



STATE COLLEGE OF FLORIDASM
MANATEE - SARASOTA

DISTRICT BOARD OF TRUSTEES

SCF Mission Statement

State College of Florida, Manatee-Sarasota guided by measurable standards of institutional excellence, provides engaging and accessible learning environments that result in student success and community prosperity.

AGENDA

The District Board of Trustees
State College of Florida, Manatee - Sarasota
Regular Meeting
SCF Bradenton – Board of Trustee Room 7/160
AND Virtual Meeting via TEAMS
February 28, 2023 5:30 pm

- 1. Meeting Call to Order – Mr. DiMaio**
- 2. Invocation and Pledge of Allegiance**
- 3. Public Comment - Mr. DiMaio**
- 4. President’s Report - Dr. Probstfeld**
- 5. Meet the Mission: Early College and Career & Technical Education Programs” Dr. Todd Fritch**
- 6. Approval of Non-Financial Consent Agenda Items (“Consent Agenda A”)**

Exhibit A:	Minutes of January 31, 2023 BOT Meeting - Page 4
Exhibit B:	Amended Spring 2023 Lifelong Learning & Workforce Development Schedule - Page 7
Exhibit C:	HR Personnel Actions Report January 2023 - Page 15
Exhibit D:	2022-2023 Annual Safety Report - Page 16
Exhibit E:	SCFCS Out of Field Report - Page 27
Exhibit F:	23-01: Italian Grant - Page 29

7. Approval of Financial Consent Agenda Items (“Consent Agenda B”)

Exhibit G:	Monthly Financial Report December 2022 - Page 31
Exhibit H:	Budget Amendment FY 2022-23 December 2022 #20- 22 - Page 36
Exhibit I:	SCFCS Financial Report(s) December 2022 - Page 39
Exhibit J:	Acceptance of Gifts and Grants December 2022 - Page 41
Exhibit K:	Property Disposals - Page 42

8. Facilities Project List (Informational Only) - Julie Jakway

Exhibit L: Project List - Page 44

9. Strategic Plan Update - Dr. Ryan Hale

10. Old Business

11. New Business

12. Board Comments/Updates & Adjournment

MINUTES**THE DISTRICT BOARD OF TRUSTEES -- STATE COLLEGE OF FLORIDA, MANATEE – SARASOTA
REGULAR MEETING**

Date: January 31, 2023 5:30 p.m.**Location:** SCF Bradenton / TEAMS**Proceedings:**

The District Board of Trustees of State College of Florida, Manatee – Sarasota held a Regular Meeting on January 31, 2023 at SCF Bradenton and virtually via TEAMS.

Board Members Present: Dominic DiMaio, Jaymie Carter, Taylor Collins, Mike Fuller, Mark Goodson, Tracy Knight, Ryan Moore, and Rod Thomson.

Administrators Present: President Carol Probstfeld, Vice Presidents Todd Fritch, Ryan Hale, Julie Jakway and Brittany Nielsen, and General Counsel Steve Prouty.

1. Meeting Call to Order - Mr. DiMaio

Mr. DiMaio called the meeting to order at 5:30 pm.

2. Invocation and Pledge of Alliance

Dr. Nielsen delivered the invocation and led the pledge.

3. Public Comment

None

4. President's Report

Dr. Probstfeld shared with the Board that earlier in the day Governor DeSantis held his press conference at SCF. During which the Governor gave praise to the Florida College System for their response to CDL Driver training and the demand for more Nurses. Dr. Probstfeld thanked staff that responded on very short notice to coordinate with the Governor's staff on the press conference.

SCF was also proud to be the first Florida College to host the State Music Symposium, where the best of the best music students come together to collaborate and compete. Dr. Probstfeld thanked all the staff and students that contributed to the event's great success.

5. Meet the Mission: SCF Athletics - Dr. Brittany Nielsen

Dr. Nielsen introduced Nick Cichielo, SCF Interim Athletic Director. Mr. Cichielo provided the Board with an overview of the Athletic Program and introduced several SCF Athletes.

SCF Students – Dr. Brittany Nielsen

Dr. Nielsen presented to the Board - Student Services & Enrollment Management updates. Included in the presentation was a review of the Strategic Enrollment Initiatives.

6. Approval of Non-Financial Consent Agenda Items (Consent Agenda A)

Exhibit A:	Minutes of December 13, 2022 BOT Meeting - Page 5
Exhibit B:	Minutes of December 13, 2022 TSI Advisory Committee Meeting - Page 9
Exhibit C:	Amended Spring 2023 Lifelong Learning & Workforce Development Schedule - Page 11
Exhibit D:	HR Personnel Actions Report December 2022 - Page 18
Exhibit E:	2023-2024 SCFCS Articulation Agreement - Page 19
Exhibit F:	SCF 2021-2022 Athletic Annual Report - Page 36

After due discussion and consideration, Mr. Thomson motioned to approve the Non-Financial Consent Agenda, Mr. Fuller seconded, and the Board unanimously approved.

7. Approval of Financial Consent Agenda Items (Consent Agenda B)

Exhibit G:	Monthly Financial Report November 2022 - Page 70
Exhibit H:	Budget Amendment FY 2022-23 November 2022 #14-19 - Page 75
Exhibit I:	2022-23 Technology Upgrade Budget Amendment - Page 81
Exhibit J:	SCFCS Financial Report(s) November 2022 - Page 83
Exhibit K:	Acceptance of Gifts and Grants November 2022 - Page 85
Exhibit L:	Property Disposals - Page 86
Exhibit M:	SCFF 2021-2022 Annual Audit and 990 - Page 89

After due discussion and consideration, Mr. Moore motioned to approve the Financial Consent Agenda, Mr. Goodson seconded, and the Board unanimously approved.

8. Facilities Project List (informational only) - Julie Jakway

Exhibit N: Project List - Page 167

9. Facilities: Construction Projects & Updates - Chris Wellman

Exhibit O: Hurricane Ian Repairs, Venice Campus - Page 168

Mr. Wellman requested Board approval to contract with Jon Swift Construction in the amount of \$354,020 for the Venice Campus, Hurricane Ian repairs. After due discussion and consideration, Mr. Goodson motioned to approve Exhibit O, Mr. Thomson seconded, and the Board unanimously approved.

Exhibit P: Hurricane Ian Repairs, Bradenton & Venice Campuses - Page 169

Mr. Wellman requested Board approval to contract with Tandem Construction in the amount of \$413,709.19 for the Bradenton and Venice Campus, Hurricane Ian repairs. After due discussion and consideration, Ms. Knight motioned to approve Exhibit P, Mr. Thomson seconded, and the Board unanimously approved.

Exhibit Q: Collegewide Elevator Upgrades - Page 170

Mr. Wellman requested Board approval to contract with Willis Smith Construction in the amount of \$938,434 for Collegewide Elevator upgrades. After due discussion and consideration, Mr. Goodson motioned to approve Exhibit Q, Mr. Moore seconded, and the Board unanimously approved.

Exhibit R: Collegewide Restrooms / ADA Doors - Page 171

Mr. Wellman requested Board approval to contract with Halfacre Construction in the amount of \$808,519 for Collegewide Restroom upgrades and ADA Door Operators. After due discussion and consideration, Mr. Thomson motioned to approve Exhibit R, Mr. Goodson seconded, and the Board unanimously approved.

Exhibit S: 26 West EDC Offices Budget - Page 172

Mr. Wellman requested Board approval to increase the 26 West Center, EDC Office Suite, project budget from \$250,000 to \$343,000. After due discussion and consideration, Mr. Thomson motioned to approve Exhibit S, Mr. Goodson seconded, and the Board unanimously approved.

Exhibit T: 26 West EDC Office Construction Project - Page 172

Mr. Wellman requested Board approval to contract with Willis Smith Construction in the amount of \$216,398 for the 26 West Center, EDC Office Suite Project. After due discussion and consideration, Mr. Thomson motioned to approve Exhibit T, Ms. Carter seconded, and the Board unanimously approved.

10. Synopsis of Pending Rule Revision – Steve Prouty

Exhibit U: Procurement Rule #6HX14-5.18 - Page 173

Mr. Prouty provided the board with a synopsis of the rule revisions for Board review. Mr. Prouty explained the rule would be back for future Board action.

11. President’s 2022-2023 Mid-Term Goals Report - Dr. Probstfeld

Dr. Probstfeld provided the board with a status report on her 2022-2023 goals.

12. Old Business

13. New Business

14. Board Comments/Updates & Adjournment

Ms. Carter shared with the Trustees SCF had a successful State Financial Audit, no issues to report. Mr. Goodson supported Mr. Wellman on the Construction Management approach to large projects. Mr. Goodson also commended staff on the Jan 17th Nursing Partnership Appreciation event. Mr. Thomson echoed Mr. Goodson’s support for Mr. Wellman’s handling of the Construction Management projects and applauded the staff on the Governor DeSantis press conference. Ms. Knight praised Dr. Nielsen and staff for their enrollment / retention efforts. Mr. Fuller provided an SCF Foundation update. Mr. Moore commended Nick, the Athletes, and the Coaches. Ms. Collins was thankful for the Athletic presentation and meeting some of the athletes. Mr. DiMaio praised Mr. Wellman for the relationships he has established with the C.M.’s. Mr. DiMaio also applauded the staff on the Governor DeSantis press conference.

The meeting adjourned at 6:53 p.m.

