



**STATE COLLEGE OF FLORIDA<sup>SM</sup>**  
**MANATEE - SARASOTA**

**DISTRICT BOARD OF TRUSTEES**

## SCF Mission Statement

State College of Florida, Manatee-Sarasota guided by measurable standards of institutional excellence, provides engaging and accessible learning environments that result in student success and community prosperity.

## **AGENDA**

The District Board of Trustees  
State College of Florida, Manatee - Sarasota  
Regular Meeting  
SCF Bradenton – Board of Trustee Room 7/160  
AND Virtual Meeting via TEAMS  
June 27, 2023 5:30 pm

**1. Meeting Call to Order – Mr. DiMaio**

**2. Invocation and Pledge of Allegiance**

**3. Public Comment - Mr. DiMaio**

**4. President’s Report - Dr. Probstfeld**

**Mission Moment: Legislative Recap – Dr. Probstfeld**

**Outreach Update - Dr. Nielsen**

**5. Approval of Non-Financial Consent Agenda Items (“Consent Agenda A”)**

Exhibit A:	Minutes of May 23, 2023 BOT Meeting - Page 5
Exhibit B:	Amended Summer 2023 Lifelong Learning & Workforce Development Schedule - Page 9
Exhibit C:	HR Personnel Actions Monthly Report May 2023 - Page 16
Exhibit D:	SCFCS BC & VC 2021-22 Annual FLDOE Accountability Reports - Page 18
Exhibit E:	SCFCS Annual FCPCS Salary Allocation Framework - Page 34
Exhibit F:	Grant No. 23-02 Title III - Page 37
Exhibit G:	Grant No. 23-03 Perkins - Page 39
Exhibit H:	Equity Report - Page 41

**6. Approval of Financial Consent Agenda Items (“Consent Agenda B”)**

Exhibit I:	Monthly Financial Report April 2023 - Page 97
Exhibit J:	Budget Amendment FY 2023-24 April 2023 #32 - 34 - Page 102
Exhibit K:	SCFCS Financial Report(s) April 2023 - Page 105
Exhibit L:	Acceptance of Gifts and Grants April 2023 - Page 107
Exhibit M:	Property Disposals - Page 108
Exhibit N:	Write-Offs - Page 110
Exhibit O:	Metz Food Service Contract - Page 136
Exhibit P:	Allied Security Services Contract - Page 139

**7. Facilities: Project List (Informational Only) - Julie Jakway**

Exhibit Q: Project List - Page 142

**8. Facilities**

**Construction Projects & Updates - Chris Wellman**

Exhibit R: Classroom A/V Upgrade - Page 143

Exhibit S: Misc. Capital Projects - Page 144

**9. FY 2023-2024 Final Operating Budget - Julie Jakway**

Exhibit T: Fee Schedule - Page 145

Tracked Changes - Page 147

Exhibit Clean Copy - Page 152

Exhibit U: Fiscal Agent for State College CDL Consortium - Page 156

Exhibit V: Budget (Informational Only) - Page 157

**10. Old Business**

**11. New Business**

**12. Board Comments/Updates & Adjournment**



**MINUTES**  
**THE DISTRICT BOARD OF TRUSTEES -- STATE COLLEGE OF FLORIDA, MANATEE – SARASOTA**  
**REGULAR MEETING**

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**Date:** May 23, 2023 5:30 p.m.

**Location:** SCF Bradenton / TEAMS

**Proceedings:**

The District Board of Trustees of State College of Florida, Manatee – Sarasota held a Regular Meeting on May 23, 2023 at SCF Bradenton and virtually via TEAMS

**Board Members Present:** Dominic DiMaio, Jaymie Carter, Mike Fuller, Mark Goodson, Tracy Knight, Ryan Moore, and Rod Thomson. **Absent:** Taylor Collins

**Administrators Present:** President Carol Probstfeld, Vice Presidents Ryan Hale, Julie Jakway, and Brittany Nielsen, and General Counsel Steve Prouty. **Excused:** Todd Fritch

**1. Meeting Call to Order - Mr. DiMaio**

Mr. DiMaio called the meeting to order at 5:30 pm.

**2. Invocation and Pledge of Alliance**

Dr. Nielsen delivered the invocation and led the pledge.

**Recognition of Service to the SCF District Board of Trustees**

Mr. DiMaio recognized Ms. Tracy Knight for her years of service on the SCF Board and for her dedication and support of SCF.

**3. Public Comment**

Gladys Green, SCF faculty member, shared her support for the SCF basketball program and urged the administration and board to reconsider the program's suspension for the 2023-24 season.

Katherine Bzura, SCF faculty member, stated her support for the SCF basketball program and urged the administration and board to reconsider the program's suspension for the 2023-24 season.

Matt Ennis, former SCF athletic director, expressed his concern regarding the suspension of the SCF basketball program for the 2023-24 season.

Phillip Travis, SCF faculty member, conveyed his support for the SCF basketball program and urged the administration and board to reconsider the program's suspension for the 2023-24 season.

Jennifer Bieselin, SCF faculty member, commented on faculty salaries paid at SCF and the need for a raise.

Dennis Runde, SCF faculty member, shared his support for the SCF basketball program and urged the administration and board to reconsider the program's suspension for the 2023-24 season.

**4. President's Report**

Dr. Probstfeld thanked board members that were able to attend commencement and shared two of the many life-changing graduate stories.

**5. Approval of Non-Financial Consent Agenda Items (Consent Agenda A)**

Exhibit A:	Minutes of April 25, 2023 BOT Meeting - Page 5
Exhibit B:	Amended Spring 2023 Lifelong Learning & Workforce Development Schedule - Page 7
Exhibit C:	HR Personnel Actions Monthly Report March 2023 - Page 12
Exhibit D:	Sabbatical Requests - Page 13
Exhibit E:	Annual Charlotte County School Board Early College Articulation Agreements - Page 27
Exhibit F:	Annual Manatee County School Board Early College Articulation Agreements - Page 58
Exhibit G:	Annual Sarasota County School Board Early College Articulation Agreements - Page 92
Exhibit H:	2023-2024 SCF Board of Trustees Meeting Schedule - Page 122

After due discussion and consideration, Mr. Goodson motioned to approve the Non-Financial Consent Agenda, Mr. Thomson seconded, and the Board unanimously approved.

**6. Approval of Financial Consent Agenda Items (Consent Agenda B)**

Exhibit I:	Monthly Financial Report March 2023 - Page 123
Exhibit J:	Budget Amendment FY 2023-24 March 2023 #29-31 - Page 128
Exhibit K:	SCFCS Financial Report(s) March 2023 - Page 131
Exhibit L:	Acceptance of Gifts and Grants March 2023 - Page 133
Exhibit M:	Property Disposals - Page 134
Exhibit N:	Moss, Krusick & Associates, LLC Engagement Letter for SCFCS Financial Audit - Page 138

After due discussion and consideration, Mr. Thomson motioned to approve the Financial Consent Agenda, Ms. Knight seconded, and the Board unanimously approved.

**7. Facilities Project List (informational only) - Julie Jakway**

Exhibit O: Project List - Page 144

**8. Facilities**

**Construction Projects & Updates - Chris Wellman**

Exhibit P: FY 2024-25 through 2028-29 Capital Improvement Program (CIP) - Page 145

Mr. Wellman provided the Trustees with highlights of the CIP and requested Board approval of the FY 2024-25 through FY 2028-29 SCF Capital Improvement Plan. After due discussion and consideration, Ms. Carter motioned to approve Exhibit P, Ms. Knight seconded, and the Board unanimously approved.

Exhibit Q: Approval of College's On-Call Architects - Page 170

Mr. Wellman requested the Board's approval of the top four committee ranked firms to serve as the College's on-call architects for the design and engineering of miscellaneous minor capital projects. After due discussion and consideration, Mr. Goodson motioned to approve Exhibit Q, Mr. Moore seconded, and the Board unanimously approved.

~~Exhibit R: Contract Approval of Classroom Audio & Video Upgrades - Page 171~~

Mr. DiMaio announced that Exhibit R has been removed from the May 23rd Board agenda.

**9. FY 2023-2024 Draft Operating Budget**

Exhibit S: Fee Schedule - Page 172  
Tracked Changes - Page 174  
Exhibit Clean Copy - Page 179

Ms. Jakway reviewed changes to the proposed FY 2023-24 fee schedule. The revised FY 2023-24 Fee Schedule will be brought to the Board in June for final action.

Exhibit T: Salary Schedule - Page 183  
Tracked Changes - Page 184  
Clean Copy - Page 211

Ms. Jakway shared with the Trustees the proposed revisions to the 2023-2024 Salary Schedule. Revisions included position changes, a 4-day work week in July 2023, creating a market adjustment reserve for hard to fill positions and a 5% recurring salary increase for eligible employees. Ms. Jakway requested Board approval of the FY 2023-2024 Salary Schedule. After due discussion and consideration, Mr. Moore motioned to approve Exhibit T, Ms. Knight seconded, and the Board unanimously approved.

Exhibit U: Budget - Page 234

Ms. Jakway presented to the Board the proposed 2023-2024 Operating Budget. Ms. Jakway highlighted the adjustments to revenue and expense for all fund sources for 2023 -2024. Ms. Jakway requested the Board's approval of the 2023-2024 operating budget. After due discussion and consideration, Mr. Goodson motioned to approve Exhibit U, Ms. Carter seconded the motion, and the Board unanimously approved.

**10. President's Annual Evaluation - Board Chair, Dominic DiMaio**

2022-2023 General Performance as President

Mr. DiMaio shared highlights of Dr. Probstfeld's annual evaluation. The Trustees ranked the President 98% as outstanding / highly skilled in all categories. Trustee comments praised Dr. Probstfeld for her leadership of SCF.

**11. Old Business**

None

**12. New Business**

Mr. Moore volunteered to serve as the board liaison for athletics. Mr. Fuller motioned to approve an ad-hoc committee on athletics with Mr. Moore serving as the board liaison, Mr. Thomson seconded the motion, and the Board unanimously approved.

**13. Board Comments/Updates & Adjournment**

Ms. Carter noted that it was a productive meeting.

Ms. Knight commented that she was honored to have served on the SCF Board of Trustees.

Mr. Thomson acknowledged the speakers that made public comments.

Mr. Fuller provided an SCFF update and acknowledged the speakers that made public comments.

Mr. Goodson acknowledged the speakers that made public comments.

Mr. Moore acknowledged the speakers that made public comments.

Mr. DiMaio thanked Ms. Knight for her dedication and service to SCF.

The meeting adjourned 6:45 p.m.

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Chair, Board of Trustees

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Carol Probstfeld, Secretary, Board of Trustees

# SCHEDULE OF NON-CREDIT COURSES, LIFELONG LEARNING AND WORKFORCE DEVELOPMENT, SUMMER 2023

Exhibit B

Class ID	Class Name	Start Date	End Date	Tuition Fee	Location	Instructor
15158	Leadership Boot Camp	5/5/23	5/5/23	\$249.00	Zoom	Van Dyke
15159	Leadership Boot Camp	7/28/23	7/28/23	\$249.00	Zoom	Van Dyke
15226	CompTIA A+ Hybrid Certification	6/12/23	8/9/23	\$3,250.00	SCF Bradenton (26 West Center)	Askeri
15234	Python Coding Specialist with Industry Certification	6/13/23	8/10/23	\$3,250.00	SCF Bradenton (26 West Center)	Bagley
15249	AWS Cloud Practitioner	6/13/23	8/10/23	\$3,250.00	SCF Bradenton (26 West Center)	Ortiz
15250	BOOTCAMP: Cybersecurity May Cohort	5/16/23	11/21/23	\$7,500.00	SCF Bradenton (26 West Center)	Askeri
15259	05: MAY 18th ,Äi 26 West Center Tours	5/18/23	5/18/23	\$0.00	SCF Bradenton (26 West Center)	Rodgers-Mislyan
15260	06: JUNE 15th ,Äi 26 West Center Tours	6/15/23	6/15/23	\$0.00	SCF Bradenton (26 West Center)	Rodgers-Mislyan
15274	OCA Java Programming	6/22/23	8/15/23	\$3,250.00	SCF Bradenton (26 West Center)	Bagley
15276	Getting More Money with Results: How to Pursue Grants, Sponsorships, and Investors More Effectively	5/23/23	6/20/23	\$99.00	SCF Bradenton (26 West Center)	Faucy
15281	Creating Your Online Personal Brand	5/10/23	5/31/23	\$199.00	SCF Bradenton (26 West Center)	Bucci
15286	UX/UI Web Developer	6/13/23	8/10/23	\$3,250.00	SCF Bradenton (26 West Center)	Link
15298	Manufacturers Leadership Development Program	5/10/23	7/12/23	\$750.00	Zoom	Van Dyke
15300	Power BI	6/19/23	6/22/23	\$0.00	Off-site Bradenton (contract training)	Bagley
15318	Project Management	5/4/23	5/4/23	\$0.00	SCF Lakewood Ranch (CIT)	Gander
15325	SLP Behavioral Interviews	5/4/23	5/4/23	\$0.00	SCF Lakewood Ranch (CIT)	Hamilton
15335	CDCA-WREB-CITA Testing Site Fee	5/17/23	5/17/23	\$125.00	SCF Bradenton (Building 2)	*
15357	07: JULY 20th ,Äi 26 West Center Tours	7/20/23	7/20/23	\$0.00	SCF Bradenton (26 West Center)	Rodgers-Mislyan
15358	08: AUGUST 17th ,Äi 26 West Center Tours	8/17/23	8/17/23	\$0.00	SCF Bradenton (26 West Center)	Rodgers-Mislyan
15376	Enrolled Agent Live Online	7/19/23	12/9/23	\$1,149.00		Groff
15378	Emerging Technology Camp - Middle & High School -9:00AM-3:00PM	6/12/23	6/16/23	\$299.00	SCF Bradenton (26 West Center)	Link
15379	Robotics and Engineering Camp Part one- Middle School - 9:00AM-3:00PM	6/26/23	6/30/23	\$299.00	SCF Bradenton (26 West Center)	Link
15380	Robotics and Engineering Camp Part Two- Middle School - 9:00AM-3:00PM	7/3/23	7/7/23	\$299.00	SCF Bradenton (26 West Center)	Link
15381	Manufacturing and Engineering Camp - High School - 9:00AM-3:00PM	7/17/23	7/21/23	\$299.00	SCF Bradenton (26 West Center)	Link
15386	Finishing First Tech Camp - Middle School - 9:00AM-3:00PM	6/19/23	6/23/23	\$299.00	SCF Bradenton (26 West Center)	Link
15387	Futuristic Finishing Tech Camp - High School - 9:00AM-3:00PM	7/10/23	7/14/23	\$299.00	SCF Bradenton (26 West Center)	Link

(\$0.00 denotes paid by corporate.)

## SCHEDULE OF NON-CREDIT COURSES, LIFELONG LEARNING AND WORKFORCE DEVELOPMENT, SUMMER 2023

Class ID	Class Name	Start Date	End Date	Tuition Fee	Location	Instructor
15388	Cyber Virtual Worlds- Middle & High School - 9:00AM-3:00PM	7/24/23	7/28/23	\$299.00	SCF Bradenton (26 West Center)	Link
15393	Excel - Level 1	5/4/23	5/4/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15394	Excel - Level 1	6/16/23	6/16/23	\$129.00	SCF Venice (Building 300)	Miscik
15395	Excel - Level 1	7/12/23	7/12/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15396	Computer Basics	5/6/23	5/6/23	\$129.00	SCF Venice (Building 300)	Miscik
15397	Outlook	5/9/23	5/9/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15398	Outlook	7/19/23	7/19/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15399	Excel - Level 2	5/18/23	5/18/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15400	Excel - Level 2	6/30/23	6/30/23	\$129.00	SCF Venice (Building 300)	Devine
15402	Excel - Level 2	7/26/23	7/26/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15403	Excel - Level 3	6/8/23	6/8/23	\$129.00	SCF Lakewood Ranch (CIT)	Miscik
15404	Excel - Level 3	7/14/23	7/14/23	\$129.00	SCF Venice (Building 300)	Devine
15405	Excel - Level 4	6/22/23	6/22/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15406	Excel - Level 4	7/28/23	7/28/23	\$129.00	SCF Venice (Building 300)	Devine
15408	Power Point - Level 1	7/18/23	7/18/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15409	Power Point - Level 2	6/23/23	6/23/23	\$129.00	SCF Lakewood Ranch (CIT)	Miscik
15410	Computer Basics	6/6/23	6/6/23	\$129.00	SCF Lakewood Ranch (CIT)	Miscik
15411	Computer Basics	7/15/23	7/15/23	\$129.00	SCF Lakewood Ranch (CIT)	Miscik
15412	Word - Level 1	5/24/23	5/24/23	\$129.00	SCF Lakewood Ranch (CIT)	Miscik
15413	Word - Level 1	7/20/23	7/20/23	\$129.00	SCF Lakewood Ranch (CIT)	Miscik
15414	Word - Level 2	6/21/23	6/21/23	\$129.00	SCF Lakewood Ranch (CIT)	Miscik
15417	2023 Elementary STEM Camp - Week 6 - LWR - 8am - 12noon - Electric Avenue	7/17/23	7/21/23	\$175.00	SCF Lakewood Ranch (CIT)	Bagley
15418	2023 Elementary STEM Camp - Week 5 - LWR - 8am - 12noon - Under water Explorers""	7/10/23	7/14/23	\$175.00	SCF Lakewood Ranch (CIT)	Bagley
15419	2023 Elementary STEM Camp - Week 4 - LWR - 8am - 12noon - Power Racerz""	7/3/23	7/7/23	\$175.00	SCF Lakewood Ranch (CIT)	Bagley
15420	2023 Elementary STEM Camp - Week 3 - LWR - 8am - 12noon - Eureka!! Inventors Camp""	6/26/23	6/30/23	\$175.00	SCF Lakewood Ranch (CIT)	Bagley
15421	2023 Elementary STEM Camp - Week 2 - LWR - 8am - 12noon - Oobleck and Tech	6/19/23	6/23/23	\$175.00	SCF Lakewood Ranch (CIT)	Bagley
15422	Before and After Care LWR - Elementary Camps	6/12/23	7/31/23	\$50.00	SCF Lakewood Ranch (CIT)	Bagley

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## SCHEDULE OF NON-CREDIT COURSES, LIFELONG LEARNING AND WORKFORCE DEVELOPMENT, SUMMER 2023

Class ID	Class Name	Start Date	End Date	Tuition Fee	Location	Instructor
15423	2023 Elementary STEM Camp - Week 7 - LWR - 8am - 12noon - Makers and Hackers ""	7/24/23	7/28/23	\$175.00	SCF Lakewood Ranch (CIT)	Bagley
15424	2023 Elementary STEM Camp - Week 1 - LWR - 8am - 12noon - Rocket Science ""	6/12/23	6/16/23	\$175.00	SCF Lakewood Ranch (CIT)	Bagley
15427	Before and After Care BRADENTON - Middle and High School Camps - 8:00AM-4:00PM	6/12/23	7/31/23	\$50.00	SCF Bradenton (26 West Center)	Roberts
15437	(BLS/CPR) Basic Life Support	5/31/23	5/31/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15438	(BLS/CPR) Basic Life Support	6/3/23	6/3/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15439	(BLS/CPR) Basic Life Support	6/10/23	6/10/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15440	(BLS/CPR) Basic Life Support	6/16/23	6/16/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15441	(BLS/CPR) Basic Life Support	6/17/23	6/17/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15442	(BLS/CPR) Basic Life Support	6/21/23	6/21/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15443	(BLS/CPR) Basic Life Support	6/23/23	6/23/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15444	(BLS/CPR) Basic Life Support	6/24/23	6/24/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15445	(BLS/CPR) Basic Life Support	6/28/23	6/28/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15446	(BLS/CPR) Basic Life Support	7/8/23	7/8/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15453	(BLS/CPR) Basic Life Support	5/12/23	5/12/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15454	(BLS/CPR) Basic Life Support	5/20/23	5/20/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15455	(BLS/CPR) Basic Life Support	5/24/23	5/24/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15457	Coaching vs Managing	5/8/23	5/8/23	\$0.00	Zoom	Marco
15458	Enhancing Your Business Etiquette	5/9/23	5/9/23	\$0.00	SCF Bradenton (Building 3)	Nierenberg
15459	Customer Service	5/10/23	5/10/23	\$0.00	Zoom	Marco
15460	SLP - Creating a Wow! Team Culture	5/11/23	5/11/23	\$0.00	SCF Bradenton (Building 3)	Marco
15461	State Childcare Testing	5/13/23	5/13/23	\$0.00	SCF Lakewood Ranch (CIT)	*
15462	Leadership Session 4	5/17/23	5/17/23	\$0.00	Zoom	Marco
15463	English for College and Communication (Bradenton)	5/15/23	8/8/23	\$750.00	SCF Bradenton (Building 18)	Garcia-Calvo
15464	Right Seats/Creating a Culture of Accountability	5/18/23	5/18/23	\$0.00	SCF Lakewood Ranch (CIT)	Johnson
15465	4 Must-Know Tips About Using Social Media to Build Your Brand And Your Business Online	5/10/23	5/10/23	\$0.00	SCF Bradenton (26 West Center)	Bucci
15467	Leadership Series SCF	5/15/23	5/19/23	\$0.00	SCF Lakewood Ranch (CIT)	Marco
15469	Enrolled Agent - Shipping Only	7/19/23	12/9/23	\$749.00	Zoom	Groff
15470	Enrolled Agent - Materials Upgrade	7/19/23	12/9/23	\$897.00	Zoom	Groff
15471	Enrolled Agent Facilitation Only No Book	7/19/23	12/9/23	\$875.00	Zoom	Groff

(\$0.00 denotes paid by corporate.)

# SCHEDULE OF NON-CREDIT COURSES, LIFELONG LEARNING AND WORKFORCE DEVELOPMENT, SUMMER 2023

Class ID	Class Name	Start Date	End Date	Tuition Fee	Location	Instructor
15472	Enrolled Agent Facilitation Only No Book - PARTS 1 and 2 ONLY	7/19/23	12/9/23	\$765.00	Zoom	Groff
15474	The Customer Experience	5/3/23	5/3/23	\$0.00		Marco
15475	Creating a Wow! Team Culture	5/24/23	5/24/23	\$0.00	Zoom	Marco
15476	SLP-Coaching to Behaviors	5/25/23	5/25/23	\$0.00	SCF Lakewood Ranch (CIT)	Marco
15477	Presenting with Confidence	5/31/23	5/31/23	\$0.00	Zoom	Marco
15478	Priority and Time Management	6/14/23	6/14/23	\$0.00	Zoom	Marco
15479	Leadership Session 1	6/15/23	6/15/23	\$0.00	Off-site Venice (contract training)	Marco
15480	Leadership Session 5	6/21/23	6/21/23	\$0.00	Zoom	Marco
15481	Leadership Session 2	6/27/23	6/27/23	\$0.00	Off-site Venice (contract training)	Marco
15482	Priority and Time Management	6/29/23	6/29/23	\$0.00	Zoom	Roth
15483	Change Management	7/12/23	7/12/23	\$0.00	Zoom	Bresler
15484	Leadership Session 3	7/12/23	7/12/23	\$0.00	Off-site Venice (contract training)	Marco
15485	Leadership Session 6	7/19/23	7/19/23	\$0.00	Zoom	Marco
15486	Presenting with Impact	7/20/23	7/20/23	\$0.00	Zoom	Marco
15487	Vision Boards	8/2/23	8/2/23	\$0.00	SCF Bradenton (Building 3)	Roth
15492	Social Security 101 - Lakewood Ranch Campus	5/16/23	5/16/23	\$0.00	SCF Lakewood Ranch (CIT)	Cornell
15493	Social Security 101 - Lakewood Ranch Campus	5/18/23	5/18/23	\$0.00	SCF Lakewood Ranch (CIT)	Cornell
15495	Excel - Level 3	8/9/23	8/9/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15496	Excel - Level 1	8/15/23	8/15/23	\$129.00	SCF Venice (Building 300)	Devine
15497	Computer Basics	8/19/23	8/19/23	\$129.00	SCF Venice (Building 300)	Miscik
15498	Power Point - Level 2	8/22/23	8/22/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15499	Excel - Level 4	8/23/23	8/23/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15500	Word - Level 2	8/24/23	8/24/23	\$129.00	SCF Lakewood Ranch (CIT)	Miscik
15501	Excel - Level 2	8/29/23	8/29/23	\$129.00	SCF Venice (Building 300)	Devine
15502	(BLS/CPR) Basic Life Support	5/26/23	5/26/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15504	In Person Real Estate Sales Associate Pre-Licensing	8/21/23	11/1/23	\$389.00	SCF Lakewood Ranch (CIT)	Repassy
15506	HR Management Program	7/13/23	8/31/23	\$575.00	SCF Lakewood Ranch (CIT)	Velez
15508	Children & Divorce	5/8/23	5/8/23	\$55.00	Zoom	Doran
15509	Children & Divorce	5/30/23	5/30/23	\$55.00	Zoom	Doran
15510	Children & Divorce	6/5/23	6/5/23	\$55.00	Zoom	Doran
15511	Children & Divorce	6/29/23	6/29/23	\$55.00	Zoom	Doran
15512	Children & Divorce	7/18/23	7/18/23	\$55.00	Zoom	Doran

(\$0.00 denotes paid by corporate.)



## SCHEDULE OF NON-CREDIT COURSES, LIFELONG LEARNING AND WORKFORCE DEVELOPMENT, SUMMER 2023

Class ID	Class Name	Start Date	End Date	Tuition Fee	Location	Instructor
15513	Children & Divorce	7/31/23	7/31/23	\$55.00	Zoom	Doran
15514	Children & Divorce	8/21/23	8/21/23	\$55.00	Zoom	Doran
15515	Children & Divorce	8/31/23	8/31/23	\$55.00	Zoom	Doran
15516	Children & Divorce	5/20/23	5/20/23	\$55.00	SCF Bradenton (Building 18)	Doran
15517	Children & Divorce	6/17/23	6/17/23	\$55.00	SCF Lakewood Ranch (CIT)	Doran
15518	Children & Divorce	7/8/23	7/8/23	\$55.00	SCF Bradenton (Building 18)	Doran
15519	Children & Divorce	8/9/23	8/9/23	\$55.00	SCF Lakewood Ranch (CIT)	Doran
15520	Children & Divorce (Spanish)	5/13/23	5/13/23	\$55.00	SCF Lakewood Ranch (CIT)	Cestero
15521	Children & Divorce (Spanish)	6/24/23	6/24/23	\$55.00	SCF Bradenton (Building 18)	Cestero
15522	Children & Divorce (Spanish)	7/29/23	7/29/23	\$55.00	SCF Lakewood Ranch (CIT)	Cestero
15523	Children & Divorce (Spanish)	8/26/23	8/26/23	\$55.00	SCF Bradenton (Building 18)	Cestero
15525	Three Approaches to Get More Grants and Philanthropic Dollars	5/23/23	5/23/23	\$0.00	SCF Bradenton (26 West Center)	Faucy
15526	Group Fitness Instructor Certification (Online)	7/1/23	7/1/24	\$749.00	Location : Online	W.I.T.S.
15527	Senior Fitness Specialist Certification (Online)	7/1/23	7/1/24	\$499.00	Location : Online	W.I.T.S.
15528	Youth Fitness Specialist Certification (Online)	7/1/23	7/1/24	\$649.00	Location : Online	W.I.T.S.
15529	Replacement Certificate	7/1/23	7/1/24	\$10.00		*
15530	National Administrator Credential	7/1/23	7/1/24	\$0.00	Location : Online	*
15531	Exam Prep for SIE	7/1/23	7/1/24	\$199.00	Location : Online	*
15532	Series 6 ,Ï Investment Company Products/Variable Life Contracts Representative Exam	7/1/23	7/1/24	\$225.00	Location : Online	*
15533	Series 63,Ï Uniform Securities Agent State Law Exam	7/1/23	7/1/24	\$165.00	Location : Online	*
15534	Series 65,Ï NASAA Uniform Investment Adviser Law Exam	7/1/23	7/1/24	\$339.00	Location : Online	*
15535	Series 66,Ï Uniform Combined State Law Examination	7/1/23	7/1/24	\$275.00	Location : Online	*
15536	Series 7 ,ÏGeneral Securities Representative Exam	7/1/23	7/1/24	\$349.00	Location : Online	*
15537	Family Guardianship Online	7/1/23	7/1/24	\$120.00	Location : Online	*
15538	20-44 Personal Lines Agent Pre-Licensing	7/1/23	7/1/24	\$169.00	Location : Online	OnLine Training Inc.
15539	2-14 Life (including Annuities & Variable Contracts) Pre-Licensing	7/1/23	7/1/24	\$119.00	Location : Online	OnLine Training Inc.
15540	2-15 Health & Life (including Annuities & Variable Contracts) Pre-Licensing	7/1/23	7/1/24	\$119.00	Location : Online	OnLine Training Inc.
15541	Meeting Facilitation	5/20/23	5/20/23	\$0.00	SCF Lakewood Ranch (CIT)	*
15543	CompTIA Network+ Certification	6/13/23	8/10/23	\$3,250.00	SCF Bradenton (26 West Center)	Askeri

(\$0.00 denotes paid by corporate.)

## SCHEDULE OF NON-CREDIT COURSES, LIFELONG LEARNING AND WORKFORCE DEVELOPMENT, SUMMER 2023

Class ID	Class Name	Start Date	End Date	Tuition Fee	Location	Instructor
15544	WordPress Web Developer	6/12/23	8/9/23	\$3,250.00	SCF Bradenton (26 West Center)	Link
15545	Outlook	5/20/23	5/20/23	\$0.00	SCF Lakewood Ranch (CIT)	Devine
15546	SLP - Leading Through Change	6/1/23	6/1/23	\$0.00	Off-site Bradenton (contract training)	Dudley
15547	Meeting Facilitation	6/23/23	6/24/23	\$0.00	SCF Lakewood Ranch (MTSC)	*
15548	Customized Excel	7/27/23	7/27/23	\$0.00	Off-site Bradenton (contract training)	Devine
15549	Excel 1	5/19/23	5/19/23	\$0.00	Off-site Sarasota (contract training)	Devine
15551	Justice, Equity, Diversity & Inclusion	5/17/23	5/18/23	\$0.00	Off-site Venice (contract training), SCF Venice	McIntyre
15552	Social Security 101 - Lakewood Ranch Campus	6/13/23	6/13/23	\$0.00	SCF Lakewood Ranch (CIT)	Cornell
15553	Social Security 101 - Lakewood Ranch Campus	6/15/23	6/15/23	\$0.00	SCF Lakewood Ranch (CIT)	Cornell
15554	Music Production Workshop	7/10/23	7/14/23	\$149.00	SCF Bradenton	Carney
15555	Summer Jazz Band Workshop	7/5/23	7/8/23	\$149.00	SCF Bradenton (Building 11)	Carney
15556	Language Verification	5/19/23	5/19/23	\$0.00	Off-site Sarasota (contract training)	Cintron
15557	Enrolled Agent Facilitation With Book - PART 2 ONLY	7/19/23	12/9/23	\$575.00	Zoom	Groff
15566	(BLS/CPR) Basic Life Support	7/15/23	7/15/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15567	(BLS/CPR) Basic Life Support	7/21/23	7/21/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15568	(BLS/CPR) Basic Life Support	7/26/23	7/26/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15569	(BLS/CPR) Basic Life Support	7/29/23	7/29/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15570	(BLS/CPR) Basic Life Support	8/5/23	8/5/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15571	(BLS/CPR) Basic Life Support	8/12/23	8/12/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15572	(BLS/CPR) Basic Life Support	8/3/23	8/3/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15573	2-15 Life, Health & Annuities Practice Exam Generator	7/1/23	7/1/24	\$30.00	Location : Online	OnLine Training Inc.
15574	2-20 & 20-44 Practice Question Generator	7/1/23	7/1/24	\$84.00	Location : Online	OnLine Training Inc.
15575	2-20 General Lines PassPrep for Agents & Customer Service Reps	7/1/23	7/1/24	\$129.00	Location : Online	OnLine Training Inc.
15576	2-20 Property & Casualty / General Lines Agent Pre-Licensing	7/1/23	7/1/24	\$380.00	Location : Online	OnLine Training Inc.
15577	2-20 Property & Casualty Pass/Prep	7/1/23	7/1/24	\$129.00	Location : Online	OnLine Training Inc.
15578	2-40 Health Insurance Agent Pre-Licensing	7/1/23	7/1/24	\$119.00	Location : Online	Online

(\$0.00 denotes paid by corporate.)

