete | E-Scrap |
| Latitude E5550 | 032020 | \$1,557.60 | 6/17/2015 | Obsolete | E-Scrap |
| OptiPlex 5050 Mini | 033594 | \$725.00 | 3/28/2018 | Obsolete | E-Scrap |
| OptiPlex 5050 Mini | 033634 | \$725.00 | 3/28/2018 | Obsolete | E-Scrap |
| iMac 21.5" | 031219 | \$1,399.00 | 5/15/2014 | Obsolete | E-Scrap |
| iPad Air 9.7" | 034146 | \$895.00 | 9/11/2018 | Obsolete | E-Scrap |

Nathan Wellman Digitally signed by Nathan Wellman
Date: 2022.10.04 09:59:32 -04'00'

Proposer

Date

Rebecca Fuda

Business Services Administrator

Date

Julie Jakway

Julie Jakway (Oct 4, 2022 10:34 EDT)

Signature of Vice President, Finance & Administrative Services

Date

AUTHORIZATION TO WRITE-OFF DELINQUENT STUDENT ACCOUNTS

It is respectfully requested that the Board of Trustees of State College of Florida, Manatee-Sarasota grant authorization to write-off the following delinquent student accounts:

| ID | Amount | Type | Term | Reason |
|--------------|------------------|----------------|--------|------------|
| TA-9166 | \$ 417.61 | Tuition & Fees | 202020 | Bankruptcy |
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| TOTAL | \$ 417.61 | | | |

| State College of Florida Current Capital Projects With Budgets over \$150,000 as of October 2022 | Board of Trustee Approved Budget | Date Board Approved Budget | Source of Funds | Project Justification | Total Estimated Project Expense Includes all Hard and Soft costs | Remaining Budget Column C minus Column G | Comments |
|--|-------------------------------------|----------------------------------|-------------------------|-----------------------|---|--|---|
| 2022 | | | | | | | |
| Venice Science Building | 5,800,000 | 4/26/2022 | PECO, Fund Balance | Capacity | \$5,800,000 | - | FF&E Contracts to Oct & Dec Board |
| HVAC Upgrades, Indoor Air Quality | 5,908,607 | 3/29/2022 | HEERF | Health/Def. Maint. | \$5,908,607 | - | In Process |
| | 11,708,607 | 2022 | | | \$11,708,607 | - | |
| 2023/2024 | | | | | | | |
| 26 West Center Building, EDC Office Suite | 250,000 | TBD | Grant, Fund Balance | EDC Lease | | | Construction Contract to December Board |
| Fire Alarm Upgrades, Collegewide | 787,121 | 9/27/2022 | \$8.2M State CARES, CIF | Life Safety | \$787,121 | | In Process |
| Stage Lift Replacement & Restroom Remodel | 674,100 | 5/25/2021 | Fund Balance | Deferred Maint. | | | Construction Contract to October Board |
| Radiography X-Ray Machine | 689,297 | 10/25/2022 | Fund Balance | Deferred Maint. | \$689,297 | | Budget Increase & Construction Contract to Oct. Board |
| Classroom A/V Upgrade, Collegewide | 1,000,000 | 10/25/2022 | Fund Balance | Def. Maint./Academic | | | Project Approval to the the October Board |
| Elevator Upgrades, Collegewide | 1,040,000 | 6/28/2022 | \$8.2M State CARES | Life Safety | | | Construction Contract to December Board |
| Collegiate School Floor Replacement, Bradenton | 375,000 | TBD | Collegiate School PECO | Deferred Maint. | | | Project Approval & Const. Contract to December BOT |
| Restroom Upgrades & ADA Door Operators, Collegewide | 910,000 | 5/25/2021 | CIF, Fund Balance | Deferred Maint. | | | Construction Contract to January Board |
| Bradenton Site Improvements | 708,000 | 5/25/2021 | CIF | Drainage/Safety | | | Construction Contract to January Board |
| Building Maintenance Collegewide: Roof, Floor, Painting | 450,000 | 5/25/2021 | CIF, CO&DS | Deferred Maint. | | | |
| Roof Coatings, Collegewide | 1,535,000 | 6/28/2022 | \$8.2M State CARES | Deferred Maint. | | | |
| Building Deferred Maintenance, Buildings 17,29,300,500 | 2,270,000 | 6/28/2022 | \$8.2M State CARES | Deferred Maint. | | | |
| HVAC Deferred Maintenance, Buildings 17,26 | 2,658,776 | 6/28/2022 | \$8.2M State CARES | Deferred Maint. | | | |
| Various Safety & Site Improvements, Venice Campus | 880,000 | TBD | CIF | Safety, Defer. Maint. | | | |
| Subtotal FY2023/2024 | 13,190,173 | | | | | | |
| Subtotal FY2022 | 11,708,607 | | | | | | |
| | 24,898,779 | FY22&23 | | | | | |

Meeting of the
DISTRICT BOARD OF TRUSTEES OF STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
October 25, 2022

AGENDA ITEM:

Contract Approval for the Laboratory Equipment for the Venice Science Building project.