Chair, Board of Trustees

Carol Probstfeld, Secretary, Board of Trustees

AMENDED SCHEDULE OF NON-CREDIT COURSES, LIFELONG LEARNING AND WORKFORCE DEVELOPMENT, SPRING 2023

Class ID	Class Name	Start Date	End Date	Tuition Fee	Location	Instructor
14401	Python Coding Specialist with Industry Certification	3/7/23	4/27/23	\$3,000.00	SCF Bradenton (26 West Center)	Bagley
14717	Manatee Community Concert Band (February Concert)	1/10/23	2/18/23	\$0.00	SCF Bradenton (Building 11)	Cleary
14718	Manatee Community Concert Band (April Concert)	2/21/23	4/1/23	\$0.00	SCF Bradenton (Building 11)	Cleary
14734	General Knowledge Test - Math Prep Workshop - Hybrid	1/14/23	2/4/23	\$119.00	SCF Lakewood Ranch (CIT)	Rowe
14735	General Knowledge Test - Essay Writing Workshop	2/18/23	3/4/23	\$89.00	SCF Lakewood Ranch (CIT)	Gonzalez
14739	TOP - Active Threat	1/26/23	1/26/23	\$0.00	SCF Lakewood Ranch (CIT)	Patten
14740	TOP - Active Threat	2/23/23	2/23/23	\$0.00	SCF Venice (Building 800)	Patten
14741	TOP - Active Threat	3/15/23	3/15/23	\$0.00	SCF Bradenton (Building 3)	Patten
14745	TOP - CPR	1/18/23	1/18/23	\$0.00	SCF Lakewood Ranch (CIT)	Wardman
14747	TOP - CPR	3/7/23	3/7/23	\$0.00	SCF Bradenton (Building 3)	Wardman
14751	TOP - Stop the Bleed	1/26/23	1/26/23	\$0.00	SCF Lakewood Ranch (CIT)	Patten
14752	TOP - Stop the Bleed	2/23/23	2/23/23	\$0.00	SCF Venice (Building 800)	Patten
14753	TOP - Stop the Bleed	3/9/23	3/9/23	\$0.00	SCF Bradenton (Building 3)	Wardman
14855	TOP - An Introduction to Student Veteran/Military Population	3/15/23	3/15/23	\$0.00	Microsoft Teams	Graydon
14857	TOP-Acronyms Abound! What They Mean and How They Aid Students NEW!	3/15/23	3/15/23	\$0.00	SCF Bradenton (Building 18)	Anderson
14998	TOP - Do You Hear What I Hear?	1/19/23	1/19/23	\$0.00	SCF Bradenton (Building 18)	Williams
15026	TOP - Priorities and Time Management Supervisor's, Leadership Track	1/25/23	1/25/23	\$0.00	SCF Bradenton (Building 18)	Froman
15027	TOP - How to Maintain a Positive Attitude	1/31/23	1/31/23	\$0.00	Zoom	Roth
15028	TOP - Purchasing Guidelines and Bid Requirements for the College	2/16/23	2/16/23	\$0.00	Microsoft Teams	Ferda
15029	TOP - Excel - Formulas	2/3/23	2/3/23	\$0.00	Microsoft Teams	Miscik
15030	TOP - Excel - Filtering	2/3/23	2/3/23	\$0.00	Microsoft Teams	Miscik
15033	TOP - Positive Intelligence	2/9/23	2/9/23	\$0.00	Zoom	Roth
15034	TOP - Disability 101	2/14/23	2/14/23	\$0.00	SCF Lakewood Ranch (CIT)	Hoffman
15036	TOP - Excel 2019- Level 3	2/16/23	2/16/23	\$0.00	SCF Lakewood Ranch (CIT)	Miscik
15037	TOP - Conflict Resolution Supervisor's, Leadership Track	2/22/23	2/22/23	\$0.00	SCF Bradenton (Building 3)	Caskey
15038	TOP - Diving into Degree Works	3/3/23	3/3/23	\$0.00	Microsoft Teams	Dinn
15039	TOP - Service Animals 101	3/7/23	3/7/23	\$0.00	Microsoft Teams	Lakey
15040	TOP - Netiquette	3/9/23	3/9/23	\$0.00	SCF Lakewood Ranch (CIT)	Smith
15042	TOP- Excel Level 4	3/10/23	3/10/23	\$0.00	SCF Bradenton (Building 18)	Miscik
15043	TOP- Excel Level 4	3/21/23	3/21/23	\$0.00	SCF Venice (Building 300)	Devine
15048	TOP - Argos User Training	3/17/23	3/17/23	\$0.00	Microsoft Teams	O'Donovan

(\$0 denotes paid by corporate.)

AMENDED SCHEDULE OF NON-CREDIT COURSES, LIFELONG LEARNING AND WORKFORCE DEVELOPMENT, SPRING 2023

Class ID	Class Name	Start Date	End Date	Tuition Fee	Location	Instructor
15049	TOP - Motivating the Team You Lead Supervisor's, Leadership Track	3/22/23	3/22/23	\$0.00	SCF Bradenton (Building 18)	Roth
15050	TOP - Shattering Typical Customer Service	4/6/23	4/6/23	\$0.00	Zoom	Roth
15051	TOP - Coaching for Performance and Promotion Supervisor's, Leadership Track	4/5/23	4/5/23	\$0.00	SCF Bradenton (Building 18)	Jakway
15052	TOP - Achieving Institutional Effectiveness: A Step-by-Step Approach	4/11/23	4/11/23	\$0.00	Microsoft Teams	Pride
15059	Family Guardianship In Person	4/20/23	4/20/23	\$110.00	SCF Lakewood Ranch (MTSC)	TBD
15095	Excel - Level 1	1/6/23	1/6/23	\$129.00	SCF Venice (Building 300)	Devine
15096	Excel - Level 1	1/12/23	1/12/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15097	Outlook	1/11/23	1/11/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15098	Excel - Level 2	1/20/23	1/20/23	\$129.00	SCF Venice (Building 300)	Devine
15099	Excel - Level 2	1/26/23	1/26/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15100	Excel - Level 3	2/3/23	2/3/23	\$129.00	SCF Venice (Building 300)	Devine
15101	Excel - Level 3	2/9/23	2/9/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15102	Excel - Level 4	2/17/23	2/17/23	\$129.00	SCF Venice (Building 300)	Devine
15103	Excel - Level 4	2/23/23	2/23/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15104	Word - Level 1	1/24/23	1/24/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15105	Word - Level 2	2/14/23	2/14/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15107	Computer Basics	1/14/23	1/14/23	\$129.00	SCF Venice (Building 300)	Miscik
15109	Computer Basics	2/18/23	2/18/23	\$129.00	SCF Lakewood Ranch (CIT)	Miscik
15111	Power Point - Level 1	1/31/23	1/31/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15112	Power Point - Level 2	2/28/23	2/28/23	\$129.00	SCF Lakewood Ranch (CIT)	Miscik
15115	Retirement Planning Today - Lakewood Ranch Campus	1/26/23	2/2/23	\$49.00	SCF Lakewood Ranch (MTSC)	Pope
15116	Retirement Planning Today - Lakewood Ranch Campus	1/31/23	2/7/23	\$49.00	SCF Lakewood Ranch (MTSC)	Pope
15133	Children & Divorce	1/7/23	1/7/23	\$55.00	SCF Lakewood Ranch (CIT)	Doran
15138	Children & Divorce	1/17/23	1/17/23	\$55.00	Zoom	Doran
15141	Children & Divorce (Spanish)	1/28/23	1/28/23	\$55.00	SCF Lakewood Ranch (CIT)	Cestero
15142	Financial Strategies for Successful Retirement - Venice Campus	2/1/23	2/15/23	\$89.00	SCF Venice (Building 800)	Dunlap
15143	In Person Real Estate Sales Associate Pre-Licensing	1/23/23	4/3/23	\$369.00	SCF Lakewood Ranch (CIT)	Repassy
15144	English for College and Communication	1/23/23	4/20/23	\$750.00	SCF Lakewood Ranch (CIT)	Carr
15146	Financial Strategies for Successful Retirement - Venice Campus	2/23/23	3/9/23	\$89.00	SCF Venice (Building 800)	Dunlap
15147	Stage Movement for the Actor	1/10/23	4/27/23	\$50.00	SCF Bradenton (Building 14)	Schlachter

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AMENDED SCHEDULE OF NON-CREDIT COURSES, LIFELONG LEARNING AND WORKFORCE DEVELOPMENT, SPRING 2023

Class ID	Class Name	Start Date	End Date	Tuition Fee	Location	Instructor
15148	Acting II	1/10/23	4/27/23	\$50.00	SCF Bradenton (Building 14)	Schlachter
15149	Social Security 101 - Lakewood Ranch Campus	1/24/23	1/24/23	\$0.00	SCF Lakewood Ranch (CIT)	Cornell
15150	Social Security 101 - Lakewood Ranch Campus	1/26/23	1/26/23	\$0.00	SCF Lakewood Ranch (CIT)	Cornell
15151	Private Investigator 40-Hour Course	1/28/23	2/5/23	\$395.00	SCF Venice (Building 800)	Jones
15152	Private Investigator 40-Hour Course	2/17/23	2/26/23	\$395.00	SCF Bradenton (Building 18)	Jones
15153	Certified Personal Trainer (Hybrid)	2/11/23	3/25/23	\$899.00	Off-site Bradenton (contract training), Zoom	W.I.T.S.
15154	Introduction to Dance	1/10/23	4/27/23	\$50.00	SCF Bradenton (Building 14)	Burnette
15155	Theatre Production Involvement	4/14/23	4/23/23	\$25.00	SCF Bradenton (Building 11)	Smith
15156	Theatre Appreciation	2/6/23	5/4/23	\$50.00	SCF Bradenton (Building 11)	Schlachter
15157	Leadership Boot Camp	1/27/23	1/27/23	\$249.00	Zoom	Van Dyke
15161	Leadership Boot Camp	3/17/23	3/17/23	\$299.00	SCF Lakewood Ranch (CIT)	Van Dyke
15163	Medical Fitness Specialist (Hybrid)	3/28/23	5/13/23	\$599.00	Off-site Bradenton (contract training)	W.I.T.S.
15165	Excel - Level 1	3/1/23	3/1/23	\$129.00	SCF Venice (Building 300)	Devine
15166	Excel - Level 1	3/14/23	3/14/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15167	Power Point - Level 1	3/9/23	3/9/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15168	Outlook	3/16/23	3/16/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15169	Excel - Level 2	3/22/23	3/22/23	\$129.00	SCF Venice (Building 300)	Devine
15170	Excel - Level 2	3/28/23	3/28/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15171	Computer Basics	3/24/23	3/24/23	\$129.00	SCF Venice (Building 300)	Miscik
15172	Word - Level 1	3/30/23	3/30/23	\$129.00	SCF Lakewood Ranch (CIT)	Miscik
15173	Excel - Level 3	4/5/23	4/5/23	\$129.00	SCF Venice (Building 300)	Devine
15174	Excel - Level 3	4/11/23	4/11/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15175	Excel - Level 4	4/19/23	4/19/23	\$129.00	SCF Venice (Building 300)	Devine
15176	Excel - Level 4	4/25/23	4/25/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15177	Computer Basics	4/8/23	4/8/23	\$129.00	SCF Lakewood Ranch (CIT)	Miscik
15178	Power Point - Level 2	4/13/23	4/13/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15179	Word - Level 2	4/27/23	4/27/23	\$129.00	SCF Lakewood Ranch (CIT)	Miscik
15181	Bradenton Symphony Orchestra	1/11/23	4/26/23	\$50.00	SCF Bradenton (Building 11)	Willis
15182	Chamber Choir	1/10/23	4/27/23	\$50.00	SCF Bradenton (Building 11)	Dickerson
15183	Concert Choir	1/10/23	4/27/23	\$50.00	SCF Bradenton (Building 11)	Dickerson
15184	Guitar Ensemble	1/9/23	4/26/23	\$50.00	SCF Bradenton (Building 11)	Godfrey
15185	Jazz Combo	1/9/23	4/26/23	\$50.00	SCF Bradenton (Building 11)	Carney
15186	Jazz Ensemble	1/10/23	4/27/23	\$50.00	SCF Bradenton (Building 11)	Carney

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AMENDED SCHEDULE OF NON-CREDIT COURSES, LIFELONG LEARNING AND WORKFORCE DEVELOPMENT, SPRING 2023