## SCHEDULE OF NON-CREDIT COURSES, LIFELONG LEARNING AND WORKFORCE DEVELOPMENT, SUMMER 2023

Class ID	Class Name	Start Date	End Date	Tuition Fee	Location	Instructor
15579	30-Day Course Extension (OLT)	7/1/23	7/1/24	\$49.00	Location : Online	OnLine Training Inc.
15580	4-40 Registered Customer Service Representative Designation	7/1/23	7/1/24	\$300.00	Location : Online	OnLine Training Inc.
15581	4-40 to 2-20 Conversion	7/1/23	7/1/24	\$345.00	Location : Online	OnLine Training Inc.
15582	6-20 Accredited Claims Adjuster Designation	7/1/23	7/1/24	\$345.00	Location : Online	OnLine Training Inc.
15584	Proctored Exam - Over 4 Hours July 1 '23 - June 30 '24	5/23/23	6/30/24	\$50.00	SCF Lakewood Ranch (CIT)	*
15585	Florida Life and Annuity Exam Drills	7/1/23	7/1/24	\$35.00	Location : Online	OnLine Training Inc.
15586	General Lines (Property and Casualty) 2-20 Pre-Licensing Course. OLT, Æos Course # INS026FL200	7/1/23	7/1/24	\$290.00	Location : Online	OnLine Training Inc.
15587	MSSC Certified Logistics Associate (CLA)	7/1/23	7/1/24	\$499.00	Location : Online	Online
15588	MSSC Certified Logistics Technician (CLT)	7/1/23	7/1/24	\$499.00	Location : Online	Online
15589	Proctored Exam - Up to 4 Hours July 1 '23 - June 30 '24	5/23/23	6/30/24	\$25.00	SCF Lakewood Ranch (CIT)	*
15590	Private Investigator 40-Hour Course	8/12/23	8/20/23	\$395.00	SCF Venice	Jones
15591	Word One	6/23/23	6/23/23	\$0.00	Sarasota Memorial Hospital (SMH)	Devine
15592	Executive Program	6/22/23	6/22/23	\$0.00	Off-site Sarasota (contract training)	Marco
15593	Idea Lab - Free Workshop	7/18/23	7/18/23	\$0.00	SCF Bradenton (26 West Center)	TBD
15594	SCF Softball Youth Skills Camp (Girls - Ages 13 & Under)	7/19/23	7/21/23	\$150.00	SCF Bradenton (Softball Field)	Cummins
15595	SCF Softball Recruitment Camp (Girls - Ages 14 & Up)	7/17/23	7/18/23	\$150.00	SCF Bradenton (Softball Field)	Cummins
15596	Idea Lab - Free Workshop	7/25/23	7/25/23	\$0.00	SCF Bradenton (26 West Center)	TBD
15597	DELETE REMOVE	7/19/23	7/19/23	\$25.00	SCF Bradenton (26 West Center)	TBD
15598	Business Startup Basics: What You Need to Know to Start Your Business - Free Workshop	7/25/23	7/25/23	\$0.00	SCF Bradenton (26 West Center)	TBD
15599	DELETE REMOVE	8/8/23	8/22/23	\$99.00	SCF Bradenton (26 West Center)	TBD
15603	How to Start Your Business - 3 Classes	8/8/23	8/22/23	\$99.00	SCF Bradenton (26 West Center)	TBD
15606	How to Leverage LinkedIn Workshop	7/19/23	7/19/23	\$25.00	SCF Bradenton (26 West Center)	Roberts
15607	How to Leverage LinkedIn Workshop	8/9/23	8/9/23	\$25.00	SCF Bradenton (26 West Center)	Roberts
15608	LinkedIn Professional Headshot Event	7/26/23	7/26/23	\$100.00	SCF Bradenton (26 West Center)	Cannon
15609	LinkedIn Professional Headshot Event	8/16/23	8/16/23	\$100.00	SCF Bradenton (26 West Center)	Cannon
15610	Women's Resource Center Wonder Woman Collective Event	7/13/23	7/13/23	\$25.00	SCF Bradenton (26 West Center)	*

(\$0.00 denotes paid by corporate.)

Human Resources Office Personnel Actions Board Exhibits: May 2023

<u>Name</u>	<u>Effective Date</u>		<u>Classification</u>	<u>Classification Title</u>	<u>Department</u>	<u>Site</u>
<b><u>Appointments</u></b>						
Teresa Nelson	05/08/2023		Professional	Coordinator, Database Service, Institutional Development	Foundation	Bradenton
Elias Rojas	05/10/2023		Career	Accounts Payable Clerk	Accounting and Payroll	Bradenton
Andrew Navy	05/11/2023		Professional	Manager, Digital Production	Communications and Government Relations	Bradenton
Mitchell Hoefl	05/17/2023		Professional	Graphics and Web Designer	26 West Entrepreneurship Center	Bradenton
<b><u>Changes</u></b>						
Jennifer Leal	05/08/2023	From	Career	Office Supervisor, Facilities	Facilities, Planning and Maintenance	Bradenton
		To	Professional	Coordinator, Environmental Safety and Health	Facilities, Planning and Maintenance	Bradenton
Gary Baker	05/15/2023	From	Administration	Asst.Dean/Asst.Prof./12moBUS	Business Administration AS	Bradenton
		To	Administration	Interim Associate Provost	Academic and Faculty	Bradenton
<b><u>Separations</u></b>						
Deborah Blankenship	05/05/2023		Faculty	ASN/BSN Instructor	Nursing	Bradenton
Gregory Westerfield	05/05/2023		Career	Trades Worker III - HVAC Mechanical	Facilities, Planning and Maintenance	Bradenton
Daysi Delgado	05/12/2023		Career	Assistant, Admissions	Admissions	Venice
J.Michael Kiefer	05/12/2023		Administration	Associate Provost for Academic and Faculty Affairs	Associate Provost for Academic and Faculty Affairs	Bradenton
Lori King	05/19/2023		Career	Office Supervisor	Office of Registrar	Bradenton
Veronica Kolze	05/19/2023		Career	Assistant, Graduation	Office of Registrar	Bradenton
Thomas Parks	05/26/2023		Professional	Head Men's Basketball Coach/Athletic Coordinator	Athletics	Bradenton
Felix Rodriguez	05/26/2023		Career	Trades Worker III - Electrician	Facilities, Planning and Maintenance	Bradenton
Trevor Harvey	05/31/2023		Professional	Coordinator, Student Support Services	Dean, Student Services	Bradenton

<u>Name</u>	<u>Effective Date</u>		<u>Classification</u>	<u>Classification Title</u>	<u>Department</u>	<u>Site</u>
<u>Retirements</u>						
Mary Lou Proch	05/05/023		Faculty	Associate Professor, Nursing	Nursing	Bradenton

Meeting of the  
DISTRICT BOARD OF TRUSTEES OF STATE COLLEGE OF FLORIDA, MANATEE-  
SARASOTA  
June 27, 2023

AGENDA ITEM:

Approval to accept the 2021-22 Annual FLDOE Accountability Reports for the  
Bradenton and Venice Collegiate Schools

RECOMMENDATION:

Administration recommends the District Board of Trustees approval of the Accountability Reports.

EXPLANATION:

Section 1002.33(9)(k), F.S., requires every operating charter school to coordinate with its sponsoring district in submitting an annual accountability report to the Florida Department of Education. Charter schools that operated during the 2021-2022 academic year must complete the annual accountability report.

\*Note information sent from the district databases to FLDOE in some cases was not accurate due to timing or other factors. Corrections are as follows: Bradenton CS: pg. 5, M. Ayling's salary was \$57509., M. Higgs' salary was \$41142. and D. Navarro-Godoy's salary was \$35,277; pg. 7, ESE specialist should be noted. Venice CS: pg. 4, J. Noel's salary was \$47,500. and H. Ligas' salary was \$58,120.

FISCAL IMPACT      \_\_\_\_\_ Yes      \_\_\_\_\_ No       X  N/A

REQUESTED BY: \_\_\_\_\_  
                                 *Kelly Gonzalez*  
                                 Senior Head of Collegiate Schools

# Accountability Report

## General Information

### Charter School Application - General Information

Each year, the governing body of every charter school in Florida must report on its progress to its sponsoring school district, pursuant to Section 1002.33 (9)(k), Florida Statutes. Each district must then forward these annual accountability reports to the Florida Commissioner of Education. The information below constitutes that report.

Various sections of this accountability report include the demographic information, student performance data, and financial accountability information required by law, but there also are sections that feature pertinent information on management companies, instructional staffing, school mission, and governance, among others.

This report has multiple purposes. Among them: to provide the general public critical information on the public charter schools in their communities, to provide sponsoring districts information on the schools in their portfolio, and to provide all constituents of public schooling the data necessary to examine this growing sector of education. Most importantly, however, the primary purpose of the annual accountability report is to help the district sponsor determine whether the charter school is meeting the terms of its charter and meeting or exceeding the student academic achievement requirements and goals agreed to in the charter contract. According to the Florida Standard Charter Contract, which must serve as the base of negotiations for all charter agreements in the State of Florida, "The sponsor shall annually evaluate the School on its performance and progress toward meeting the standards and targets included in this contract, including academic achievement goals. If the term of this contract exceeds five years, the Sponsor shall conduct a High-Stakes Review at least every five years and shall present the findings of the review to the governing board of the School."

This purpose also is aligned with the Florida Principles & Standards for Quality Charter School Authorizing, drafted by the Department in collaboration with national experts and authorizers across Florida. The Principles & Standards provides that charter sponsors "grant initial charter contracts for a term of five years or longer only with periodic high-stakes reviews every five years or more frequently ..."

This report and past accountability reports are accessible at [www.floridaschoolchoice.org](http://www.floridaschoolchoice.org).

### Update Charter School Information

General contact information provided on this page will be visible to the public via the Charter School Directory at [www.floridaschoolchoice.org](http://www.floridaschoolchoice.org).

School	STATE COLLEGE OF FLORIDA COLLEGIATE SCHOOL
District	MANATEE
Opening Year	2010-2011
Conversion School?	No
Current Contract Dates	Begin:07/01/2015 End: 06/30/2030
Length of Current Contract in Years	15
School Address	5840 26TH ST W BRADENTON, FL 34207-3522
Mailing Address	5840 26TH ST W BRADENTON, FL 34207-3522
Principal	KELLY MONOD
Phone	9417525494
Fax	
E-mail Address	scfcs@scf.edu
School Website	<a href="http://scfcs.scf.edu/">http://scfcs.scf.edu/</a>
Primary Service Type	K-12 General Education
Grade Levels Served	6-12 Actual: 06 - 12
Is school accredited?:	Yes
Accrediting Body	COGNIA

State College of Florida Collegiate School's mission is to guide and mentor student achievement by equipping them to attain a high school diploma and an Associate in Arts Degree concurrently upon graduation. Beginning in 6th grade, SCFCS students progress in a rigorous academic environment, permeated by technology. The program utilizes demanding and innovative initiatives to establish a system that encourages independent learning, preparing students for success in a full-time college schedule beginning their junior year.

### Mission Statement

## Partnership, Speciality Area & Management

Partnerships (Entity participating in creation and operation of the charter school)

If the charter school is operated by a university, community/state college, municipality or charter-school-in-the-workplace, select that organization from the list below

If the charter school is operated by a university, community/state college, municipality, or charter school in the workplace, select that organization from the list below or select none.

#### University

A state university may grant a charter to a lab school created under s. 1002.32 and shall be considered to be the school's sponsor. Such school shall be considered a charter lab school (Section 1002.33(2), Florida Statutes).

University:

#### Community/State College

A Florida College System institution who worked with the school district or school districts in its designated service area to develop charter schools that offer secondary education. These charter schools must include an option for students to receive an associate degree upon high school graduation. (Section 1002.33(5)(4), Florida Statutes).

Community/State College: State College of Florida, Manatee-Sarasota-Manatee

#### Municipality

A charter school-in-a-municipality designation may be granted to a municipality that possesses a charter; enrolls students based upon a random lottery that involves all of the children of the residents of that municipality who are seeking enrollment. (Section 1002.33(15)(c), Florida Statutes).

Municipality:

#### Workplace:

A charter school-in-the-workplace may be established when a business partner provides the school facility to be used; enrolls students based upon a random lottery that involves all of the children of employees of that business or corporation who are seeking enrollment. (Section 1002.33(15)(b), Florida Statutes).

Workplace

#### None

None

#### Specialty

Select any specialty area that the charter school implements with fidelity and is central to achieving the charter schools mission.

#### Education Service Provider/Management Company

If the charter school contracts with a for-profit or nonprofit management company for comprehensive and business services, select that company from the list below. If the name of the company does not appear in the list, forward the company's name, mailing address, phone number and email address to [charterschools@fldoe.org](mailto:charterschools@fldoe.org).

Education Service  
Provider/Management Company:  
None

## Governing Board

#### Governing Board

Please provide the governing board information and review the list of governing board members for accuracy. To update member information, click Edit. Click Add to create a member.

#### Governing Board Information

Governing Board Name: The District Board of Trustees of State College of Florida, Manatee-Sarasota  
Governing Board FEIN: 596031182  
Parent Liaison Name: Dr. Todd Fritch

Pursuant to Section 1002.33 (7)(d)(1), Florida Statutes, each charter school's governing board must appoint a representative to facilitate parental involvement, provide access to information, assist parents and others with questions and concerns, and resolve disputes. The representative must reside in the school district in which the charter school is located and may be a governing board member, charter school employee, or individual contracted to represent the governing board. If the governing board oversees multiple charter schools in the same school district, the governing board must appoint a separate individual representative for each charter school in



school district, the governing board must appoint a separate individual representative for each charter school in the district. The representative's contact information must be provided annually in writing to parents and posted prominently on the charter school's website if a website is maintained by the school. The sponsor may not require that governing board members reside in the school district in which the charter school is located if the charter school complies with this paragraph.

Parent Liaison Phone: 9417525494  
 Parent Liaison Email: fritcht@scf.edu

Name	Contact Information	Position	Status	Governance Training Provided By	Date of Training	Type of Training
Jaymie Carter	5840 26th St W Bradenton FL 34207 Phone:9417525494	Member	Y	Florida Consortium of Public Charter Schools	12/22/21	2 Hour refresher course
Dominic Dimaio	5840 26th Street W Bradenton FL 34207 Phone:9417525494	Member	Y	Florida Consortium of Public Charter Schools	10/26/20	2 Hour refresher course
Michael Fuller	5840 26th Street W Bradenton FL 34207 Phone:9417525494	Member	Y	Florida Consortium of Public Charter Schools	01/12/22	4 Hour Initial Training
Mark Goodson	5840 26th Street W Bradenton FL 34207 Phone:9417525494	Member	Y	Florida Consortium of Public Charter Schools	07/02/21	4 Hour Initial Training
Tracy Knight	5840 26th St W Bradenton FL 34207 Phone:9417525489	Chairperson/President	Y	Florida Consortium of Public Charter Schools	08/05/20	2 Hour refresher course
Rod Thomson	5840 26th Street W Bradenton FL 34207 Phone:9417525494	Member	Y	Florida Consortium of Public Charter Schools	05/05/20	2 Hour refresher course
Taylor Tollerton Collins	5840 26th Street W Bradenton FL 34207 Phone:9417525494	Member	Y	Florida Consortium of Public Charter Schools	01/10/22	4 Hour Initial Training

## Lottery and Student Membership

### Student Information

Charter schools shall be open to all students who submit timely applications, unless the number of applications exceeds the capacity of a program, class, grade level, or building. In such case, all applicants shall have an equal chance of being admitted through a random selection process. (Section 1002.33(10), Florida Statutes).

#### 2021 - 2022 School Year

Number of applications received for the report year	415
Number of new student applications accepted/enrolled for the report year	139
Number of students on waitlist	275

#### 2022 - 2023 School Year

Number of applications received for report year	691
Number of applications accepted for report year	196
Number of students on waitlist	412

### Student Membership

Please review the total student enrollment data for February Survey 3 that has been provided by your school district for each school year. If the data is incorrect, please indicate in the comments section at the General Information. After you review click the submit data button.

2021-2022	2020-2021	2019-2020	2018-2019	2017-2018
549	552	517	519	510

## Personnel Data

### Personnel - Staff Data for the School Year

Florida Statutes 1002.33(k)(4) requires descriptive information about the charter school's personnel, including salary and benefit levels of charter school employees, the proportion of instructional personnel who hold professional or temporary certificates, and the proportion of instructional personnel teaching in-field or out-of-field.

### Personnel

The pre-populated personnel data below has been supplied by your district. Please answer the criminal background check and employee family relation questions for each staff member.

Personnel Information	Criminal Background Check	If unsatisfactory, explain plan of action:	21 Related to other employee?	If yes, state relationship:
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**MICHELLE AYLING**

- TEACHER, MATHEMATICS, MIDDLE/JUNIOR
- Annual Salary: \$43,066.00
- Annual Benefits: \$0.00

Satisfactory

No

**MARVICT BENKERT**

- TEACHER, LANGUAGE ARTS, MIDDLE/JUNIOR
- Annual Salary: \$48,454.00
- Annual Benefits: \$0.00

Satisfactory

No

**MELINDA CAMPBELL**

- TEACHER, SCIENCE, MIDDLE/JUNIOR
- Annual Salary: \$59,300.00
- Annual Benefits: \$0.00

Satisfactory

No

**CAMELIA CIOSICI**

- SUBSTITUTE TEACHER, BASIC PROGRAM
- Annual Salary: \$26,000.00
- Annual Benefits: \$1.00

Satisfactory

Yes

Spouse

**STEFAN CIOSICI**

- TEACHER, MATHEMATICS, SENIOR HIGH
- Annual Salary: \$49,174.00
- Annual Benefits: \$0.00

Satisfactory

Yes

Spouse

**ALINA CORDOVEZ**

- TEACHER, WORLD LANGUAGE, SENIOR HIGH
- Annual Salary: \$8,000.00
- Annual Benefits: \$1.00

Satisfactory

No

**COLEEN CURLETT**

- TEACHER, MATHEMATICS, SENIOR HIGH
- Annual Salary: \$59,300.00
- Annual Benefits: \$0.00

Satisfactory

No

**CRISTEN CURLEY-EDWARDS**

- TEACHER, LANGUAGE ARTS, MIDDLE/JUNIOR
- Annual Salary: \$48,741.00
- Annual Benefits: \$0.00

Satisfactory

No

**ANDREW DAVIS**

- TEACHER, SOCIAL STUDIES, SENIOR HIGH
- Annual Salary: \$54,538.00
- Annual Benefits: \$0.00

Satisfactory

No

**KENNETH EVANS**

- TEACHER, PHYSICAL EDUCATION, MIDDLE/JUNIOR
- Annual Salary: \$52,076.00
- Annual Benefits: \$0.00

Satisfactory

No

**COLLEEN FISHER**

- NURSE, REGISTERED (RN)
- Annual Salary: \$25,000.00
- Annual Benefits: \$0.00

Satisfactory

No  
22

**AIDA GALLARDO**

- CLERK, GUIDANCE SERVICES
- Annual Salary: \$34,320.00
- Annual Benefits: \$0.00

Satisfactory

No

**KRISTIN GODDARD**

- TEACHER, LANGUAGE ARTS, SENIOR HIGH
- Annual Salary: \$51,181.00
- Annual Benefits: \$0.00

Satisfactory

No

**JULIA HATHAWAY**

- TEACHER, PHYSICAL EDUCATION, SENIOR HIGH
- Annual Salary: \$50,000.00
- Annual Benefits: \$0.00

Satisfactory

No

**MICHELE HIGGS**

- ATTENDANCE ASSISTANT/TRUANCY OFFICER
- Annual Salary: \$370,000.00
- Annual Benefits: \$0.00

Satisfactory

No

**JENNIFER HOLT**

- TEACHER, SCIENCE, MIDDLE/JUNIOR
- Annual Salary: \$50,283.00
- Annual Benefits: \$0.00

Satisfactory

No

**LISA LACEY**

- TEACHER, SOCIAL STUDIES, MIDDLE/JUNIOR
- Annual Salary: \$50,133.00
- Annual Benefits: \$0.00

Satisfactory

No

**KAREN LEWELLEN**

- ASSISTANT PRINCIPAL, SENIOR HIGH
- Annual Salary: \$77,283.00
- Annual Benefits: \$0.00

Satisfactory

Yes

Aunt

**ASHLEY MACMUNN**

- TEACHER, SENIOR HIGH CLASSROOM
- Annual Salary: \$48,527.00
- Annual Benefits: \$0.00

Satisfactory

Yes

Niece

**DAWN MCCARTHY-HALE**

- TEACHER, MATHEMATICS, MIDDLE/JUNIOR
- Annual Salary: \$47,500.00
- Annual Benefits: \$0.00

Satisfactory

No

**KELLY MONOD**

- PRINCIPAL, OTHER ELEMENTARY/SECONDARY SCHOOL
- Annual Salary: \$108,000.00
- Annual Benefits: \$0.00

Satisfactory

No

**DILCIA NAVARRO  
GODOY**

- ATTENDANCE ASSISTANT/TRUANCY OFFICER
- Annual Salary: \$320,000.00
- Annual Benefits: \$0.00

Satisfactory

No

**SHILOH REEVES**

- TEACHER, SCIENCE, SENIOR HIGH
- Annual Salary: \$48,680.00
- Annual Benefits: \$1.00

Satisfactory

No

**JOCELYN RILEY**

- TECHNOLOGY SPECIALIST
- Annual Salary: \$25,000.00
- Annual Benefits: \$0.00

Satisfactory

No

**SEAN SELL**

- TEACHER, RESEARCH/CRITICAL THINKING, MIDDLE/JUNIOR
- Annual Salary: \$59,300.00
- Annual Benefits: \$0.00

Satisfactory

No

**ALISSA SMITH**

- TEACHER, SOCIAL STUDIES, MIDDLE/JUNIOR
- Annual Salary: \$48,334.00
- Annual Benefits: \$0.00

Satisfactory

No

**JOHN SNOAD**

- TEACHER, SOCIAL STUDIES, SENIOR HIGH
- Annual Salary: \$59,300.00
- Annual Benefits: \$1.00

Satisfactory

No

**VICKI VARA**

- COUNSELOR, SENIOR HIGH SCHOOL
- Annual Salary: \$53,035.00
- Annual Benefits: \$0.00

Satisfactory

No

**EMILY VARGAS**

- TEACHER, SCIENCE, MIDDLE/JUNIOR
- Annual Salary: \$50,660.00
- Annual Benefits: \$0.00

Satisfactory

No

**Personnel Summary**

Personnel - Summary - As Reported July Survey 5 of School Year

Staff Statistics

Staff Break down

	<b>Staff Number</b>	<b>Percent</b>
School Based Administrators	2	7.00%
Guidance Counselors	1	3.00%
Nurses	1	3.00%
Consultants	0	0.00%
Paraprofessional Staff	0	0.00%
Support Staff	0	0.00%
Clerical Staff	1	3.00%
Other Staff	2	7.00%
Instructional Staff Full Time	19	66.00%
Instructional Staff Part Time	2	7.00%
<b>Total Staff</b>	<b>29</b>	<b>96%</b>

	<b>Specialists</b>	<b>Number</b>	<b>Percent</b>
ESE Specialist		0	0.00%
Reading Specialist		0	0.00%
Math Specialist		0	0.00%
<b>Total</b>		<b>0</b>	<b>0%</b>

	<b>Certifications</b>	<b>Number</b>	<b>Percent</b>
Teachers with Professional Certification		15	71.00%
Teachers with Temporary Certification		5	24.00%
<b>Totals</b>		<b>20</b>	<b>95%</b>

	<b>Degrees</b>	<b>Number</b>	<b>Percent</b>
Associates Degree		0	0.00%
Bachelor Degree		10	40.00%
CDA Degree		0	0.00%
Master Degree		14	56.00%
Specialist Degree		0	0.00%
Doctorate Degree		0	0.00%
Non-Applicable Degree		1	4.00%
<b>Total All Degrees</b>		<b>25</b>	<b>100%</b>

## Facilities Data and Ownership

### Facilities

Florida Statues 1002.33(k)(3) requires, documentation of the facilities in current use and any planned facilities for use by the charter school for instruction of students, administrative functions, or investment purposes.

Please provide information on space usage within your school.

Please provide information on space usage within your school.

#### Total Buildings

**Total Permanent Buildings 1.00**

**Total Number of Campuses 1.00**

**Total Portable Buildings 0.00**

#### Portable Buildings

**Total Classrooms 0.00**

**Total Number of Offices 0.00**

**Total Investment Property 0.00**

#### Permanent Buildings

**Total Number of Classrooms 19.00**

**Total Number of Offices 8.00**

**Total Permanent Investment Property 0.00**

### Facilities Data - Ownership.

Update Charter School Information

**Does the school use any district owned buildings? No**

**If school does not use district facility, indicate the ownership type Lease**

**Owner Name State College of Florida**

**Yearly Mortgage /Lease Amount(\$) \$219,294.00<sup>25</sup>**

# Financial Audit

Financial Audit for Fiscal Year 2022

File	FiscalYear
<a href="#">Open</a>	2022

## Financial Recovery Plan

### Financial Recovery Plan

Please respond to the questions below for the period from July 1,2021 to June 30,2022

Was the school required to submit a financial recovery plan? No

What is the status of the financial recovery plan?

Was the school required to submit a financial corrective action plan? No

What is the status of the financial corrective action plan?

## School Grades

### School Grades

Please review the Grades.

2021 - 2022	2020 - 2021	2019 - 2020	2018 - 2019	2017 - 2018
A	A		A	A

### School Improvement Rating

2021 - 2022	2020 - 2021	2019 - 2020	2018 - 2019	2017 - 2018
N/A	N/A	N/A	N/A	N/A

### School Comments

Comments
Automated lottery software data from opening 3/1 to close 2/28 annually. Not all selected students enroll. Not all salaries are accurate. SCFCS administration corrected district errors following data upload to the state.

District Comments:



# Accountability Report

## General Information

### Charter School Application - General Information

Each year, the governing body of every charter school in Florida must report on its progress to its sponsoring school district, pursuant to Section 1002.33 (9)(k), Florida Statutes. Each district must then forward these annual accountability reports to the Florida Commissioner of Education. The information below constitutes that report.

Various sections of this accountability report include the demographic information, student performance data, and financial accountability information required by law, but there also are sections that feature pertinent information on management companies, instructional staffing, school mission, and governance, among others.

This report has multiple purposes. Among them: to provide the general public critical information on the public charter schools in their communities, to provide sponsoring districts information on the schools in their portfolio, and to provide all constituents of public schooling the data necessary to examine this growing sector of education. Most importantly, however, the primary purpose of the annual accountability report is to help the district sponsor determine whether the charter school is meeting the terms of its charter and meeting or exceeding the student academic achievement requirements and goals agreed to in the charter contract. According to the Florida Standard Charter Contract, which must serve as the base of negotiations for all charter agreements in the State of Florida, "The sponsor shall annually evaluate the School on its performance and progress toward meeting the standards and targets included in this contract, including academic achievement goals. If the term of this contract exceeds five years, the Sponsor shall conduct a High-Stakes Review at least every five years and shall present the findings of the review to the governing board of the School."

This purpose also is aligned with the Florida Principles & Standards for Quality Charter School Authorizing, drafted by the Department in collaboration with national experts and authorizers across Florida. The Principles & Standards provides that charter sponsors "grant initial charter contracts for a term of five years or longer only with periodic high-stakes reviews every five years or more frequently ..."

This report and past accountability reports are accessible at [www.floridaschoolchoice.org](http://www.floridaschoolchoice.org).

### Update Charter School Information

General contact information provided on this page will be visible to the public via the Charter School Directory at [www.floridaschoolchoice.org](http://www.floridaschoolchoice.org).

School	STATE COLLEGE OF FLA COLLEGIATE SCHOOL-VENICE
District	SARASOTA
Opening Year	2019-2020
Conversion School?	No
Current Contract Dates	Begin:07/01/2019 End: 06/30/2034
Length of Current Contract in Years	15
School Address	8000 S TAMIAMI TRAIL VENICE, FL 34293-5113
Mailing Address	8000 S TAMIAMI TRAIL VENICE, FL 34293-5113
Principal	KAREN PECK
Phone	9414081430
Fax	
E-mail Address	peckk@scf.edu
School Website	<a href="http://www.scfcs.scf.edu/venice">www.scfcs.scf.edu/venice</a>
Primary Service Type	K-12 General Education
Grade Levels Served	9-12 Actual: 09 - 12
Is school accredited?:	No
Accrediting Body	None

Mission Statement The mission of State College of Florida Collegiate School Venice is to guide and mentor student achievement by equipping them to attain a high school diploma and an Associate in Arts Degree concurrently upon graduation. Beginning in 9th grade, SCFCSV students' progress in a rigorous academic environment, permeated by technology. The program utilizes demanding and innovative initiatives to establish a system that encourages independent learning, preparing students for success in a full-time college schedule beginning their junior year.

## Partnership, Speciality Area & Management

Partnerships (Entity participating in creation and operation of the charter school)

If the charter school is operated by a university, community/state college, municipality or charter-school-in-the-workplace, select that organization from the list below

If the charter school is operated by a university, community/state college, municipality, or charter school in the workplace, select that organization from the list below or select none.

#### University

A state university may grant a charter to a lab school created under s. 1002.32 and shall be considered to be the school's sponsor. Such school shall be considered a charter lab school (Section 1002.33(2), Florida Statutes).

University:

#### Community/State College

A Florida College System institution who worked with the school district or school districts in its designated service area to develop charter schools that offer secondary education. These charter schools must include an option for students to receive an associate degree upon high school graduation. (Section 1002.33(5)(4), Florida Statutes).

Community/State College: State College of Florida, Manatee-Sarasota-Manatee

#### Municipality

A charter school-in-a-municipality designation may be granted to a municipality that possesses a charter; enrolls students based upon a random lottery that involves all of the children of the residents of that municipality who are seeking enrollment. (Section 1002.33(15)(c), Florida Statutes).

Municipality:

#### Workplace:

A charter school-in-the-workplace may be established when a business partner provides the school facility to be used; enrolls students based upon a random lottery that involves all of the children of employees of that business or corporation who are seeking enrollment. (Section 1002.33(15)(b), Florida Statutes).

Workplace

#### None

None

#### Speciality

Select any specialty area that the charter school implements with fidelity and is central to achieving the charter schools mission.

#### Education Service Provider/Management Company

If the charter school contracts with a for-profit or nonprofit management company for comprehensive and business services, select that company from the list below. If the name of the company does not appear in the list, forward the company's name, mailing address, phone number and email address to [charterschools@fldoe.org](mailto:charterschools@fldoe.org).

Education Service  
Provider/Management Company:  
None

## Governing Board

#### Governing Board

Please provide the governing board information and review the list of governing board members for accuracy. To update member information, click Edit. Click Add to create a member.

#### Governing Board Information

Governing Board Name: State College of Florida Manatee - Sarasota  
Governing Board FEIN: 596031182  
Parent Liaison Name: Dr. Ryan Hale

Pursuant to Section 1002.33 (7)(d)(1), Florida Statutes, each charter school's governing board must appoint a representative to facilitate parental involvement, provide access to information, assist parents and others with questions and concerns, and resolve disputes. The representative must reside in the school district in which the charter school is located and may be a governing board member, charter school employee, or individual contracted to represent the governing board. If the governing board oversees multiple charter schools in the same school district, the governing board must appoint a separate individual representative for each charter school in



school district, the governing board must appoint a separate individual representative for each charter school in the district. The representative's contact information must be provided annually in writing to parents and posted prominently on the charter school's website if a website is maintained by the school. The sponsor may not require that governing board members reside in the school district in which the charter school is located if the charter school complies with this paragraph.

Parent Liaison Phone: 9414081405

Parent Liaison Email: haler@scf.edu

Name	Contact Information	Position	Status	Governance Training Provided By	Date of Training	Type of Training
Jaymie Carter	5840 26th St W Bradenton FL 34207 Phone:9417525494	Member	Y	Florida Consortium of Public Charter Schools	12/22/21	2 Hour refresher course
Dominic Dimaio	5840 26th St. W Bradenton FL 34207 Phone:9417525494	Member	Y	Florida Consortium of Public Charter Schools	10/26/20	2 Hour refresher course
Michael Fuller	5840 26th Street West Bradenton FL 34203 Phone:9417525494	Member	Y	Florida Consortium of Public Charter Schools	01/12/22	4 Hour Initial Training
Mark Goodson	5840 26th Street West Bradenton FL 34203 Phone:9417525494	Member	Y	Florida Consortium of Public Charter Schools	07/02/21	4 Hour Initial Training
Tracy Knight	5840 26th St W Bradenton FL 34207 Phone:9417525489	Chairperson/President	Y	Florida Consortium of Public Charter Schools	08/05/20	2 Hour refresher course
Rod Thomson	5840 26th St W Bradenton FL 34203 Phone:9417525494	Member	Y	Florida Consortium of Public Charter Schools	05/05/20	2 Hour refresher course
Taylor Tollerton-Collins	5840 26th Street West Bradenton FL 34203 Phone:9417525494	Member	Y	Florida Consortium of Public Charter Schools	01/10/22	4 Hour Initial Training

## Lottery and Student Membership

### Student Information

Charter schools shall be open to all students who submit timely applications, unless the number of applications exceeds the capacity of a program, class, grade level, or building. In such case, all applicants shall have an equal chance of being admitted through a random selection process. (Section 1002.33(10), Florida Statutes).

#### 2021 - 2022 School Year

Number of applications received for the report year	80
Number of new student applications accepted/enrolled for the report year	58
Number of students on waitlist	0

#### 2022 - 2023 School Year

Number of applications received for report year	431
Number of applications accepted for report year	232
Number of students on waitlist	20

### Student Membership

Please review the total student enrollment data for February Survey 3 that has been provided by your school district for each school year. If the data is incorrect, please indicate in the comments section at the General Information. After you review click the submit data button.

2021-2022	2020-2021	2019-2020	2018-2019	2017-2018
170	106	58	0	0

## Personnel Data

### Personnel - Staff Data for the School Year

Florida Statutes 1002.33(k)(4) requires descriptive information about the charter school's personnel, including salary and benefit levels of charter school employees, the proportion of instructional personnel who hold professional or temporary certificates, and the proportion of instructional personnel teaching in-field or out-of-field.