RECOMMENDATION:

The College recommends approval by the Board of Trustees for the contract with Thermo Fisher Scientific for \$134,999.70 to provide Laboratory Equipment for the Venice Science Building project.

STAFF ANALYSIS:

Bid documents were prepared and competitive bids received. Based on the bid tabulation below, award is recommended to Thermo Fisher Scientific for \$134,999.70.

The Laboratory Equipment bid amount is within the overall project budget.

Bid Tabulation:

| Vendor | Bid Amount | Comments |
|--------------------------|------------|----------|
| Thermo Fisher Scientific | 134,999.70 | Low Bid |
| VWR International | 194,483.37 | |

FISCAL IMPACT Yes

Funding Source: PECO, Fund Balance, Foundation

Will this action result in a Budget Amendment? Yes

If yes, indicate the dollar amount: \$134,999.70

REQUESTED BY: Chris Wellman, AVP, Facilities Management

FUNDING VERIFIED AND APPROVED BY: Julie Jakway
Vice President, Finance and Administrative Services

Meeting of the
DISTRICT BOARD OF TRUSTEES OF STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
October 25, 2022

AGENDA ITEM:

Contract Approval for the Furniture for the Venice Science Building project.

RECOMMENDATION:

The College recommends approval by the Board of Trustees for the contract with Corporate Interiors for \$100,987.24 to provide Furniture for the Venice Science Building project.

STAFF ANALYSIS:

Bid documents were prepared and competitive bids received. Based on the bid tabulation below, award is recommended to Corporate Interiors for \$100,987.24.

The Furniture bid amount is within the overall project budget.

Bid Tabulation:

| Vendor | Bid Amount | Comments |
|---------------------|------------|----------|
| Corporate Interiors | 100,987.24 | Low Bid |
| CDS | 101,325.67 | |

FISCAL IMPACT Yes

Funding Source: PECO, Fund Balance, Foundation

Will this action result in a Budget Amendment? Yes

If yes, indicate the dollar amount: \$100,987.24

REQUESTED BY: Chris Wellman, AVP, Facilities Management

FUNDING VERIFIED AND APPROVED BY: Julie Jakway
Vice President, Finance and Administrative Services

Meeting of the
DISTRICT BOARD OF TRUSTEES OF STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
October 25, 2022

AGENDA ITEM:

Contract Approval for the Neel Stage Lift and Restrooms Upgrade

RECOMMENDATION:

The College recommends approval by the Board of Trustees for the contract with Willis Smith Construction for \$668,421.00 to replace the new Neel Stage Lift and Restroom Remodel.

STAFF ANALYSIS:

The Board previously approved this project, and the use of Construction Management as the project delivery method. Design was completed and bid documents prepared. Through the Consultant Competitive Negotiation Act process, Willis Smith Construction was selected for Construction Management Continuing Contract. Willis Smith Construction advertised and obtained competitive bids per Florida Statute. The cost of construction, totaling \$668,421, including general conditions, subcontractor costs, overhead and profit have been evaluated by SCF College Staff and are found to be fair and reasonable. This amount is also within the established budget of \$674,100. Therefore, requesting Board approval to contract with Willis Smith Construction for \$668,421.

FISCAL IMPACT Yes

Funding Source: Fund Balance

Will this action result in a Budget Amendment? Yes

If yes, indicate the dollar amount: \$668,421

REQUESTED BY: Chris Wellman, AVP, Facilities Management

FUNDING VERIFIED AND APPROVED BY: Julie Jakway
Vice President, Finance and Administrative Services

Meeting of the
DISTRICT BOARD OF TRUSTEES OF STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
October 25, 2022

AGENDA ITEM:

Budget Increase and Contract Approval for the Radiography X-Ray Area Upgrade

RECOMMENDATION:

The College recommends approval by the Board of Trustees to increase the project budget and for the contract with Jon Swift Construction to replace Radiography X-Ray equipment and renovate the adjacent teaching space.

STAFF ANALYSIS:

The Board previously approved this project, and the use of Construction Management as the project delivery method. Design was completed and bid documents prepared. Through the Consultant Competitive Negotiation Act process, Jon Swift Construction was selected for Construction Management Continuing Contract. Jon Swift Construction advertised and obtained competitive bids per Florida Statute. The cost of construction, totaling \$640,133.53, including general conditions, subcontractor costs, overhead and profit have been evaluated by SCF College Staff and are found to be fair and reasonable. This amount is over the original project budget of \$450,000. The budget increase is due to escalation in equipment costs and a college directed increase in project scope of work to include renovating the x-ray lab space. The existing lab space has not had an update in over twenty years.

Requesting Board approval to increase the project budget from \$450,000 to \$681,039.53. Architectural/Engineering fees are included in the project budget. Also, requesting Board approval to contract with Jon Swift Construction for \$640,133.53.

There is adequate fund balance to cover the budget increase.