Class ID	Class Name	Start Date	End Date	Tuition Fee	Location	Instructor
15187	Music Theatre Ensemble	1/9/23	4/26/23	\$50.00	SCF Bradenton (Building 11)	Dickerson
15189	Symphonic Band	1/10/23	4/27/23	\$50.00	SCF Bradenton (Building 11)	Nix
15191	FIRST LEGO League - Qualifying Tournament	1/7/23	1/21/23	\$75.00		Bagley
15197	Super Cyber Camp	1/2/23	1/6/23	\$299.00	SCF Bradenton (26 West Center)	Link
15198	Super Cyber Camp - Early and Late drop off	1/2/23	1/6/23	\$50.00	SCF Bradenton (26 West Center)	Link
15200	Crafts	1/9/23	5/15/23	\$50.00	SCF Bradenton (Building 19)	Miceli
15201	Guitar	1/9/23	5/15/23	\$50.00	SCF Bradenton (Building 19)	Eck
15202	Magic	1/9/23	5/15/23	\$50.00	SCF Bradenton (Building 19)	Fuhrmeister
15203	Gardening	1/10/23	5/16/23	\$50.00	SCF Bradenton (Building 19)	Dougherty
15205	Animation	1/10/23	5/16/23	\$50.00	SCF Bradenton (Building 19)	Grzymala
15208	Anime	1/11/23	5/17/23	\$50.00	SCF Bradenton (Building 19)	Brown
15209	Cooking	1/11/23	5/17/23	\$50.00	SCF Bradenton (Building 19)	Miceli
15210	Group Fitness	1/11/23	5/17/23	\$50.00	SCF Bradenton (Building 19)	Evans
15213	Poetry	1/12/23	5/18/23	\$50.00	SCF Bradenton (Building 19)	Brown
15214	Musical Theatre	1/12/23	5/18/23	\$50.00	SCF Bradenton (Building 19)	Orta
15215	Ballet	1/12/23	5/18/23	\$50.00	SCF Bradenton (Building 19)	Hathaway
15216	Painting	1/13/23	5/19/23	\$50.00	SCF Bradenton (Building 19)	Coker
15217	Illustration	1/13/23	5/19/23	\$50.00	SCF Bradenton (Building 19)	Brown
15218	Sign Language	1/13/23	5/19/23	\$50.00	SCF Bradenton (Building 19)	Coker
15219	Collegiate Hour Study Hall (Mondays)	1/9/23	5/15/23	\$0.00	SCF Bradenton (Building 19)	TBD
15220	Collegiate Hour Study Hall (Tuesdays)	1/10/23	5/16/23	\$0.00	SCF Bradenton (Building 19)	TBD
15221	Collegiate Hour Study Hall (Wednesdays)	1/11/23	5/17/23	\$0.00	SCF Bradenton (Building 19)	TBD
15222	Collegiate Hour Study Hall (Thursdays)	1/12/23	5/18/23	\$0.00	SCF Bradenton (Building 19)	TBD
15223	Collegiate Hour Study Hall (Fridays)	1/13/23	5/19/23	\$0.00	SCF Bradenton (Building 19)	TBD
15224	CompTIA A+ Certification	1/16/23	3/20/23	\$3,250.00	SCF Bradenton (26 West Center)	Askeri
15225	CompTIA A+ Certification	4/17/23	5/29/23	\$1,875.00	SCF Bradenton (26 West Center)	Routhier
15227	CompTIA Cloud Essentials+ Certification	1/16/23	3/20/23	\$3,250.00	SCF Bradenton (26 West Center)	Askeri
15228	CompTIA Cloud Essentials+ Certification	4/17/23	5/29/23	\$1,875.00	SCF Bradenton (26 West Center)	*
15229	Intro to Cybersecurity	1/16/23	3/13/23	\$299.00		Bagley
15230	Intro to Cybersecurity	4/17/23	6/12/23	\$499.00		Routhier
15232	Python Coding Specialist with Industry Certification	1/17/23	3/14/23	\$3,250.00	SCF Bradenton (26 West Center)	Bagley
15233	Python Coding Specialist with Industry Certification	4/18/23	5/30/23	\$3,250.00	SCF Bradenton (26 West Center)	Bagley
15235	FAA REMOTE PILOT - DRONE SAFETY	1/14/23	1/14/23	\$399.00	SCF Bradenton (26 West Center)	Bagley
15236	FAA REMOTE PILOT - DRONE SAFETY	2/11/23	2/11/23	\$399.00	SCF Bradenton (26 West Center)	Bagley
15237	FAA REMOTE PILOT - DRONE SAFETY	3/18/23	3/18/23	\$399.00	SCF Bradenton (26 West Center)	Bagley

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AMENDED SCHEDULE OF NON-CREDIT COURSES, LIFELONG LEARNING AND WORKFORCE DEVELOPMENT, SPRING 2023

Class ID	Class Name	Start Date	End Date	Tuition Fee	Location	Instructor
15238	Retirement Planning Today - Bradenton Campus	2/22/23	3/1/23	\$49.00	SCF Bradenton (Building 3)	Carota
15239	Retirement Planning Today - Bradenton Campus	2/28/23	3/7/23	\$49.00	SCF Bradenton (Building 3)	Carota
15240	CompTIA Network+ Certification	1/16/23	3/13/23	\$3,250.00	SCF Bradenton (26 West Center)	Askeri
15241	CompTIA Network+ Certification	4/17/23	6/12/23	\$3,250.00	SCF Bradenton (26 West Center)	Routhier
15242	01 How to Start Your Business	1/18/23	2/1/23	\$99.00	SCF Bradenton (26 West Center)	Standridge
15243	01 How to Start Your Non-Profit	2/16/23	3/2/23	\$99.00	SCF Bradenton (26 West Center)	Faucy
15244	BOOTCAMP: CYBERSECURITY FEBRUARY COHORT	2/6/23	8/3/23	\$7,500.00	SCF Bradenton (26 West Center)	Askeri
15245	01 How to Grow Your Business	3/16/23	4/13/23	\$199.00	SCF Bradenton (26 West Center)	Bello
15246	How to Grow Your Business (SATURDAY SESSION)	3/18/23	3/18/23	\$199.00	SCF Bradenton (26 West Center)	Bello
15248	AWS Cloud Practitioner	2/6/23	3/20/23	\$3,250.00	SCF Bradenton (26 West Center)	*
15251	BOOTCAMP: Software Engineering March Cohort	3/21/23	8/31/23	\$7,500.00	SCF Bradenton (26 West Center)	Balderas
15254	1: JANUARY 19th — 26 West Center Tours	1/19/23	1/19/23	\$0.00	SCF Bradenton (26 West Center)	Rodgers-Mislyan
15255	02: FEBRUARY 16th — 26 West Center Tours	2/16/23	2/16/23	\$0.00	SCF Bradenton (26 West Center)	Rodgers-Mislyan
15256	03: MARCH 16th — 26 West Center Tours	3/16/23	3/16/23	\$0.00	SCF Bradenton (26 West Center)	Rodgers-Mislyan
15258	04: APRIL 20th — 26 West Center Tours	4/20/23	4/20/23	\$0.00	SCF Bradenton (26 West Center)	Rodgers-Mislyan
15262	10 Online Hacks to Help You Run Your Business	3/16/23	3/16/23	\$0.00	SCF Bradenton (26 West Center)	Bello
15263	Cultivating Positivity	1/18/23	1/18/23	\$0.00	SCF Bradenton (Building 3)	Johnson
15264	Improving Team Dynamics Through Trust and An Outward Mindset	1/19/23	1/19/23	\$0.00	SCF Lakewood Ranch (CIT)	Johnson
15265	Meeting Facilitation	1/25/23	1/25/23	\$0.00	SCF Lakewood Ranch (CIT)	*
15266	Connection is Your Superpower	1/31/23	1/31/23	\$0.00	Off-site Sarasota (contract training)	Marco
15267	Five Things You Should Know Before You Start Your Non-Profit Organization	2/16/23	2/16/23	\$0.00	SCF Bradenton (26 West Center)	Faucy
15268	Free and Cheap Design Tools to Help You Attract More Customers	2/9/23	2/9/23	\$0.00	SCF Bradenton (26 West Center)	Meier
15270	01 Networking Made Easy - How to Fearlessly Meet People and Be Even More Effective at Your Job	3/13/23	4/3/23	\$99.00	SCF Bradenton (26 West Center)	Graber
15271	Microsoft Power Fundamentals	2/6/23	8/16/23	\$499.00	SCF Bradenton (26 West Center)	*
15272	Microsoft Power Fundamentals	4/10/23	5/22/23	\$499.00	SCF Bradenton (26 West Center)	*
15273	OCA Java Programming	3/21/23	5/16/23	\$3,250.00	SCF Bradenton (26 West Center)	Bagley

(\$0 denotes paid by corporate.)

AMENDED SCHEDULE OF NON-CREDIT COURSES, LIFELONG LEARNING AND WORKFORCE DEVELOPMENT, SPRING 2023

Class ID	Class Name	Start Date	End Date	Tuition Fee	Location	Instructor
15275	5 Secrets to Reduce Your Fear of Networking	3/13/23	3/13/23	\$0.00	SCF Bradenton (26 West Center)	Graber
15277	01 Social Media for Small Businesses	4/12/23	5/3/23	\$199.00	SCF Bradenton (26 West Center)	McNulty
15279	01 Job Search Masterclass	4/27/23	5/18/23	\$99.00	SCF Bradenton (26 West Center)	Butulis
15280	3 Secrets to Using Social Media to Grow Your Business	4/12/23	4/12/23	\$0.00	SCF Bradenton (26 West Center)	McNulty
15282	(BLS/CPR) Basic Life Support	1/6/23	1/6/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15283	(BLS/CPR) Basic Life Support	1/27/23	1/27/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15284	UX/UI Web Developer	1/17/23	3/14/23	\$3,250.00	SCF Bradenton (26 West Center)	Link
15285	UX/UI Web Developer	4/18/23	5/25/23	\$3,250.00	SCF Bradenton (26 West Center)	Link
15287	CompTIA Security+ Certification	1/16/23	3/13/23	\$3,250.00	SCF Bradenton (26 West Center)	Routhier
15288	CompTIA Security+ Certification	4/17/23	6/12/23	\$3,250.00	SCF Bradenton (26 West Center)	Routhier
15289	Health Professionals Career Expo Spring '23 - Employer Registration	2/27/23	2/27/23	\$100.00	SCF Bradenton (Building 3)	*
15290	Community Emergency Response Team (CERT) Basic Training (Hybrid)	2/18/23	2/25/23	\$0.00	SCF Venice (Building 800)	Garcia
15291	SCF #gethired Career Fair Spring '23 Employer Registration	4/19/23	4/19/23	\$35.00	SCF Bradenton (Building 3)	*
15292	Meeting Facilitation	1/25/23	1/25/23	\$0.00	SCF Lakewood Ranch (CIT)	*
15293	WordPress Web Developer	2/7/23	8/10/23	\$1,250.00		Link
15295	FIRST LEGO League - Explore Festival	1/14/23	2/4/23	\$35.00	Off-site Bradenton (contract training)	Bagley
15296	CompTIA ITF+ Certification	1/16/23	3/15/23	\$1,250.00	SCF Bradenton (26 West Center)	Askeri
15297	BOOTCAMPs: SOFTWARE ENGINEERING AND CYBER SECURITY	1/1/23	7/1/23	\$7,500.00		Bagley
15299	SLP Kick Off	2/2/23	2/2/23	\$0.00	SCF Lakewood Ranch (CIT)	Marco
15300	Power BI	2/7/23	2/14/23	\$0.00		Bagley
15301	SLP- Recruiting a Multi-Generational Workforce	2/9/23	2/9/23	\$0.00	SCF Lakewood Ranch (CIT)	Roth
15302	Foundations of Leadership	2/14/23	2/14/23	\$0.00	Zoom	Marco
15303	Connection is Your Superpower	2/14/23	2/14/23	\$0.00	SCF Bradenton (Building 3)	Nierenberg
15304	SLP Foundations of Leadership	2/16/23	2/16/23	\$0.00	SCF Bradenton (Building 3)	Marco
15305	Reframing Conflict and Leveraging it to Strengthen Relationships	2/16/23	2/16/23	\$0.00	SCF Lakewood Ranch (CIT)	Johnson
15306	State Childcare Testing	2/25/23	2/25/23	\$0.00	SCF Lakewood Ranch (CIT)	*
15307	Understanding you Leadership Style	2/28/23	2/28/23	\$0.00	Zoom	Marco
15308	SLP Understanding you Leadership Style	3/2/23	3/2/23	\$0.00	SCF Lakewood Ranch (CIT)	Marco
15309	Interpersonal Skills	3/7/23	3/7/23	\$0.00	Zoom	Connell
15310	ELP Understanding you Leadership Style	3/9/23	3/9/23	\$0.00	SCF Bradenton (Building 3)	Marco

(\$0 denotes paid by corporate.)