### Personnel

The pre-populated personnel data below has been supplied by your district. Please answer the criminal background check and employee family relation questions for each staff member.

Personnel Information	Criminal Background Check	If unsatisfactory, explain plan of action:	29 Related to other employee?	If yes, state relationship:
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**KARA DECATO-FLAHERTY**

- COUNSELOR, SENIOR HIGH SCHOOL
- Annual Salary: \$62,530.00
- Annual Benefits: \$20,908.00

Satisfactory

No

**HEATHER DEITTRICK**

- ADMINISTRATIVE ASSISTANT, MAINTENANCE
- Annual Salary: \$38,812.00
- Annual Benefits: \$16,343.00

Satisfactory

No

**AMBER FILIPIAK**

- TEACHER, SOCIAL STUDIES, SENIOR HIGH
- Annual Salary: \$55,760.00
- Annual Benefits: \$20,724.00

Satisfactory

No

**ALEXIS KLENDWORTH**

- TEACHER, MATHEMATICS, SENIOR HIGH
- Annual Salary: \$48,600.00
- Annual Benefits: \$17,579.00

Satisfactory

No

**HEATHER LIGAS**

- TEACHER, MATHEMATICS, SENIOR HIGH
- Annual Salary: \$24,585.00
- Annual Benefits: \$11,309.00

Satisfactory

No

**RANDY MILLER**

- SCHOOL RESOURCE OFFICER
- Annual Salary: \$40,747.00
- Annual Benefits: \$9,436.00

Satisfactory

No

**JOSIAS NOEL**

- TEACHER, PHYSICAL EDUCATION, SENIOR HIGH
- Annual Salary: \$37,055.00
- Annual Benefits: \$16,910.00

Satisfactory

No

**KAREN PECK**

- PRINCIPAL, SENIOR HIGH
- Annual Salary: \$90,900.00
- Annual Benefits: \$25,719.00

Satisfactory

No

**MALIA ROWLAND**

- TEACHER, SCIENCE, SENIOR HIGH
- Annual Salary: \$56,940.00
- Annual Benefits: \$19,890.00

Satisfactory

No

**SHAWNNA SANZO**

- TEACHER, LANGUAGE ARTS, SENIOR HIGH

Satisfactory

30

<ul style="list-style-type: none"> <li>• Annual Salary: \$59,500.00</li> <li>• Annual Benefits: \$20,511.00</li> </ul>	Satisfactory	No
<b>SHERRI SNOAD</b>		
<ul style="list-style-type: none"> <li>• NURSE, REGISTERED (RN)</li> <li>• Annual Salary: \$10,000.00</li> <li>• Annual Benefits: \$0.00</li> </ul>	Satisfactory	No
<b>RACHEL STANCAVAGE</b>		
<ul style="list-style-type: none"> <li>• DATA ENTRY OPERATOR, PUPIL PERSONNEL SERVICES</li> <li>• Annual Salary: \$35,984.00</li> <li>• Annual Benefits: \$16,085.00</li> </ul>	Satisfactory	No
<b>MICHELE TIPPMAN</b>		
<ul style="list-style-type: none"> <li>• TEACHER, OTHER CLASSROOM</li> <li>• Annual Salary: \$50,000.00</li> <li>• Annual Benefits: \$19,258.00</li> </ul>	Satisfactory	No
<b>SUSAN TYRPAK</b>		
<ul style="list-style-type: none"> <li>• SUBSTITUTE TEACHER, BASIC PROGRAM</li> <li>• Annual Salary: \$2,559.00</li> <li>• Annual Benefits: \$0.00</li> </ul>	Satisfactory	No

## Personnel Summary

Personnel - Summary - As Reported July Survey 5 of School Year

Staff Statistics

Staff Break down

	Staff Number	Percent
School Based Administrators	1	7.00%
Guidance Counselors	1	7.00%
Nurses	1	7.00%
Consultants	0	0.00%
Paraprofessional Staff	0	0.00%
Support Staff	0	0.00%
Clerical Staff	1	7.00%
Other Staff	2	14.00%
Instructional Staff Full Time	7	50.00%
Instructional Staff Part Time	1	7.00%
<b>Total Staff</b>	<b>14</b>	<b>99%</b>

	Specialists Number	Percent
ESE Specialist	0	0.00%
Reading Specialist	0	0.00%
Math Specialist	0	0.00%
<b>Total</b>	<b>0</b>	<b>0%</b>

	Certifications Number	Percent
Teachers with Professional Certification	3	38.00%

Teachers with Temporary Certification	3	38.00%
<b>Totals</b>	<b>6</b>	<b>76%</b>

	Degrees	Number	Percent
Associates Degree		0	0.00%
Bachelor Degree		2	20.00%
CDA Degree		0	0.00%
Master Degree		6	60.00%
Specialist Degree		0	0.00%
Doctorate Degree		1	10.00%
Non-Applicable Degree		1	10.00%
<b>Total All Degrees</b>		<b>10</b>	<b>100%</b>

## Facilities Data and Ownership

### Facilities

Florida Statutes 1002.33(k)(3) requires, documentation of the facilities in current use and any planned facilities for use by the charter school for instruction of students, administrative functions, or investment purposes.

Please provide information on space usage within your school.

Please provide information on space usage within your school.

#### Total Buildings

<b>Total Permanent Buildings</b>	<b>1.00</b>
<b>Total Number of Campuses</b>	<b>1.00</b>
<b>Total Portable Buildings</b>	<b>0.00</b>

#### Portable Buildings

<b>Total Classrooms</b>	<b>0.00</b>
<b>Total Number of Offices</b>	<b>0.00</b>
<b>Total Investment Property</b>	<b>0.00</b>

#### Permanent Buildings

<b>Total Number of Classrooms</b>	<b>5.00</b>
<b>Total Number of Offices</b>	<b>6.00</b>
<b>Total Permanent Investment Property</b>	<b>0.00</b>

### Facilities Data - Ownership.

#### Update Charter School Information

<b>Does the school use any district owned buildings?</b>	<b>No</b>
<b>If school does not use district facility, indicate the ownership type</b>	<b>Lease</b>
<b>Owner Name</b>	<b>State College of Florida</b>
<b>Yearly Mortgage /Lease Amount(\$)</b>	<b>\$78,000.00</b>

## Financial Audit

Financial Audit for Fiscal Year 2022

File	FiscalYear
<a href="#">Open</a>	2022

## Financial Recovery Plan

### Financial Recovery Plan

Please respond to the questions below for the period from July 1,2021 to June 30,2022

Was the school required to submit a financial recovery plan?

32

No

What is the status of the financial recovery plan?

What is the status of the financial recovery plan?

Was the school required to submit a financial corrective action plan?

No

What is the status of the financial corrective action plan?

## School Grades

### School Grades

Please review the Grades.

2021 - 2022	2020 - 2021	2019 - 2020	2018 - 2019	2017 - 2018
A				

### School Improvement Rating

2021 - 2022	2020 - 2021	2019 - 2020	2018 - 2019	2017 - 2018
N/A	N/A	N/A	N/A	N/A

### School Comments

Comments
Personnel report may not be accurate.

District Comments:

Meeting of the  
DISTRICT BOARD OF TRUSTEES OF STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA  
June 27, 2023

AGENDA ITEM:

Approval of use of the Florida Consortium of Public Charter Schools (FCPCS) Salary Allocation Framework for SCFCS and SCFCS-Venice

RECOMMENDATION:

The College recommends the District Board of Trustees approval of use of the FCPCS Salary Allocation Framework.

EXPLANATION:

In accordance with section 1012.22, Florida Statutes, the attached document confirms that SCF Collegiate Schools will utilize the FCPCS-developed tool for its performance-based salary schedule calculation system for certified administrators and instructional staff of the charter schools. This also notifies the Manatee County School District and Sarasota County Schools that the SCF Collegiate Schools will be in compliance by utilizing the FCPCS framework and communicates to FCPCS that the charters are using the consortium's copyrighted materials.

FISCAL IMPACT \_\_\_ yes \_\_\_X\_\_\_ no

REQUESTED BY:



---

Kelly Monod, Senior Head of Collegiate Schools



FCPCS Teacher/Principal (School-Based Administrator) Salary Allocation Schedule

School Signature Page 2023-2024

Charter School Name: State College of Florida Collegiate School

Address: 5840 26th St W Bradenton FL 34207
Street City State Zip

District: Manatee MSID# 2141

Allocation Plan Contact Name: Kelly Monod

Title: Sr. Head of Collegiate Schools Phone Number: 941-752-5491

Email: monodk@scl.edu

Kelly Monod Principal Signature\*\* 6/7/23 Date:

Governing Board Chair Signature\*\* Date:

\*\*Both signatures are required

By signing this form, the charter school agrees to the following:

- To utilize the FCPCS Teacher/Principal (School-Based Administrator) Salary Allocation Schedule, using the charter school's own staff configuration and salary data
To participate in the FCPCS webinar on how to properly complete the plan and salary schedule
Not to reproduce or disseminate the FCPCS Teacher/Principal (School-Based Administrator) Salary Allocation Schedule, which is protected by copyright, for use by other entities other than the charter school.

The Charter School assumes the sole responsibility for administering The Florida Consortium of Public Charter School's Teacher/Principal (School Based-Administrator) Salary Allocation Schedule.





FCPCS Teacher/Principal (School-Based Administrator) Salary Allocation Schedule

School Signature Page 2023-2024

Charter School Name: State College of Florida Collegiate School - Venice

Address: 8000 South Tamiami Trail Venice FL 34293
Street City State Zip

District: Sarasota MSID# Q122

Allocation Plan Contact Name: Kelly Monod

Title: Sr. Head of Collegiate Schools Phone Number: 941-408-1430

Email: monodk@scl.edu

Kelly Monod Principal Signature\*\* 6/7/23 Date:

Governing Board Chair Signature\*\* Date:

\*\*Both signatures are required

By signing this form, the charter school agrees to the following:

- To utilize the FCPCS Teacher/Principal (School-Based Administrator) Salary Allocation Schedule, using the charter school's own staff configuration and salary data
To participate in the FCPCS webinar on how to properly complete the plan and salary schedule
Not to reproduce or disseminate the FCPCS Teacher/Principal (School-Based Administrator) Salary Allocation Schedule, which is protected by copyright, for use by other entities other than the charter school.

The Charter School assumes the sole responsibility for administering The Florida Consortium of Public Charter School's Teacher/Principal (School Based-Administrator) Salary Allocation Schedule.



**STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA  
GRANT PROPOSAL**

NO: 23-02	<b>TITLE:</b> <b>Guiding and Empowering Students to Achieve their Career Ambitions through College Success</b>	<b>FUNDS REQUESTED:</b> <b>\$ 2,218,493</b>
<b>SPONSORING AGENCY:</b> <b>U.S. Department of Education, Title III Part A Programs - Strengthening Institutions</b>		<b>Cash Match:</b> <b>\$ 0</b>
<b>PROPOSERS:</b> <b>Heather Shehorn, Assistant Dean, Early College Programs &amp; Strategic Academic Initiatives/Campus Administrator and David Dinn, Director, Retention and College &amp; Career Planning</b>		<b>SCF In-Kind Match:</b> <b>\$ 0</b>

*College departments and participating personnel:* Dr. Todd Fritch, Executive VP & Provost; Dr. Brittany Nielsen, VP Student Services; Dr. Ryan Hale, VP Institutional Effectiveness; Billy Benton, College Registrar; Dr. Kristen Anderson, TRIO Director; Ron Serpliss, Interim Dean, Lifelong Learning & Workforce; Susanne Walters, Assistant Dean of Students; Stacey O'Donovan, Research Analyst, Institutional Research; Gladys Green, Dept. Chair, Social & Behavioral Sciences; Katherine Bzura, Assistant Professor, Art History; Jennifer Biesel, Professor, Language & Literature; Leah Nusman, College & Career Success Coach; Raul Lorenzo, CROP & Summer Bridge Director; Haley Fischer, College and Career Success Coach; Trevor Harvey, Coordinator, Student Support Services; Brenda Pinkney, Director, Diversity & Inclusion; Heather Pack, Instructor, Mathematics; and Robin Rogers, Associate Professor, English

**GRANT SUMMARY:**

The Title III Strengthening Institutions Program helps eligible institutions of higher education to become self-sufficient and expand their capacity to serve low-income students by providing funds to improve and strengthen the academic quality, institutional management, and fiscal stability.

In May State College of Florida, Manatee-Sarasota (SCF) submitted a proposal for a five-year grant titled **Guiding and Empowering Students to Achieve their Career Ambitions through College Success**. Based on three years of work by the cross-divisional Guided Pathways Initiative, the activities of the grant will develop and institutionalize improvements in a variety of key areas that will improve student outcomes and endure beyond the end of the grant.

The three major components of the Title III activity include Career Exploration toward Program Alignment, Development of Areas of Interest Communities, and Students are College Ready. Each of these aspects of the grant will rely on the past and future work of the established Guided Pathways workgroups and numerous other positions from both academic affairs and student services. They will be assisted by the three positions that will be funded by the grant, the funds for professional development for faculty and success coaches, and a series of software tools that will help to ensure success.

If funded, the grant will begin October 1, and run through September 30, 2028.

Signature Page

Proposal # 23-02

Heather A. Shehorn  
Heather A. Shehorn (Jun 2, 2023 16:10 EDT)

Area Administrator

DORY MCQUEEN  
DORY MCQUEEN (Jun 6, 2023 10:43 EDT)

Resource Development

R. C. Hale  
Ryan Hale (Jun 6, 2023 11:33 EDT)

VP for Institutional Effectiveness

Gary Rubin

Interim Associate Provost for Academic and Faculty Affairs

Brittany K. Nielsen  
Brittany K. Nielsen (Jun 6, 2023 14:05 EDT)

VP Student Services & Enrollment Management

Julia Jakway  
Julia Jakway (Jun 6, 2023 14:58 EDT)

VP Finance and Administrative Services

Todd Fritch  
Todd Fritch (Jun 7, 2023 11:05 EDT)

Executive VP & Provost

Shellie Feola  
Shellie Feola (Jun 7, 2023 12:31 EDT)

Director Human Resources

Dr. Carol Probstfeld  
Dr. Carol Probstfeld (Jun 8, 2023 08:39 EDT)

President

Submitted to Board of Trustees

Date

<input checked="" type="checkbox"/>	<input type="checkbox"/>
Approved	Disapproved
<input checked="" type="checkbox"/>	<input type="checkbox"/>
Approved	Disapproved
<input checked="" type="checkbox"/>	<input type="checkbox"/>
Approved	Disapproved
<input checked="" type="checkbox"/>	<input type="checkbox"/>
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**STATE COLLEGE OF FLORIDA  
GRANT PROPOSAL**

<b>NO: 23-03</b>	<b>TITLE: Carl D. Perkins, Career and Technical Education Postsecondary Programs (Federal Funds) Fiscal Year 2023-24</b>	<b>FUNDS REQUESTED: \$ 402,372</b>
<b>SPONSORING AGENCY: Office of Workforce Education – Florida Department of Education</b>		<b>SCF CASH MATCH: \$0</b>
<b>PROPOSER: Dr. Ryan Hale, VP for Institutional Effectiveness, and Dr. Todd Fritch, Executive VP &amp; Provost</b>		<b>SCF IN-KIND MATCH: \$0</b>

**College departments and participating personnel:** Dr. Todd Fritch, Executive VP/Provost; Dr. Ryan Hale, VP for Institutional Effectiveness; Ms. Brittany Nielsen, VP, Student Services; A.S. Degree Program Managers and Academic Department Chairs


**GRANT SUMMARY:**

Through the Division of Career and Adult Education, the Florida Department of Education awards Carl D. Perkins federal grant funds to State College of Florida, Manatee-Sarasota to strengthen the College's A.S. (career and technical education) and certificate programs, thereby augmenting the regional workforce. The Perkins grant includes support for enhancing many activities undertaken by the College's career and technical education programs. A sample of the initiatives funded by the Perkins allocation include:

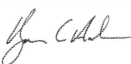
- Educational supplies, software and/or equipment to enhance services, learning environments and required courses for A.S. and college credit certificate programs such as:
  - Accounting Technology
  - Business Administration and Management
  - Business Analytics
  - Biotechnology
  - Computer Information Technology, Computer Programming and Analysis, Network Systems Technology and Technology Project Management
  - Construction Management Technology
  - Criminal Justice Technology
  - Early Childhood Education
  - Engineering Technology
  - Graphic Design Technology
  - Health Professions Programs, including Physical Therapist Assistant, Dental Hygiene, Occupational Therapy Assistant, Radiography and Nursing
  - Hospitality Management
  - Music Technology
  - Paralegal/Legal Assisting
- Supporting personnel in the Bradenton and Venice Tutoring and Academic Success Centers; A.S. technology lab staff; experiential learning; and promoting industry certification initiatives.
- A.S. marketing, recruitment and student success innovations including strategic marketing initiatives for recruiting non-traditional students into non-traditional programs, and for career and technical education student persistence, completion, and job placement.
- Support for curriculum development and enhancement, and for the Suncoast Career Pathways Consortium.


Signature Page


Proposal # 23-03


  
Ryan Hale (Jun 2, 2023 16:44 EDT)  
**Area Administrator**


DORY MCQUEEN  
DORY MCQUEEN (Jun 6, 2023 10:43 EDT)  
**Resource Development**


  
**VP for Institutional Effectiveness**


  
**Interim Associate Provost for Academic and Faculty Affairs**

  
Brittany K. Nielsen (Jun 6, 2023 13:29 EDT)  
**VP Student Services & Enrollment Management**

  
Julia Jakway (Jun 6, 2023 13:42 EDT)  
**VP Finance and Administrative Services**

  
Todd Fritch (Jun 6, 2023 14:01 EDT)  
**Executive VP & Provost**

  
Shellie Feola (Jun 6, 2023 14:03 EDT)  
**Director Human Resources**

  
Dr. Carol Probstfeld (Jun 6, 2023 14:05 EDT)  
**President**

\_\_\_\_\_  
**Submitted to Board of Trustees**

\_\_\_\_\_  
**Date**

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State College of Florida, Manatee-Sarasota

## **College Annual Equity Update**

**2022-2023**

### **Template for Submission**

#### **Deadlines:**

**Part II. College Employment Equity Accountability Plan –  
May 1, 2023**

**Entire College Annual Equity Update – July 3, 2023**

#### **Submission Information**

Equity Officer: **Dr. Shellie Feola**

Email: **feolas@scf.edu**

Phone: **941-752-5599**

Date: **May 31, 2023**

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## General Information and Applicable Laws for Reporting

The purpose of the College Annual Equity Update is to provide updates on efforts to comply with Florida Statutes related to nondiscrimination and equal access to postsecondary education and employment in Florida College System (FCS) institutions. The following Florida Statutes (F.S.) and implementing State Board of Education rules in the Florida Administrative Code (F.A.C.) have specific requirements for the annual update.

- Section 1000.05, F.S., the “Florida Educational Equity Act”
- Section 1012.86, F.S., Florida College System institution employment equity accountability program
- Section 1006.71, F.S., Gender equity in intercollegiate athletics
- Implementing Rule 6A-10.041, F.A.C., Substitution for Requirements for Eligible Students with Disabilities at Florida Colleges and Postsecondary Career Centers
- Implementing Rules 6A-19.001 – 6A-19.010, F.A.C., related to educational equity

The Division of Florida Colleges (DFC) continues to provide certified data in Excel format on the areas of measurement required by statute and rule. Additionally, tables have been created and embedded in the template for inputting data, setting goals, and reflecting on goal achievement. Please use the data supplied by the DFC to complete the tables.

Submission of the College Annual Equity Update is due to the Florida Department of Education, Division of Florida Colleges by **the deadlines**. The update should be submitted by email to [FCSInfo@fldoe.org](mailto:FCSInfo@fldoe.org). **Colleges must submit this template in Word format.** PDFs of the report template will not be accepted. Colleges may attach additional documents in PDF or Word format as appendices.

For the 2022-23 report, the factors DFC will review for completeness will be embedded after sections of the report and DFC will use these sections to notify colleges of any omitted required information. These will be marked “Completed by Division of Florida Colleges.” Example:

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*Review of Part I: Course Substitutions  
(Completed by Division of Florida Colleges)*

Requirement	Response	Comments	Action
Did the college submit the Course Substitution Report?	Select one.		

---

### Compliance with House Bill 7

During the 2022 legislative session, House Bill (HB) 7 amended multiple Florida Statutes related to non-discrimination in the Florida Civil Rights Act (FCRA) and Florida Education Code. At the time of the bill’s passage, the Florida Department of Education advised colleges to take the necessary action to ensure compliance. When completing the 2022-2023 College Annual Equity Update, colleges are expected to include all updates to board and administrative policies and procedures to conform with the provisions of HB 7.

## Part I. Policies and Procedures that Prohibit Discrimination

This section relates to processes used to ensure that certain policies and procedures are current, accurate, in compliance and available to all students, employees and applicants as required by statute.

A) Has the governing board updated the college's approved and adopted policy of nondiscrimination? **Make a selection:** **No** If yes, provide the following applicable updates.

**Date of revision:** Click here to enter text.

**Description of the revision:** Click here to enter text.

**Web link(s) to document the revision:** Click here to enter text.

B) Has the college updated the procedures used to notify staff, students, applicants for employment and admission, collective bargaining units and the general public of this policy? **Make a selection:** **No** If yes, provide updated information.

**Response:** Click here to enter text.

C) Has the college changed the person(s) designated to coordinate the college's compliance with section 1000.05, F.S.; Rule 6A-19.001-.010, F.A.C.; Title IX; Section 504; or Title II? **Make a selection:** **Yes** If yes, provide the following applicable information for each updated contact.

**Name/title:** Dr. Shellie Feola

**Phone number:** 941-752-5599

**Address:** 5840 26<sup>th</sup> St W, Bradenton, FL 34207

**Email address:** feolas@scf.edu

Is this contact's information available in the regular notice of nondiscrimination?

**Make a selection:** **Yes**

D) Has the college updated the grievance or complaint procedures for use by the aggrieved person(s)? **Make a selection:** **No** If yes, provide the following applicable updates.

**Date of revision:** Click here to enter text.

**Description of the revision:** Click here to enter text.

**Web link(s) to document the revision:** Click here to enter text.

E) Grievance procedures should address the following, at a minimum. Confirm if the college is meeting these requirements.

- 1) Notifications of these procedures are placed in prominent and common information sources. **Make a selection:** **Yes**
- 2) Procedure(s) are designed to encourage prompt and equitable resolution of student, employee and applicant complaints, but do not prohibit individuals from seeking redress from other available sources. **Make a selection:** **Yes**
- 3) Procedures prohibit retaliation against any person filing a complaint alleging discrimination or any person alleged to have committed discrimination. **Make a selection:** **Yes**



If no, provide the college’s plan for compliance.

**Response:** [Click here to enter text.](#)

F) Have there been any revisions to nondiscrimination policies or procedures pertaining to:

Title IX?	No
Title II?	No
Section 504?	No
Nondiscrimination policies or procedures pertaining to disability services, including Rule 6A-10.041, F.A.C., that addresses course substitution requirements?	No
Acquired Immune Deficiency Syndrome/Human Immunodeficiency Virus (AIDS/HIV) Infectious Disease?	No
Any additional policies or procedures pertaining to nondiscrimination practices?	No
Implementation of HB 7? (If not previously addressed)	No

If yes, address the following for any identified policies or procedures.

**Name of the policy and/or procedure(s):** [Click here to enter text.](#)

**Date of revision:** [Click here to enter text.](#)

**Description of the revision:** [Click here to enter text.](#)

**Web link(s) to document the revision:** [Click here to enter text.](#)

***Review of Part I: Policies and Procedures that Prohibit Discrimination  
(Completed by Division of Florida Colleges)***

Requirement	Response	Comments	Action
Have there been any updates to the college’s policy of nondiscrimination adopted by the governing board?	Select one.		
If yes, applicable updates provided?	Select one.		
Have there been any updates to person(s) designated to coordinate the college’s compliance with section 1000.05, F.S.; Rules 6A-19.001-.010, F.A.C.; Title IX; Section 504; or Title II?	Select one.		
If yes, applicable updates provided?	Select one.		
Have there been any updates to the college’s grievance or complaint procedures for use by students, applicants and employees who allege discrimination?	Select one.		
If yes, applicable updates provided?	Select one.		
Grievance procedures should address the following at a minimum.	-	-	-

Requirement	Response	Comments	Action
Notifications of these procedures are placed in prominent and common information sources.	Select one.		
Procedure(s) are designed to encourage prompt and equitable resolution of student, employee and applicant complaints, but do not prohibit individuals from seeking redress from other available sources.	Select one.		
Procedures prohibit retaliation against any person filing a complaint alleging discrimination or any person alleged to have committed discrimination.	Select one.		
If no, is a plan for compliance provided?	Select one.		

## Part II. College Employment Equity Accountability Plan

Section 1012.86, F.S., Florida College System institution employment equity accountability program, requires that each college include in its annual equity update a plan for increasing the representation of women and minorities in senior-level positions, full-time faculty positions and full-time faculty positions who have attained continuing contract status. The plan must include specific, measurable goals and objectives, specific strategies and timelines for accomplishing these goals and objectives and comparable national standards as provided by the Florida Department of Education.

### A. Data, Analysis and Benchmarks

DFC provides colleges with employment data for the last three fall terms to evaluate employment trends for females and minorities in senior-level positions (also referred to as Executive/Administrative/ Managerial or EAM positions), full-time instructional staff and full-time instructional staff with continuing contract status. DFC also provides colleges with student enrollment percentages by race and sex to be used as the benchmark for setting employment goals, as colleges continue to strive for alignment between student population and employment demographics.

#### ***College Full-Time Executive/Administrative/Managerial Staff***

Informed by the EAM tab, complete the following table to analyze the college's attainment of annual goals and long-range goals for increasing the number of women and minorities in EAM positions.

	2021-22 Reporting Year College Student Population (%)	EAM Actuals (%) Fall 2021	EAM Stated Goals (%) Fall 2022	EAM Actuals (%) Fall 2022	EAM Goal Met (Yes/No)	EAM Goals for Fall 2023
Black Female	6.7	5.9	6.7	8.6	Yes	8.1%
Black Male	3.6	5.9	6.0	2.9	No	3.0%

	2021-22 Reporting Year College Student Population (%)	EAM Actuals (%) Fall 2021	EAM Stated Goals (%) Fall 2022	EAM Actuals (%) Fall 2022	EAM Goal Met (Yes/No)	EAM Goals for Fall 2023
Hispanic Female	16	-	1.0	-	No	3.2%
Hispanic Male	8.4	-	1.0	-	No	1.8%
Other Minorities Female	3.2	11.8	11.9	5.7	No	5.2%
Other Minorities Male	2.2	-	N/A	-	N/A	0.5%
White Female	37.9	44.1	N/A	57.1	N/A	53.3%
White Male	22	32.4	N/A	25.7	N/A	24.9%
Total Female	63.9	61.8	61.9	71.4	Yes	69.9%
Total Male	36.1	38.2	N/A	28.6	N/A	30.1%

Describe and evaluate strategies for addressing underrepresentation in EAM positions.

**Response:** Our goals reflect the expectation that our anticipated turnover (based on market turnover metrics) will be backfilled in a manner that is reflective of our student population, which will bridge the gap between our current employment percentages and our student population percentages. We expect to achieve this by ensuring our employment/hiring teams are heavily involved in student and community events, marketing our open positions to student and community outlets, including to local organizations, utilization of a wide variety of job boards and attendance at local hiring events.

### ***College Full-Time Instructional Staff***

Informed by the INST tab, complete the following table to analyze the college's attainment of annual goals and long-range goals for increasing the number of women and minorities in full-time instructional positions.

	2021-22 Reporting Year College Student Population (%)	INST Actuals (%) Fall 2021	INST Stated Goals (%) Fall 2022	INST Actuals (%) Fall 2022	INST Goal Met (Yes/No)	INST Goals for Fall 2023
Black Female	6.7	1.5	1.6	1.5	No	2.5%
Black Male	3.6	3.8	N/A	3.0	N/A	3.1%
Hispanic Female	16	0.8	1.0	0.7	No	3.8%
Hispanic Male	8.4	3.0	3.1	3.0	No	4.1%
Other Minorities Female	3.2	-	0.1	-	No	0.8%
Other Minorities Male	2.2	3.0	3.1	3.0	No	2.8%
White Female	37.9	53.4	N/A	55.2	N/A	51.7%
White Male	22	34.6	N/A	33.6	N/A	31.2%
Total Female	63.9	55.6	55.7	57.5	Yes	58.7%
Total Male	36.1	44.4	N/A	42.5	N/A	41.3%

Describe and evaluate strategies for addressing underrepresentation in full-time instructional positions.

**Response:** Our goals reflect the expectation that our anticipated turnover (based on market turnover metrics) will be backfilled in a manner that is reflective of our student population, which will bridge the gap between our current employment percentages and our student population percentages. We expect to achieve this by ensuring our employment/hiring teams are heavily involved in student and community events, marketing our open positions to student and community outlets, including to local organizations, utilization of a wide variety of job boards and attendance at local hiring events.

**College Full-Time Instructional Staff with Continuing Contract**

Informed by the CONT tab, complete the following table to analyze the college’s attainment of annual goals and long-range goals for increasing the number of women and minorities in full-time instructional staff with continuing contract positions.

	2021-22 Reporting Year College Student Population (%)	CONT Actuals (%) Fall 2021	CONT Stated Goals (%) Fall 2022	CONT Actuals (%) Fall 2022	CONT Goal Met (Yes/No)	CONT Goals for Fall 2023
Black Female	6.7	2.5	2.6	1.4	No	2.4%
Black Male	3.6	2.5	2.6	2.7	Yes	2.9%
Hispanic Female	16	1.3	1.4	1.4	No	4.2%
Hispanic Male	8.4	3.8	3.8	4.1	Yes	4.9%
Other Minorities Female	3.2	-	0.1	-	No	0.6%
Other Minorities Male	2.2	3.8	N/A	4.1	N/A	3.8%
White Female	37.9	50.6	N/A	50.7	N/A	48.2%
White Male	22	35.4	N/A	35.6	N/A	33.0%
Total Female	63.9	54.4	54.5	53.4	No	55.4%
Total Male	36.1	45.6	N/A	46.6	N/A	44.6%

Describe and evaluate strategies for addressing underrepresentation in full-time instructional positions with continuing contract.

**Response:** Our goals reflect the expectation that our anticipated turnover (based on market turnover metrics) will be backfilled in a manner that is reflective of our student population, which will bridge the gap between our current employment percentages and our student population percentages. We expect to achieve this by ensuring our employment/hiring teams are heavily involved in student and community events, marketing our open positions to student and community outlets, including to local organizations, utilization of a wide variety of job boards and attendance at local hiring events.

**New Barriers (Optional)**

Are there new barriers affecting the successful recruitment and/or retention of females and/or minorities in any employment category?

**Response:** No

(Completed by Division of Florida Colleges)

Requirement	Response	Comments	Action
Does the report include an analysis and assessment of annual and long-range goals for increasing women and minorities in:	-	-	-
EAM positions?	Select one.		
Full-time instructional positions?	Select one.		
Full-time with continuing contract instructional positions?	Select one.		

---

**B. Evaluations of Employment Practices – Evaluations of Key Personnel and Presidents**

2) Provide a summary of the college’s board of trustees’ annual evaluation of the performance of the president in achieving the annual and long-term goals and objectives of the employment equity plan.

**Response:** SCF President Dr. Probstfeld’s most recent annual evaluation is attached on the following pages. Part of this annual review process include the BOT’s review of equity goals, implementation of those goals and progress toward the achievement of those goals.

3) What is the date of the president’s most recent evaluation?

**Response:** SCF President Dr. Probstfeld was most recently evaluated on May 24, 2022.



**State College of Florida, Manatee – Sarasota**  
**General Performance as President Recap: July 2021-June 2022 - Dr. Carol Probstfeld**

	SCF Board of Trustees Rating				
	Outstanding	Highly Skilled	Satisfactory	Needs Improvement	Not Enough Information to Rate
Leadership	5	2			
Board- President Relationship	5	2			
External-President Relationship	5	1			1
Administrative Effectiveness	5	1			1
Legislative Effectiveness	5	1			1 N/A
Mission Effectiveness	6	1			
Fiscal Management	7				
<b>Recap Totals:</b>	<u>38 of 46</u> 83%	<u>8 of 46</u> 17%			

**Comment Highlights:**

**Leadership:**

Shows strong leadership skills with the BOT, Staff & Students. Not a dictatorial leader. \* Staff spoken with all seem to be impressed with her style & hands on working relationships. They seem to all be pulling in the same direction. \* Exhibits outstanding leadership by recruiting and surrounding herself with a team of highly qualified & dedicated professionals and empowering them to perform. \* Her passion for the cause is her best leadership trait. \* Has demonstrated the ability to lead SCF. While overall attendance has declined during the pandemic, it has begun to level-out. Programs, such as TRIO, workforce attainment & targeting growth sectors in zip code areas and Hispanic populations have assisted with attendance. \* Has the respect of the Board of Trustees, staff and the faculty. Her leadership was excellent through the Covid issues and the rapidly shifting needs of the community.