FISCAL IMPACT Yes

Funding Source: Fund Balance

Will this action result in a Budget Amendment? Yes

If yes, indicate the dollar amount: \$681,039.53

REQUESTED BY: Chris Wellman, AVP, Facilities Management

FUNDING VERIFIED AND APPROVED BY: Julie Jakway
Vice President, Finance and Administrative Services

Meeting of the
DISTRICT BOARD OF TRUSTEES OF STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
October 25, 2022

AGENDA ITEM:

Project Approval for the Collegewide Classroom Audio-Video Technology Upgrade

RECOMMENDATION:

The College recommends project approval by the Board of Trustees to upgrade the audio-video technology in classrooms collegewide.

STAFF ANALYSIS:

This project will replace 15-year-old or older obsolete audio video equipment in classrooms collegewide. The new equipment will modernize the technology in each classroom providing reliability, higher performance and overall improve the teaching environment for students and faculty. The plan is to utilize one of the Architects and Construction Managers under SCF’s continuing contracts.

FISCAL IMPACT Yes

Funding Source: Fund Balance

Will this action result in a Budget Amendment? Yes

If yes, indicate the dollar amount: \$1,000,000

REQUESTED BY: Chris Wellman, AVP, Facilities Management

FUNDING VERIFIED AND APPROVED BY: Julie Jakway
Vice President, Finance and Administrative Services

Meeting of the
DISTRICT BOARD OF TRUSTEES OF STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
October 25, 2022

AGENDA ITEM:

Approval of the Attached List of Pre-Qualified Contractors

RECOMMENDATION:

The College recommends approval by the Board of Trustees of the attached list of contractors for the annual pre-qualification for SCF general construction projects costing \$50,000 to \$1,000,000.

STAFF ANALYSIS:

Per SREF, an RFQ was advertised for the annual contractor pre-qualification. Concurrently, existing pre-qualified contractors were requested to provide their current insurance, license, and bonding ability for renewal of their existing pre-qualification. No new contractors responded to the RFQ and the attached list of 18 existing pre-qualified contractors submitted their updated information.

FISCAL IMPACT No

Funding Source: N/A

Will this action result in a Budget Amendment? No

If yes, indicate the dollar amount: \$ N/A

REQUESTED BY: Chris Wellman, AVP, Facilities Management

FUNDING VERIFIED AND APPROVED BY: Julie Jakway
Vice President, Finance and Administrative Services

**RFQ#FAC2022-1 PREQUALIFICATION & REQUALIFICATION FOR GENERAL CONTRACTORS
2022/2023 Contractor Submittals**

| Vendor Name | Address |
|--------------------------------------|--|
| Burke Construction Group, Inc. | 3042 University Pkwy, Sarasota, FL 34243 |
| Creative Contractors, Inc | 5212 Station Way, Sarasota, FL 34233 |
| DeLesline Construction, Inc. | 320 7th Street West, Palmetto, FL 34221 |
| Gilbane Building Company, Inc. | 1950 Ringling Blvd, Suite 301, Sarasota, FL 34236 |
| Hodge Management, LLC. | 8800 Seminole Blvd, Seminole, FL 33772 |
| Johnson-Laux Construction, LLC | 650 Garden Commerce Pkwy, Ste 100, Winter Garden, FL 34787 |
| Manasota Commercial Construction | 1310 4th Ave W, Bradenton, FL 34205 |
| McIntyre, Elwell & Strammer GC, Inc. | 1645 Barber Road, Sarasota, FL 34240 |
| Specialized Property Services | 9605 E. US Highway 92, Tampa, FL 33610 |
| Stellar Development | 59 Sarasota Center Blvd, Sarasota, FL 34240 |
| Tandem Construction, Inc. | 5391 Lakewood Ranch Blvd, Suite 200, Sarasota, FL 34240 |
| Wharton-Smith, Inc. | 750 Monroe Road, Sanford, FL 32771 |
| Willis A. Smith Construction, Inc. | 5001 Lakewood Ranch Blvd. N, Sarasota, FL 34240 |
| Jon F. Swift Construction, Inc. | 2221 8th Street, Sarasota, FL 34237 |

New Contractors for Prequalifications

| | |
|------------------------------|--|
| None Submitted for 2022/2023 | |
|------------------------------|--|

SYNOPSIS OF PENDING RULE REVISIONS OCTOBER 25, 2022

| <u>Rule</u> | <u>Title</u> | <u>Revision</u> |
|-------------|--------------|-----------------|
| 6HX14-5.02 | Student Fees | New Rule |

RULE

| | | |
|-------------------------|---|--|
| <u>Subject</u> | <u>Student Fees</u> | <u>Number:</u> <u>6HX14-5.02</u> |
| <u>Authority</u> | <u>F.S. 1001.64, 1009.23, 1009.25, 1009.26</u> | <u>Date:</u> |
| <u>History</u> | <u>New</u> | |
| <u>Source</u> | <u>Vice President Finance and Administrative Services</u> | |

A schedule of student fees shall be established by the District Board of Trustees in accordance with Florida laws and rules and published in the college catalog or other official college publications.

State College of Florida, Manatee-Sarasota