AMENDED SCHEDULE OF NON-CREDIT COURSES, LIFELONG LEARNING AND WORKFORCE DEVELOPMENT, SPRING 2023

Class ID	Class Name	Start Date	End Date	Tuition Fee	Location	Instructor
15311	SLP- Managing a Multi-Generational Workforce	3/16/23	3/16/23	\$0.00	SCF Bradenton (Building 3)	Hamilton
15312	The Relationship Between Expectations and Accountability	3/21/23	3/21/23	\$0.00	Zoom	Marco
15313	Courageous Conversations: Communicating with Conviction, Clarity, and Kindness	3/22/23	3/22/23	\$0.00	SCF Lakewood Ranch (CIT)	Johnson
15314	ELP- Coaching vs Managing	3/23/23	3/23/23	\$0.00	SCF Bradenton (Building 3)	Marco
15315	SLP -The Relationship Between Expectations and Accountability	3/30/23	3/30/23	\$0.00	SCF Bradenton (Building 3)	Marco
15316	Motivating and Engaging the Team You Lead	4/4/23	4/4/23	\$0.00	Zoom	Marco
15317	ELP -The Relationship Between Expectations and Accountability	4/5/23	4/5/23	\$0.00	SCF Bradenton (Building 3)	Marco
15318	Project Management	4/6/23	4/6/23	\$0.00	SCF Lakewood Ranch (CIT)	Gander
15319	SLP- Leading Through Strengths	4/13/23	4/13/23	\$0.00	SCF Bradenton (Building 3)	Marco
15320	Navigating Difficult Conversations	4/18/23	4/18/23	\$0.00	Zoom	Marco
15321	Operationalizing Core Values	4/20/23	4/20/23	\$0.00	SCF Lakewood Ranch (CIT)	Johnson
15322	SLP Motivating the Team You Lead	4/20/23	4/20/23	\$0.00	SCF Bradenton (Building 3)	Marco
15323	Navigating Difficult Situations	4/26/23	4/26/23	\$0.00	SCF Bradenton (Building 3)	Marco
15324	SLP Managing Difficult Conversations	4/27/23	4/27/23	\$0.00	SCF Bradenton (Building 3)	Marco
15330	Time Management	1/20/23	1/20/23	\$0.00	Off-site Lakewood Ranch (contract training)	Nierenberg
15331	Children & Divorce	2/18/23	2/18/23	\$55.00	SCF Lakewood Ranch (CIT)	Doran
15332	Children & Divorce	3/18/23	3/18/23	\$55.00	SCF Bradenton (Building 18)	Doran
15333	Children & Divorce	4/29/23	4/29/23	\$55.00	SCF Lakewood Ranch (CIT)	Doran
15334	Children & Divorce	2/7/23	2/7/23	\$55.00	Zoom	Doran
15336	Social Security 101 - Lakewood Ranch Campus	2/21/23	2/21/23	\$0.00	SCF Lakewood Ranch (CIT)	Cornell
15337	Social Security 101 - Lakewood Ranch Campus	2/23/23	2/23/23	\$0.00	SCF Lakewood Ranch (CIT)	Cornell
15338	Contract Risk Transfer and Management	1/20/23	1/20/23	\$0.00	SCF Lakewood Ranch (CIT)	Owen
15339	Children & Divorce	2/28/23	2/28/23	\$55.00	Zoom	Doran
15340	Children & Divorce	3/8/23	3/8/23	\$55.00	Zoom	Doran
15341	Children & Divorce	3/28/23	3/28/23	\$55.00	Zoom	Doran
15342	Children & Divorce	4/6/23	4/6/23	\$55.00	Zoom	Doran
15343	Children & Divorce	4/18/23	4/18/23	\$55.00	Zoom	Doran
15344	Children & Divorce (Spanish)	2/25/23	2/25/23	\$55.00	SCF Bradenton (Building 18)	Cestero
15345	Children & Divorce (Spanish)	3/25/23	3/25/23	\$55.00	SCF Lakewood Ranch (CIT)	Cestero
15346	Children & Divorce (Spanish)	4/22/23	4/22/23	\$55.00	SCF Bradenton (Building 18)	Cestero

(\$0 denotes paid by corporate.)

AMENDED SCHEDULE OF NON-CREDIT COURSES, LIFELONG LEARNING AND WORKFORCE DEVELOPMENT, SPRING 2023

Class ID	Class Name	Start Date	End Date	Tuition Fee	Location	Instructor
15347	Microsoft Project Plan 3 Level 1	1/30/23	1/30/23	\$0.00	SCF Lakewood Ranch (CIT)	Devine
15348	Accountability	2/8/23	2/8/23	\$0.00	Zoom	Bresler
15349	Leadership Session1	2/15/23	2/15/23	\$0.00	Zoom	Marco
15350	Mindfulness in the Workplace	3/9/23	3/9/23	\$0.00	Zoom	Johnson
15351	Makers and Hackers (6-8th grade) spring camp SCF Bradenton	3/13/23	3/17/23	\$299.00	SCF Bradenton (26 West Center)	Roberts
15352	Makers & Hackers (2nd-5th grade) Spring Camp SCF Lakewood Ranch	3/13/23	3/17/23	\$299.00		Bagley
15353	Spring Break camp before and after care	3/13/23	3/17/23	\$50.00		Bagley
15354	CEO Nexus	1/9/23	1/9/23	\$0.00	SCF Lakewood Ranch (CIT)	*
15355	SBA Loans and Resources That Work	3/15/23	3/15/23	\$0.00	SCF Bradenton (26 West Center)	Manning
15356	01 Getting Started Small Group Coaching	2/2/23	2/2/23	\$199.00	SCF Bradenton (26 West Center)	Standridge
15362	FIRST LEGO League - Qualifying Tournament	1/28/23	1/28/23	\$75.00		Bagley
15363	Cyber/IT Certification Exam Preparation Program	1/1/23	7/31/23	\$0.00		*
15364	Health Professionals Career Expo Spring '23 - Employer Registration	2/27/23	2/27/23	\$25.00	SCF Bradenton (Building 3)	*
15365	TOP All College Day	2/10/23	2/10/23	\$0.00	SCF Bradenton (Building 3)	*
15366	Emotional Intelligence	3/22/23	3/22/23	\$0.00	Zoom	Johnson
15367	Leadership Session 2	3/22/23	3/22/23	\$0.00	Zoom	Marco
15368	10 Secrets to Get Your Website Found on Google and Grow Your Sales	2/21/23	2/28/23	\$99.00	SCF Bradenton (26 West Center)	Bucci
15369	Design Tips for Beginners - 10 Ways to Use Canva for Your Small Business	3/28/23	3/28/23	\$0.00	SCF Bradenton (26 West Center)	Bucci
15370	(BLS/CPR) Basic Life Support	2/10/23	2/10/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15371	(BLS/CPR) Basic Life Support	2/25/23	2/25/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15372	(BLS/CPR) Basic Life Support	3/15/23	3/15/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15373	(BLS/CPR) Basic Life Support	3/25/23	3/25/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15374	(BLS/CPR) Basic Life Support	4/5/23	4/5/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15375	(BLS/CPR) Basic Life Support	4/29/23	4/29/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15377	FIRST LEGO League - West Florida Regional Championship	2/18/23	2/18/23	\$125.00		Bagley
15382	Assertive Communication	4/13/23	4/13/23	\$0.00	Microsoft Teams	Johnson
15383	Leadership Session 3	4/19/23	4/19/23	\$0.00	Zoom	Marco
15384	Business Writing 1	4/19/23	4/19/23	\$0.00	Zoom	Rodgers-Mislyan
15385	Business Writing 2	4/26/23	4/26/23	\$0.00	Zoom	Rogers

(\$0 denotes paid by corporate.)