**Board-President Relationship**

Keeps Board informed on issues and concerns reading SCF in a timely manner. \* Goes out of her way to make time to answer questions. Although we are not always in agreement she listens and explains her point of view. She is always prepared and handles questions in a professional manner. \* BOT are regularly engaged & communication is consistent and clear. Always available & open to board suggestions. \* Transparent & Professional \* Effectively communicates with the Board. Attempts to connect monthly-suggest - I scheduling 10 minute meetings in advance.



### External-President Relationships

Very strong area - presents the very best of the college as she represents us in the community. \* She leverages the marketing dept. & its resources to promote the SCF brand and reputation in multiple channels. She has created a culture of collaboration with other community organizations & local stakeholders. \* Engages with community. \* Not only a leader within the college "boundaries", but she leads outside as well. She is highly respected by almost all. Additionally, many of the programs spoken about in leadership section are the exact reason for the respect. She is an advocate for growing our region and directly influences the fulfillment of the growth with program initiatives.

### Administrative Effectiveness

Staff all seem to be partners in her vision, a very large plus. Effective, creative & on task. \* I know it may be slightly removed from timing, but SCF's efforts to manage COVID-19 during and after the pandemic, its Return to Campus Task Force that was created to allow employees and students to safely return to campus and the creation of a schedule that let students choose how they wanted to attend classes were all wonderful examples of Carol's leadership. Everyday Carol works with her leadership team to keep SCF In front of issues and growing in the proper disciplines.

### Legislative Effectiveness

Has an excellent relationship with local legislators and conveys to them the needs of SCF which is proven by the support we have received over the years. \* The accumulation of the assets which we have no dept is a tribute to her ability to effect legislative dealings. \* Successful in securing funding this session for several special initiatives and in securing approval for a 4-year degree in education, as well as proposing a funding model to the FCS. \* Communicates how SCF is a key component to solving many problems. \* Legislative pressures have existed more that ever coming out of the pandemic. Carol has remained focused on securing funding on much needed programs and projects. This effort has been greatly led by Brian Thomas who has left the college. Carol has managed Brian perfectly, but his connections will be missed. I believe SCF needs someone strong in Tallahassee to replace Brian. Carol will need to use this opportunity to strengthen our connection to legislature both locally and more importantly with those from outside our county's boundaries. \* This should not be part of a President's evaluation is it is largely out of his or her control.

### Mission Effectiveness

Has successfully created & completed goals that effect the mission of SCF continually over the years. \* The goals she & the board set were important and not easy to accomplish. For the most part she has achieved them. \* Sharply focused on the needs of the community & providing opportunities for both students and local businesses that are dealing with difficult workforce shortages. \* The best! \* Our mission: to be guided by measurable standards of institutional excellence, providing engaging and accessible learning environments that result in student success and community prosperity. SCF has maintained programs in nursing, dental hygiene, veteran services. and multiple career programs. Additionally, Carol and the SCF management team have brought forth new programs, degrees and community collaborations that will assist in fulfilling our mission long into the future. \* Maintains a steady priority on SCF's role in the broader community and is able to lead the staff and faculty in quickly meeting changing needs in the marketplace.



## Fiscal Management

Has created an accounting team that has continued to provide financial information & audits in an exemplary fashion. \* Three beautiful campuses with plans to expand and no debt - not bad. \* A Trustee's big responsibility & I have zero issues. \* Over my 4 years on the Board, Carol has managed the financial position perfectly. With pressures from legislative changes. multiple construction projects(some large) and covid. SCF has continued to perform financially. This lies also with an incredible team of professionals that Carol has managed perfectly as well. Additionally, in unprecedented time, the SCF Foundation continues to raise funds towards scholarship and capital improvements. This ability to raise in difficult times comes directly from the top: Donors are very comfortable at the position of SCF This is a direct reflection of Management.

Tracy Knight  
Board Chair

  
\_\_\_\_\_  
Signature & Date

***(Completed by Division of Florida Colleges)***

<b>Requirement</b>	<b>Response</b>	<b>Comments</b>	<b>Action</b>
Does the report include a summary of the results of the annual evaluation of the college president in achieving the annual and long-term goals and objectives?	Select one.		
Does the report include the date of the most recent presidential evaluation?	Select one.		

**C. Additional Requirements**

The college should complete the following related to additional processes required by section 1012.86, F.S.

- 1) The college maintains diversity and balance in the sex and ethnic composition of the selection committee for each vacancy. **Make a selection:** Yes

Include a brief description of guidelines used for ensuring balanced and diverse membership on selection and review committees.

**Response:** In our Appointment of Personnel procedure (2.06.01), it is outlined that a committee is to be used for all professional, administrative and faculty positions. The procedure states that the composition of these committees will be diverse in terms of representation. Each committee has a Human Resource Liaison who has responsibility of ensuring the committee is made up of diverse representation, the committee procedures are conducted fairly and equitably, and all qualified candidates are given equal treatment without discrimination or bias. Questions are predetermined before any interviews take place, and they include at least one question surrounding fostering an inclusive environment.

- 2) Briefly describe the process used to grant continuing contracts.

**Response:** Faculty are eligible to apply for continuing contract in either their 5<sup>th</sup>, 6<sup>th</sup> or 7<sup>th</sup> year of employment. Along with that application, faculty submit a portfolio that documents their teaching effectiveness (performance appraisals, student evaluations, course materials, etc.), their professional development, and their service to the College (department, division, college or community). This portfolio is reviewed by the faculty member’s immediate supervisor, an administrator (typically an assistant dean or dean), the executive vice president/provost, and the president. If approved, the president then makes a recommendation to the BOT (who signals their approval or disapproval).

- 3) Briefly describe the process used to annually apprise each eligible faculty member of progress toward attainment of continuing contract status for specified populations.

**Response:** Each faculty member is evaluated on an annual basis and included on this evaluation instrument is a section devoted to supervisor comments as they relate to the status of those who are on track to apply for continuing

contract. Moreover, the appraisal instrument includes sections devoted to exactly those items required in the portfolio described above: teaching effectiveness, professional development, and service to the College.

4) Briefly describe the college’s budgetary incentive plan to support and ensure the attainment of employment equity accountability goals. Include how resources will be allocated to support the implementation of strategies and the achievement of goals in a timely manner.

**Response:** The College funds employment initiatives supporting diverse recruiting tactics, such as the utilization of diversity-centric job boards and job fairs. Additionally, funding is provided to committees and clubs that support diversity and inclusivity within the college community. The college provides faculty professional development funds and tuition reimbursement programs for continuing education and in-service training, in addition to providing faculty professional development days for further training. Faculty also contribute to the college through participation in college committees and community organizations, which is important in the evaluation process.

5) Salary Information: In the following table, include the salary ranges in which new hires were employed compared to the salary ranges for employees with comparable experience and qualifications as required in section 1012.86(2)(b)(5), F.S. Add additional rows if needed.

*Note: Salary information is requested only for new hires. New hire information can be found in your Fall Staff Survey IPEDS report. Race and sex information are not required; however, the college may choose to include additional information for purposes of diversity analysis.*

	Job Classification	# of New Hires*	New Hires* Salary Range	# of Existing Employee(s) with Comparable Experience	Existing Employee* Salary Range
Row 1	211	1	\$56,000	22	\$37,111 - \$58,635
Row 2	212	3	\$48,000 - \$61,500	35	\$41,453 - \$65,495
Row 3	213	2	\$62,000 - \$65,000	14	\$46,303 - \$73,159
Row 4	215	2	\$80,325 - \$88,000	13	\$57,771 - \$91,278
Row 5	217	1	\$112,000	7	\$72,078 - \$113,884
Row 6	A1	2	\$34,000 - \$35,000	12	\$25,200 - \$36,468
Row 7	A3	1	\$51,737	28	\$48,147 - \$54,324
Row 8	A4	1	\$66,150	20	\$56,348 - \$63,205
Row 9	A6	1	\$61,894	15	\$53,665 - \$91,943

*\*IPEDS definition of New Hires: Includes full-time permanent new hires on the payroll of the institution between November 1, 2021, and October 31, 2022, either for the first time (new to the institution) or after a break in service and who are still on the payroll of the institution as November 1, 2022.*

**Review of Part II(C): Additional Requirements  
(Completed by Division of Florida Colleges)**

Requirement	Response	Comments	Action
Does the report include a brief description of guidelines used for	Select one.		

Requirement	Response	Comments	Action
ensuring balanced and diverse membership on selection and review committees?			
Does the report provide a summary of the process utilized to grant continuing contracts?	Select one.		
Does the report include a description of the process used to annually apprise eligible faculty of their progress towards attaining continuing contract status?	Select one.		
Has the college developed a budgetary incentive plan to support and ensure attainment of the goals developed pursuant to section 1012.86, F.S.?	Select one.		
Did the college include a summary of the incentive plan?	Select one.		
Did the summary include strategic resource allocation?	Select one.		
Does the report include a comparison of the salary ranges of new hires to salary ranges for employees with comparable experience and qualifications?	Select one.		

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### Part III. Strategies to Overcome Underrepresentation of Students

#### Student Enrollments

Colleges will continue to examine data trends, using the ENROLLMENTS tab, in the representation of students by race, ethnicity, sex, students with limited English-language proficiency (LEP) skills and students with disabilities (DIS) (self-reported) for first-time-in-college (FTIC) and overall enrollment. Based on goals from previous equity reports, identify areas where goals (number of enrollments) set by the college last year were achieved and set goals for 2022-2023 reporting year.

Enrollments	FTIC				Total Enrollments			
	2021-22 Goals	2021-22 Actuals	2021-22 Goals Achieved (Yes/No)	2022-23 Goals	2021-22 Goals	2021-22 Actuals	2021-22 Goals Achieved (Yes/No)	2022-23 Goals
Black	180	204	Yes		900	945	Yes	965
Hispanic	500	524	Yes		2500	2241	No	2270
Other Minorities	92	85	No		500	497	No	500
White	1000	947	No		6000	5500	No	5525
Female	1000	995	No		6000	5865	No	5885

Enrollments	FTIC				Total Enrollments			
	2021-22 Goals	2021-22 Actuals	2021-22 Goals Achieved (Yes/No)	2022-23 Goals	2021-22 Goals	2021-22 Actuals	2021-22 Goals Achieved (Yes/No)	2022-23 Goals
Male	700	765	Yes		3100	3318	Yes	3345
LEP	10	6	No		200	143	No	145
DIS	100	101	Yes		600	586	No	590

Colleges should continue to assess, modify and/or develop new methods and strategies for accomplishing the established goals that have not been achieved based on goals set in the previous year.

The college is achieving all goals: **No** If no, provide:

An evaluation of each of the methods and strategies developed to increase student enrollments from underrepresented groups.

**Response:** The college’s plan for 2022-2023 included methods and strategies to increase student enrollment from underrepresented groups. Strategies implemented include Career and College Success: continuously assist students to create, chart, and cultivate educational and career goals, coordinate and facilitate in-person and online workshops, leverage academic progress data during a term to identify and provide outreach for struggling students, assisting students with Degree Works auditing system. Admissions continue to enhance the communications plan that includes various recruiting touch points: email, texting, print. Implementation of virtual admissions and recruitment appointments. Implementation of virtual orientation that is interactive and promotes student success. Implementation of new social media campaigns. Financial aid continues to partner with State and Regional organizations to promote FAFSA information for students and parents. The College Reach-Out Program continues its efforts to connect underrepresented populations to the college with 6<sup>th</sup> through 12<sup>th</sup>-grade students at local middle and high schools. Student participants in the CROP are given an opportunity to participate in the Summer Bridge Program, which is designed to increase high school seniors to enroll in postsecondary education and increase the likelihood of their success and more.

New methods and strategies, if applicable.

**Response:** [See chart below](#)

New Methods and Strategies	Black	Hispanic	Other Minorities	White	Male	Female
<b>College and Career Success:</b>						
Assigned Success Coaching continues to provide students with the opportunity to build a rapport with their Coaches. The process is continually evaluated and refined. The Coaches are there to assist students to create, chart, and cultivate their educational and career goals.	✓	✓	✓	✓	✓	✓

<p>Success Coaches continue to coordinate and facilitate in-person and online workshops and helpful presentations designed to teach students how to read and understand the degree auditing system Degree Works, read Degree Works course plans, understanding the upper-division transfer process, and how to register for classes.</p>	✓	✓	✓	✓	✓	✓
<p>College and Career Success provides weekly coverage on our Lakewood Ranch campus by rotating coaches who are assigned to the campus cohorts.</p>	✓	✓	✓	✓	✓	✓
<p>Success Coaches leverage academic progress data during a term to identify and provide outreach to students who are struggling academically. Support is coordinated through the College and Career Success dept, tutoring, library services, student support services, and faculty.</p>	✓	✓	✓	✓	✓	✓

In addition to assisting all students with career readiness while encouraging them to engage in opportunities and activities that strengthen the identified 'NACE Competencies', and the development of career readiness, such as resume/cover letter and interview preparation, College and Career Success has partnered with Academic Affairs, and Workforce Development/Life-Long learning to provide an annual series of career readiness workshops and services.	✓	✓	✓	✓	✓	✓
College and Career Success continues to collaborate with Workforce Development to provide career exploration, resume and interview skill development, internships, and direct access to partnering organizations for potential student employment.	✓	✓	✓	✓	✓	✓
College and Career Success, in partnership with the college's dedicated Retention Team, strategically plan course presentations across our gateway course during each term. The presentations focus on connecting with a success coach, Degree Works, degree planning, and ways to pay for courses.	✓	✓	✓	✓	✓	✓
<b>Student Completions</b> This year's report evaluates completions of Associate in Arts (A.A.) degrees, Associate in Science/Associate in Applied Science (A.S./A.A.S.) degrees, certificates, and baccalaureate degrees, as documented in the COMPLETION tab. Based on goals from previous equity reports, identify areas where goals (number of degree/certificate completions) set by the college last year were achieved and set goals for 2020-21. Certificates include College Credit Certificates (CCC); Career Certificates (CC); Applied Technology Diplomas (ATD); Education Preparation Institution Certificates (EPI); Certificates of Professional Preparation (CPP); Apprenticeship Programs (APPR); and Advanced Technical Certificates (ATC).	✓	✓	✓	✓	✓	✓

**Admissions:**

Continuation and enhanced comprehensive communication plan to include a variety of recruitment touch points. The plan includes email, call, texting campaigns, and print pieces. The comprehensive plan provides relevant and timely information to assist with a smooth transition to SCF.	✓	✓	✓	✓	✓	✓
Continuation of virtual admissions and recruitment appointments for prospective students, in addition to our general recruitment high school visits and small group presentations.	✓	✓	✓	✓	✓	✓
Continuation of virtual recruitment events. Events allow parents and students to easily access information on a variety of topics, including information on our programs, SCF resources, the admissions process, and more.	✓	✓	✓	✓	✓	✓
Admissions continues to offer an online orientation using a new platform to meet the needs of students not able to come to campus. The new format is interactive and covers all areas to promote student success.	✓	✓	✓	✓	✓	✓
Admissions' implementation of new social media and ongoing campaigns to meet and engage prospective students, parents, and counselors on platforms they are already actively using. Allowing us to provide content that is relevant and timely, based on their needs.	✓	✓	✓	✓	✓	✓
The A.A. Course Schedule Guide, designed to streamline registration at orientation, continues to provide a sample class schedule with first semester courses without pre-requisites. The guide continues to help to make registration and course selection seamless for new students.	✓	✓	✓	✓	✓	✓
Continuation of the High School Presentation Portfolio: The portfolio provides a platform to create custom schedules to fit the unique needs of each school and their students using a concierge approach to suggest an annual SCF visit schedule. Newly added to the portfolio are SCF	✓	✓	✓	✓	✓	✓



admit days at the schools where the application fee is waived for the event.						
To enhance in-person orientation, we've changed the current rolling calendar to include larger guest-friendly options to accommodate Gen Z students who prefer to bring guests. Text reminders for orientation increasing student turn out.	✓	✓	✓	✓	✓	✓
In addition to virtual and in-person morning/afternoon orientations, evening sessions were added for non-traditional students to complete an in-person orientation in the evening.	✓	✓	✓	✓	✓	✓
Continuation and enhanced comprehensive communication plan to include a variety of recruitment touch points. The plan includes email, call, texting campaigns, and print pieces. The comprehensive plan provides relevant and timely information to assist with a smooth transition to SCF.	✓	✓	✓	✓	✓	✓
<b>Student Completions</b> This year's report evaluates completions of Associate in Arts (A.A.) degrees, Associate in Science/Associate in Applied Science (A.S./A.A.S.) degrees, certificates, and baccalaureate degrees, as documented in the COMPLETION tab. Based on goals from previous equity reports, identify areas where goals (number of degree/certificate completions) set by the college last year were achieved and set goals for 2020-21. Certificates include College Credit Certificates (CCC); Career Certificates (CC); Applied Technology Diplomas (ATD); Education Preparation Institution Certificates (EPI); Certificates of Professional Preparation (CPP); Apprenticeship Programs (APPR); and Advanced Technical Certificates (ATC).	✓	✓	✓	✓	✓	✓
<b>Financial Aid:</b>						
Financial Aid continues in partnership with State and Regional organizations to promote financial aid and FAFSA information to students and parents. Collaborations include, but are not limited to, Director of Outreach for the Florida	✓	✓	✓	✓	✓	✓

Department of Education, Regional financial aid nights/workshops, and FLVC Virtual College Night.						
Financial Aid continues to provide (and has increased the number of its) FAFSA workshops at our local high schools to increase access to financial aid information and resources. Workshops typically include an overview of financial aid and FAFSA and then individual support for students/parents in a computer lab setting.	✓	✓	✓	✓	✓	✓
Financial Aid continues to proactively communicate with prospective and newly admitted students inviting them to FAFSA workshops and promoting FAFSA completion.	✓	✓	✓	✓	✓	✓
Financial Aid Week continues to occur annually at our Bradenton and Venice Campuses. The week focuses on sharing information about financial literacy, debt management, and support from the SCF Foundation in its efforts to support students through the scholarship application process.	✓	✓	✓	✓	✓	✓
Financial Aid continues to manage funds in order to offer strategic scholarships designated to support enrollment and retention of students. Examples include, but are not limited to, dual enrollment scholarships, Principal Excellence Awards (each high school principal selects one outstanding high school graduate), SAP MAXCOM Grant for students that are close to completion but are no longer federal aid eligible.	✓	✓	✓	✓	✓	✓
<b>Athletics:</b>						
Athletics has a faculty/staff that continues engaging with its mentoring program that is specifically designed for our basketball players. Our athletes are paired with a mentor, we have a social to introduce them together, and the mentor relationship takes off from there. For some, the mentor is extremely active and involved. For others, the mentor is more of a guiding resource. We have seen mentors who will communicate with colleagues to intervene on behalf of their struggling student or who have provided tutoring to assist those who need a little extra help. Mentors attend games when they can but are not required.	✓	✓	✓	✓	✓	✓
<b>Disability Resource Center:</b>						

<p>The Disability Resource Center is represented at the Sarasota County Agency Fair held annually each spring. This event targets students with disabilities and families in the Sarasota County School system offering county-wide resources and information. In addition, the DRC provides training for Manasota Lighthouse transition students yearly. This is designed to provide transition services for students with visual disabilities. The DRC offers perspective students and parents the opportunity to meet on an individual basis to discuss SCF and disability services available. The DRC is represented in all community outreach events held on campus.</p>	✓	✓	✓	✓	✓	✓
<b>Student Life:</b>						
<p>Student Life serves a variety of students through free access to the on-campus food pantry, which had heightened use in 2022-23 due to the impact of Hurricane Ian. Student Life worked with the SCF Foundation to provide funding for food pantry items, grocery store gift cards, and free bus passes for the Sarasota County bus. Additionally, Student Life promoted the Student Wellness Program, which offers activities that benefit students' mental and physical health. These activities can be completed from home, alone or with family, and with any level of physical ability. Helping students meet basic needs like access to food and wellness resources allows students from various life circumstances to focus on their academics and extracurricular involvement.</p>	✓	✓	✓	✓	✓	✓
<b>Summer Bridge Program:</b>						

<p><b>Summer Bridge Program (SBP)</b></p> <p>The Summer Bridge Program (SBP) was designed to increase the number of College Reach-Out Program (CROP) high school seniors who enroll in postsecondary education and increase the likelihood of their success once enrolled. Jessica Torsell, our retention specialist, travels to each school to facilitate SBP recruitment, which includes completing the SCF online application and the FAFSA.</p> <p>The goal of the program is to transition CROP high school seniors to college success by having them begin their college experience during the summer after their senior year. Students get a jump-start on their college education by completing two courses before the fall semester begins. Each student receives a scholarship covering tuition, books, supplies, and lunches; a combined value of over \$1,200.</p> <p>Twenty-one (21) SCF CROP seniors are scheduled to attend the 2023 SBP and are expected to complete the six-week term. Additionally, these students will potentially earn up to nine college credits. During the SBP students receive:</p> <ul style="list-style-type: none"> <li>• Satisfactory Academic Progress (SAP) Workshops including a PowerPoint presentation, along with worksheets and handouts to convey this timely and often confusing information. Each scholar receives educational materials and uses calculators to determine course completion ratios from a variety of academic progress scenarios.</li> </ul> <p>Field Trips – Each year we take our students to tour academic departments, including the Medical Technology &amp; Simulation Center, to learn more about available majors and possible occupations.</p>	✓	✓	✓	✓	✓	✓
<b>College Reach-Out Program (CROP):</b>						
<b>College Reach-Out Program (CROP)</b>						

<p>Grant-funded through the Florida Department of Education with a cash and in-kind match from State College of Florida, the College Reach-Out Program (CROP) is designed to increase the number of students successfully completing a postsecondary education. The primary objective of the program is to strengthen the educational motivation and preparation of low-income students in grades 6 – 12 who otherwise would be unlikely to seek and attain a postsecondary education without special support and recruitment efforts.</p> <p>SCF CROP’s school-based programs are directed by site coordinators who serve as mentors at middle and high schools in Manatee and Sarasota counties. These programs provide students with academic enrichment activities as well as career and personal counseling. Activities and presentations include the following: motivational speakers; study-skill strategies; choosing a college; financial aid information; career information; cultural activities; college requirements; career development activities; and FSA/SAT/ACT preparation. Field trips, college tours, and an educational summer residential experience at the University of South Florida in Tampa are other important components of the program.</p> <ul style="list-style-type: none"> <li>• The College Reach-Out Program (CROP) was created in 1983 (FS 1007.34.) SCF is in its 30th year participating in the program. CROP is in schools in both counties, currently serving 171 middle and high school students.</li> <li>• While many programs like the College Reach-Out Program struggle to attract male students, SCF CROP is proud to report that with 70 male students, we are currently 41% male.</li> <li>• Efforts to increase Hispanic students’ participation in the program have worked. The percentage of Hispanic students has held strong at 36% currently.</li> <li>• Even as the program has become more diverse, Black students are still 40% of the</li> </ul>						
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<p>total population and 12% self-identify as multi-ethnic/racial.</p> <ul style="list-style-type: none"> <li>• This year the SCF CROP program has 44 seniors. Fifty percent (50%) have already applied to State College of Florida.</li> <li>• The number of CROP seniors taking advantage of the Summer Bridge Program stands at 21.</li> <li>• CROP graduates who choose to attend SCF are eligible to receive CROP tuition and book scholarships.</li> <li>• Forty-one (41) former CROP students were attending SCF during the 2022 Fall Term</li> <li>• STEM Initiative for both Middle and High School students was held in November 2022 and March 2023.</li> </ul>						
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**Student Completions**

This year's report evaluates completions of Associate in Arts (A.A.) degrees, Associate in Science/Associate in Applied Science (A.S./A.A.S.) degrees, certificates and baccalaureate degrees, as documented in the COMPLETIONS tab. Based on goals from previous equity reports, identify areas where goals (number of degree/certificate completions) set by the college last year were achieved and set goals for 2021-22. Certificates include: College Credit Certificates (CCC); Career Certificates (CC); Applied Technology Diplomas (ATD); Education Preparation Institution Certificates (EPI); Certificates of Professional Preparation (CPP); Apprenticeship Programs (APPR); and Advanced Technical Certificates (ATC).

<b>A.A. Degrees</b>	<b>2021-22 Goals</b>	<b>2021-22 Actuals</b>	<b>2021-22 Goals Achieved (Yes/No)</b>	<b>2022-23 Goals</b>
Black	6.00%	7.40%	Yes	5.1%
Hispanic	22.00%	22.70%	Yes	21.8%
Other Minorities	4.00%	6.20%	Yes	1.6%
White	68.00%	63.70%	No	61.2%
Female	62.00%	60.40%	No	56.6%
Male	38.00%	39.60%	Yes	38.3%
LEP	24	9	No	5
DIS	90	63	No	83
<b>A.S./A.A.S. Degrees</b>	<b>2021-22 Goals</b>	<b>2021-22 Actuals</b>	<b>2021-22 Goals Achieved (Yes/No)</b>	<b>2022-23 Goals</b>
Black	7.00%	9.10%	Yes	5.8%
Hispanic	20.00%	20.40%	Yes	20.1%
Other Minorities	8.00%	5.40%	No	1.7%
White	65.00%	65.10%	Yes	64.2%
Female	70.00%	74.80%	Yes	71.6%
Male	30.00%	25.20%	No	25.9%
LEP	24	9	No	8
DIS	90	40	No	51
<b>Certificates</b>	<b>2021-22 Goals</b>	<b>2021-22 Actuals</b>	<b>2021-22 Goals Achieved (Yes/No)</b>	<b>2022-23 Goals</b>
Black	11.00%	10.50%	No	7.1%
Hispanic	23.00%	21.90%	No	12.0%
Other Minorities	3.00%	3.80%	Yes	1.1%
White	63.00%	63.80%	Yes	63.6%
Female	70.00%	64.80%	No	59.4%
Male	30.00%	35.20%	Yes	29.0%
LEP	24	5	No	9
DIS	50	14	No	20
<b>Baccalaureate Degrees</b>	<b>2021-22 Goals</b>	<b>2021-22 Actuals</b>	<b>2021-22 Goals Achieved (Yes/No)</b>	<b>2022-23 Goals</b>
Black	8.00%	10.60%	Yes	7.6%
Hispanic	16.00%	15.80%	No	19.0%
Other Minorities	8.00%	7.20%	No	1.9%
White	65.00%	66.40%	Yes	64.8%
Female	81.00%	76.60%	No	80.0%
Male	19.00%	23.40%	Yes	18.1%
LEP	7	6	No	14
DIS	12	11	No	9

Colleges should continue to assess, modify and/or develop new methods and strategies for accomplishing the established goals that have not been achieved based on goals set in the previous year.



The college is achieving all goals: **No** If no, provide:

An evaluation of each of the methods and strategies developed to increase student completions from underrepresented groups.

**Response:** [See Below](#)

New methods and strategies, if applicable.

**Response:** [Click here to enter text.](#)

### **Student Success in Targeted Programs**

The college's plan for 2021-22 should have included methods and strategies to increase the participation of students in programs and courses in which students have been traditionally underrepresented, including, but not limited to, mathematics, science, computer technology, electronics, communications technology, engineering and career education, as required under section 1000.05(5), F.S. Colleges should provide any updates to methods and strategies, if applicable.

The college is providing updates: **Yes** If no, provide:

An evaluation of each of the methods and strategies developed to increase underrepresented student participation in programs and courses.

**Response:** [Click here to enter text.](#)

### **Admissions**

Continuation and enhanced comprehensive communication plan to include a variety of recruitment touch points. The plan includes email, call, texting campaigns, and print pieces. The comprehensive plan provides relevant and timely information to assist with a smooth transition to SCF.

Continuation of virtual admissions and recruitment appointments for prospective students, in addition to our general recruitment high school visits and small group presentations. Continuation of virtual recruitment events. Events allow parents and students to easily access information on a variety of topics, including information on our programs, SCF resources, the admissions process, and more. Admissions continues to offer an online orientation using a new platform to meet the needs of students not able to come to campus.

The new format is interactive and covers all areas to promote student success. Admissions' implementation of new social media and ongoing campaigns to meet and engage prospective students, parents, and counselors on platforms they are already actively using. Allowing us to provide content that is relevant and timely, based on their needs. The A.A. Course Schedule Guide, designed to streamline registration at orientation, continues to provide a sample class schedule with first semester courses without pre-requisites. The guide continues to help to make registration and course selection seamless for new students. Continuation of the High School Presentation Portfolio: The portfolio provides a platform to create custom schedules to fit the unique needs of each school and their students using a concierge approach to suggest an annual SCF visit schedule. Newly added to the portfolio are SCF admit days at the schools where the application fee is waived for the event. To enhance in-person orientation, we've changed the current rolling calendar to include larger guest-friendly options to accommodate Gen Z students who prefer to bring guests.

Text reminders for orientation increasing student turn out. In addition to virtual and in-person morning/afternoon orientations, evening sessions were added for non-traditional students to complete an in-person orientation in the evening.

Continuation and enhanced comprehensive communication plan to include a variety of recruitment touch points. The plan includes email, call, texting campaigns, and print pieces. The comprehensive plan provides relevant and timely information to assist with a smooth transition to SCF. Student Completions This year's report evaluates completions of Associate in Arts (A.A.) degrees, Associate in Science/Associate in Applied Science (A.S./A.A.S.) degrees, certificates, and baccalaureate degrees, as documented in the COMPLETION tab. Based on goals from previous equity reports, identify areas where goals (number of degree/certificate completions) set by the college last year were achieved and set goals for 2020-21. Certificates include College Credit Certificates (CCC); Career Certificates (CC); Applied Technology Diplomas (ATD); Education Preparation Institution Certificates (EPI); Certificates of Professional Preparation (CPP); Apprenticeship Programs (APPR); and Advanced Technical Certificates (ATC).

### **Financial Aid**

Financial aid continues in partnership with State and Regional organizations to promote financial aid and FAFSA information to students and parents. Collaborations include, but are not limited to, Director of Outreach for the Florida Department of Education, Regional financial aid nights/workshops, and FLVC Virtual College Night.

### **Athletics**

Athletics has a faculty/staff that continues engaging with its mentoring program that's specifically designed for our basketball players. Our athletes are paired with a mentor, we have a social to introduce them together, and the mentor relationship takes off from there. For some, the mentor is extremely active and involved. For others, the mentor is more of a guiding resource. We have seen mentors who will communicate with colleagues to intervene on behalf of their struggling student or who have provided tutoring to assist those who need a little extra help. Mentors attend games when they can but are not required.

### **Disability Resource Center**

The Disability Resource Center is represented at the Sarasota County Agency Fair held annually each spring. This event targets students with disabilities and families in the Sarasota County School system offering county-wide resources and information. In addition, the DRC provides training for Manasota Lighthouse transition students yearly. This is designed to provide transition services for students with visual disabilities. The DRC offers perspective students and parents the opportunity to meet on an individual basis to discuss SCF and disability services available. The DRC is represented in all community outreach events held on campus.

### **Student Life**

Student Life serves a variety of students through free access to the on-campus food pantry, which had heightened use in 2022-23 due to the impact of Hurricane Ian. Student Life worked with the SCF Foundation to provide funding for food pantry items, grocery store gift cards, and free bus passes for the Sarasota County bus. Additionally, Student Life promoted the Student Wellness Program, which offers activities that benefit students' mental and physical health. These activities can be completed from home, alone or with family, and with any level of physical ability. Helping students meet basic needs like access to food and wellness resources allows students from various life circumstances to focus on their academics and extracurricular involvement.

### **College Reach-Out Program (CROP) and Summer Bridge Program (SBP)**

College Reach-Out Program (CROP)

Grant-funded through the Florida Department of Education with a cash and in-kind match from State College of Florida, the College Reach-Out Program (CROP) is designed to increase the number of students successfully completing a postsecondary education. The primary objective of the program is to strengthen the educational motivation and preparation of low-income students

in grades 6 – 12 who otherwise would be unlikely to seek and attain a postsecondary education without special support and recruitment efforts.

SCF CROP’s school-based programs are directed by site coordinators who serve as mentors at middle and high schools in Manatee and Sarasota counties. These programs provide students with academic enrichment activities as well as career and personal counseling. Activities and presentations include the following: motivational speakers; study-skill strategies; choosing a college; financial aid information; career information; cultural activities; college requirements; career development activities; and FSA/SAT/ACT preparation. Field trips, college tours, and an educational summer residential experience at the University of South Florida in Tampa are other important components of the program.

- The College Reach-Out Program (CROP) was created in 1983 (FS 1007.34.) SCF is in its 30th year participating in the program. CROP is in schools in both counties, currently serving 171 middle and high school students.
- While many programs like the College Reach-Out Program struggle to attract male students, SCF CROP is proud to report that with 70 male students, we are currently 41% male.
- Efforts to increase Hispanic students’ participation in the program have worked. The percentage of Hispanic students has held strong at 36% currently.
- Even as the program has become more diverse, Black students are still 40% of the total population and 12% self-identify as multi-ethnic/racial.
- This year the SCF CROP program has 44 seniors. Fifty percent (50%) have already applied to State College of Florida.
- The number of CROP seniors taking advantage of the Summer Bridge Program stands at 21.
- CROP graduates who choose to attend SCF are eligible to receive CROP tuition and book scholarships.
- Forty-one (41) former CROP students were attending SCF during the 2022 Fall Term
- STEM Initiative for both Middle and High School students were held in November 2022 and March 2023.