Human Resources Office Personnel Actions Board Exhibits: December 2022

<u>Name</u>	<u>Effective Date</u>	<u>Classification</u>	<u>Classification Title</u>	<u>Department</u>	<u>Site</u>
<u>Appointments</u>					
Dominic Christison	1/3/2023	Administration	Director, Center for Teaching & Learning Excellence and Online Learning	Online Learning	Bradenton
Kimberly Laarveld	1/5/2023	Faculty	Instructional Faculty, Evening/Weekend	Nursing	Lakewood Ranch
Ingrid Medina Roman	1/5/2023	Faculty	Instructional Faculty	Nursing	Bradenton
Thomas Durante	1/5/2023	Career	Simulation Center Technician (Evening/Weekend)	Nursing	Bradenton
Tomer Grandt	1/5/2023	Faculty	Lecturer, Biology	Science	Bradenton
Bobbi Waning-Estes	1/9/2023	Professional	Compliance Coordinator & Clinical Liaison	Nursing	Bradenton
Elisa Molina Villegas	1/9/2023	Career	Specialist, Nursing Admissions	Nursing	Bradenton
Anthony Woodard	1/9/2023	Career	Lead Graphic Artist	Communications and Marketing	Bradenton
Elisabeth Davis	1/9/2023	Career	Assistant, Admissions	Enrollment Services	Bradenton
Sarah Divris	1/25/2023	Career	Assistant, Laboratory	Natural Science	Venice
Brittney Klepper	1/30/2023	Career	Specialist II, Human Resources	Human Resources	Bradenton
Emily Arenas-Castillo	1/30/2023	Career	Assistant, Office of the Registrar	Office of the Registrar	Bradenton
<u>Changes</u>					
Melissa Bailey	1/9/2023	From To	Behavior Specialist/Collegiate School Resource Officer Supervisor, Public Safety	Public Safety and Emergency Management Public Safety and Emergency Management	Venice Venice
Haley Yursky Fisher	1/14/2023	From To	Executive Assistant III - VP/IED College & Career Success Coach	Student Services & Enrollment Management Office of College & Career Success	Bradenton Bradenton
Delane Solana	1/16/2023	From To	HRIS Manager Coordinator, Enrollment Technology	Human Resources Strategic Enrollment	Bradenton Bradenton
Nevin Cales	1/16/2023	From To	Specialist, Research Director, Institutional Reporting	Institutional Reporting Institutional Reporting	Bradenton Bradenton
<u>Separations</u>					
Mace Thirle	1/3/2023	Career	Lead Graphic Artist	Communication and Marketing	Bradenton
Susan DeVictor	1/3/2023	Career	Lab Support Specialist	Natural Sciences	Venice
Jason Stockman	1/5/2023	Faculty	Assistant Professor	Art, Design, and Humanities	Bradenton
Cathryn andress	1/6/2023	Career	Specialist II, Benefits	Human Resources	Bradenton
Billy Elkins	1/6/2023	Career	Lab Instructor - 10 months	Arts, Design, and Humanities	Bradenton
Amy Lambert	1/6/2023	Career	Staff Assistant III	Human Resources	Bradenton
James Harrison	1/9/2023	Career	Assistant, Office of the Registrar	Office of the Registrar	Bradenton
Lashonda Bowden	1/12/2023	Career	Campus Resource Officer	Public Safety & Emergency Management	Bradenton
Shaun Landry	1/13/2023	Career	Staff Assistant III	Student Life	Bradenton
Whitley Bolden	1/26/2023	Career	Staff Assistant II - Evening/Weekend	Nursing	Venice
Danny Martinez	1/27/2023	Career	Accounts Payable Clerk	Accounting and Payroll	Bradenton
Mark Marino	1/31/2023	Professional	Library Supervisor - Collections Development & Technical Services	Library	Bradenton
<u>Retirements</u>					
Andrew Webster	1/5/2023	Faculty	Professor	Art, Design, and Humanities	Bradenton
Robert Masucci	1/13/2023	Career	Supervisor, Public Safety	Public Safety & Emergency Management	Venice
Su-hua Men	1/17/2023	Administration	Director, Institutional Reporting	Institutional Reporting	Bradenton
Robert Keenan	1/31/2023	Professional	Accountant	Accounting and Payroll	Bradenton

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58
FISCAL YEAR 2022-2023

College Facility: State College of Florida - Manatee
SCHOOL / FACILITY: Bradenton Campus 141
ADDRESS: 5840 26 ST West, Bradenton, FL
OF SERIOUS FIRE SAFETY VIOLATIONS 0
OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) _____
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) _____
SIGNATURE DATE _____
Jeb Bynum (Municipal Fire Safety Inspector)
COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED December 14, 2022
INSPECTION DATE
Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-302-3993
INSPECTOR ADDRESS & PHONE NUMBER
2/15/2022
FIRE INSPECTOR SIGNATURE / DATE
133209
FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:
Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

State College of Florida-Manatee has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

CHRIS WELLMAN
FACILITY ADMINISTRATOR NAME PRINTED
AVP FACILITIES
FACILITY ADMINISTRATOR TITLE

FACILITY ADMINISTRATOR SIGNATURE
2/3/23
SIGNATURE DATE

CODE NUMBER	Insp. Initials	SREF 2022/2023 Fire Safety Deficiencies - State College of Florida-Manatee Bradenton Campus			Prior Times Cited	Deficiency Corrected By	Date Deficiency Corrected	Line No.
		Location, Deficiency Description						
	JB	01 Bldg.:	No deficiencies noted				1	
	JB	02 Bldg.:	No deficiencies noted				2	
	JB	03 Bldg.:	No deficiencies noted				3	
	JB	04 Bldg.:	No deficiencies noted				4	
	JB	05 Bldg.:	No deficiencies noted				5	
	JB	06 Bldg.:	No deficiencies noted				6	
	JB	07 Bldg.:	No deficiencies noted				7	
	JB	08 Bldg.:	No deficiencies noted				8	
	JB	9 Bldg.:	No deficiencies noted				9	
	JB	10 Bldg.:	No deficiencies noted				10	
	JB	11 Bldg.:	No deficiencies noted				11	
	JB	12 Bldg.:	No deficiencies noted				12	
	JB	13 Bldg.:	No deficiencies noted				13	
	JB	14 Bldg.:	No deficiencies noted				14	
	JB	15 Bldg.:	No deficiencies noted				15	
	JB	16 Bldg.:	No deficiencies noted				16	
	JB	17 Bldg.:	No deficiencies noted				17	
	JB	18 Bldg.:	No deficiencies noted				18	
	JB	19 Bldg.:	No deficiencies noted				19	
	JB	20 Bldg.:	No deficiencies noted				20	
	JB	21 Bldg.:	No deficiencies noted				21	
	JB	22 Bldg.:	No deficiencies noted				22	
	JB	25 Bldg.:	No deficiencies noted				23	
	JB	25A Bldg.:	No deficiencies noted - new science				24	
	JB	26 Bldg.:	No deficiencies noted				25	
	JB	27 Bldg.:	No deficiencies noted				26	

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2012 & F.A.C. 69A-58
FISCAL YEAR 2022-2023

College Facility: State College of Florida - Manatee
SCHOOL / FACILITY: Venice Campus 142
ADDRESS: 8000 S. Tamiami Trail, Venice, FL

OF SERIOUS FIRE SAFETY VIOLATIONS 0
OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION) _____

Jeb Bynum (Municipal Fire Safety Inspector)
COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED

December 15, 2022
INSPECTION DATE

FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION) _____

Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-302-3993
INSPECTOR ADDRESS, PHONE NUMBER

SIGNATURE DATE _____
FIRE INSPECTOR CERTIFICATION NUMBER _____

Jeb Bynum 12/15/2022
COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE

133209
FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

State College of Florida-Manatee has met the requirements of F.S.S. 1013.12(2)(d): YES NO

Approval of Reports by Board (Including Letter) YES NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

CHRIS WELLMAN
AVP FACILITIES

FACILITY ADMINISTRATOR NAME PRINTED _____

FACILITY ADMINISTRATOR SIGNATURE

FACILITY ADMINISTRATOR TITLE _____

2/17/23
SIGNATURE DATE

ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT
STATE BOARD OF EDUCATION
ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58
FISCAL YEAR 2022-2023

College Facility: State College of Florida - Manatee
 SCHOOL / FACILITY: Lakewood Campus 143
 ADDRESS: 7131 Professional Parkway East, Sarasota, FL

OF SERIOUS FIRE SAFETY VIOLATIONS 0
 # OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0

Jeb Bynum (Municipal Fire Safety Inspector)
 COLLEGE BOARD FIRE SAFETY INSPECTOR NAME PRINTED December 15, 2022
 INSPECTION DATE

Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-302-3993
 INSPECTOR ADDRESS & PHONE NUMBER

Jeb W Bynum 12/15/2022 133209
 COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavilion, etc.

State College of Florida-Manatee has met the requirements of F.S.S. 1013.12(2)(d): X YES ___ NO

Approval of Reports by Board (Including Letter) ___ YES ___ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

CHRIS WELLMAN
 AVP FACILITIES

FACILITY ADMINISTRATOR SIGNATURE

2/9/23
 SIGNATURE DATE

FACILITY ADMINISTRATOR NAME PRINTED

FACILITY ADMINISTRATOR TITLE

Meeting of the
DISTRICT BOARD OF TRUSTEES OF STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
February 28, 2023

AGENDA ITEM:

Approval of the "Out of Field" instructors at the State College of Florida Collegiate Schools.

RECOMMENDATION:

The College recommends the District Board of Trustees approval of the instructors currently categorized as "out of field."

EXPLANATION:

In accordance with Florida Administrative Code Rule 6A-1.0503, SCF Collegiate Schools are required to notify its governing board and parents regarding any teachers with a current assignment out of their certification field.

FISCAL IMPACT yes no

REQUESTED BY:



Kelly Monod, Head of School, SCF Collegiate School

Florida Statute 1012.42 requires that schools notify parents regarding teachers who are considered "out of field" in their teaching assignment at the SCF Collegiate School. Teachers are given a specific time frame to complete the certification requirements.

- Silena Hammond must be reported out of field in English as a 10th grade teacher. Her certification eligibility requirements currently covers grades 5-9. She will additionally complete the English for Speakers of Other Languages (ESOL) endorsement.
- Kristina Rosebaum must be reported out of field in ESOL as an English Language Arts teacher, while she completes the endorsement.
- Megan Shinham must be reported out of field as a long-term substitute in English Language Arts while she completes her certification and ESOL endorsement.

The SCF Collegiate School – Venice does not have any teachers currently out of field. Please contact me directly with any questions, monodk@scf.edu.

Regards,



Kelly Monod
Senior Head of Collegiate Schools
State College of Florida, Manatee-Sarasota
February 10, 2023

**STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
GRANT PROPOSAL**

NO: 23-01	TITLE: Italian/Italian American Classes - Pathway	FUNDS REQUESTED: \$ 5,287.50
SPONSORING AGENCY: Consulate General of Italy in Miami		SCF Cash Match: \$ 0
PROPOSERS: Courtney J. Ruffner Grieneisen, Ph.D., Chair, Department of Language and Literature		SCF In-Kind Match: \$ 0

College departments and participating personnel:

Courtney J. Ruffner Grieneisen, Ph.D., Chair, Department of Language and Literature; Jamie Tracy, Assistant Dean, Art, Design & Humanities; and Dr. J. Michael Kiefer, Associate Provost for Academic and Faculty Affairs

GRANT SUMMARY:

This grant from the Consulate General of Italy in Miami would provide State College of Florida, Manatee-Sarasota (SCF) with funding to pay Language and Literature faculty to teach new courses in Italian/Italian Studies as part of a new certificate pathway.

This new certificate pathway will integrate into the general education requirements of SCF so that students can use the courses to maximize the outcomes with efficiency. With this integration, students will be even more motivated to continue the study of Italian and will deepen their understanding and appreciation of Italian culture.

One goal of the grant is to add a digital badge to the students' transcripts if a specific sequence of courses is completed. This will be the result of a union between the Italian language and Digital Humanities courses, with a Capstone project and a course of choice concerning the culture, literature, cinema or the history of Italian Americans.

Digital storytelling forms the basis of the project: students will be asked to build narratives of the Italian diaspora, retrieving travel information to include interviews and archival research, building digital spaces to tell these stories (through the use of maps, text narratives, audio, video and other such digital frameworks).

If funded, the grant will run until the end of the fall 2023 semester.

Signature Page

Proposal # 23-01

Dory McQueen Digitally signed by Dory McQueen
Date: 2023.02.08 09:29:02 -05'00'

Resource Development

Approved **Disapproved**

Courtney Ruffner Digitally signed by Courtney Ruffner
Date: 2023.02.08 09:35:58 -05'00'

Area Administrator

Approved **Disapproved**

Ryan C. Hale Digitally signed by Ryan C. Hale
Date: 2023.02.08 09:37:52 -05'00'

VP for Institutional Effectiveness

Approved **Disapproved**

J. Michael Kiefer Digitally signed by J. Michael Kiefer
Date: 2023.02.09 06:42:25 -05'00'

Associate Provost for Academic/Faculty Affairs

Approved **Disapproved**

Brittany K. Nielsen Digitally signed by Brittany K. Nielsen
Date: 2023.02.09 16:33:47 -05'00'

VP Student Services & Enrollment Management

Approved **Disapproved**

Julia Jakway Digitally signed by Julia Jakway
Date: 2023.02.13 11:14:24 -05'00'

VP Finance and Administrative Services

Approved **Disapproved**

Todd Fritch Digitally signed by Todd Fritch
Date: 2023.02.13 11:31:21 -05'00'

Executive VP & Provost

Approved **Disapproved**

Shellie Feola, Ed.D. Digitally signed by Shellie Feola, Ed.D.
Date: 2023.02.13 11:42:55 -05'00'

Director Human Resources

Approved **Disapproved**

Carol Probstfeld Digitally signed by Carol Probstfeld
Date: 2023.02.13 12:39:50 -05'00'

President

Approved **Disapproved**

Submitted to Board of Trustees

Date

Approved **Disapproved**

**OFFICE OF THE VICE PRESIDENT OF
FINANCE AND ADMINISTRATIVE SERVICES**

Julie Martin Jakway, Vice President

TO: State College of Florida, Manatee – Sarasota
District Board of Trustees

FROM: Julie Martin Jakway
Vice President of Finance and Administrative Services

SUBJECT: *Monthly Financial Report – December 2022*

Two Year Programs

The report for Two Year Programs presents the Budget and Year-To-Date Revenue and Expense for this fiscal year and last fiscal year as of December 31, 2022.

Student Fees revenue for the current year is 3% less than the same as the same period last year. This decrease is the result of lower overall student enrollments and timing differences related to student fee billings. Other Student Fees revenue increased by 12% over Other Student Fees reported through December of last year. This increase is driven by an increase in Repeat Course Fees, increased application fees, and increased revenue from Lifelong Learning/Workforce Development. Support from Local Government decreased by 4% over Support from Local Government through December of last year. State Support increased by 12% over State Support through December of last year due to increased appropriations for the current fiscal year.

In the category of Expenses, overall Personnel costs are essentially constant as compared to last December. Services expense increased 7% and Materials and Supplies expense increased 17% compared to December of last year. Materials and Supplies expense increase is due to the purchase of specialized software during the current year. Other Current Charges decreased 26% compared to the same category through December of last year. This drop is due to fewer fee waivers as a result of decreased enrollment. Capital Outlay in December was \$32,022 compared to \$109,379 last December, which included the purchase of new passenger and cargo vans.

With this fiscal year 50% complete, personnel costs are at 40% of the amount budgeted for the current year, less than the three-year average of 42% for this time of year. Current expenses represent 34% of the amount budgeted, slightly less than the three-year average of 35% this time of year.

In summary, with the year 50% complete:

- Year-To-Date Actual Revenue is 55% of the Adjusted Budget, less than the three-year average of 58% for this time of year.
- Year-To-Date Actual Expense is 37% of the Adjusted Budget, less than the three-year average of 39% for this time of year.
- Revenues are greater and expenses are less than what would be expected as a percentage of budget basis.

Baccalaureate Programs

Total Revenue for Baccalaureate Programs consists of Student Fees, Other Student Fees, and Other Revenue. Total Revenue as of December 31, 2022, totaled \$1,074,796, compared to the three-year average of \$1,068,305. Student Fees revenue is \$941,669 and Other Student Fees revenue is \$92,302, compared to the three-year average of \$964,837 and \$96,693, respectively, for this time of year. Other Revenue is \$40,795 compared to the three-year average of \$6,775 for this time of year. This increase is largely due to higher interest rates in the current year.

Total Expense for Baccalaureate Programs consists of Personnel and Current expenses. Total Expense is \$501,351, with Personnel totaling \$463,112 and Current Expense totaling \$38,239, compared to the three-year average of \$536,682, \$494,350, and \$42,332, respectively, for this time of year.

On a percentage basis, Total Revenue is 66% of that budgeted compared to the three-year average of 65% for this time of year. Total Expense is 31% of that budgeted compared to the three-year average of 33% for this time of year.

Collegiate School – Bradenton Campus

Total Revenue for Collegiate School – Bradenton Campus consists of Support from Local Government, State Support, Federal Support, and Other Revenue. Total Revenue as of December 31, 2022, totaled \$2,238,708 compared to the three-year average of \$2,018,049. Support from Local Government is \$2,067,344 compared to the three-year average of \$1,853,246 for this time of year. State Support is \$115,269 compared to the three-year average of \$130,518 for this time of year. Federal Support is \$20,177 compared to the three-year average of \$6,585 for this time of year. Other Revenue is \$35,918 compared to the three-year average of \$27,700 for this time of year. This increase is driven by the rise in interest rates in the current fiscal year.

Total Expense for Collegiate School – Bradenton Campus consists of Personnel, Current and Capital Outlay expenses. Total Expense is \$1,897,906, with Personnel totaling \$1,226,767, Current Expense totaling \$557,616 and Capital Outlay expenses totaling \$113,523 during the period. These figures compare to the three-year averages of \$1,558,802, \$942,660, \$491,690, and \$124,453, respectively, for this time of year.

On a percentage basis, Total Revenue is 49% of that budgeted, equal to the three-year average for this time of year. Total Expense is 40% of that budgeted, greater than the three-year average of 36% for this time of year.

Collegiate School – Venice Campus

Total Revenue for Collegiate School – Venice Campus consists of Support from Local Government, State Support, Other Revenue, and Transfers from Other Funds. Total Revenue as of December 31, 2022, was \$824,619 compared to \$642,239 during the same period last year. Through December 31, 2022, Support from Local Government is \$787,173, State Support is \$28,806, Federal Support is \$1,801 and Other Revenue is \$6,839. Last year's figures were \$552,084, \$24,431, \$64,010, and \$1,714 respectively.

Total Expense for Collegiate School – Venice Campus consists of Personnel, Current and Capital Outlay expenses. Total Expense are \$1,298,552, with Personnel totaling \$551,939 and Current Expense totaling \$242,676. Capital Outlay expenses totaled \$503,937 during the period, largely a result of moving portable classroom buildings from the Bradenton to the Venice campus. These figures compare to \$702,400, \$347,056, \$191,592 and \$163,752, respectively, during the same period last year.

On a percentage basis, Total Revenue is 42% of that budgeted, prior year Total Revenue was 40% for this time of year. Total Expense is 50% of that budgeted, prior year was 26% for this time of year.

State College of Florida
Two Year Revenue and Expense Comparison Report
FY 2022-23 vs. FY 2021-22
Lower Level Programs - Fund 11000

AC Type Description	December 31, 2022				December 31, 2021				Percent YTD Actual / Adj Budget	Percent YTD Actual / Adj Budget	Percent Change CY YTD Actual/ PY YTD Actual
	Orig Budget	Adj Budget	YTD Actual	YTD Actual / Adj Budget	Orig Budget	Adj Budget	YTD Actual	YTD Actual / Adj Budget			
Revenue											
41 Student Fees	13,334,618	13,334,618	10,981,276	82%	14,900,550	14,900,550	11,290,541	76%	76%	-3%	
42 Other Student Fees	3,039,243	3,073,393	2,416,213	79%	2,800,718	2,825,718	2,157,701	76%	76%	12%	
43 Support From Local Government [1]	1,789,423	1,789,423	1,330,046	74%	1,879,686	1,879,686	1,379,616	73%	73%	-4%	
44 State Support	32,334,055	32,334,055	12,704,121	39%	26,325,874	26,325,874	11,295,307	43%	43%	12%	
45 Federal Support	0	26,000	16,596	64%	3,900,000	3,900,000	1,077,911				
46 Gifts, Private Grants & Contracts	0	510,000	510,000	100%	0	0	0				
47 Sales and Services Department	555,362	630,750	522,071	83%	456,972	456,972	239,250	52%	52%	118%	
49 Other Revenue [2]	141,817	341,817	273,410	80%	110,455	110,455	66,266	60%	60%		
4A Non-Revenue Receipts [3]	298,548	298,548	0	0%	1,255,548	1,257,048	2,129,422	169%	169%	-100%	
Total : Revenue	51,493,066	52,338,604	28,753,733	55%	51,629,803	51,656,303	29,636,013	57%	57%	-3%	
Grand Total : Revenue	51,493,066	52,338,604	28,753,733	55%	51,629,803	51,656,303	29,636,013	57%	57%	-3%	
Expense											
Personnel											
51 Salaries-Full Time & Perm Part Time	23,727,397	25,029,136	10,509,075	42%	24,527,543	24,529,393	10,464,055	43%	43%	0%	
52 Other Personnel Exp P/T (Non-Perm)	3,743,109	3,748,359	1,619,248	43%	3,809,109	3,812,609	1,385,919	36%	36%	17%	
53 Personnel Benefits	12,357,008	11,057,119	3,691,436	33%	11,556,591	11,556,591	3,780,370	33%	33%	-2%	
Total : Personnel	39,827,514	39,834,614	15,819,759	40%	39,893,243	39,898,593	15,630,344	39%	39%	1%	
Current Expense											
61 Services [4]	10,182,279	10,318,001	4,433,886	43%	10,251,215	10,201,405	4,139,106	41%	41%	7%	
62 Materials and Supplies	3,689,740	3,759,748	1,365,443	36%	3,776,456	3,757,600	1,169,365	31%	31%	17%	
63 Other Current Charges [5]	4,472,369	4,419,568	499,987	11%	3,012,667	2,987,426	673,281	23%	23%	-26%	
Total : Current Expense	18,344,388	18,497,316	6,299,315	34%	17,040,338	16,946,431	5,981,753	35%	35%	5%	
Capital											
71 Capital Outlay	1,029,246	997,699	32,022	3%	26,845	141,902	109,379	77%	77%	-71%	
Total : Capital	1,029,246	997,699	32,022	3%	26,845	141,902	109,379	77%	77%	-71%	
Grand Total : Expense	59,201,148	59,329,629	22,151,096	37%	56,960,426	56,986,926	21,721,476	38%	38%	2%	

[1] Dual enrollment revenue
[2] Includes interest and dividends, fines and penalties, bad debt recoveries and miscellaneous revenue
[3] Includes non-mandatory transfers in, proceeds from fixed asset sales, over and short, lost revenue recovery from CARES
[4] Includes travel, postage, phone, printing, repairs, service agreements, utilities, advertising, temp svcs, consultants and professional fees, and contractors
[5] Includes central store, scholarships, fee waivers, bad debt expense, unemployment comp and uninsured losses

State College of Florida
Two Year Revenue and Expense Comparison Report
FY 2022-23 vs. FY 2021-22
Upper Level Programs - Fund 12000