### **Summer Bridge Program (SBP)**

The Summer Bridge Program (SBP) was designed to increase the number of College Reach-Out Program (CROP) high school seniors who enroll in postsecondary education and increase the likelihood of their success once enrolled. Jessica Torsell, our retention specialist, travels to each school to facilitate SBP recruitment, which includes completing the SCF online application and the FAFSA.

The goal of the program is to transition CROP high school seniors to college success by having them begin their college experience during the summer after their senior year. Students get a jump-start on their college education by completing two courses before the fall semester begins. Each student receives a scholarship covering tuition, books, supplies, and lunches; a combined value of over \$1,200.

Twenty-one (21) SCF CROP seniors are scheduled to attend the 2023 SBP and are expected to complete the six-week term. Additionally, these students will potentially earn up to nine college credits. During the SBP students receive:

- Satisfactory Academic Progress (SAP) Workshops including a PowerPoint presentation, along with worksheets and handouts to convey this timely and often confusing information. Each scholar receives educational materials and uses calculators to determine course completion ratios from a variety of academic progress scenarios.
- Field Trips – Each year we take our students to tour academic departments, including the Medical Technology & Simulation Center, to learn more about available majors and possible occupations.

New methods and strategies, if applicable.

**Response:** [Click here to enter text.](#)

***Review of Part III: Strategies to Overcome Underrepresentation of Students  
(Completed by Division of Florida Colleges)***

<b>Requirement</b>	<b>Response</b>	<b>Comments</b>	<b>Action</b>
Is the college achieving all its goals in terms of student enrollments by race, sex, students with disabilities and students with limited English proficiencies?	Select one.		
If no, evaluation of current methods and strategies and new methods and strategies provided?	Select one.		
Is the college achieving all its goals in terms of student completions by race, sex, students with disabilities and students with limited English proficiencies?	Select one.		
If no, evaluation of current methods and strategies and new methods and strategies provided?	Select one.		
The report should include an analysis of student participation in traditionally underrepresented programs and courses, including, but not limited to, mathematics, science, computer technology, electronics, communications technology, engineering and career education. Did the college provide updates for its goal	Select one.		

Requirement	Response	Comments	Action
in terms of student completions across the aforementioned categories?			
If no, evaluation of current methods and strategies and new methods and strategies provided?	Select one.		

**Part IV. Substitution Waivers for Admissions and  
Course Substitutions for Eligible Students with Disabilities**

**Course Substitution Report, Form CSR01**

Please list the number of students who received course substitutions as well as the required course(s), substitution(s) provided and discipline area (e.g., mathematics) by disability type beginning with the fall semester of the preceding academic year. For the courses, please include the prefix, course number and course name (e.g., ENC 1101 Composition I). Add rows if necessary. Please indicate "0" for the number of students if no substitutions were granted.

Disability Type	Number of Students	Required Course(s) (prefix, number and title)	Substituted Course(s) (prefix, number and title)	Discipline Area
Deaf/Hard of Hearing	0			
Visual Impairment	0			
Specific Learning Disability	20-math	General Ed. Mathematics & developmental Math Courses	CGS 1000, CGS 1543, CGS 1570, CHM 1020C, EVR 1001, PHI 2100, ACG 2021C, ACG 2071, QMB 1001, AST 1002, ECS 1000C, PHY 1020C	Area II Math

Disability Type	Number of Students	Required Course(s) (prefix, number and title)	Substituted Course(s) (prefix, number and title)	Discipline Area
Orthopedic Impairment	0			
Speech/Language Impairment	0			
Emotional or Behavioral Disability	14-Speech	Fundamentals Speech Communication (SPC 1608)	SPC 1300 , AML 2010/2020, ANT 2000, ARH 2050/2051, CRW 2001/2002,ENC 2210, ENL 2010/2022, EUH 2032, FIL 1007, HUM 2210, HUM 2235, HUM 2250, INR 2002, LIT 2012, LIT 2020, LIT 2030, LIT 2090, LIT 2110/2120, LIT 2110/2120, LIT 2310, LIT 2380, MMC 2100, MUH 2110 Introduction to Music History & Literature, PGY 2000 History of Photography PGY 2101C Visual Literacy: Photography PHI 2070 Intro to Eastern Philosophy	Area I Communications

Disability Type	Number of Students	Required Course(s) (prefix, number and title)	Substituted Course(s) (prefix, number and title)	Discipline Area
			<b>PLA 1104/2114</b> <b>Legal Research and Writing I &amp; II</b> <b>REL 2121</b> <b>Religion in America</b> <b>THE 2000</b> <b>Theatre Appreciation</b>	
Autism Spectrum Disorder	<b>0</b>			
Traumatic Brain Injury	<b>0</b>			
Other Health Impairment	<b>0</b>			

How many requests for course substitutions were made and how many substitutions were granted during the preceding academic year? (Please list the number of requests per semester starting with the fall semester.) Please indicate "0" if no substitutions were requested or granted.

Semester	Number of Substitutions Requested	Number of Substitutions Granted
<b>Fall 2021</b>	15	12
<b>Spring 2022</b>	19	15
<b>Summer 2022</b>	9	7
<b>Total</b>	43	34



**Review of Part V: Course Substitutions  
(Completed by Division of Florida Colleges)**

Requirement	Response	Comments	Action
Did the college submit the Course Substitution Report?	Select one.		

**Part V. Gender Equity in Athletics**

The college offers athletic programs: **Select one.** If no, move to the next section. If yes, complete this section.

**Assessment of Athletic Programs**

Section 1006.71, F.S., Gender equity in intercollegiate athletics, is applicable to postsecondary institutions offering athletic programs. Florida College System institutions that offer athletic programs shall develop a gender equity plan pursuant to section 1000.05, F.S. The plan is to include consideration of equity in sports offerings, participation, availability of facilities, scholarship offerings and funds allocated for administration, recruitment, comparable coaching, publicity and promotion and other support costs. An annual assessment is required and each college president is to be evaluated on the extent to which gender equity goals have been accomplished.

For this part, provide the college’s latest Equity in Athletics Disclosure Act (EADA) Survey Federal Report as an appendix.

**Data Assessment**

Section 1006.71, F.S., requires an assessment of major areas to evaluate the college’s progress toward gender equity in athletics.

Provide updates or new information related to sports offerings; participation; availability of facilities; scholarship offerings; funds allocated for administration, recruitment, comparable coaching, publicity and promotions; or other considerations by the college to continue efforts to achieve gender equity. If the college is not in compliance with Title IX, updates must be included in the college’s Corrective Action Plan of this report.

**Compliance with Title IX**

Using athletic participation data from the latest EADA Survey Federal Report, complete the following table to determine gender equity based on participation rates.

**Athletic Participation by Gender Compared to Student Enrollments by Gender for July 1, 2020, through June 30, 2021, and July 1, 2021, through June 30, 2022**

	2020-21			2021-22			
	Males	Females	Total		Males	Females	Total
Total Number of Athletes	40	60	100	Total Number of Athletes	39	54	93
Percent of Athletes by Gender	40.0%	60.0%	100%	Percent of Athletes by Gender	41.9%	58.1%	100%
Total Number of Enrollments	1329	1957	3286	Total Number of Enrollments	1263	1701	2964
Percent of Enrollments by Gender	40.4%	59.6%	100%	Percent of Enrollments by Gender	42.6%	57.4%	100%
	-0.4%	+0.4%		Percentage difference between athletes and students enrolled	-0.7%	+0.7%	

**Proportionality of Participation**

Based on the table, is the percentage of female athletes greater than (or at least within 5 percentage points of) the percent of female students enrolled? **2020-21: Yes 2021-22: Yes**

Based on the participation rates of female athletes compared to female enrollments and based on the college’s athletic program assessment as presented in the EADA Survey Federal Report, check at least one component below for assuring the institution is in compliance with Title IX, Gender Equity in Athletics.

- Accommodation of interests and abilities
- Substantial proportionality
- History and practice of expansion of sports

**Corrective Action Plan**

If the program is not in compliance, complete the Corrective Action Plan below and specify or update the plan to achieve compliance. Include completion dates for each method and strategy.

Gender Equity in Athletics Component	Planned Actions to Address Deficiencies Found in Athletics	Responsible Person(s) and Contact Information	Timelines

**Review of Part V: Gender Equity in Athletics  
(Completed by Division of Florida Colleges)**

Requirement	Response	Comments	Action
Does the report include the Equity in Athletic Disclosure Act (EADA) Survey Federal Report for 2022?	Select one.		
Does the equity report reflect updates or new information related to: sports offerings; participation, availability of facilities; scholarship offerings; funds allocated for administration, recruitment, comparable coaching, publicity and promotions, or other considerations by the college to continue efforts to achieve gender equity?	Select one.		
Is the percentage of female athletes greater than (or at least within five percentage points of) the percent of female students enrolled?	Select one.		
Does the report include any of the following to ensure compliance with Title IX?	Select one.		
Accommodation of interests and abilities	Select one.		
Substantial proportionality	Select one.		
History and practice of expansion of sports	Select one.		
If there were any disparities in sections A or B, or if the percentage of female participants was not substantially proportionate to the percentage of female enrollments, did the college submit a corrective action plan?	Select one.		

Part VI. Signature Page

FLORIDA EDUCATIONAL EQUITY ACT  
2022-23 ANNUAL EQUITY UPDATE REPORT  
*Signature Page*

State College of Florida, Manatee-Sarasota

The college ensures that section 1000.05, F.S., section 1006.71, F.S., and section 1012.86, F.S., and implementing Rules 6A-6A-10.041 and 6A-19.001-.010, F.A.C., referenced in this report, are properly implemented and that this institution prohibits discrimination against students, applicants for admission, employees or applicants for employment on the basis of race, color, ethnicity, national origin, sex, pregnancy, disability, age, or marital status.

The college has developed policies and procedures for providing reasonable substitutions for admission, graduation, study program admission, and upper-division entry for eligible students with disabilities as required by section 1007.264 and section 1007.265, F.S., and for implementing Section 504 of the Rehabilitation Act of 1973.

The institution is in compliance with the identified components of the athletic programs, as required by Title IX, the Florida Educational Equity Act, section 1006.71, F.S., Gender equity in intercollegiate athletics, and, where not compliant, the college has implemented a corrective action plan. (Applicable for institutions with athletic programs.)

The college actively implements and monitors the Employment Equity Accountability Plan and certifies compliance with all statutory requirements of section 1012.86, F.S.

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EQUITY OFFICER

DATE

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COLLEGE PRESIDENT

DATE

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CHAIR OF DISTRICT BOARD OF TRUSTEES

DATE

**This concludes the 2022-23 Annual Equity Update Report, which must be submitted, as a Word document, to [FCSInfo@fldoe.org](mailto:FCSInfo@fldoe.org) by **May 1, 2023**. Colleges may attach additional files (PDF or Word) as appendices.**

# 2022 EADA Survey

Institution: (135391)

User ID: E1353911

## Screening Questions

Please answer these questions carefully as your responses will determine which subsequent data entry screens are appropriate for your institution.

### 1. How will you report Operating (Game-day) Expenses?

- By Team       Per Participant

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### 2. Select the type of varsity sports teams at your institution.

- Men's Teams
- Women's Teams
- Coed Teams

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### 3. Do any of your teams have assistant coaches?

- Yes
- Men's Teams
- Women's Teams
- Coed Teams
- No

---

If you save the data on this screen, then return to the screen to make changes, note the following:

- 1) If you select an additional type of team remember to include associated data for that type of team on subsequent screens;
- 2) If you delete a type of team but have already entered associated data on other screens, all associated data for that type of team will be deleted from subsequent screens. However, because the survey system has to recalculate the totals, you must re-save every screen.

# Sports Selection - Men's and Women's Teams

Select the varsity sports teams at your institution.

Sport	Men's	Women's	Sport	Men's	Women's
Archery	<input type="checkbox"/>	<input type="checkbox"/>	Badminton	<input type="checkbox"/>	<input type="checkbox"/>
Baseball	<input checked="" type="checkbox"/>		Basketball	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Beach Volleyball	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Bowling	<input type="checkbox"/>	<input type="checkbox"/>
Cross Country	<input type="checkbox"/>	<input type="checkbox"/>	Diving	<input type="checkbox"/>	<input type="checkbox"/>
Equestrian	<input type="checkbox"/>	<input type="checkbox"/>	Fencing	<input type="checkbox"/>	<input type="checkbox"/>
Field Hockey		<input type="checkbox"/>	Football	<input type="checkbox"/>	
Golf	<input type="checkbox"/>	<input type="checkbox"/>	Gymnastics	<input type="checkbox"/>	<input type="checkbox"/>
Ice Hockey	<input type="checkbox"/>	<input type="checkbox"/>	Lacrosse	<input type="checkbox"/>	<input type="checkbox"/>
Rifle	<input type="checkbox"/>	<input type="checkbox"/>	Rodeo	<input type="checkbox"/>	<input type="checkbox"/>
Rowing	<input type="checkbox"/>	<input type="checkbox"/>	Sailing	<input type="checkbox"/>	<input type="checkbox"/>
Skiing	<input type="checkbox"/>	<input type="checkbox"/>	Soccer	<input type="checkbox"/>	<input type="checkbox"/>
Softball		<input checked="" type="checkbox"/>	Squash	<input type="checkbox"/>	<input type="checkbox"/>
Swimming	<input type="checkbox"/>	<input type="checkbox"/>	Swimming and Diving (combined)	<input type="checkbox"/>	<input type="checkbox"/>
Synchronized Swimming		<input type="checkbox"/>	Table Tennis	<input type="checkbox"/>	<input type="checkbox"/>
Team Handball	<input type="checkbox"/>	<input type="checkbox"/>	Tennis	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Track and Field (Indoor)	<input type="checkbox"/>	<input type="checkbox"/>	Track and Field (Outdoor)	<input type="checkbox"/>	<input type="checkbox"/>
Track and Field and Cross Country (combined)	<input type="checkbox"/>	<input type="checkbox"/>	Volleyball	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Water Polo	<input type="checkbox"/>	<input type="checkbox"/>	Weight Lifting	<input type="checkbox"/>	<input type="checkbox"/>
Wrestling	<input type="checkbox"/>	<input type="checkbox"/>	Other Varsity Sports <b>(Specify sports in the caveat box.)*</b>	<input type="checkbox"/>	<input type="checkbox"/>

**Caveat (Specify Other Varsity Sports):**

\*Use the caveat to list the "Other Varsity Sports" if you checked the box above. You should only include intercollegiate varsity sports in your EADA disclosures.

\*The caveat on this screen is for internal use and does not appear on the EADA Dissemination Website (public site). If you want information to appear on the public site, enter it on the Athletic Participation screen.

NJCAA considered Beach Volleyball an emerging sport, starting in 2019-20. The 2021-22 season was that last of the three year period when a national championship did not occur.

If you save the data on this screen, then return to the screen to make changes, note the following:

- 1) If you select an additional team remember to include associated data for that sport on subsequent screens;
- 2) If you delete a sport but have already entered associated data on other screens, all associated data for that sport will be deleted from subsequent screens. However, because the survey system has to recalculate the totals, you must re-save every screen.

## Athletics Participation - Men's and Women's Teams

Enter the number of participants as of the day of the first scheduled contest.

**Varsity Teams**

**Men's Teams**

**Women's Teams**

Baseball	<input type="text" value="25"/>
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Basketball	<input type="text" value="14"/>
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Beach Volleyball	<input type="text" value="13"/>
------------------	---------------------------------

Softball	<input type="text"/>
----------	----------------------



	18	
Tennis	9	
Volleyball	14	
<b>Total Participants Men's and Women's Teams</b>	39	54
<b>Unduplicated Count of Participants</b> <i>(This is a head count. If an individual participates on more than one team, count that individual only once on this line.)</i>	39	46

**CAVEAT**

\*For each men's or women's team that includes opposite sex participants, specify the number of male and the number of female students on that team in this caveat box.

This does not apply for coed teams.

\*If you selected **Other Sports**, specify which team(s) are included.

\*Additionally, provide any other clarifying information here.

If you save the data on this screen, then return to the screen to make changes, please note you must re-save every screen because the survey system has to recalculate the totals.

## Head Coaches - Men's Teams

For each men's team, indicate whether the head coach is male or female, was assigned to the team on a full-time or part-time basis, and whether the coach was employed by the institution on a full-time basis or on a part-time or volunteer basis, by entering a 1 in the appropriate field.

The Swimming and Diving (combined) fields allow up to 2 head coaches. The Track and Field and Cross Country (combined) fields allow up to 3.

### Male Head Coaches

### Female Head Coaches

Varsity Teams	Assigned to Team on a	Assigned to Team on a	Full-Time	Part-Time Institution	Assigned to Team on a	Assigned to Team on a	Full-Time	Part-Time Institution	Total
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	Full-Time Basis	Part-Time Basis	Institution Employee	Employee or Volunteer	Full-Time Basis	Part-Time Basis	Institution Employee	Employee or Volunteer	Head Coaches
Baseball	<input type="text"/>	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="1"/>
Basketball	<input type="text"/>	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="1"/>
<b>Coaching Position Totals</b>	<input type="text" value="0"/>	<input type="text" value="2"/>	<input type="text" value="2"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="2"/>

CAVEAT

## Head Coaches - Women's Teams

For each women's team, indicate whether the head coach is male or female, was assigned to the team on a full-time or part-time basis, and whether the coach was employed by the institution on a full-time basis or on a part-time or volunteer basis, by entering a 1 in the appropriate field.

The Swimming and Diving (combined) fields allow up to 2 head coaches. The Track and Field and Cross Country (combined) fields allow up to 3.

### Male Head Coaches

### Female Head Coaches

Varsity Teams	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee	Part-Time Institution Employee or Volunteer	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee	Part-Time Institution Employee or Volunteer	Total Head Coaches
Beach Volleyball	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="1"/>	<input type="text"/>	<input type="text" value="1"/>	<input type="text" value="1"/>
Softball	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text"/>	<input type="text" value="1"/>

Tennis	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text"/>	<input type="text" value="1"/>
Volleyball	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="1"/>	<input type="text"/>	<input type="text" value="1"/>	<input type="text" value="1"/>
<b>Coaching Position Totals</b>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="4"/>	<input type="text" value="2"/>	<input type="text" value="2"/>	<input type="text" value="4"/>

CAVEAT

## Head Coaches' Salaries - Men's and Women's Teams

Enter only salaries and bonuses that your institution pays head coaches as compensation for coaching. Do not include benefits on this screen. Do not include volunteer coaches in calculating the average salary and the Full-Time Equivalent (FTE) Total. For help calculating the FTE total click on the Instructions link on this screen.

	Men's Teams	Women's Teams
Average Annual Institutional Salary per Head Coaching Position <i>(for coaching duties only)</i>	<input type="text" value="15,025"/>	<input type="text" value="10,997"/>
Number of Head Coaching Positions Used to Calculate the Average	<input type="text" value="2"/>	<input type="text" value="4"/>
Number of Volunteer Head Coaching Positions <i>(Do not include these coaches in your salary or FTE calculations.)</i>	<input type="text" value="0"/>	<input type="text" value="0"/>
Average Annual Institutional Salary per Full-time equivalent (FTE)	<input type="text" value="44,851"/>	<input type="text" value="44,432"/>
Sum of Full-Time Equivalent (FTE) Positions Used to Calculate the Average	<input type="text" value="0.67"/>	<input type="text" value="0.99"/>

CAVEAT

Our Head Volleyball coach is also our Beach Coach.

## Assistant Coaches - Men's Teams

For each men's team, indicate whether the assistant coach is male or female, was assigned to the team on a full-time or part-time basis, and whether the coach was employed by the institution on a full-time basis or on a part-time or volunteer basis, by entering a 1 in the appropriate field.

### Male Assistant Coaches

### Female Assistant Coaches

Varsity Teams	Male Assistant Coaches				Female Assistant Coaches				Total Assistant Coaches
	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee	Part-Time Institution Employee or Volunteer	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee	Part-Time Institution Employee or Volunteer	
Baseball	<input type="text"/>	<input type="text" value="5"/>	<input type="text"/>	<input type="text" value="5"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="5"/>
Basketball	<input type="text"/>	<input type="text" value="3"/>	<input type="text"/>	<input type="text" value="3"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="3"/>
Coaching Position Totals	<input type="text" value="0"/>	<input type="text" value="8"/>	<input type="text" value="0"/>	<input type="text" value="8"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="8"/>

CAVEAT

## Assistant Coaches - Women's Teams

For each women's team, indicate whether the assistant coach is male or female, was assigned to the team on a full-time or part-time basis, and whether the coach was employed by the institution on a full-time basis or on a part-time or volunteer basis, by entering a 1 in the appropriate field.

**Male Assistant Coaches**

**Female Assistant Coaches**

Varsity Teams	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee or Volunteer	Part-Time Institution Employee or Volunteer	Assigned to Team on a Full-Time Basis	Assigned to Team on a Part-Time Basis	Full-Time Institution Employee or Volunteer	Part-Time Institution Employee or Volunteer	Total Assistant Coaches
Beach Volleyball	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="1"/>	<input type="text"/>	<input type="text" value="1"/>	<input type="text" value="1"/>
Softball	<input type="text"/>	<input type="text" value="2"/>	<input type="text"/>	<input type="text" value="2"/>	<input type="text"/>	<input type="text" value="1"/>	<input type="text"/>	<input type="text" value="1"/>	<input type="text" value="3"/>
Tennis	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="1"/>	<input type="text"/>	<input type="text" value="1"/>	<input type="text" value="1"/>
Volleyball	<input type="text"/>	<input type="text" value="1"/>	<input type="text"/>	<input type="text" value="1"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="1"/>
Coaching Position Totals	<input type="text" value="0"/>	<input type="text" value="3"/>	<input type="text" value="0"/>	<input type="text" value="3"/>	<input type="text" value="0"/>	<input type="text" value="3"/>	<input type="text" value="0"/>	<input type="text" value="3"/>	<input type="text" value="6"/>

**CAVEAT**

Beach Volleyball had a male coach who stayed for a month. He was replaced by a female who left at the end of Fall 2021. They hired a female at the beginning of the Spring 2022 semester. Based on the instructions, the Spring Beach Female Assistant coach served the longest.

## Assistant Coaches' Salaries - Men's and Women's Teams

Enter only salaries and bonuses that your institution pays assistant coaches as compensation for coaching. Do not include benefits on this screen.

Do not include volunteer coaches in calculating the average salary and the Full-Time Equivalent (FTE) Total.

For help calculating the FTE total click on the Instructions link on this screen.

**Men's Teams**

**Women's Teams**

Average Annual Institutional Salary per Assistant Coaching Position <i>(for coaching duties only)</i>	<input type="text" value="5,798"/>	<input type="text" value="7,033"/>
Number of Assistant Coaching Positions Used to Calculate the Average	<input type="text" value="5"/>	<input type="text" value="5"/>
Number of Volunteer Assistant Coaching Positions <i>(Do not include these coaches in your salary or FTE calculations.)</i>	<input type="text" value="3"/>	<input type="text" value="1"/>
Average Annual Institutional Salary per Full-time equivalent (FTE)	<input type="text" value="17,785"/>	<input type="text" value="20,094"/>
Sum of Full-Time Equivalent (FTE) Positions Used to Calculate the Average	<input type="text" value="1.63"/>	<input type="text" value="1.75"/>

CAVEAT

Beach Volleyball had a male coach who stayed for a month. He was replaced by a female who left at the end of Fall 2021. They hired a female at the beginning of the Spring 2022 semester. Based on the instructions, the Spring Beach Female Assistant coach served the longest.

## Athletically Related Student Aid - Men's and Women's Teams

Athletically related student aid is any scholarship, grant, or other form of financial assistance, offered by an institution, the terms of which require the recipient to participate in a program of intercollegiate athletics at the institution. Other student aid, of which a student-athlete simply happens to be the recipient, is not athletically related student aid. If you do not have any aid to report, enter a 0.

	Men's Teams	Women's Teams	Total
Amount of Aid	<input type="text" value="334,877"/>	<input type="text" value="462,611"/>	<input type="text" value="797,488"/>
Ratio (percent)	<input type="text" value="42"/>	<input type="text" value="58"/>	100%

CAVEAT

## Recruiting Expenses - Men's and Women's Teams

Recruiting expenses are all expenses an institution incurs attributable to recruiting activities. This includes, but is not limited to, expenses for lodging, meals, telephone use, and transportation (including vehicles used for recruiting purposes) for both recruits and personnel engaged in recruiting, and other expenses for official and unofficial visits, and all other expenses related to recruiting. If you do not have any recruiting expenses to report, enter a 0.

	Men's Teams	Women's Teams	Total
Total	4,164	1,183	5,347

CAVEAT

## Operating (Game-Day) Expenses - Men's and Women's Teams by Team

Operating expenses are all expenses an institution incurs attributable to home, away, and neutral-site intercollegiate athletic contests (commonly known as "game-day expenses"), for (A) Lodging, meals, transportation, uniforms, and equipment for coaches, team members, support staff (including, but not limited to team managers and trainers), and others; and (B) Officials.

For a sport with a men's team and a women's team that have a combined budget, click here for special instructions. Report actual numbers, not budgeted or estimated numbers. Please do not round beyond the next dollar.

	Men's Teams			Women's Teams			Total Operating Expenses
	Participants	Operating Expenses per Participant	By Team	Participants	Operating Expenses per Participant	By Team	
Basketball	14	3,538	49,535				49,535

Baseball	25	3,815	95,374	95,374
Beach Volleyball		13	1,641	21,334
Softball		18	3,137	56,466
Tennis		9	3,177	28,596
Volleyball		14	1,902	26,629
<b>Total Operating Expenses Men's and Women's Teams</b>	39	144,909	54	133,025

CAVEAT

Baseball had large charges that got charged to this year's budget which was unexpected. Supplier stock was impacted by covid. Volleyball had several away games cancelled due to Covid-19 spike in the fall of 2021.

**Note: This screen is for game-day expenses only.**

## Total Expenses - Men's and Women's Teams

Enter all expenses attributable to intercollegiate athletic activities. This includes appearance guarantees and options, athletically related student aid, contract services, equipment, fundraising activities, operating expenses, promotional activities, recruiting expenses, salaries and benefits, supplies, travel, and any other expenses attributable to intercollegiate athletic activities.

Report actual numbers, not budgeted or estimated numbers. Please do not round beyond the next dollar.

Varsity Teams	Men's Teams	Women's Teams	Total
Basketball	218,407		218,407
Baseball	324,853		324,853



Beach Volleyball		78,105	78,105
Softball		264,065	264,065
Tennis		156,214	156,214
Volleyball		180,421	180,421
Total Expenses of all Sports, Except Football and Basketball, Combined	324,853	678,805	1,003,658
Total Expenses Men's and Women's Teams	543,260	678,805	1,222,065
Not Allocated by Gender/Sport (Expenses not attributable to a particular sport or sports)			411,315
<b>Grand Total Expenses</b>			<b>1,633,380</b>

CAVEAT

Covid 19 still had a tremendous impact on our seasons and our ability to hire students as managers.

## Total Revenues - Men's and Women's Teams

Your total revenues must cover your total expenses.

Enter all revenues attributable to intercollegiate athletic activities. This includes revenues from appearance guarantees and options, an athletic conference, tournament or bowl games, concessions, contributions from alumni and others, institutional support, program advertising and sales, radio and television, royalties, signage and other sponsorships, sport camps, state or other government support, student activity fees, ticket and luxury box sales, and any other revenues attributable to intercollegiate athletic activities.

Report actual numbers, not budgeted or estimated numbers. Please do not round beyond the next dollar.

Varsity Teams	Men's Teams	Women's Teams	Total
Basketball	218,407		218,407

Baseball	324,853		324,853
Beach Volleyball		78,105	78,105
Softball		264,065	264,065
Tennis		156,214	156,214
Volleyball		180,421	180,421
Total Revenues of all Sports, Except Football and Basketball, Combined	324,853	678,805	1,003,658
Total Revenues Men's and Women's Teams	543,260	678,805	1,222,065
Not Allocated by Gender/Sport (Revenues not attributable to a particular sport or sports)			411,315
<b>Grand Total for all Teams</b> (includes by team and not allocated by gender/sport)			<b>1,633,380</b>

CAVEAT

Covid 19 still had a tremendous impact on our seasons and our ability to hire students as managers. 2021-22 is the last year Beach volleyball is considered an emerging sport by the NJCAA.

## Summary - Men's and Women's Teams

**Your Grand Total Revenues must be equal to or greater than your Grand Total Expenses or you will not be able to lock your survey.**

	Men's Teams	Women's Teams	Total
1 <u>Total of Head Coaches' Salaries</u>	30,050	43,988	74,038

2	<u>Total of Assistant Coaches' Salaries</u>	28,990	35,165	64,155
<hr/>				
3	<u>Total Salaries (Lines 1+2)</u>	59,040	79,153	138,193
4	<u>Athletically Related Student Aid</u>	334,877	42,611	797,488
5	<u>Recruiting Expenses</u>	4,164	1,183	5,347
6	<u>Operating (Game-Day) Expenses</u>	144,909	133,025	277,934
<hr/>				
7	<u>Summary of Subset Expenses (Lines 3+4+5+6)</u>	542,990	675,972	1,218,962
8	<u>Total Expenses for Teams</u>	543,260	678,805	1,222,065
<hr/>				
9	<u>Total Expenses for Teams Minus Subset Expenses (Line 8 – Line 7)</u>	270	2,833	3,103
10	<u>Not Allocated Expenses</u>			411,315
11	<u>Grand Total Expenses (Lines 8+10)</u>			1,633,380
12	<u>Total Revenues for Teams</u>	543,260	678,805	1,222,065
13	<u>Not Allocated Revenues</u>			411,315
14	<u>Grand Total Revenues (Lines 12+13)</u>			1,633,380
15	<u>Total Revenues for Teams minus Total Expenses for Teams (Line 12-Line 8)</u>	0	0	0
16	<u>Grand Total Revenues Minus Grand Total Expenses (Line 14- Line 11)</u>			0

To return to a data entry screen, click on the link in the [Navigation Menu](#).  
 To proceed to the Supplemental Information screen, click on the link in the [Navigation Menu](#) or click on the "Next" button on this screen.

## Supplemental Information (optional)

**This screen may be used to help the reader better understand the data you have provided, or to help a prospective student-athlete make an informed choice of an athletics program.**

**This information will be viewable on the EADA public website. Please do not include the names of individuals or write messages to the help desk.**

**To explain specific data entered on a previous screen, please use the caveat box on that screen.**

**OFFICE OF THE VICE PRESIDENT OF  
FINANCE AND ADMINISTRATIVE SERVICES**

***Julie Martin Jakway, Vice President***

**TO:** State College of Florida, Manatee – Sarasota  
District Board of Trustees

**FROM:** Julie Martin Jakway  
Vice President of Finance and Administrative Services

**SUBJECT:** *Monthly Financial Report – April 2023*

**Two Year Programs**

The report for Two Year Programs presents the Budget and Year-To-Date Revenue and Expense for this fiscal year and last fiscal year as of April 30, 2023.

Student Fees revenue for the current year decreased by 3% compared to the same period last year. Other Student Fees revenue decreased by 1% over Other Student Fees reported through April of last year. This decrease is driven by a decrease in enrollment and Repeat Course Fees, increased application fees, and increased revenue from Lifelong Learning/Workforce Development. Support from Local Government decreased by 3% over Support from Local Government through April of last year. State Support increased by 14% over State Support through April of last year due to increased appropriations for the current fiscal year.

In the category of Expenses, overall Personnel costs are 1% higher as compared to last April. Services expense increased 6% and Materials and Supplies expense increased 8% compared to April of last year. Materials and Supplies expense increase is due to the purchase of specialized software during the current year. Other Current Charges decreased 4% compared to the same category through April of last year. This drop is due to fewer fee waivers as a result of decreased enrollment. Capital Outlay in April was \$33,310 compared to \$176,222 last April, which included the purchase of new passenger and cargo vans.

With this fiscal year 83% complete, personnel costs are at 68% of the amount budgeted for the current year, less than the three-year average of 72% for this time of year. Current expenses represent 60% of the amount budgeted, more than the three-year average of 55% this time of year.

***In summary, with the year 83% complete:***

- Year-To-Date Actual Revenue is 82% of the Adjusted Budget, less than the three-year average of 84% for this time of year.
- Year-To-Date Actual Expense is 64% of the Adjusted Budget, less than the three-year average of 67% for this time of year.
- Revenues are greater and expenses are flat as would be expected as a percentage of budget basis.

**Baccalaureate Programs**

Total Revenue for Baccalaureate Programs consists of Student Fees, Other Student Fees, and Other Revenue. Total Revenue as of April 30, 2023, totaled \$1,440,801, compared to the three-year average of \$1,412,642. Student Fees revenue is \$1,273,230 and Other Student Fees revenue is \$116,242, compared to the three-year average of \$1,269,915 and \$132,358, respectively, for this time of year. Other Revenue is \$51,329 compared to the three-year average of \$10,369 for this time of year. This increase is largely due to higher interest rates in the current year.

Total Expense for Baccalaureate Programs consists of Personnel and Current expenses. Total Expense is \$957,293, with Personnel totaling \$840,623 and Current Expense totaling \$119,600, compared to the three-year average of \$962,172, \$866,093, and \$95,513, respectively, for this time of year.