AC Type Description	December 31, 2022					December 31, 2021					Percent Change CY YTD Actual/ PY YTD Actual	
	Percent		YTD Actual /			Percent		YTD Actual /				
	Orig Budget	Adj Budget	YTD Actual	Adj Budget	YTD Actual	Orig Budget	Adj Budget	YTD Actual	Adj Budget	YTD Actual		
Revenue												
41 Student Fees	1,283,737	1,283,737	941,699	73%	1,368,210	1,368,210	980,122	72%			-4%	
42 Other Student Fees	123,689	123,689	92,302	75%	126,173	126,173	89,395	71%			3%	
44 State Support	178,164	178,164	0	0%	178,164	178,164	0	0%			0%	
49 Other Revenue [1]	3,767	48,767	40,795	84%	2,897	2,897	1,319	46%			46%	
Total : Revenue	1,589,357	1,634,357	1,074,796	66%	1,675,444	1,675,444	1,070,836	64%			0%	
Grand Total : Revenue	1,589,357	1,634,357	1,074,796	66%	1,675,444	1,675,444	1,070,836	64%			0%	
Expense												
Personnel												
51 Salaries-Full Time & Perm Part Time	728,407	728,407	165,890	23%	826,011	826,011	173,431	21%			-4%	
52 Other Personnel Exp P/T (Non-Perm)	367,000	367,000	251,488	69%	367,000	367,000	212,713	58%			18%	
53 Personnel Benefits	275,679	275,679	45,734	17%	305,502	305,502	46,044	15%			-1%	
Total : Personnel	1,371,086	1,371,086	463,112	34%	1,498,513	1,498,513	432,189	29%			7%	
Current Expense												
61 Services [2]	25,070	23,120	6,397	28%	30,650	30,650	3,511	11%			82%	
62 Materials and Supplies	77,765	85,577	7,227	8%	83,545	83,545	36,575	44%			-31%	
63 Other Current Charges [3]	115,601	115,601	24,616	21%	62,736	62,736	35,523	57%			-49%	
Total : Current Expense	218,436	224,298	38,239	17%	176,931	176,931	75,610	43%				
Grand Total : Expense	1,589,522	1,595,384	501,351	31%	1,675,444	1,675,444	507,799	30%			-1%	

[1] Includes interest and dividends, fines and penalties, bad debt recoveries and miscellaneous revenue
[2] Includes travel, postage, phone, printing, repairs, service agreements, utilities, advertising, temp svcs, consultants and professional fees, and contractors
[3] Includes central store, scholarships, fee waivers and bad debt expense

**BUDGET AMENDMENT REQUEST
STATE COLLEGE OF FLORIDA, MANATEE - SARASOTA**

**RESOLUTION NUMBER: Twenty (20)
AMENDMENT NUMBER: Twenty (20)**

**FISCAL YEAR: 2022-23
December 2022**

FUND NAME: CURRENT UNRESTRICTED

FUND NUMBER: 11000

CATEGORY	PRESENT BUDGET	INCREASE	DECREASE	REVISED BUDGET
Beginning Fund Balance	\$ 11,417,698	\$	\$	\$ 11,417,698
REVENUE	52,223,604	165,000 <a>		52,388,604
TOTAL TO BE ACCOUNTED FOR	\$ 63,641,302	\$ 165,000	\$ 0	\$ 63,806,302
SALARIES	\$ 39,834,614	\$	\$	\$ 39,834,614
CURRENT EXPENSE	18,499,869		2,553 	18,497,316
CAPITAL OUTLAY	995,146	2,553 <c>		997,699
ENDING FUND BALANCE	4,311,673	165,000 <d>		4,476,673
TOTAL ACCOUNTED FOR	\$ 63,641,302	\$ 167,553	\$ 2,553	\$ 63,806,302

JUSTIFICATION:

<a> The \$165,000 increase in Revenue is due to:
Increase Interest and Dividends budget

165,000
\$ 165,000

 The \$2,553 decrease in Current Expense is due to:
Purchase of digital signage for admissions

\$ (2,553)
\$ (2,553)

<c> The \$2,553 increase in Capital Outlay Expense is due to:
Purchase of digital signage for admissions

\$ 2,553
\$ 2,553

<d> The \$165,000 increase in Fund Balance is due to:
Increase Interest and Dividends budget

\$ 165,000
\$ 165,000

**BUDGET AMENDMENT REQUEST
STATE COLLEGE OF FLORIDA, MANATEE - SARASOTA**

RESOLUTION NUMBER: Twenty-one (21)
AMENDMENT NUMBER: Twenty-one (21)

FISCAL YEAR: 2022-23
December 2022

FUND NAME: GENERAL RESTRICTED

FUND NUMBER: TWO

CATEGORY	PRESENT BUDGET	INCREASE	DECREASE	REVISED BUDGET
Beginning Fund Balance	\$ 1,637,477	\$	\$	\$ 1,637,477
REVENUE	12,608,551	304,140 <a>		12,912,691
TOTAL TO BE ACCOUNTED FOR	\$ 14,246,028	\$ 304,140	\$ 0	\$ 14,550,168
SALARIES	\$ 3,911,895	\$ 187,089 	\$	4,098,984
CURRENT EXPENSE	3,626,888	108,820 <c>		3,735,708
CAPITAL OUTLAY	403,062	8,231 <d>		411,293
ENDING FUND BALANCE	6,304,183			6,304,183
TOTAL ACCOUNTED FOR	\$ 14,246,028	\$ 304,140	\$ 0	\$ 14,550,168

JUSTIFICATION:

<a> The \$304,140 increase in Revenue is due to:
Establish NSF-B2B Grant Year 3 Budget
Establish CCAMPIS Grant Year 2 Budget
Establish Foundation Student Recruitment Grant

98,831
188,809
16,500
<u>\$ 304,140</u>

 The \$187,089 increase in Salaries Expense is due to:
Establish NSF-B2B Grant Year 3 Budget
Establish CCAMPIS Grant Year 2 Budget

92,052
95,037
<u>\$ 187,089</u>

<c> The \$108,820 net increase in Current Expense is due to:
Establish NSF-B2B Grant Year 3 Budget
Establish CCAMPIS Grant Year 2 Budget
Establish Foundation Student Recruitment Grant
Purchase computer equipment for Cyber IT grant work

6,779
86,572
16,500
(1,031)
<u>\$ 108,820</u>

<d> The \$8,231 increase in Capital Outlay Expense is due to:
Establish CCAMPIS Grant Year 2 Budget
Purchase computer equipment for Cyber IT grant work

7,200
1,031
<u>\$ 8,231</u>

**BUDGET AMENDMENT REQUEST
STATE COLLEGE OF FLORIDA, MANATEE - SARASOTA**

**RESOLUTION NUMBER: Twenty-two (22)
AMENDMENT NUMBER: Twenty-two (22)**

**FISCAL YEAR: 2022-23
December 2023**

FUND NAME: UNEXPENDED PLANT FUND

FUND NUMBER: SEVEN

	PRESENT			REVISED
CATEGORY	BUDGET	INCREASE	DECREASE	BUDGET
Beginning Fund Balance	\$ 17,965,268	\$	\$	\$ 17,965,268
REVENUE	40,054,069			40,054,069
TOTAL TO BE ACCOUNTED FOR	\$ 58,019,337	\$ 0	\$ 0	\$ 58,019,337
SALARIES	\$ 0	\$	\$	0
CURRENT EXPENSE	1,069,406	23,500 <a>		1,092,906
CAPITAL OUTLAY	29,100,834	142,621 		29,243,455
ENDING FUND BALANCE	27,849,097		166,121 <c>	27,682,976
TOTAL ACCOUNTED FOR	\$ 58,019,337	\$ 166,121	\$ 166,121	\$ 58,019,337

JUSTIFICATION:

<a> The \$23,500 increase in Current Expense is due to:
Establish Building 8 renovation budget

	\$ 23,500
	\$ 23,500

 The \$142,621 increase in Capital Outlay is due to:
Establish Building 8 renovation budget
Increase CIF budget for minor maintenance and repairs
Establish fire alarm replacement budget

	\$ 5,500
	50,000
	87,121
	\$ 142,621

<c> The \$166,121 decrease in Ending Fund Balance is due to:
Establish Building 8 renovation budget
Increase CIF budget for minor maintenance and repairs
Establish fire alarm replacement budget

	\$ (29,000)
	(50,000)
	(87,121)
	\$ (166,121)

State College of Florida
Two Year Revenue and Expense Comparison Report
FY 2022-23 vs. FY 2021-22
Collegiate School - Bradenton Campus

AC Type Description	December 31, 2022				December 31, 2021				Percent Change CY YTD Actual/ PY YTD Actual
	Orig Budget	Adj Budget	YTD Actual	YTD Actual / Adj Budget	Percent	Orig Budget	Adj Budget	YTD Actual	
Revenue									
43 Support From Local Government [1]	3,938,551	3,994,085	2,067,344	52%	3,773,276	3,971,889	1,969,500	50%	5%
44 State Support [2]	40	150,040	115,269	77%	271,540	271,540	114,184	100%	1%
45 Federal Support [3]	27,268	365,308	20,177	6%	11,268	11,268	18,291	162%	10%
49 Other Revenue [4]	79,430	79,430	35,918	45%	79,430	79,430	7,150	49%	402%
Total : Revenue	4,045,289	4,588,863	2,238,708	49%	4,135,514	4,334,127	2,109,125	49%	6%
Grand Total : Revenue	4,045,289	4,588,863	2,238,708	49%	4,135,514	4,334,127	2,109,125	49%	6%
Expense									
Personnel									
51 Salaries-Full Time & Perm Part Time	1,834,689	2,210,382	911,754	41%	1,672,826	1,672,826	732,551	44%	24%
52 Other Personnel Exp P/T (Non-Perm)	59,520	75,520	14,839	20%	74,520	74,520	44,674	60%	-67%
53 Personnel Benefits	732,988	732,988	300,175	41%	752,885	752,885	259,032	34%	16%
Total : Personnel	2,627,197	3,018,890	1,226,767	41%	2,500,231	2,500,231	1,036,257	41%	18%
Current Expense									
61 Services [5]	1,082,540	1,108,841	389,476	35%	1,113,477	1,132,977	403,330	36%	-3%
62 Materials and Supplies	269,155	296,160	168,140	57%	367,342	329,042	178,938	54%	-6%
Total : Current Expense	1,351,695	1,405,001	557,616	40%	1,480,819	1,462,019	582,267	40%	-4%
Capital									
71 Capital Outlay	274,508	288,092	113,523	39%	292,241	516,799	295,059	57%	57%
Total : Capital	274,508	288,092	113,523	39%	292,241	516,799	295,059	57%	57%
Grand Total : Expense	4,253,400	4,711,983	1,897,906	40%	4,273,290	4,479,048	1,913,584	43%	-1%

[1] Includes revenue from Manatee County school district
 [2] Includes capital funding from Manatee County school district
 [3] Includes grant revenue
 [4] Includes interest and dividend, teacher supply funds and Best & Brightest Scholarships awarded by Manatee County school board.
 [5] Includes travel, postage, printing, lease, insurance, contracted services (including DE), and professional fees