On a percentage basis, Total Revenue is 88% of that budgeted compared to the three-year average of 85% for this time of year. Total Expense is 60% of that budgeted, slightly higher than the 58% three-year average for this time of year.

### **Collegiate School – Bradenton Campus**

Total Revenue for Collegiate School – Bradenton Campus consists of Support from Local Government, State Support, Federal Support, and Other Revenue. Total Revenue as of April 30, 2023, totaled \$3,834,184 compared to the three-year average of \$3,357,396. Support from Local Government is \$3,554,555 compared to the three-year average of \$3,104,618 for this time of year. State Support is \$196,818 compared to the three-year average of \$204,689 for this time of year. Federal Support is \$31,965 compared to the three-year average of \$18,069 for this time of year. Other Revenue is \$50,846 compared to the three-year average of \$30,020 for this time of year. This increase is driven by the rise in interest rates in the current fiscal year.

Total Expense for Collegiate School – Bradenton Campus consists of Personnel, Current and Capital Outlay expenses. Total Expense is \$3,323,610, with Personnel totaling \$2,237,704, Current Expense totaling \$935,688 and Capital Outlay expenses totaling \$150,218 during the period. These figures compared to the three-year averages of \$2,770,112, \$2,237,704, \$935,688, and \$150,218, respectively, for this time of year.

On a percentage basis, Total Revenue is 85% of that budgeted, more than the three-year average of 76% for this time of year. Total Expense is 66% of that budgeted, more than the three-year average of 61% for this time of year.

### **Collegiate School – Venice Campus**

Total Revenue for Collegiate School – Venice Campus consists of Support from Local Government, State Support, Other Revenue, and Transfers from Other Funds. Total Revenue as of April 30, 2023, was \$1,374,020 compared to \$1,065,859 during the same period last year. Through April 30, 2023, Support from Local Government is \$1,247,032, State Support is \$11,370, Federal Support is \$1,801 and Other Revenue is \$7,817. Last year's figures were \$1,065,859, \$52,836, \$65,455 and \$1,816 respectively.

Total Expense for Collegiate School – Venice Campus consists of Personnel, Current and Capital Outlay expenses. Total Expense are \$1,835,063, with Personnel totaling \$1,014,413 and Current Expense totaling \$316,713. Capital Outlay expenses totaled \$503,937 during the period, largely a result of moving portable classroom buildings from the Bradenton to the Venice campus. These figures compare to \$1,304,157, \$623,596, \$312,223 and \$368,338, respectively, during the same period last year.

On a percentage basis, Total Revenue is 69% of that budgeted, prior year Total Revenue was 73% for this time of year. Total Expense is 69% of that budgeted, prior year was 48% for this time of year.

State College of Florida  
Two Year Revenue and Expense Comparison Report  
FY 2022-23 vs. FY 2021-22  
Lower Level Programs - Fund 11000

AC Type Description	April 30, 2023				April 30, 2022				Percent YTD Actual / Adj Budget	Percent YTD Actual / Adj Budget	Percent Change CY YTD Actual/ PY YTD Actual
	Orig Budget	Adj Budget	YTD Actual	YTD Actual / Adj Budget	Orig Budget	Adj Budget	YTD Actual	YTD Actual / Adj Budget			
<b>Revenue</b>											
41 Student Fees	13,334,618	13,444,618	13,541,540	101%	14,900,550	14,900,550	13,939,818	94%		-3%	
42 Other Student Fees	3,039,243	3,175,893	2,963,713	93%	2,800,718	3,170,262	3,005,863	95%		-1%	
43 Support From Local Government [1]	1,789,423	1,789,423	1,397,420	78%	1,879,686	1,879,686	1,443,456	77%		-3%	
44 State Support	32,334,055	32,334,055	24,104,299	75%	26,325,874	26,421,874	21,195,364	80%		14%	
45 Federal Support	0	26,000	23,739	91%	3,900,000	2,560,000	1,405,950				
46 Gifts, Private Grants & Contracts	0	510,000	0	0%	0	0	0				
47 Sales and Services Department	555,362	643,380	789,443	123%	456,972	517,742	489,810	95%		61%	
49 Other Revenue [2]	141,817	391,817	98,473	25%	110,455	130,455	(175,644)	-135%			
4A Non-Revenue Receipts [3]	298,548	298,548	3	0%	1,255,548	2,597,048	2,129,423	82%		-100%	
<b>Total : Revenue</b>	<b>51,493,066</b>	<b>52,613,734</b>	<b>42,918,629</b>	<b>82%</b>	<b>51,629,803</b>	<b>52,177,617</b>	<b>43,434,040</b>	<b>83%</b>		<b>-1%</b>	
<b>Grand Total : Revenue</b>	<b>51,493,066</b>	<b>52,613,734</b>	<b>42,918,629</b>	<b>82%</b>	<b>51,629,803</b>	<b>52,177,617</b>	<b>43,434,040</b>	<b>83%</b>		<b>-1%</b>	
<b>Expense</b>											
<b>Personnel</b>											
51 Salaries-Full Time & Perm Part Time	23,727,397	25,353,136	17,979,709	71%	24,527,543	24,136,528	17,858,925	74%		1%	
52 Other Personnel Exp P/T (Non-Perm)	3,743,109	3,748,359	2,664,017	71%	3,809,109	3,868,909	2,376,865	61%		12%	
53 Personnel Benefits	12,357,008	11,057,119	6,669,468	60%	11,556,591	11,993,307	6,678,701	56%		0%	
<b>Total : Personnel</b>	<b>39,827,514</b>	<b>40,158,615</b>	<b>27,313,193</b>	<b>68%</b>	<b>39,893,243</b>	<b>40,016,744</b>	<b>26,914,491</b>	<b>67%</b>		<b>1%</b>	
<b>Current Expense</b>											
61 Services [4]	10,182,279	10,546,931	6,894,225	65%	10,251,215	10,256,314	6,524,896	64%		6%	
62 Materials and Supplies	3,689,740	3,678,762	2,368,007	64%	3,776,456	3,830,374	2,194,527	57%		8%	
63 Other Current Charges [5]	4,472,369	4,493,112	898,472	20%	3,012,667	3,017,166	938,895	31%		-4%	
<b>Total : Current Expense</b>	<b>18,344,388</b>	<b>18,718,805</b>	<b>10,160,704</b>	<b>54%</b>	<b>17,040,338</b>	<b>17,103,854</b>	<b>9,658,318</b>	<b>56%</b>		<b>5%</b>	
<b>Capital</b>											
71 Capital Outlay	1,029,246	1,059,840	33,310	3%	26,845	252,642	176,222	70%		-81%	
<b>Total : Capital</b>	<b>1,029,246</b>	<b>1,059,840</b>	<b>33,310</b>	<b>3%</b>	<b>26,845</b>	<b>252,642</b>	<b>176,222</b>	<b>70%</b>		<b>-81%</b>	
<b>Grand Total : Expense</b>	<b>59,201,148</b>	<b>59,937,259</b>	<b>38,507,206</b>	<b>64%</b>	<b>56,960,426</b>	<b>57,373,240</b>	<b>36,749,031</b>	<b>64%</b>		<b>5%</b>	

[1] Dual enrollment revenue  
[2] Includes interest and dividends, fines and penalties, bad debt recoveries and miscellaneous revenue  
[3] Includes non-mandatory transfers in, proceeds from fixed asset sales, over and short, lost revenue recovery from CARES  
[4] Includes travel, postage, phone, printing, repairs, service agreements, utilities, advertising, temp svcs, consultants and professional fees, and contractors  
[5] Includes central store, scholarships, fee waivers, bad debt expense, unemployment comp and uninsured losses



State College of Florida  
Two Year Revenue and Expense Comparison Report  
FY 2022-23 vs. FY 2021-22  
Upper Level Programs - Fund 12000

AC Type Description	April 30, 2023				April 30, 2022				Percent Change CY YTD Actual/ PY YTD Actual
	Orig Budget	Adj Budget	YTD Actual	Adj Budget / YTD Actual / Percent	Orig Budget	Adj Budget	YTD Actual	YTD Actual / Adj Budget	
<b>Revenue</b>									
41 Student Fees	1,283,737	1,283,737	1,273,230	99%	1,368,210	1,368,210	1,283,189	94%	-1%
42 Other Student Fees	123,689	123,689	116,242	94%	126,173	127,173	124,984	98%	-7%
44 State Support	178,164	178,164	0	0%	178,164	178,164	0	0%	0%
49 Other Revenue [1]	3,767	48,767	51,329	105%	2,897	3,897	3,484	89%	2%
<b>Total : Revenue</b>	<b>1,589,357</b>	<b>1,634,357</b>	<b>1,440,801</b>	<b>88%</b>	<b>1,675,444</b>	<b>1,677,444</b>	<b>1,411,657</b>	<b>84%</b>	<b>2%</b>
<b>Grand Total : Revenue</b>	<b>1,589,357</b>	<b>1,634,357</b>	<b>1,440,801</b>	<b>88%</b>	<b>1,675,444</b>	<b>1,677,444</b>	<b>1,411,657</b>	<b>84%</b>	<b>2%</b>
<b>Expense</b>									
<b>Personnel</b>									
51 Salaries-Full Time & Perm Part Time	728,407	728,407	334,246	46%	826,011	826,011	312,550	38%	7%
52 Other Personnel Exp P/T (Non-Perm)	367,000	367,000	400,299	109%	367,000	367,000	345,183	94%	16%
53 Personnel Benefits	275,679	275,679	106,078	38%	305,502	305,502	84,121	28%	26%
<b>Total : Personnel</b>	<b>1,371,086</b>	<b>1,371,086</b>	<b>840,623</b>	<b>61%</b>	<b>1,498,513</b>	<b>1,498,513</b>	<b>741,854</b>	<b>50%</b>	<b>13%</b>
<b>Current Expense</b>									
61 Services [2]	25,070	25,183	16,534	66%	30,650	21,075	4,802	23%	244%
62 Materials and Supplies	77,765	83,514	70,619	85%	83,545	83,059	51,397	62%	62%
63 Other Current Charges [3]	115,601	115,601	32,447	28%	62,736	62,736	40,127	64%	-19%
<b>Total : Current Expense</b>	<b>218,436</b>	<b>224,298</b>	<b>119,599</b>	<b>53%</b>	<b>176,931</b>	<b>166,870</b>	<b>96,325</b>	<b>58%</b>	<b>24%</b>
<b>Capital</b>									
71 Capital Outlay	2,931	(2,931)	(2,931)	100%	0	10,061	0	0%	0%
<b>Total : Capital</b>	<b>2,931</b>	<b>(2,931)</b>	<b>(2,931)</b>	<b>100%</b>	<b>0</b>	<b>10,061</b>	<b>0</b>	<b>0%</b>	<b>0%</b>
<b>Grand Total : Expense</b>	<b>1,592,453</b>	<b>1,592,453</b>	<b>957,292</b>	<b>60%</b>	<b>1,675,444</b>	<b>1,675,444</b>	<b>838,179</b>	<b>50%</b>	<b>14%</b>

[1] Includes interest and dividends, fines and penalties, bad debt recoveries and miscellaneous revenue  
[2] Includes travel, postage, phone, printing, repairs, service agreements, utilities, advertising, temp svcs, consultants and professional fees, and contractors  
[3] Includes central store, scholarships, fee waivers and bad debt expense

**BUDGET AMENDMENT REQUEST  
STATE COLLEGE OF FLORIDA, MANATEE - SARASOTA**

**RESOLUTION NUMBER: Thirty-Two (32)  
AMENDMENT NUMBER: Thirty-Two (32)**

**FISCAL YEAR: 2022-23  
April 2023**

FUND NAME: CURRENT UNRESTRICTED

FUND NUMBER: 11000

CATEGORY	PRESENT			REVISED
	BUDGET	INCREASE	DECREASE	BUDGET
Beginning Fund Balance	\$ 11,417,698	\$	\$	\$ 11,417,698
REVENUE	52,613,734	0 <a>		52,613,734
TOTAL TO BE ACCOUNTED FOR	\$ 64,031,432	\$ 0	\$ 0	\$ 64,031,432
SALARIES	\$ 40,156,614	\$ 2,000 <b>	\$	\$ 40,158,614
CURRENT EXPENSE	18,743,355	<c>	25,725	18,717,630
CAPITAL OUTLAY	1,002,290	58,725 <d>		1,061,015
ENDING FUND BALANCE	4,159,173		<e>	4,159,173
TOTAL ACCOUNTED FOR	\$ 64,061,432	\$ 60,725	\$ 25,725	\$ 64,096,432

JUSTIFICATION:

<b> The \$20,000 increase in Salaries Expense is due to:  
Increase in budget to cover Dr. Bechtol Course Development

	20,000
\$	<u>20,000</u>

<c> The \$46,602 increase in Current Expense is due to:  
Increase to budget for other contracted services  
Decrease to budget for LINE grant expenses  
Decrease to budget to cover Dr. Bechtol Course Development  
Decrease to budget for LINE grant equipment  
Budget Realignment for Digital Cinema

	35,000
	(50,675)
	(2,000)
	(5,365)
	(2,685)
\$	<u>(25,725)</u>

<d> The \$58,725 increase in Capital Outlay is due to:  
Increase to budget for LINE grant expenses  
Increase to budget for LINE grant equipment  
Budget Realignment for Digital Cinema

	50,675
	5,365
	2,685
\$	<u>58,725</u>

**BUDGET AMENDMENT REQUEST  
STATE COLLEGE OF FLORIDA, MANATEE - SARASOTA**

RESOLUTION NUMBER: Thirty-three (33)  
AMENDMENT NUMBER: Thirty-three (33)

FISCAL YEAR: 2022-23  
April 2023

FUND NAME: GENERAL RESTRICTED

FUND NUMBER: TWO

CATEGORY	PRESENT BUDGET	INCREASE	DECREASE	REVISED BUDGET
Beginning Fund Balance	\$ 1,637,477	\$	\$	\$ 1,637,477
REVENUE	15,436,614	0 <a>		15,436,614
TOTAL TO BE ACCOUNTED FOR	\$ 17,074,091	\$ 0	\$ 0	\$ 17,074,091
SALARIES	\$ 4,417,736	\$ 5,988 <b>	\$	4,423,724
CURRENT EXPENSE	5,493,341	6,270,142 <c>		11,763,483
CAPITAL OUTLAY	989,078	0 <d>	8,500	980,578
ENDING FUND BALANCE	6,304,183			6,304,183
TOTAL ACCOUNTED FOR	\$ 17,204,338	\$ 6,276,130	\$ 8,500	\$ 23,471,968

JUSTIFICATION:

<b> The \$5,988 increase in Salaries Expense is due to:  
Increase to athletic positions and workers  
Increase in salaries for additional instructors

700
5,288
<u>\$ 5,988</u>

<c> The \$6,270,142 increase in Current Expense is due to:  
Increase to establish WIOA SWF Wforce grant  
Decrease to cover basketball workers salaries  
Increase for annual Firewall renewal

6,261,842
(700)
9,000
<u>\$ 6,270,142</u>

<d> The \$8,500 decrease in Capital Outlay Expense is due to:  
Decrease for annual firewall renewal

(8,500)
<u>\$ (8,500)</u>

**BUDGET AMENDMENT REQUEST  
STATE COLLEGE OF FLORIDA, MANATEE - SARASOTA**

**RESOLUTION NUMBER: Thirty-four (34)  
AMENDMENT NUMBER: Thirty-four (34)**

**FISCAL YEAR: 2022-23  
April 2023**

FUND NAME: UNEXPENDED PLANT FUND

FUND NUMBER: SEVEN

	PRESENT			REVISED	
CATEGORY	BUDGET	INCREASE	DECREASE	BUDGET	
Beginning Fund Balance	\$ 17,965,268	\$	\$	\$ 17,965,268	
REVENUE	40,092,343	4,000 <a>		40,096,343	
TOTAL TO BE ACCOUNTED FOR	\$ 58,057,611	\$ 4,000	\$ 0	\$ 58,061,611	
SALARIES	\$ 0	\$	\$	0	
CURRENT EXPENSE	1,325,014	0 <b>	30,000	1,295,014	
CAPITAL OUTLAY	30,107,701	34,000 <c>		30,141,701	
ENDING FUND BALANCE	27,326,896		<d>	27,326,896	
TOTAL ACCOUNTED FOR	\$ 58,759,611	\$ 34,000	\$ 30,000	\$ 58,763,611	

JUSTIFICATION:

<a> The \$4,000 increase in Revenue is due to:  
Increase to budget for signage - SABR funds

\$ 4,000  
\$ 4,000

<b> The \$30,000 decrease in Current Expense is due to:  
Decrease in budget to cover capital outlay expense

(30,000)  
\$ (30,000)

<c> The \$34,000 increase in Capital Outlay is due to:  
Increase in budget for capital outlay expense  
Increase in budget for signage - SABR funds

\$ 30,000.00  
4,000.00  
\$ 34,000

State College of Florida  
Two Year Revenue and Expense Comparison Report  
FY 2022-23 vs. FY 2021-22  
Collegiate School - Bradenton Campus

AC Type	Description	April 30, 2023				April 30, 2022				Percent Change CY YTD Actual/ PY YTD Actual
		Orig Budget	Adj Budget	YTD Actual	Percent YTD Actual / Adj Budget	Orig Budget	Adj Budget	YTD Actual	Percent YTD Actual / Adj Budget	
	<b>Revenue</b>									
43	Support From Local Government [1]	3,938,551	4,216,154	3,554,555	84%	3,773,276	4,182,018	3,245,950	78%	10%
44	State Support [2]	40	150,040	196,818	131%	271,540	271,540	197,308		0%
45	Federal Support [3]	27,268	61,068	31,965	52%	11,268	387,858	45,944	12%	-30%
49	Other Revenue [4]	79,430	79,430	50,846	64%	79,430	79,430	8,555	71%	10%
	<b>Total : Revenue</b>	<b>4,045,289</b>	<b>4,506,692</b>	<b>3,834,184</b>	<b>85%</b>	<b>4,135,514</b>	<b>4,920,846</b>	<b>3,497,758</b>	<b>71%</b>	<b>10%</b>
	<b>Grand Total : Revenue</b>	<b>4,045,289</b>	<b>4,506,692</b>	<b>3,834,184</b>	<b>85%</b>	<b>4,135,514</b>	<b>4,920,846</b>	<b>3,497,758</b>	<b>71%</b>	<b>10%</b>
	<b>Expense</b>									
	<b>Personnel</b>									
51	Salaries-Full Time & Perm Part Time	1,834,689	2,210,382	1,665,577	75%	1,672,826	1,971,791	1,284,853	65%	30%
52	Other Personnel Exp P/T (Non-Perm)	59,520	75,520	39,697	53%	74,520	95,520	76,213	80%	-48%
53	Personnel Benefits	732,988	732,988	532,429	73%	752,885	752,885	455,493	60%	17%
	<b>Total : Personnel</b>	<b>2,627,197</b>	<b>3,018,890</b>	<b>2,237,704</b>	<b>74%</b>	<b>2,500,231</b>	<b>2,820,196</b>	<b>1,816,559</b>	<b>64%</b>	<b>23%</b>
	<b>Current Expense</b>									
61	Services [5]	1,082,540	1,115,341	692,227	62%	1,113,477	1,253,055	671,599	54%	3%
62	Materials and Supplies	269,155	284,160	243,462	86%	367,342	307,263	261,517	85%	-7%
63	Other Current Charges	0	0	0		0	115,016	0		0%
	<b>Total : Current Expense</b>	<b>1,351,695</b>	<b>1,399,501</b>	<b>935,688</b>	<b>67%</b>	<b>1,480,819</b>	<b>1,675,334</b>	<b>933,116</b>	<b>56%</b>	<b>0%</b>
	<b>Capital</b>									
71	Capital Outlay	274,508	638,661	150,218	24%	292,241	538,531	361,847	67%	67%
	<b>Total : Capital</b>	<b>274,508</b>	<b>638,661</b>	<b>150,218</b>	<b>24%</b>	<b>292,241</b>	<b>538,531</b>	<b>361,847</b>	<b>67%</b>	<b>67%</b>
	<b>Grand Total : Expense</b>	<b>4,253,400</b>	<b>5,057,052</b>	<b>3,323,610</b>	<b>66%</b>	<b>4,273,290</b>	<b>5,034,061</b>	<b>3,111,523</b>	<b>62%</b>	<b>7%</b>

[1] Includes revenue from Manatee County school district  
 [2] Includes capital funding from Manatee County school district  
 [3] Includes grant revenue  
 [4] Includes interest and dividend, teacher supply funds and Best & Brightest Scholarships awarded by Manatee County school board.  
 [5] Includes travel, postage, printing, lease, insurance, contracted services (including DE), and professional fees

State College of Florida  
Two Year Revenue and Expense Comparison Report  
FY 2022-23 vs. FY 2021-22  
Collegiate School - Venice Campus

AC Type Description	April 30, 2023				April 30, 2022				Percent YTD Actual / CY YTD Actual/ PY YTD Actual
	Orig Budget	Adj Budget	YTD Actual	YTD Actual / Adj Budget	Orig Budget	Adj Budget	YTD Actual	YTD Actual / Adj Budget	
<b>Revenue</b>									
43 Support From Local Government [1]	1,661,312	1,495,055	1,247,032	83%	1,408,550	1,228,318	1,065,869	87%	17%
44 State Support [2]	0	116,752	117,370	101%	0	56,205	52,836	94%	122%
45 Federal Support [3]	15,000	210,558	1,801	1%	128,674	195,125	65,455	34%	-97%
49 Other Revenue [4]	1,817	9,817	7,817	80%	0	1,849	1,816	98%	
4A Non-Renue Receipts	3,274	169,274	0	0%	0	135,000	0	0%	
<b>Total : Revenue</b>	<b>1,681,403</b>	<b>2,001,456</b>	<b>1,374,020</b>	<b>69%</b>	<b>1,537,224</b>	<b>1,616,497</b>	<b>1,185,977</b>	<b>73%</b>	<b>16%</b>
<b>Grand Total : Revenue</b>	<b>1,681,403</b>	<b>2,001,456</b>	<b>1,374,020</b>	<b>69%</b>	<b>1,537,224</b>	<b>1,616,497</b>	<b>1,185,977</b>	<b>73%</b>	<b>16%</b>
<b>Expense</b>									
<b>Personnel</b>									
51 Salaries-Full Time & Perm Part Time	890,246	1,027,392	728,714	71%	620,775	577,275	444,330	77%	64%
52 Other Personnel Exp P/T (Non-Perm)	25,000	37,960	12,782	34%	6,000	25,000	23,543	94%	-46%
53 Personnel Benefits	349,599	387,677	272,916	70%	246,162	246,362	155,723	63%	75%
<b>Total : Personnel</b>	<b>1,264,845</b>	<b>1,453,029</b>	<b>1,014,412</b>	<b>70%</b>	<b>872,937</b>	<b>848,637</b>	<b>623,596</b>	<b>73%</b>	<b>63%</b>
<b>Current Expense</b>									
61 Services [5]	312,664	466,278	142,334	31%	400,328	292,473	206,367	71%	-31%
62 Materials and Supplies	213,138	218,353	174,379	80%	250,478	324,065	105,856	33%	65%
<b>Total : Current Expense</b>	<b>525,802</b>	<b>684,631</b>	<b>316,713</b>	<b>46%</b>	<b>650,806</b>	<b>616,538</b>	<b>312,223</b>	<b>51%</b>	<b>1%</b>
<b>Capital</b>									
71 Capital Outlay	516,192	532,317	503,937	95%	240,346	1,237,632	368,338	30%	37%
<b>Total : Capital</b>	<b>516,192</b>	<b>532,317</b>	<b>503,937</b>	<b>95%</b>	<b>240,346</b>	<b>1,237,632</b>	<b>368,338</b>	<b>30%</b>	<b>37%</b>
<b>Grand Total : Expense</b>	<b>2,306,839</b>	<b>2,669,977</b>	<b>1,835,062</b>	<b>69%</b>	<b>1,764,089</b>	<b>2,702,807</b>	<b>1,304,157</b>	<b>48%</b>	<b>41%</b>

[1] Includes revenue from Sarasota County school district

[2] Includes capital funding from Sarasota County school district

[3] Includes grant revenue

[4] Includes interest and dividends revenue

[5] Includes travel, postage, printing, lease, insurance, contracted services (including DE), and professional fees

<b>ACCEPTANCE OF GIFTS AND GRANTS</b>
---------------------------------------

It is respectfully requested the District Board of Trustees of State College of Florida, Manatee-Sarasota accept and approve the following gifts and grants.

<b>April 2023</b>		
<u>DONOR/GRANTOR</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
<b><u>Gifts:</u></b>		
No gifts received		
<b><u>Grants:</u></b>		
United States Department of Education		
April YTD Revenue	647,181	
March YTD Revenue	647,181	
Change for Month of April	-	Pell Grant 2021-2022
April YTD Revenue	10,854,353	
March YTD Revenue	10,854,353	
Change for Month of April	-	Pell Grant 2022-2023
<b>Total Received - Gifts</b>	-	
<b>Total Received (Returned) - Pell Grant</b>	-	

## PROPERTY DISPOSAL

(Complete and route to Vice President, Finance & Administrative Services)



Proposed by Nathan Wellman  
Name

Date 6/1/2023

Manager, Business Operations  
Title

DESCRIPTION OF ITEM	DECAL	PURCHASE PRICE	PURCHASE DATE	REASON FOR DISPOSAL	METHOD OF DISPOSAL
Laptop Cart	028972	\$1,799.95	9/16/2010	Replaced	GovDeals
Laptop Cart	028974	\$1,799.95	9/16/2010	Replaced	GovDeals
Latitude E6530	030951	\$1,190.87	12/10/2013	Obsolete	E-Scrap
Latitude E6530	030959	\$1,190.87	12/10/2013	Obsolete	E-Scrap
Latitude E5540	031157	\$966.78	7/14/2014	Obsolete	E-Scrap
Latitude E5540	031159	\$966.78	7/14/2014	Obsolete	E-Scrap
Latitude E5540	031166	\$966.78	7/14/2014	Obsolete	E-Scrap
Latitude E5540	031170	\$966.78	7/14/2014	Obsolete	E-Scrap
Latitude E5540	031180	\$966.78	7/14/2014	Obsolete	E-Scrap
Latitude E5540	031190	\$966.78	7/14/2014	Obsolete	E-Scrap
Latitude E5540	031198	\$966.78	7/14/2014	Obsolete	E-Scrap
MacBook Pro 13"	031472	\$1,158.35	7/29/2014	Obsolete	E-Scrap
MacBook Pro 13"	031473	\$1,158.35	7/29/2014	Obsolete	E-Scrap
MacBook Pro 13"	031474	\$1,158.35	7/29/2014	Obsolete	E-Scrap
MacBook Pro 13"	031475	\$1,158.35	7/29/2014	Obsolete	E-Scrap
MacBook Pro 13"	031476	\$1,158.35	7/29/2014	Obsolete	E-Scrap
MacBook Pro 13"	031477	\$1,158.35	7/29/2014	Obsolete	E-Scrap
MacBook Pro 13"	031478	\$1,158.35	7/29/2014	Obsolete	E-Scrap
MacBook Pro 13"	031479	\$1,158.35	7/29/2014	Obsolete	E-Scrap
MacBook Pro 13"	031480	\$1,158.35	7/29/2014	Obsolete	E-Scrap
MacBook Pro 13"	031482	\$1,158.35	7/29/2014	Obsolete	E-Scrap
MacBook Pro 13"	031483	\$1,158.35	7/29/2014	Obsolete	E-Scrap
MacBook Pro 13"	031484	\$1,158.35	7/29/2014	Obsolete	E-Scrap
MacBook Pro 13"	031485	\$1,158.35	7/29/2014	Obsolete	E-Scrap
MacBook Pro 13"	031486	\$1,158.35	7/29/2014	Obsolete	E-Scrap
MacBook Pro 13"	031490	\$1,112.00	7/30/2014	Obsolete	E-Scrap
MacBook Pro 13"	031492	\$1,112.00	7/30/2014	Obsolete	E-Scrap
MacBook Pro 13"	031494	\$1,112.00	7/30/2014	Obsolete	E-Scrap
MacBook Pro 13"	031496	\$1,112.00	7/30/2014	Obsolete	E-Scrap
MacBook Pro 13"	031498	\$1,112.00	7/30/2014	Obsolete	E-Scrap
OptiPlex 7020	031771	\$979.21	2/18/2015	Obsolete	E-Scrap
OptiPlex 7020	031780	\$979.21	2/18/2015	Obsolete	E-Scrap
Laptop Cart	031992	\$2,038.95	8/24/2015	Replaced	GovDeals
iPad Air 2, 9.7"	031994	\$550.99	8/31/2015	Obsolete	E-Scrap
MacBook Pro 15"	031996	\$1,899.00	8/31/2015	Obsolete	E-Scrap
Intuos Pro Art Pen Tablet	032207	\$279.95	12/16/2015	Obsolete	E-Scrap



# PROPERTY DISPOSAL

(Complete and route to Vice President, Finance & Administrative Services)

OptiPlex 7020	032234	\$821.14	1/10/2016	Obsolete	E-Scrap
OptiPlex 7020	032247	\$821.14	2/3/2016	Obsolete	E-Scrap
OptiPlex 5040	032343	\$917.33	4/28/2016	Obsolete	E-Scrap
OptiPlex 3040	032383	\$669.90	5/26/2016	Obsolete	E-Scrap
OptiPlex 3020	032489	\$813.61	8/16/2016	Obsolete	E-Scrap
OptiPlex 3020	032490	\$813.61	8/16/2016	Obsolete	E-Scrap
OptiPlex 3020	032497	\$813.61	8/16/2016	Obsolete	E-Scrap
OptiPlex 3020	032498	\$813.61	8/16/2016	Obsolete	E-Scrap
OptiPlex 3020	032500	\$813.61	8/16/2016	Obsolete	E-Scrap
OptiPlex 3020	032502	\$813.61	8/16/2016	Obsolete	E-Scrap
OptiPlex 3020	032504	\$813.61	8/16/2016	Obsolete	E-Scrap
OptiPlex 3020	032509	\$813.61	8/16/2016	Obsolete	E-Scrap
OptiPlex 3020	032510	\$813.61	8/16/2016	Obsolete	E-Scrap
OptiPlex 3020	032511	\$813.61	8/16/2016	Obsolete	E-Scrap
OptiPlex 3020	032513	\$813.61	8/16/2016	Obsolete	E-Scrap
OptiPlex 3020	032514	\$813.61	8/16/2016	Obsolete	E-Scrap
OptiPlex 3020	032515	\$813.61	8/16/2016	Obsolete	E-Scrap
OptiPlex 3020	032517	\$813.61	8/16/2016	Obsolete	E-Scrap
OptiPlex 3020	032522	\$813.61	8/16/2016	Obsolete	E-Scrap
OptiPlex 3020	032523	\$813.61	8/16/2016	Obsolete	E-Scrap
OptiPlex 3020	032525	\$813.61	8/16/2016	Obsolete	E-Scrap
MacBook Air 13"	032724	\$1,091.00	1/18/2017	Obsolete	E-Scrap
MacBook Air 13"	032725	\$1,091.00	1/18/2017	Obsolete	E-Scrap
OptiPlex 7010	031082	\$1,008.54	4/9/2014	Obsolete	E-Scrap
OptiPlex 3040	033143	\$658.98	7/13/2017	Obsolete	E-Scrap
Latitude 5580	033425	\$1,157.17	1/1/2018	Obsolete	E-Scrap
OptiPlex 5050	033492	\$1,079.69	2/22/2018	Obsolete	E-Scrap
Mac Mini	034125	\$679.00	11/6/2018	Obsolete	E-Scrap
Latitude 5590	034138	\$1,568.26	12/17/2018	Obsolete	E-Scrap
Latitude 5490	034305	\$1,120.00	5/21/2019	Obsolete	E-Scrap
Surface Go	034435	\$413.08	6/13/2019	Obsolete	E-Scrap
MacBook Pro 15"	034511	\$2,599.00	6/19/2019	Obsolete	E-Scrap

Nathan Wellman Digitally signed by Nathan Wellman  
Date: 2023.06.01 09:28:47 -04'00'

Proposer \_\_\_\_\_ Date \_\_\_\_\_

*Rebecca Fida*

Business Services Administrator \_\_\_\_\_ Date \_\_\_\_\_

*Julia Jakway*  
Julia Jakway (Jun 5, 2023 11:01 EDT)

Signature of Vice President, Finance & Administrative Services \_\_\_\_\_ Date \_\_\_\_\_

Meeting of the  
DISTRICT BOARD OF TRUSTEES OF STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA  
June 27, 2023

**AGENDA ITEM:**

**Approval to Write-off Delinquent Accounts – \$29,296.99**

**RECOMMENDATION:**

**The College recommends District Board of Trustees’ approval of a Delinquent Account Write-off.**

**STAFF ANALYSIS:**

The College is submitting for approval of the delinquent account write-off lists for uncollected receivables recorded prior to June 30, 2021. Each receivable is at least two years old. Annually, accounts older than two years are written off as receivables for financial reporting purposes. During 2022 and 2023 the Department of Education has permitted the use of federal HEERF (Higher Education Emergency Relief Funds) associated with the COVID pandemic to write off bad debt. The full amount of the items below will be funded through HEERF funds, eliminating the obligation for the debtor.