State College of Florida
Two Year Revenue and Expense Comparison Report
FY 2022-23 vs. FY 2021-22
Collegiate School - Venice Campus

AC Type	Description	December 31, 2022						December 31, 2021						
		Orig Budget		Adj Budget		YTD Actual		Orig Budget		Adj Budget		YTD Actual		
		YTD Actual / Adj Budget	Percent	YTD Actual / Adj Budget	Percent	YTD Actual / CY YTD Actual	Percent Change	YTD Actual / Adj Budget	Percent	YTD Actual / CY YTD Actual	Percent Change			
	Revenue													
43	Support From Local Government [1]	1,661,312	1,495,055	787,173	53%	1,408,550	1,408,550	552,084	39%	43%				
44	State Support [2]	0	58,376	28,806	49%	0	0	24,431	18%	18%				
45	Federal Support [3]	15,000	210,558	1,801	1%	128,674	180,125	64,010	36%	-97%				
49	Other Revenue [4]	1,817	9,817	6,839	70%	0	0	1,714						
4A	Non-Revenue Receipts	3,274	169,274	0	0%	0	0	0						
	Total : Revenue	1,681,403	1,943,080	824,619	42%	1,537,224	1,588,675	642,239	40%	28%				
	Grand Total : Revenue	1,681,403	1,943,080	824,619	42%	1,537,224	1,588,675	642,239	40%	28%				
	Expense													
	Personnel													
51	Salaries-Full Time & Perm Part Time	890,246	1,027,392	406,701	40%	620,775	620,775	248,489	40%	64%				
52	Other Personnel Exp P/T (Non-Perm)	25,000	37,960	6,376	17%	6,000	18,000	13,821	77%	-54%				
53	Personnel Benefits	349,599	387,677	138,862	36%	246,162	246,162	84,746	34%	64%				
	Total : Personnel	1,264,845	1,453,029	551,939	38%	872,937	884,937	347,056	39%	59%				
	Current Expense													
61	Services [5]	312,664	407,252	90,729	22%	400,328	417,453	121,501	29%	-25%				
62	Materials and Supplies	213,138	219,003	151,947	69%	250,478	336,042	70,091	21%	117%				
	Total : Current Expense	525,802	626,255	242,676	39%	650,806	753,495	191,592	25%	27%				
	Capital													
71	Capital Outlay	516,192	532,317	503,937	95%	240,346	1,048,978	163,752	16%	208%				
	Total : Capital	516,192	532,317	503,937	95%	240,346	1,048,978	163,752	16%	208%				
	Grand Total : Expense	2,306,839	2,611,601	1,298,552	50%	1,764,089	2,687,410	702,400	26%	85%				

[1] Includes revenue from Sarasota County school district

[2] Includes capital funding from Sarasota County school district

[3] Includes grant revenue

[4] Includes interest and dividends revenue

[5] Includes travel, postage, printing, lease, insurance, contracted services (including DE), and professional fees

ACCEPTANCE OF GIFTS AND GRANTS

It is respectfully requested the District Board of Trustees of State College of Florida, Manatee-Sarasota accept and approve the following gifts and grants.

December 2022		
<u>DONOR/GRANTOR</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
<u>Gifts:</u>		
No gifts received		
<u>Grants:</u>		
United States Department of Education		
December YTD Revenue	648,538	
November YTD Revenue	648,538	
Change for Month of December	-	Pell Grant 2021-2022
December YTD Revenue	5,727,065	
November YTD Revenue	5,660,883	
Change for Month of December	66,182	Pell Grant 2022-2023
Total Received - Gifts	-	
Total Received (Returned) - Pell Grant	66,182	

PROPERTY DISPOSAL

(Complete and route to Vice President, Finance & Administrative Services)

Proposed by Nathan Wellman
NameDate 2/3/2023Manager, Business Operations
Title

DESCRIPTION OF ITEM	DECAL	PURCHASE PRICE	PURCHASE DATE	REASON FOR DISPOSAL	METHOD OF DISPOSAL
2006 Ford F-150	023542	\$15,100.00	4/11/2002	Cost of Repairs Outweigh Value	GovDeals
Sun Fire V240 Server	026313	\$11,228.83	12/18/2005	Obsolete	E-Scrap
Sun Fire V490 Server	026314	\$20,544.34	12/18/2005	Obsolete	E-Scrap
Smart Sympodium	026388	\$1,729.49	3/14/2006	Obsolete	GovDeals
Smart Sympodium	026472	\$1,721.88	5/2/2006	Obsolete	GovDeals
Sun Fire V240 Server	026638	\$24,884.58	10/29/2006	Obsolete	E-Scrap
Sun Fire V240 Server	026718	\$6,237.06	2/8/2007	Obsolete	E-Scrap
Sun Fire V240 Server	026719	\$6,237.06	2/8/2007	Obsolete	E-Scrap
Elmo Document Camera	026771	\$2,480.14	6/29/2007	Obsolete	E-Scrap
Dell Backup Server	027416	\$45,516.67	6/26/2008	Obsolete	E-Scrap
Sun T5220 Server	027442	\$10,331.98	6/29/2008	Obsolete	E-Scrap
Sun T5220 Server	027443	\$10,331.98	6/29/2008	Obsolete	E-Scrap
Sun T5220 Server	027444	\$10,331.99	6/29/2008	Obsolete	E-Scrap
Dell PowerEdge Server	027466	\$7,700.60	10/16/2008	Obsolete	E-Scrap
Laptop Security Cart	027694	\$1,484.21	5/17/2009	Obsolete	GovDeals
Smart Sympodium	029222	\$2,565.78	12/19/2010	Obsolete	GovDeals
10TB Disk Backup Appliance	029414	\$50,492.00	2/3/2011	Obsolete	E-Scrap
10TB Disk Backup Appliance	029415	\$50,492.00	2/3/2011	Obsolete	E-Scrap
1TB Disk Backup Appliance	029416	\$11,920.00	2/3/2011	Obsolete	E-Scrap
2010 Electric Golf Cart	030792	\$2,950.00	7/17/2013	Cost of Repairs Outweigh Value	GovDeals
MacBook Pro 15"	031525	\$1,957.00	10/16/2014	Obsolete	E-Scrap
Dell PowerEdge Server	031615	\$7,477.71	11/18/2014	Obsolete	E-Scrap
2012 Golf Cart	032102	\$4,041.57	11/20/2015	Cost of Repairs Outweigh Value	GovDeals
OptiPlex 5040	032419	\$788.04	6/27/2016	Obsolete	E-Scrap
Mac Mini	033055	\$859.00	6/20/2017	Obsolete	E-Scrap
Epson Projector	033296	\$3,999.49	10/1/2017	Obsolete	E-Scrap
OptiPlex 7010 Mini	031153	\$994.94	3/11/2014	Obsolete	E-Scrap
OptiPlex 7010 Mini	031154	\$994.94	3/11/2014	Obsolete	E-Scrap
OptiPlex 7010 Mini	031155	\$994.94	3/11/2014	Obsolete	E-Scrap
Epson Projector	033479	\$0.00	2/8/2018	Obsolete	E-Scrap
Latitude 5590	033502	\$950.00	4/23/2018	Obsolete	E-Scrap

PROPERTY DISPOSAL

(Complete and route to Vice President, Finance & Administrative Services)

Nathan Wellman Digitally signed by Nathan Wellman
Date: 2023.02.03 09:35:57 -05'00'

Proposer Date

Rebecca Ferda Digitally signed by Rebecca Ferda
Date: 2023.02.13 10:35:55 -05'00'

Business Services Administrator Date

Signature of Vice President, Finance & Administrative Services Date

State College of Florida Current Capital Projects With Budgets over \$150,000 as of February 2023	Board of Trustee Approved Budget	Date Board Approved Budget	Source of Funds	Project Justification	Total Estimated Project Expense Includes all Hard and Soft costs	Remaining Budget Column C minus Column F	Comments
2022							
Hurricane Ian Repairs, Venice Collegiate School Portables	N/A, 6HX14-1.16	N/A	Insurance Claim	Hurricane Damage	258,761		Repairs Completed
Hurricane Ian Repairs, Venice Campus	354,020	1/31/2023	Insurance Claim	Hurricane Damage	354,020		Jon Swift Construction
Hurricane Ian Repairs, Bradenton & Venice Campus	413,709	1/31/2023	Insurance Claim	Hurricane Damage	413,709		Tandem Construction
Hurricane Ian Tree Clean-up, Venice Campus	N/A, 6HX14-1.16	N/A	FEMA Claim	Hurricane Damage	111,665		Work Completed by Florida Landscape
Venice Science Building	5,800,000	4/26/2022	PECO, Fund Balance	Capacity	5,800,000	-	December 31, 2023 Completion
HVAC Upgrades, Indoor Air Quality	5,908,607	3/29/2022	HEERF	Health/Def. Maint.	5,908,607	-	In Process
	12,476,336	2022			12,846,762	-	
2023/2024							
Fire Alarm Upgrades, Collegewide	787,121	9/27/2022	\$8.2M State CARES, CIF	Life Safety	787,121		Construction in Process
Stage Lift Replacement & Restroom Remodel	674,100	5/25/2021	Fund Balance	Deferred Maint.	674,100		Construction in Process
Radiography X-Ray Machine	681,040	10/25/2022	Fund Balance	Deferred Maint.	681,040		Construction in Process
Collegiate School Floor Replacement, Bradenton	375,000	12/13/2022	Collegiate School PECO	Deferred Maint.	375,000		Summer 2023
26 West Center Building, EDC Office Suite	343,000	1/31/2023	Grant, Fund Balance	EDC Lease	343,000		In Process
Elevator Upgrades, Collegewide	1,040,000	6/28/2022	\$8.2M State CARES	Life Safety	1,040,000		In Process
Restroom Upgrades & ADA Door Operators, Collegewide	910,000	5/25/2021	CIF, Fund Balance	Deferred Maint.	910,000		In Process
Classroom A/V Upgrade, Collegewide	1,000,000	10/25/2022	Fund Balance	Def. Maint./Academic	1,000,000		Design in Process
Bradenton Site Improvements	708,000	5/25/2021	CIF	Drainage/Safety	708,000		
Building Maintenance Collegewide: Roof, Floor, Painting	450,000	5/25/2021	CIF, CO&DS	Deferred Maint.	450,000		
Roof Coatings, Collegewide	1,535,000	6/28/2022	\$8.2M State CARES	Deferred Maint.	1,535,000		
Building Deferred Maintenance, Buildings 17,29,300,500	2,270,000	6/28/2022	\$8.2M State CARES	Deferred Maint.	2,270,000		
HVAC Deferred Maintenance, Buildings 17,26	2,658,776	6/28/2022	\$8.2M State CARES	Deferred Maint.	2,658,776		
Various Safety & Site Improvements, Venice Campus	880,000	TBD	CIF	Safety, Defer. Maint.	880,000		
Subtotal FY2023/2024	14,312,037				14,312,037		
Subtotal FY2022	12,476,336				12,846,762		
	26,788,372	FY 22,23,24			27,158,798		