Accounts to be written-off for fiscal year 2022-23 totaled **\$29,296.99**.

<u>Fiscal Year</u>	<u>Amount</u>	<u>Years Included</u>
Written off in 2022	\$ 282,536.61	1990 to 6/30/20
Written Off in 2021	\$ 291,046.32	1990 to 6/30/19
Written Off in 2020	\$ 276,911.01	1990 to 6/30/18
Written Off in 2019	\$ 331,834.07	1990 to 6/30/17
Written Off in 2018	\$ 366,197.98	1990 to 6/30/16

**FISCAL IMPACT** YES

Funding Source: N/A

Amount: \$29,296.99

Will this action result in a Budget Amendment? No

If yes, indicate the dollar amount: N/A

Attachment

**REQUESTED BY:** Julie Jakway  
**Vice President, Business and Administrative Services**

**AUTHORIZATION TO CHARGE-OFF DELINQUENT STUDENT AND OTHER ACCOUNTS**

It is respectfully requested that the Board of Trustees of State College of Florida, Manatee-Sarasota grant authorization to charge off the following delinquent student and other accounts:

<b>STUDENT IDENTIFIER</b>	<b>TERM</b>	<b>BALANCE</b>
YA-5453	202110	20.00
JC-6360	201720	717.36
SF-7700	202130	20.00
CJ-5004	201810	142.69
KS-4150	202130	20.00
SA-8660	202210	20.00
HC-4179	202020	20.00
JD-2672	202010	75.46
SH-2873	202110	20.00
MJ-6970	202130	20.00
CJ-9122	202210	20.00
KM-5448	202210	20.00
KM-5448	202130	20.00
DM-0107	202210	20.00
KV-4132	202120	20.00
CA-4827	202010	503.86
DD-6953	202020	1,337.76
TD-5551	202020	20.00
IF-5997	201930	479.28
BH-7018	202020	211.56
JH-4232	202010	647.82
SK-8012	202010	617.00
LL-9550	202020	20.00
TM-2716	202130	20.00
JM-2716	202020	1,079.70
NR-8592	202020	20.00
RS-7772	202010	347.44
DT-9285	202020	1,817.72
MV-8022	202020	20.00
GW-5006	202020	20.00
JW-8500	202020	20.00
M*-9133	202210	20.00
S*-1374	202130	20.00
O*-9350	202210	20.00
B*-8185	202220	20.00
C*-7843	202210	20.00
D*-1429	202130	20.00
V*-1598	202130	20.00
K*-9745	202130	20.00
S*-1471	202130	20.00
R*-6879	202130	20.00
J*-1101	202210	20.00

**AUTHORIZATION TO CHARGE-OFF DELINQUENT STUDENT AND OTHER ACCOUNTS**

It is respectfully requested that the Board of Trustees of State College of Florida, Manatee-Sarasota grant authorization to charge off the following delinquent student and other accounts:

<b>STUDENT IDENTIFIER</b>	<b>TERM</b>	<b>BALANCE</b>
J*-1278	202220	20.00
E*-9633	202130	20.00
WA-1137	202210	20.00
JA-7287	202210	20.00
SA-1379	202220	20.00
MA-9344	202210	20.00
KA-8609	202130	20.00
AA-9207	202210	20.00
DA-0497	202210	20.00
JA-7792	202120	20.00
TA-6894	202210	20.00
PA-1222	202210	20.00
YA-9794	202210	20.00
EA-9345	202210	20.00
MA-8460	202130	20.00
AA-6274	202210	20.00
KA-8743	202210	20.00
TA-0423	202130	20.00
KA-4908	202120	20.00
DA-6343	202120	20.00
MA-8549	202130	20.00
SA-6478	202210	20.00
RA-7771	202130	20.00
AA-1419	202130	20.00
HA-1254	202210	20.00
MA-8946	202210	20.00
AA-3352	202210	20.00
RA-0606	202210	20.00
JA-7308	202210	20.00
AA-2043	202130	20.00
CA-0607	202210	20.00
EA-9627	202130	20.00
KA-0932	202210	20.00
AA-9379	202130	20.00
BA-8461	202210	20.00
RA-7213	202130	20.00
EA-7771	202130	20.00
MA-9327	202220	20.00
AB-8747	202120	20.00
HB-6801	202120	20.00
TB-1030	202130	20.00
SB-9575	202220	20.00

**AUTHORIZATION TO CHARGE-OFF DELINQUENT STUDENT AND OTHER ACCOUNTS**

It is respectfully requested that the Board of Trustees of State College of Florida, Manatee-Sarasota grant authorization to charge off the following delinquent student and other accounts:

<b><u>STUDENT IDENTIFIER</u></b>	<b><u>TERM</u></b>	<b><u>BALANCE</u></b>
NB-9315	202130	20.00
JB-8025	202210	20.00
JB-8006	202210	20.00
LB-2989	202130	20.00
MB-8392	202210	20.00
LB-0933	202210	20.00
FB-9997	202210	20.00
FB-9100	202130	20.00
HB-6702	202130	20.00
TB-2221	202130	20.00
TB-2221	202120	20.00
CB-1221	202210	75.00
AB-8527	202210	20.00
VB-9217	202210	20.00
DB-6704	202120	20.00
SB-7793	202120	20.00
MB-5106	202210	20.00
JB-1396	202210	20.00
MB-6962	202130	20.00
AB-9615	202210	20.00
RB-0618	202210	20.00
VB-0195	202210	20.00
EB-9492	202210	20.00
VB-7120	202210	20.00
SB-0312	202220	20.00
MB-5432	202130	20.00
HB-9160	202130	20.00
MB-5610	202110	20.00
SB-0828	202210	20.00
EB-2332	202130	20.00
TB-8822	202130	20.00
GB-0402	202210	20.00
IB-0554	202020	20.00
SB-8428	202130	20.00
EB-8989	202130	20.00
EB-0990	202220	20.00
AB-1541	202210	20.00
EB-1771	202120	20.00
SB-3399	202210	20.00
RB-7025	202210	20.00
JB-1513	202210	20.00
KB-7993	202210	20.00

**AUTHORIZATION TO CHARGE-OFF DELINQUENT STUDENT AND OTHER ACCOUNTS**

It is respectfully requested that the Board of Trustees of State College of Florida, Manatee-Sarasota grant authorization to charge off the following delinquent student and other accounts:

<b><u>STUDENT IDENTIFIER</u></b>	<b><u>TERM</u></b>	<b><u>BALANCE</u></b>
KB-1452	202110	20.00
DB-7278	202120	20.00
CB-4269	202210	20.00
EB-3735	202120	20.00
TB-1248	202210	20.00
JB-1473	202210	20.00
SB-7970	202210	20.00
TB-2387	202030	20.00
MB-7156	202130	20.00
AB-6531	202130	20.00
MB-0425	202210	20.00
BB-1103	202130	20.00
BB-0641	202210	20.00
JB-1341	202210	20.00
KB-1081	202130	20.00
DB-2020	202210	20.00
KB-1445	202120	20.00
MB-1116	202130	20.00
MB-0443	202220	20.00
OB-0244	202210	20.00
TB-6843	202210	20.00
AB-7967	202210	20.00
RB-0245	202130	20.00
PB-6802	202210	20.00
KB-0246	202130	20.00
AB-9732	202130	20.00
SB-7757	202130	20.00
KB-0782	202130	20.00
TB-7828	202120	20.00
TB-4764	202210	20.00
GB-6691	202120	20.00
JB-6812	202130	20.00
SB-0199	202130	20.00
EC-6865	202120	20.00
DC-0609	202210	20.00
BC-3410	202130	20.00
LC-9836	202130	20.00
RC-4644	202120	20.00
KC-9193	202220	20.00
EC-9542	202210	20.00
CC-7932	202210	20.00
TC-5048	202210	20.00

**AUTHORIZATION TO CHARGE-OFF DELINQUENT STUDENT AND OTHER ACCOUNTS**

It is respectfully requested that the Board of Trustees of State College of Florida, Manatee-Sarasota grant authorization to charge off the following delinquent student and other accounts:

<b><u>STUDENT IDENTIFIER</u></b>	<b><u>TERM</u></b>	<b><u>BALANCE</u></b>
SC-7226	202130	20.00
NC-0247	202210	20.00
IC-8558	202210	20.00
TC-8125	202210	20.00
AC-8828	202210	20.00
AC-9844	202210	20.00
AC-9197	202210	20.00
JC-9161	202130	20.00
SC-8843	202030	0.44
EC-8718	202210	20.00
NC-2774	202130	20.00
FC-0903	202210	20.00
JC-7468	202120	20.00
NC-5645	202210	20.00
CC-7374	202210	20.00
RC-6649	202120	20.00
SC-9907	202210	20.00
TC-6925	202120	20.00
BC-6866	202120	20.00
RC-8325	202130	20.00
SC-2675	202210	20.00
VC-9469	202210	20.00
BC-0620	202210	17.44
MC-1152	202210	20.00
NC-6527	202120	20.00
TC-6034	202210	20.00
KC-8489	202120	20.00
TC-2352	202130	20.00
AC-6926	202210	20.00
KC-4122	202210	20.00
JC-6941	202130	20.00
WC-2402	202120	20.00
CC-2146	202130	20.00
BC-9848	202120	20.00
SC-1458	202210	20.00
SC-7783	202130	20.00
BC-9520	202130	20.00
RC-7179	202130	20.00
JC-7394	202210	20.00
LC-0991	202210	20.00
SC-8429	202130	20.00
CC-6490	202210	20.00

**AUTHORIZATION TO CHARGE-OFF DELINQUENT STUDENT AND OTHER ACCOUNTS**

It is respectfully requested that the Board of Trustees of State College of Florida, Manatee-Sarasota grant authorization to charge off the following delinquent student and other accounts:

<b>STUDENT IDENTIFIER</b>	<b>TERM</b>	<b>BALANCE</b>
SC-1228	202220	20.00
AC-8641	202210	20.00
TC-5895	202210	20.00
KC-9606	202210	20.00
AC-3450	202210	20.00
BC-9734	202220	20.00
AC-8811	202210	20.00
KC-8430	202130	20.00
AC-1202	202210	20.00
JC-8765	202130	20.00
CC-6904	202120	20.00
SC-6816	202120	20.00
NC-9803	202210	20.00
DC-7182	202130	20.00
AC-8802	202210	20.00
JC-8046	202130	20.00
DC-9909	202130	20.00
NC-8065	202210	20.00
AC-6695	202120	20.00
LC-1706	202210	20.00
AC-1213	202210	20.00
RC-8597	202130	20.00
CC-6187	202130	20.00
RD-3636	202130	20.00
AD-0501	202020	20.00
TD-2846	202120	20.00
JD-8378	202210	20.00
LD-1091	202210	20.00
MD-8725	202120	20.00
BD-3771	202210	20.00
ND-7204	202130	20.00
AD-4858	202120	20.00
SD-5789	202210	20.00
CD-7395	202210	20.00
AD-0018	202110	300.00
BD-0380	202210	20.00
RD-0147	202130	20.00
PD-5173	202110	20.00
DD-6706	202130	20.00
RD-6952	202210	20.00
TD-7171	202230	20.00
TD-6213	202130	20.00



**AUTHORIZATION TO CHARGE-OFF DELINQUENT STUDENT AND OTHER ACCOUNTS**

It is respectfully requested that the Board of Trustees of State College of Florida, Manatee-Sarasota grant authorization to charge off the following delinquent student and other accounts:

<b>STUDENT IDENTIFIER</b>	<b>TERM</b>	<b>BALANCE</b>
PD-0456	202210	20.00
AD-0778	202210	20.00
ED-9271	202210	20.00
MD-0769	202210	20.00
JD-3327	202130	20.00
SD-6759	202130	20.00
KD-3394	202210	20.00
RD-6630	202210	20.00
DD-8803	202210	20.00
JD-1324	202130	20.00
YD-1090	202130	20.00
SD-9363	202130	20.00
SD-8146	202210	20.00
MD-8172	202210	20.00
.D-7101	202120	20.00
LD-0248	202210	20.00
KD-7426	202130	20.00
KD-8295	202210	20.00
LD-2650	202220	20.00
SD-9741	202110	0.26
TD-8323	202120	20.00
CD-0552	202210	20.00
ND-8047	202120	20.00
AD-5538	202210	20.00
ME-3238	202210	20.00
TE-6933	202130	20.00
LE-9152	202120	20.00
HE-9042	202130	20.00
KE-6535	202020	0.32
VE-0983	202130	20.00
SE-8854	202130	20.00
JE-9729	202210	20.00
ME-9529	202210	20.00
ZE-6104	202130	20.00
ME-8621	202210	20.00
BE-6769	202120	20.00
TE-0841	202130	20.00
DE-1413	202130	20.00
DF-9581	202220	20.00
CF-0512	202130	20.00
SF-9349	202130	20.00
SF-1374	202210	20.00

**AUTHORIZATION TO CHARGE-OFF DELINQUENT STUDENT AND OTHER ACCOUNTS**

It is respectfully requested that the Board of Trustees of State College of Florida, Manatee-Sarasota grant authorization to charge off the following delinquent student and other accounts:

<b>STUDENT IDENTIFIER</b>	<b>TERM</b>	<b>BALANCE</b>
JF-9294	202130	20.00
MF-0182	202210	20.00
WF-4361	202120	20.00
MF-8012	202120	20.00
KF-2629	202210	20.00
TF-9137	202130	20.00
CF-8735	202130	20.00
DF-8984	202210	20.00
MF-2449	202130	20.00
JF-7482	202210	20.00
HF-9939	202210	20.00
KF-0162	202130	20.00
KF-8083	202130	20.00
SF-1079	202210	20.00
SF-9273	202210	20.00
WF-8431	202210	20.00
HF-8139	202130	20.00
MF-9911	202210	20.00
VF-8350	202130	20.00
GF-0428	202210	20.00
JF-1530	202210	20.00
TF-1414	202220	20.00
DF-3959	202210	20.00
JF-1461	202210	20.00
JF-1181	202210	20.00
JF-7009	202130	20.00
JF-5061	202210	20.00
KF-9179	202130	20.00
TF-9218	202130	20.00
CF-1205	202220	20.00
AF-5917	202210	20.00
JF-6511	202210	20.00
AF-7856	202210	20.00
SG-1229	202210	20.00
JG-4816	202110	20.00
CG-8255	202130	20.00
CG-1356	202210	20.00
MG-5356	202110	20.00
MG-3132	202130	20.00
FG-6419	202210	20.00
AG-7801	202210	20.00
GG-7439	202210	20.00

**AUTHORIZATION TO CHARGE-OFF DELINQUENT STUDENT AND OTHER ACCOUNTS**

It is respectfully requested that the Board of Trustees of State College of Florida, Manatee-Sarasota grant authorization to charge off the following delinquent student and other accounts:

<b>STUDENT IDENTIFIER</b>	<b>TERM</b>	<b>BALANCE</b>
GG-1415	202130	20.00
VG-0089	202210	20.00
TG-2390	202130	20.00
SG-2562	202120	20.00
CG-7621	202210	20.00
YG-9162	202210	20.00
NG-8572	202210	20.00
KG-1344	202210	20.00
PG-9208	202130	20.00
ZG-6106	202210	20.00
AG-4186	202130	20.00
SG-7131	202210	20.00
NG-0429	202130	20.00
AG-8066	202130	20.00
DG-5137	202130	20.00
MG-6654	202030	20.00
MG-8394	202130	20.00
JG-2155	202130	20.00
FG-6988	202210	20.00
KG-5719	202120	20.00
MG-9391	202210	20.00
YG-6451	202130	20.00
JG-1000	202210	20.00
GG-6687	202110	0.02
CG-3325	202120	20.00
OG-1392	202130	20.00
RG-9044	202220	20.00
DG-0806	202130	20.00
AG-0829	202130	20.00
AG-8262	202210	20.00
KG-9366	202210	20.00
RG-2560	202220	20.00
BG-4727	202210	20.00
BG-8470	202210	20.00
DG-7072	202120	20.00
AG-9214	202130	20.00
TG-0683	202130	20.00
ZG-2006	202030	20.00
AG-2366	202120	20.00
AG-8002	202130	20.00
AG-7983	202210	20.00
AG-6787	202120	20.00

**AUTHORIZATION TO CHARGE-OFF DELINQUENT STUDENT AND OTHER ACCOUNTS**

It is respectfully requested that the Board of Trustees of State College of Florida, Manatee-Sarasota grant authorization to charge off the following delinquent student and other accounts:

<b><u>STUDENT IDENTIFIER</u></b>	<b><u>TERM</u></b>	<b><u>BALANCE</u></b>
CG-7910	202120	20.00
CG-8804	202130	20.00
KG-7458	202210	20.00
CG-0880	202110	20.00
CG-1187	202210	20.00
AH-5187	202020	20.00
JH-7949	202210	20.00
RH-1387	202130	20.00
IH-0316	202210	20.00
EH-4639	202120	20.00
AH-8935	202210	20.00
CH-1529	202210	20.00
JH-7235	202130	20.00
LH-8246	202120	20.00
KH-9109	202130	20.00
AH-9960	202030	20.00
MH-9531	202210	20.00
WH-9641	202130	20.00
DH-1233	202210	20.00
EH-7047	202120	20.00
DH-2478	202210	20.00
MH-7370	202130	20.00
WH-6386	202120	20.00
CH-4554	202210	20.00
NH-6944	202120	20.00
KH-9914	202130	20.00
JH-1093	202130	20.00
TH-7880	202130	20.00
MH-1345	202210	20.00
JH-9045	202220	20.00
DH-1094	202210	20.00
EH-8805	202210	20.00
EH-8805	202130	20.00
DH-6992	202210	20.00
TH-4958	202120	20.00
SH-1482	202210	20.00
CH-1569	202210	20.00
GH-6853	202120	20.00
TH-9165	202210	20.00
EH-3787	202210	20.00
KH-9166	202210	20.00
KH-1838	202130	20.00

**AUTHORIZATION TO CHARGE-OFF DELINQUENT STUDENT AND OTHER ACCOUNTS**

It is respectfully requested that the Board of Trustees of State College of Florida, Manatee-Sarasota grant authorization to charge off the following delinquent student and other accounts:

<b><u>STUDENT IDENTIFIER</u></b>	<b><u>TERM</u></b>	<b><u>BALANCE</u></b>
RH-0430	202210	20.00
QH-2801	202120	20.00
DH-7472	202210	20.00
RH-0017	202130	20.00
TH-7911	202210	20.00
JH-9046	202130	20.00
GH-9322	202210	20.00
SH-8214	202130	20.00
TH-4717	202210	20.00
KH-0936	202130	20.00
SH-5829	202120	20.00
NH-1387	202130	20.00
MH-1159	202210	20.00
LH-7829	202120	20.00
JH-1208	202210	20.00
DH-0611	202210	20.00
LH-2466	202210	20.00
KH-9020	202130	20.00
MH-8844	202130	20.00
NH-6146	202130	20.00
AH-1209	202210	20.00
AH-2507	202210	20.00
DH-3650	202210	20.00
AH-7912	202210	20.00
TH-6138	202210	20.00
EH-3417	202210	20.00
MH-8197	202130	20.00
CH-3258	202130	20.00
AH-6272	202120	2.99
AH-3570	202210	20.00
MH-5117	202130	20.00
CH-2867	202210	20.00
LH-7140	202210	20.00
AH-0295	202210	20.00
LH-8435	202210	20.00
KH-0837	202210	20.00
PH-8622	202210	20.00
DH-8360	202210	20.00
SH-3645	202110	20.00
SI-0937	202210	20.00
HI-2101	202210	20.00
LI-0873	202210	75.00

**AUTHORIZATION TO CHARGE-OFF DELINQUENT STUDENT AND OTHER ACCOUNTS**

It is respectfully requested that the Board of Trustees of State College of Florida, Manatee-Sarasota grant authorization to charge off the following delinquent student and other accounts:

<b>STUDENT IDENTIFIER</b>	<b>TERM</b>	<b>BALANCE</b>
AI-8416	202210	20.00
MI-0973	202210	20.00
EJ-0835	202130	20.00
TJ-3498	202130	20.00
MJ-9961	202120	20.00
JJ-0254	202130	20.00
VJ-0255	202210	20.00
AJ-6664	202130	20.00
SJ-6424	202120	20.00
JJ-7202	202120	20.00
AJ-6015	202210	20.00
AJ-7975	202210	20.00
JJ-5666	202130	20.00
JJ-4206	202110	8.03
KJ-6091	202210	20.00
SJ-9167	202210	20.00
AJ-5965	202130	20.00
KJ-8067	202130	20.00
MJ-8143	202130	20.00
TJ-9481	202210	20.00
SJ-4009	202210	20.00
JJ-1708	202210	20.00
JJ-9801	202210	20.00
NJ-1109	202210	20.00
EK-8491	202210	20.00
JK-0572	202210	20.00
JK-2990	202110	1.00
LK-8466	202210	20.00
LK-1315	202210	20.00
LK-7180	202110	8.03
KK-8297	202130	20.00
HK-9378	202130	20.00
HK-8601	202210	20.00
AK-1497	202210	20.00
CK-8587	202120	20.00
MK-5204	202110	20.00
MK-8806	202130	20.00
HK-7458	202020	1.00
TK-4845	202130	20.00
TK-4845	202120	20.00
JK-4676	202210	20.00
MK-7373	202130	20.00

**AUTHORIZATION TO CHARGE-OFF DELINQUENT STUDENT AND OTHER ACCOUNTS**

It is respectfully requested that the Board of Trustees of State College of Florida, Manatee-Sarasota grant authorization to charge off the following delinquent student and other accounts:

<b><u>STUDENT IDENTIFIER</u></b>	<b><u>TERM</u></b>	<b><u>BALANCE</u></b>
RK-7379	202120	20.00
KK-4018	202120	20.00
HK-7057	202120	20.00
SK-3409	202210	20.00
HK-1676	202120	20.00
DK-5980	202210	20.00
SK-6884	202210	20.00
KK-6931	202210	20.00
SK-8104	202130	20.00
LK-8032	202210	20.00
KK-6842	202120	20.00
MK-6875	202210	20.00
SL-1349	202130	20.00
KL-9816	202210	20.00
DL-6956	202120	20.00
IL-5047	202120	20.00
AL-6808	202120	20.00
CL-8783	202210	20.00
GL-0808	202210	20.00
HL-0809	202210	20.00
EL-6578	202120	20.00
VL-8116	202210	20.00
KL-0938	202210	20.00
AL-0304	202210	20.00
LL-0824	202210	20.00
EL-9868	202120	20.00
HL-0784	202130	20.00
JL-1952	202120	20.00
AL-0754	202210	10.00
ML-8722	202130	20.00
KL-9198	202220	20.00
NL-4085	202210	20.00
AL-0661	202130	20.00
AL-5098	202120	20.00
EL-3025	202130	20.00
JL-8168	202210	20.00
AL-2799	202130	20.00
JL-1036	202130	20.00
KL-1982	202130	20.00
GL-9351	202210	20.00
RL-3014	202120	20.00
KL-9243	202130	20.00

**AUTHORIZATION TO CHARGE-OFF DELINQUENT STUDENT AND OTHER ACCOUNTS**

It is respectfully requested that the Board of Trustees of State College of Florida, Manatee-Sarasota grant authorization to charge off the following delinquent student and other accounts:

<b><u>STUDENT IDENTIFIER</u></b>	<b><u>TERM</u></b>	<b><u>BALANCE</u></b>
RL-0432	202210	20.00
CL-1211	202210	20.00
HL-8381	202210	20.00
VL-7180	202130	20.00
EL-9163	202130	20.00
ML-7989	202130	20.00
DL-0838	202210	20.00
AL-6895	202120	20.00
SL-1155	202210	20.00
PL-6712	202210	20.00
DL-9047	202130	20.00
HL-0635	202210	20.00
ML-1249	202210	20.00
LL-6759	202210	20.00
EL-8209	202210	20.00
GL-9168	202220	20.00
AL-8299	202210	20.00
EL-8714	202210	20.00
BL-0041	202020	20.00
YL-1606	202210	20.00
ZL-9048	202130	20.00
ML-0783	202210	20.00
DL-2828	202110	20.00
DL-5137	202130	20.00
JL-8353	202120	20.00
HM-5898	202210	20.00
RM-9274	202210	20.00
MM-8313	202210	20.00
JM-8080	202210	75.00
RM-2778	202210	20.00
AM-0049	202130	20.00
SM-0939	202210	20.00
CM-0323	202210	20.00
CM-3860	202130	20.00
MM-9354	202210	20.00
KM-9567	202130	20.00
BM-1572	202210	20.00
AM-0472	202210	20.00
GM-5011	202120	20.00
SM-5028	202130	20.00
CM-6909	202030	20.00
MM-0473	202210	20.00



**AUTHORIZATION TO CHARGE-OFF DELINQUENT STUDENT AND OTHER ACCOUNTS**

It is respectfully requested that the Board of Trustees of State College of Florida, Manatee-Sarasota grant authorization to charge off the following delinquent student and other accounts:

<b><u>STUDENT IDENTIFIER</u></b>	<b><u>TERM</u></b>	<b><u>BALANCE</u></b>
RM-1577	202130	20.00
CM-8021	202210	20.00
CM-3355	202130	20.00
SM-4209	202120	20.00
BM-5056	202120	20.00
RM-8092	202210	20.00
SM-6455	202210	20.00
MM-7677	202130	20.00
AM-8328	202220	20.00
CM-8178	202130	20.00
LM-1421	202130	20.00
CM-8058	202210	20.00
AM-9997	202120	20.00
RM-0805	202130	20.00
JM-9049	202130	20.00
MM-7630	202210	20.00
TM-6220	202130	20.00
MM-4645	202210	20.00
BM-7621	202130	20.00
TM-6155	202220	20.00
MM-1482	202030	20.00
SM-9169	202130	20.00
MM-8187	202120	20.00
KM-1023	202130	20.00
MM-7862	202210	20.00
DM-8147	202130	20.00
KM-6696	202220	20.00
MM-3077	202210	20.00
KM-3513	202130	20.00
MM-7212	202120	20.00
BM-6823	202210	20.00
CM-1607	202210	20.00
VM-9463	202210	20.00
AM-1350	202210	20.00
KM-0257	202130	20.00
LM-9842	202210	20.00
CM-5330	202210	20.00
AM-1214	202210	20.00
WM-3009	202110	20.00
KM-4989	202120	20.00
RM-7555	202210	20.00
HM-3184	202130	20.00

**AUTHORIZATION TO CHARGE-OFF DELINQUENT STUDENT AND OTHER ACCOUNTS**

It is respectfully requested that the Board of Trustees of State College of Florida, Manatee-Sarasota grant authorization to charge off the following delinquent student and other accounts:

<b><u>STUDENT IDENTIFIER</u></b>	<b><u>TERM</u></b>	<b><u>BALANCE</u></b>
JM-3212	202130	20.00
LM-9639	202210	20.00
RM-8169	202130	20.00
SM-7556	202210	20.00
CM-3295	202120	20.00
DM-1139	202210	20.00
JM-6982	202120	20.00
LM-9920	202130	20.00
LM-9535	202220	20.00
MM-6876	202210	20.00
MM-0668	202130	20.00
CM-3764	202210	20.00
LM-0286	202110	20.00
SM-1522	202210	20.00
SM-8074	202120	20.00
AM-0953	202130	20.00
JM-5549	202210	20.00
MM-0258	202210	20.00
SM-2564	202120	20.00
FM-9545	202210	20.00
JM-1243	202120	20.00
RM-6690	202130	19.01
GM-8301	202210	20.00
JM-5585	202110	20.00
NM-9536	202220	20.00
DM-7115	202210	20.00
CN-0046	202120	20.00
AN-1558	202120	20.00
BN-3155	202120	20.00
JN-7048	202130	20.00
SN-3907	202130	20.00
HN-1261	202210	20.00
JN-4593	202210	20.00
JN-7842	202120	20.00
RN-3431	202210	20.00
RN-8396	202210	20.00
CN-9736	202130	20.00
SN-9643	202130	20.00
DN-5126	202210	20.00
JO-7576	202210	20.00
NO-1575	202210	20.00
CO-6449	202210	20.00

**AUTHORIZATION TO CHARGE-OFF DELINQUENT STUDENT AND OTHER ACCOUNTS**

It is respectfully requested that the Board of Trustees of State College of Florida, Manatee-Sarasota grant authorization to charge off the following delinquent student and other accounts:

<b>STUDENT IDENTIFIER</b>	<b>TERM</b>	<b>BALANCE</b>
MO-0813	202210	20.00
KO-5643	202130	20.00
CO-6229	202210	20.00
GO-0998	202210	75.00
SO-7968	202210	20.00
AO-0383	202130	20.00
SO-0316	202210	20.00
KO-8480	202220	20.00
JO-1941	202130	20.00
JO-0511	202130	20.00
RO-7126	202210	20.00
KO-4334	202210	20.00
MO-2368	202210	20.00
AO-8365	202130	20.00
XO-9878	202220	20.00
MO-9538	202210	20.00
AO-9325	202130	20.00
JP-5935	202120	20.00
BP-7809	202130	20.00
MP-7636	202130	20.00
MP-1464	202130	20.00
VP-1118	202210	20.00
DP-1472	202210	75.00
SP-9822	202130	20.00
LP-4599	202130	20.00
AP-0581	202130	20.00
HP-2916	202210	20.00
KP-8788	202210	10.00
LP-6954	202120	20.00
TP-7520	202130	20.00
JP-3849	202120	20.00
FP-8170	202210	20.00
CP-9002	202130	20.00
KP-5745	202210	20.00
CP-8808	202210	20.00
SP-0390	201810	200.00
MP-4520	202110	20.00
MP-0385	202210	20.00
GP-8302	202210	20.00
MP-6878	202210	20.00
TP-7163	202130	1.00
LP-0114	202210	20.00

**AUTHORIZATION TO CHARGE-OFF DELINQUENT STUDENT AND OTHER ACCOUNTS**

It is respectfully requested that the Board of Trustees of State College of Florida, Manatee-Sarasota grant authorization to charge off the following delinquent student and other accounts:

<b><u>STUDENT IDENTIFIER</u></b>	<b><u>TERM</u></b>	<b><u>BALANCE</u></b>
GP-0831	202130	20.00
AP-6613	202130	20.00
AP-9031	202210	20.00
CP-9805	202130	20.00
EP-0613	202130	20.00
HP-0112	202130	20.00
AP-9921	202130	20.00
JP-7135	202120	20.00
SP-3523	202130	20.00
AP-0730	202130	20.00
RP-8605	202210	20.00
AP-0388	202210	20.00
JP-1397	202210	20.00
NP-7863	202210	20.00
DP-4598	202210	20.00
AP-5633	202210	20.00
EP-1353	202210	20.00
EP-9543	202210	20.00
CP-7852	202210	20.00
AP-0863	202130	20.00
TP-9922	202130	20.00
PP-0296	202210	20.00
OP-7301	202120	20.00
MP-7966	202210	20.00
RP-4438	202210	20.00
HP-6741	202210	20.00
SP-8121	202130	20.00
JP-6416	202130	20.00
BP-1954	202120	20.00
LP-9701	202120	20.00
MP-3398	202130	20.00
KP-1405	202210	20.00
DP-4346	202210	20.00
SP-8304	202210	20.00
LP-8467	202130	20.00
KP-1216	202130	20.00
MP-0941	202210	20.00
KR-6620	202120	20.00
NR-6809	202120	20.00
CR-7569	202210	20.00
AR-4805	202120	1.00
JR-5390	202130	20.00

**AUTHORIZATION TO CHARGE-OFF DELINQUENT STUDENT AND OTHER ACCOUNTS**

It is respectfully requested that the Board of Trustees of State College of Florida, Manatee-Sarasota grant authorization to charge off the following delinquent student and other accounts:

<b><u>STUDENT IDENTIFIER</u></b>	<b><u>TERM</u></b>	<b><u>BALANCE</u></b>
YR-7305	202120	20.00
SR-2002	202210	20.00
TR-1365	202130	20.00
JR-0309	202130	20.00
CR-9357	202130	20.00
JR-0272	202130	20.00
SR-3301	202210	20.00
MR-0094	202120	20.00
AR-0519	202220	20.00
ER-8382	202210	20.00
KR-6753	202130	20.00
NR-9100	202120	20.00
BR-0883	202130	20.00
CR-7225	202130	20.00
TR-1520	202210	20.00
JR-8135	202210	20.00
HR-8105	202130	20.00
ZR-8405	202210	20.00
RR-1033	202210	20.00
BR-2942	202120	20.00
DR-0436	202130	20.00
ER-6304	202210	20.00
KR-8830	202120	20.00
YR-6753	202130	20.00
RR-4066	202130	20.00
SR-0138	202210	20.00
VR-9243	202210	20.00
TR-6346	202120	20.00
CR-0841	202210	20.00
SR-0442	202210	20.00
DR-8463	202130	20.00
DR-8498	202210	20.00
LR-1598	202030	20.00
MR-1969	202120	20.00
SR-6842	202110	20.00
AR-6506	202130	20.00
GR-1280	202210	20.00
JR-7627	202210	20.00
JR-8175	202210	20.00
KR-7207	202020	20.00
NR-6409	202130	20.00
YR-0366	202210	20.00

**AUTHORIZATION TO CHARGE-OFF DELINQUENT STUDENT AND OTHER ACCOUNTS**

It is respectfully requested that the Board of Trustees of State College of Florida, Manatee-Sarasota grant authorization to charge off the following delinquent student and other accounts:

<b>STUDENT IDENTIFIER</b>	<b>TERM</b>	<b>BALANCE</b>
CR-9110	202210	20.00
DR-9960	202130	20.00
KR-7739	202130	20.00
RR-2088	202210	20.00
AR-9102	202210	20.00
AR-6821	202210	20.00
BR-4851	202210	20.00
NR-7109	202120	20.00
AR-5541	202120	20.00
LR-6410	202210	20.00
NR-7885	202210	20.00
SR-2132	202120	20.00
YR-4734	202130	20.00
AR-7946	202210	20.00
KR-9110	202120	20.00
JR-0890	202210	20.00
JR-6430	202210	20.00
TR-8264	202220	20.00
ER-8034	202210	20.00
BR-0833	202130	20.00
JS-2784	202130	20.00
NS-9132	202130	20.00
JS-0536	202210	20.00
NS-6937	202120	20.00
AS-1354	202210	20.00
IS-9078	202210	20.00
JS-6014	202210	20.00
SS-4585	202130	20.00
CS-0511	202130	20.00
LS-0714	202210	20.00
AS-1565	202210	20.00
LS-1003	202210	20.00
CS-0648	202220	20.00
CS-1477	202210	20.00
AS-6763	202130	20.00
LS-0481	202130	20.00
NS-0623	202130	20.00
SS-8769	202210	20.00
AS-8497	202210	20.00
RS-0055	202130	20.00
JS-6143	202210	20.00
NS-8346	202210	20.00

**AUTHORIZATION TO CHARGE-OFF DELINQUENT STUDENT AND OTHER ACCOUNTS**

It is respectfully requested that the Board of Trustees of State College of Florida, Manatee-Sarasota grant authorization to charge off the following delinquent student and other accounts:

<b><u>STUDENT IDENTIFIER</u></b>	<b><u>TERM</u></b>	<b><u>BALANCE</u></b>
TS-4703	202210	20.00
AS-8936	202130	20.00
SS-7652	202210	20.00
TS-9609	202210	20.00
LS-6404	202120	20.00
NS-9494	202210	20.00
LS-0905	202130	20.00
AS-9977	202130	20.00
MS-6605	202210	20.00
AS-8127	202130	20.00
JS-0819	202130	20.00
AS-9688	202210	20.00
YS-7740	202130	20.00
NS-8321	202130	20.00
LS-9144	202210	20.00
OS-2810	202130	20.00
ES-0820	202210	20.00
GS-0646	202210	20.00
BS-7195	202210	20.00
AS-7751	202130	20.00
AS-0800	202210	20.00
LS-6113	202120	20.00
SS-7974	202130	20.00
TS-9582	202130	20.00
NS-4930	202130	20.00
CS-7956	202130	20.00
AS-8191	202220	20.00
GS-1957	202210	20.00
GS-1957	202120	20.00
KS-1194	202130	20.00
KS-5781	202110	1.00
LS-0633	202220	20.00
MS-3045	202120	20.00
SS-0802	202210	20.00
SS-9610	202210	20.00
SS-0121	202130	20.00
TS-1279	202210	20.00
MS-6843	202120	20.00
TS-8199	202120	20.00
AS-0119	202210	20.00
AS-0564	202130	20.00
HS-8265	202120	20.00

**AUTHORIZATION TO CHARGE-OFF DELINQUENT STUDENT AND OTHER ACCOUNTS**

It is respectfully requested that the Board of Trustees of State College of Florida, Manatee-Sarasota grant authorization to charge off the following delinquent student and other accounts:

<b><u>STUDENT IDENTIFIER</u></b>	<b><u>TERM</u></b>	<b><u>BALANCE</u></b>
AS-7933	202210	75.00
IS-8035	202210	20.00
IS-9091	202210	20.00
VS-2566	202110	20.00
WS-8335	202210	20.00
SS-4212	202030	20.00
AS-8314	202210	20.00
SS-0958	202210	20.00
MS-8173	202210	20.00
MS-6680	202210	20.00
AS-4943	202130	20.00
JS-8762	202210	20.00
AS-6668	202210	20.00
WS-9449	202210	20.00
DS-6171	202210	20.00
AS-9885	202210	20.00
JS-8612	202210	20.00
LS-8437	202210	20.00
JS-8557	202210	20.00
KS-7046	202130	20.00
GS-8360	202120	20.00
BS-0459	202210	20.00
RT-1037	202210	20.00
ST-8686	202210	20.00
LT-7237	202130	20.00
AT-9051	202210	20.00
ET-0825	202210	20.00
NT-0945	202210	20.00
OT-6939	202210	20.00
TT-2619	202210	20.00
TT-2619	202130	20.00
AT-4288	202020	20.00
KT-7889	202120	20.00
CT-1774	202130	20.00
HT-8737	202210	20.00
RT-4127	202130	20.00
AT-8613	202130	20.00
ST-8810	202130	20.00
MT-0515	202210	20.00
RT-1853	202210	20.00
AT-1403	202130	20.00
KT-8521	202130	20.00



**AUTHORIZATION TO CHARGE-OFF DELINQUENT STUDENT AND OTHER ACCOUNTS**

It is respectfully requested that the Board of Trustees of State College of Florida, Manatee-Sarasota grant authorization to charge off the following delinquent student and other accounts:

<b><u>STUDENT IDENTIFIER</u></b>	<b><u>TERM</u></b>	<b><u>BALANCE</u></b>
RT-4430	202130	20.00
JT-1070	202110	20.00
ST-1261	202130	20.00
ST-9749	202220	20.00
DV-9845	202130	20.00
SV-6623	202130	20.00
MV-8660	202210	20.00
KV-5716	202130	20.00
MV-4793	202120	20.00
BV-0857	202210	20.00
HV-1467	202210	20.00
MV-9540	202210	20.00
NV-9742	202110	100.00
MV-7387	202120	20.00
MV-6282	202210	20.00
NV-8546	202210	20.00
NV-0260	202130	20.00
AV-7704	202210	20.00
MV-9484	202130	20.00
IV-7981	202130	20.00
SV-8211	202220	20.00
VV-1577	202210	20.00
JV-0446	202130	20.00
LV-0003	202130	20.00
DV-2306	202130	20.00
WV-4474	202130	20.00
JV-5071	202130	20.00
TV-7705	202020	20.00
EV-7709	202210	20.00
MW-8494	202210	20.00
BW-1709	202210	20.00
KW-3885	202210	20.00
FW-3652	202210	20.00
MW-8522	202210	20.00
JW-9926	202130	20.00
SW-8598	202210	20.00
DW-4787	202130	20.00
RW-3296	202210	20.00
JW-4849	202130	20.00
RW-6656	202210	20.00
RW-6656	202130	20.00
CW-0377	202220	20.00

## AUTHORIZATION TO CHARGE-OFF DELINQUENT STUDENT AND OTHER ACCOUNTS

It is respectfully requested that the Board of Trustees of State College of Florida, Manatee-Sarasota grant authorization to charge off the following delinquent student and other accounts:

<b>STUDENT IDENTIFIER</b>	<b>TERM</b>	<b>BALANCE</b>
JW-0293	202210	20.00
KW-9696	202120	20.00
BW-4975	201910	550.00
JW-1100	202130	20.00
AW-0866	202210	20.00
EW-3080	202210	20.00
MW-1054	202220	20.00
GW-7267	202210	20.00
LW-8217	202210	20.00
BW-1355	202210	20.00
EW-5795	202210	20.00
WW-6489	202220	20.00
PW-0760	202210	20.00
TW-9771	202130	20.00
SW-1055	202210	20.00
ZW-1375	202130	20.00
LW-5764	202130	20.00
AW-5808	202110	0.80
AW-9482	202120	2.00
EW-8023	202210	20.00
TW-1814	202210	20.00
CW-2993	202120	20.00
DW-4372	202210	20.00
KW-9831	202130	20.00
SW-4664	202130	20.00
JW-6824	202210	20.00
CW-9121	202210	20.00
DW-6659	202120	20.00
JW-7333	202210	20.00
TW-0618	202210	20.00
WW-7224	202120	20.00
KW-8230	202210	20.00
AW-1102	202210	20.00
TW-7863	202130	20.00
AW-2214	202210	20.00
JW-6450	202130	20.00
EW-8901	202120	20.00
TW-7733	202210	20.00
EW-8439	202120	20.00
YX-8128	202130	20.00
LY-9362	202220	20.00
MY-6656	202210	20.00

**AUTHORIZATION TO CHARGE-OFF DELINQUENT STUDENT AND OTHER ACCOUNTS**

It is respectfully requested that the Board of Trustees of State College of Florida, Manatee-Sarasota grant authorization to charge off the following delinquent student and other accounts:

<b><u>STUDENT IDENTIFIER</u></b>	<b><u>TERM</u></b>	<b><u>BALANCE</u></b>
<b>ZY-7734</b>	202210	20.00
<b>CY-8399</b>	202210	20.00
<b>CY-0297</b>	202210	20.00
<b>JY-8106</b>	202130	20.00
<b>SY-0323</b>	202130	20.00
<b>AY-5566</b>	202130	20.00
<b>NY-1040</b>	202210	20.00
<b>SZ-1846</b>	202210	20.00
<b>LZ-9759</b>	202120	75.00
<b>BZ-7371</b>	202120	20.00
<b>TZ-7543</b>	202130	20.00
		<b>\$ 29,296.99</b>

Meeting of the  
DISTRICT BOARD OF TRUSTEES OF STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA  
June 27, 2023

**AGENDA ITEM:**

Contract approval for SCF Food Services

**RECOMMENDATION:**

**The College recommends approval by the Board of Trustees to enter into an agreement for SCF Food Services with Metz Culinary Management.**

**STAFF ANALYSIS:**

This agreement is the result of a public solicitation, ITN 2021-7 SCF Food Services, created by State College of Florida, Manatee-Sarasota’s Purchasing Department. Upon board approval at the June 28, 2022, meeting, an agreement was entered with Compass Group USA, Inc. On December 12, 2022, Compass Group exercised their 60-day option to terminate the agreement, effective February 10, 2023. The College contracted with Metz Culinary Management, a qualified responder to the ITN for Food Services from February 13, 2023 to June 30, 2023. It is our recommendation that we extend the agreement to June 30, 2024 at a proposed expense of \$99,322.

**FISCAL IMPACT**            Yes

**Funding Source:**        Auxiliary Funds

Will this action result in a Budget Amendment? **No**

If yes, indicate the dollar amount:

**REQUESTED BY:** Rebecca Ferda, Director, Business Services

**FUNDING VERIFIED AND APPROVED BY:** Julie Jakway  
**Vice President, Finance and Administrative Services**

**FIRST AMENDMENT TO FOODSERVICE MANAGEMENT AGREEMENT**

This First Amendment to Foodservice Management Agreement (the “First Amendment”), is entered into this 27<sup>th</sup> day of June, 2023 and hereby amends the Foodservice Management Agreement dated January 17, 2023 (the “Agreement”) by and between District Board of Trustees of State College of Florida, Manatee-Sarasota (“SCF”) and Metz Culinary Management, LLC (“Metz”).

1. Section 2.1 of the Agreement is hereby amended to reflect that the budget for the budget year commencing July 1, 2023 is attached hereto as Exhibit A to this First Amendment. The parties acknowledge and agree that, if expenses being reimbursed to Metz during the year are in excess of the annual revenues collected and retained by Metz by an amount nearing \$99,322 (the budgeted loss for that year), Metz must notify SCF as soon as possible. Nothing contained in this Agreement shall be construed as a representation by Metz that any budgetary goals shall be attained.

2. Section 2.4 of the Agreement is hereby amended to reflect that the combined management and administrative fee payable to Metz shall increase as of July 1, 2023 to \$3,333.34 per month and shall thereafter be subject to negotiated increases annually, which increases shall in no event be less than the percentage increase, if any, during the preceding twelve (12) month period in the Consumer Price Index Food Away From Home or a comparable index if that index is not available.

3. Section 3.1 of the Agreement is hereby amended to reflect that term is renewed for an additional year commencing July 1, 2023.

4. All of the terms and conditions of the Agreement that are not in conflict with this First Amendment shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to be executed and delivered, in duplicate, by their duly authorized officers, effective as of the Effective Date.


**METZ CULINARY MANAGEMENT, LLC:**

BY: \_\_\_\_\_  
PRINT NAME: \_\_\_\_\_  
TITLE: \_\_\_\_\_

**DISTRICT BOARD OF TRUSTEES OF STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA:**

BY: \_\_\_\_\_  
PRINT NAME: \_\_\_\_\_  
TITLE: \_\_\_\_\_

**Exhibit A to First Amendment**

		<b>Budget 2023 / 2024</b>	
		<b>State College of Florida Manatee-Sarasota</b>	
		<b>Total</b>	
		<b>\$</b>	<b>%</b>
<b>Sales</b>			
	Retail	461,607	93.6%
	Catering	31,400	6.4%
<b>Total Sales and Revenue</b>		493,007	100.0%
<b>Cost of Goods Sold</b>			
	Retail	197,491	40.1%
	Catering	13,188	2.7%
<b>Total COGS</b>		210,679	42.7%
<b>Gross Profit</b>		<b>282,328</b>	<b>57.3%</b>
<b>Labor Cost</b>			
	Management Salaries	62,930	12.8%
	Hourly Wages	139,098	28.2%
	Vacation Salaries & Wages	6,706	1.4%
	Bonus	3,147	0.6%
	Taxes & Benefits	64,886	13.2%
<b>Total Labor Cost</b>		276,766	56.1%
<b>Controllable Costs</b>			
	Laundry	3,878	0.8%
	Cleaning & Mtce	3,944	0.8%
	Paper Goods	19,470	3.9%
	Menus/Printing	300	0.1%
	Office Supplies/Postage	1,300	0.3%
	Uniforms	1,400	0.3%
	Drug Testing/Employee Training	480	0.1%
	Marketing/Advertising	1,200	0.2%
	Travel & Lodging	1,491	0.3%
	Misc	1,479	0.3%
<b>Total Controllable Cost</b>		\$34,941	7.1%
<b>Non-Controllable Costs</b>			
	Byte Cooler License and Connect Fees	3,750	0.8%
	Admin Fee %	20,000	4.1%
	Management/Admin Fee	20,000	4.1%
	Computer Exp (Inc Crucnh Time)	2,385	0.5%
	CC Fees	13,211	2.7%
	Insurance - G/L	3,057	0.6%
	Interest on Investment	1,290	0.3%
	Deferred Contract Cost	6,250	1.3%
	Misc Exp	-	0.0%
<b>Total Non-Controllable Cost</b>		\$69,943	14.2%
<b>Sub-Total Cost of On-going Operations</b>		<b>\$592,329</b>	120.1%
<b>Net Income</b>		<b>(99,322)</b>	<b>-20.1%</b>

Meeting of the  
DISTRICT BOARD OF TRUSTEES OF STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA  
June 27, 2023

**AGENDA ITEM:**

Contract approval for Security Services

**RECOMMENDATION:**

**The College recommends approval by the Board of Trustees to extend the current agreement for Security Services for the Bradenton, Venice and Lakewood Ranch Campuses with Universal Protection Services, LLC dba Allied Universal Security Services for 3 years.**

**STAFF ANALYSIS:**

The original agreement is the result of a public solicitation created by State College of Florida, Manatee-Sarasota’s Purchasing Department. Upon approval by the board on June 29, 2021, the College entered into a three-year agreement, with two optional 1-year renewals. Due to increasing costs and after evaluation by the Business Services department, it is recommended to sign a new contract that encompasses year three of the original agreement and the two 1-year renewals. This extension will secure rates for 2023/24, 2024/25, and 2025/26.

**FISCAL IMPACT** Yes

Funding Source: Unrestricted General Fund

Will this action result in a Budget Amendment? No

If yes, indicate the dollar amount: \$          

**REQUESTED BY:** Rebecca Ferda, Director, Business Services

**FUNDING VERIFIED AND APPROVED BY:** Julie Jakway  
**Vice President, Finance and Administrative Services**



**AMENDMENT**  
to  
**SECURITY SERVICE AGREEMENT**

With exception of the following changes, all terms and conditions of the previously entered into Security Services Agreement remain in full force and effect and are incorporated herein by reference, **to be effective July 1, 2023.**

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**Date of Addendum: May 22, 2023.**

**Client:** The District Board of Trustees of State College of Florida, Sarasota-Manatee

**Locations:**

**Bradenton Campus**  
5840 26<sup>th</sup> Street West  
Bradenton, FL 34207

**Venice Campus**  
8000 S. Tamiami Trail  
Venice, FL 34293

**Lakewood Ranch Campus**  
7131 Professional Pkwy E.  
Sarasota, FL 34240

**Updated security for 2023-2026:**

- This amendment will add two (2) one (1)-year renewals for 2024 -2026.
- The following rates will amend the current contract Year 3 rates effective July 1, 2023 and be the new rates for years 4 and 5 after.
  - **Year 3 Rates Effective July 1, 2023 to June 30, 2024:**
    - Account Manager Bill Rate: \$32.50/hour
    - Supervisor Bill Rate: \$22.74/hour
      - Supervisor OT/Holiday Bill Rate: \$34.11/hour
    - Security Officer Bill Rate: \$20.55/hour
      - Security Officer OT/Holiday Bill Rate: \$30.83/hour
    - Dispatcher Bill Rate: \$19.74/hour
      - Dispatcher OT/Holiday Bill Rate: \$29.61/hour
  - **Year 4 Rates Effective July 1, 2024 to June 30, 2025:**
    - Account Manager Bill Rate: \$35.21/hour
    - Supervisor Bill Rate: \$24.63/hour
      - Supervisor OT/Holiday Bill Rate: \$36.95/hour
    - Security Officer Bill Rate: \$22.26/hour
      - Security Officer OT/Holiday Bill Rate: \$33.39/hour
    - Dispatcher Bill Rate: \$21.38/hour
      - Dispatcher OT/Holiday Bill Rate: \$32.07/hour
  - **Year 5 Rates Effective July 1, 2025 to June 30, 2026:**
    - Account Manager Bill Rate: \$38.14/hour
    - Supervisor Bill Rate: \$26.68/hour
      - Supervisor OT/Holiday Bill Rate: \$40.02/hour
    - Security Officer Bill Rate: \$24.12/hour
      - Security Officer OT/Holiday Bill Rate: \$36.18/hour
    - Dispatcher Bill Rate: \$23.16/hour
      - Dispatcher OT/Holiday Bill Rate: \$34.74/hour





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**Allied Universal Security Services**

**Print Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**The District Board of Trustees of State  
College of Florida, Sarasota-Manatee**

**Print Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

State College of Florida Current Capital Projects With Budgets over \$150,000 as of June 2023	Board of Trustee Approved Budget	Date Board Approved Budget	Source of Funds	Project Justification	Total Estimated Project Expense Includes all Hard and Soft costs	Remaining Budget Column C minus Column F	Comments
<b>FY23</b>							
Hurricane Ian Repairs, Venice Campus	354,020	1/31/2023	Insurance Claim	Hurricane Damage	354,020		Complete
Hurricane Ian Repairs, Bradenton & Venice Campus	413,709	1/31/2023	Insurance Claim	Hurricane Damage	413,709		In Process
Venice Science Building	5,800,000	4/26/2022	PECO, Fund Balance	Capacity	5,800,000	-	In Process
Fire Alarm Upgrades, Collegewide	787,121	9/27/2022	\$8.2M State CARES, CIF	Life Safety	787,121		In Process
Stage Lift Replacement & Restroom Remodel	674,100	5/25/2021	Fund Balance	Deferred Maint.	674,100		In Process
Radiography X-Ray Machine	681,040	10/25/2022	Fund Balance	Deferred Maint.	681,040		In Process
Collegiate School Floor Replacement, Bradenton	375,000	12/13/2022	Collegiate School PECO	Deferred Maint.	375,000		In Process
Elevator Upgrades, Collegewide	1,040,000	6/28/2022	\$8.2M State CARES	Life Safety	1,040,000		In Process
Restroom Upgrades & ADA Door Operators, Collegewide	910,000	5/25/2021	CIF, Fund Balance	Deferred Maint.	910,000		In Process
Classroom A/V Upgrade, Collegewide	1,000,000	10/25/2022	Fund Balance	Def. Maint./Academic	1,000,000		In Process
<b>FY24</b>	12,034,990				12,034,990		
Bradenton Site Improvements	708,000	5/25/2021	CIF	Drainage/Safety	708,000		FY24
Building Maintenance Collegewide: Roof, Floor, Painting	450,000	5/25/2021	CIF, CO&DS	Deferred Maint.	450,000		FY24
Roof Coatings, Collegewide	1,535,000	6/28/2022	\$8.2M State CARES	Deferred Maint.	1,535,000		FY24
Building Deferred Maintenance, Buildings 17,29,300,500	2,270,000	6/28/2022	\$8.2M State CARES	Deferred Maint.	2,270,000		FY24
HVAC Deferred Maintenance, Buildings 17,26	2,658,776	6/28/2022	\$8.2M State CARES	Deferred Maint.	2,658,776		FY24
Parrish Site Infrastructure & Nursing Building Design	9,000,000	5/23/2023	PECO	Population Shift	9,000,000		FY24
MTSC Nursing Student Debriefing Rooms	350,000	Pending	CIF	Nursing Program	350,000		FY24
CIT Faculty Offices	350,000	Pending	CIF	Nursing Program	350,000		FY24
Lighting Upgrades, Parking, Sidewalks, Neel Auditorium	775,000	Pending	CIF, CO&DS	Safety	775,000		FY24
Building 8 Classroom Upgrades	200,000	Pending	CIF/Fund Balance	Power Distribution	200,000		FY24
Collegewide Parking Lot Striping	250,000	Pending	CIF	Safety	250,000		FY24
Subtotal FY24	18,546,776				18,546,776		
Subtotal FY23	12,034,990				12,034,990		
	30,581,766	FY23&24			30,581,766		

Meeting of the  
DISTRICT BOARD OF TRUSTEES OF STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA  
June 27, 2023

**AGENDA ITEM:**

Contract Approval for the Classroom Audio/Video Upgrades

**RECOMMENDATION:**

**The College recommends approval by the Board of Trustees for the contract with Willis Smith Construction to upgrade the Audio & Video in collegewide classrooms.**

**STAFF ANALYSIS:**

The Board previously approved this project, and the use of Construction Management as the project delivery method. Design was completed and bid documents prepared. Through the Consultant Competitive Negotiation Act process, Willis Smith Construction was selected for Construction Management Continuing Contract. The project was advertised, and competitive bids were obtained per Florida Statute. The cost of construction, totaling \$952,000, including general conditions, subcontractor costs, overhead and profit have been evaluated by SCF College Staff and are found to be fair and reasonable. This amount is within the project budget of \$1,000,000. Requesting Board approval to contract with Willis Smith Construction for \$952,000.

**FISCAL IMPACT** Yes

Funding Source: Fund Balance

Will this action result in a Budget Amendment? Yes

If yes, indicate the dollar amount: \$952,000

**REQUESTED BY:** Chris Wellman, AVP, Facilities Management

**FUNDING VERIFIED AND APPROVED BY:** Julie Jakway  
**Vice President, Finance and Administrative Services**

Meeting of the  
DISTRICT BOARD OF TRUSTEES OF STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA  
June 27<sup>th</sup>, 2023

**AGENDA ITEM:**

Approval of Miscellaneous Capital Projects

**RECOMMENDATION:**

**The College recommends approval by the Board of Trustees the listed FY24 Miscellaneous Capital Projects.**

**STAFF ANALYSIS:**

The following miscellaneous list of proposed FY24 capital projects have been developed based on condition assessments, programmatic needs, and the Capital Improvement Program. A preliminary budget has been established, fund source identified, and listed in the table below are the planned project delivery methods based on the scope and complexity of each project. The College will utilize the Architects/Engineers & Construction Managers that were selected through the continuing contract CCNA process, per Florida Statute.

<b>FY24 Misc. Capital Projects</b>	<b>Budget</b>	<b>Funding</b>	<b>Delivery</b>	<b>Comments</b>
<b>MTSC Nursing Student Debriefing Rooms</b>	350,000	CIF	CM	Convert Classroom into Nursing Debriefing Rooms
<b>CIT Faculty Offices</b>	350,000	CIF	CM	Convert Classroom into Faculty Offices
<b>Lighting Upgrades, Parking, Sidewalks, Neel</b>	750,000	CIF, CO&DS	CM	Replace/Upgrade Aged Lighting
<b>Building 8 Classroom Upgrades</b>	200,000	CIF/Fund Balance	CM	Add Powered Furniture to Support Program
<b>Collegewide Parking Lot Striping</b>	250,000	CIF	CM	Repaint faded parking lot markings collegewide
<b>Total</b>	<b>1,900,000</b>			

**FISCAL IMPACT:** Yes

Funding Source: CIF, CO&DS, Fund Balance

Will this action result in a Budget Amendment? Yes

If yes, indicate the dollar amount: \$1,900,000

**REQUESTED BY:** Chris Wellman, AVP, Facilities Management

**FUNDING VERIFIED AND APPROVED BY:** Julie Jakway  
**Vice President, Finance and Administrative Services**

Meeting of the  
DISTRICT BOARD OF TRUSTEES OF STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA  
June 27, 2023

**AGENDA ITEM:**

**2023/24 College Fee Schedule**

**RECOMMENDATION:**

**The College recommends approval by the District Board of Trustees for the 2023/24 Fee Schedule in accordance with FS 1009.23.**

**STAFF ANALYSIS:**

In accordance with Rule # 6XH14-1.07, the College has reviewed special course/lab fees and recommends the following changes:

**Course Fee Reductions:** Effective July 1, 2023, the following course fees are recommended for reductions on the fee schedule.

APA 2141  
ART 1203C, 2701C, 2702C, 2930  
BSC 2435  
CET 1600, 1610  
CTS 2390, 2391, 2392, 2433  
ETD 1320C  
ETD 2364C, 2368C  
FIL 1030  
GRA 2160C  
PEM 1130  
SLS 1301

**Course Eliminations:** Effective July 1, 2023, the following course fees are recommended for elimination from the fee schedule for courses that have been eliminated from the curriculum.

CHM 1032L  
COP 2333  
ETD 1350C, 1395C  
ETD 1340C, 1390C, 2392  
GRA 2152C  
JOU 2602  
PEL 2111

**Course Fee Additions:** Effective July 1, 2023, the following course fees are recommended to be created for courses that are new to the curriculum.

EDE 4942, 4945 - \$66

EEX 3830, 4995 - \$66

LAE 3414 - \$10

RED 3309 - \$10

**FISCAL IMPACT** Yes

**Funding Source:** Student Fees

Will this action result in a Budget Amendment? No

If yes, indicate the dollar amount: \$ N/A

**REQUESTED BY:** Julie Jakway

**FUNDING VERIFIED AND APPROVED BY:** Julie Jakway, Vice President, Finance and Administrative Services

# Schedule of Course Fees

~~2022-2023~~ 2023 -2024 Academic Year

STATE COLLEGE OF FLORIDA  
MANATEE-SARASOTA

[Click here for current tuition per credit hour.](#)

[Click here for other fees that may apply.](#)

**Courses listed below carry special fees in addition to tuition per credit hour.**

	Per Term:		Per Term:
<b>ART</b>		<b>FILM</b>	
ART 1201C, 1205C, 1300C, 1301C.....	\$10	<del>ETD 1340C, 1390C, 2392.....</del>	<del>25</del>
ART 1203C, 2701C, 2702C.....	<del>50</del> 40	<del>ETD 2364C, 2368C.....</del>	<del>20</del>
ART 2330C, 2331C.....	20		
ART 2500C, 2501C.....	25		
ART 2715C.....	75		
ART 2750C, 2752C, 2753C, 2771C.....	60		
ART 2751C.....	68		
<del>ART 2930 (Special Topics: Figure Studies in Clay).....</del>	<del>50</del>		
 <b>BUSINESS</b>			
<del>APA2141.....</del>	<del>\$20</del>		
 <b>COMPUTER SCIENCE</b>			
CET1600, 1610.....	\$30		
<del>26</del>			
CGS 1000, 1543, 1570, 2820.....	25		
CIS 1355.....	50		
CIS 2321, 2352.....	25		
COP 2170, 2228, <del>2333</del> .....	25		
CTS 1150.....	25		
CTS 2390, 2391, 2392, 2433.....	<del>50</del> 25		
 <b>DENTAL HYGIENE</b>			
DEH1002C.....	\$55		
DEH 1800C*.....	113		
DEH 2802C.....	100		
DEH 2804C*.....	191		
DEH 2806C*.....	163		
DES 1020*.....	13		
DES 1100C.....	35		
DES 1200C.....	100		
* (Includes nonrefundable liability insurance fee. See Additional Fees. If background check and/or drug screening are required, fees will be paid to outside sources.)			
 <b>ENGINEERING TECHNOLOGY</b>			
EET1033C, 1141C, 2142C.....	\$25		
 <b>EDUCATION</b>			
<del>EDE 4942, 4945.....</del>	<del>\$66</del>		
<del>EEX 3830, 4995.....</del>	<del>66</del>		
<del>LAE 3414.....</del>	<del>10</del>		
<del>RED 3309.....</del>	<del>10</del>		
<del>ETD 1320C, 1350C, 1395C.....</del>	<del>50</del>		



# Schedule of Course Fees

~~2022-2023~~ 2023-2024 Academic Year

FIL <del>1030</del> , 1537 .....	\$15
FIL 1420 .....	10
FIL 2423 .....	15
FIL 2441 .....	25
FIL 2552, 2571 .....	35
FIL 2580 .....	25

### GRAPHIC DESIGN

GRA 1100C, 1206C, 2121C, 2122C, <del>2152C, 2160C</del> , 2950C .....	\$20
GRA 2190C .....	.5

### HEALTH SCIENCES

HSC 2401 .....	\$35
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### JOURNALISM

<del>JOU 2602</del> .....	<del>\$25</del>
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### MUSIC

MUC 1211, 1211B, 2221, 2221B .....	\$240
MVB 1011A, 1011B, 1012A, 1012B, 1013A, 1013B, 1014A, 1014B, 1015A, 1015B, 1311, 1311B, 1312, 1312B,	

1313, 1313B, 1314, 1314B, 1315, 1315B, 2321, 2321B, 2322, 2322B, 2323, 2323B, 2324, 2324B, 2325, 2325B .....	240
MVK 1011A, 1011B, 1013A, 1013B, 1311, 1311B, 1313, 1313B, 2321, 2321B, 2323, 2323B .....	240
MVP 1011A, 1011B, 1311, 1311B, 2321, 2321B .....	240
MVS 1011A, 1011B, 1012A, 1012B, 1013A, 1013B, 1014A, 1014B, 1015A, 1015B, 1016A, 1016B, 1311, 1311B, 1312, 1312B, 1313, 1313B, 1314, 1314B, 1315, 1315B, 1316, 1316B, 2321, 2321B, 2322, 2322B, 2323, 2323B, 2324, 2324B, 2325, 2325B, 2326, 2326B .....	240
MVV 1011A, 1011B, 1311, 1311B, 2321, 2321B .....	240
MVW 1011A, 1011B, 1012A, 1012B, 1013A, 1013B, 1014A, 1014B, 1015A, 1015B, 1311, 1311B, 1312, 1312B, 1313, 1313B, 1314, 1314B, 1315, 1315B, 2321, 2321B, 2322, 2322B, 2323, 2323B, 2324, 2324B, 2325, 2325B .....	240

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*Rev. 05/22*



# Schedule of Course Fees

~~2022-2023~~ 2023-2024 Academic Year

**Courses listed below carry special fees in addition to tuition per credit hour.**

	Per Term:		Per Term:
<b>NATURAL SCIENCE</b>		<b>PHYSICAL EDUCATION</b>	
BSC 1005C, 2419C, 2420C, 2426C, 2427C .....	\$40	LEI1263 .....	\$10
BSC 1007L .....	35	<del>PEL 2111 .....</del>	<del>85</del>
BSC 1421 .....	12.50	<del>PEM 1130 .....</del>	<del>24</del>
BSC 2010L, 2011L, 2086L .....	50	PEN2251 .....	15
BSC 2085L .....	45		
<del>BSC 2435 .....</del>	<del>15</del>	<b>PHYSICAL THERAPIST ASSISTANT</b>	
CHM 1020C, <del>1032L</del> .....	40	PHT1007C, 1211C .....	\$20
CHM 1025L, 2045L .....	35	PHT 1124C*, 2321C* .....	13
CHM 2046L .....	45	PHT2337C .....	7
CHM 2210L, 2211L .....	60	PHT2931 .....	50
ESC 1000C .....	25	* (Includes nonrefundable liability insurance fee. See Additional Fees. If background check and/or drug screening are required, fees will be paid to outside sources.)	
MCB 2010L .....	70	<b>POLITICAL SCIENCE</b>	
OCB 1000C .....	30	INR2500, 2500A, 2500B .....	\$100
PHY 1020C .....	30		
PHY 2048L, 2053L .....	35	<b>PSYCHOLOGY</b>	
PHY 2049L, 2054L .....	45	SLS 1301 (Includes career & affective testing) .....	<del>\$30</del> <u>27</u>
<b>NURSING</b>		<b>RADIOGRAPHY</b>	
NSP 4275C .....	\$225	RTE 1002* .....	\$15.50
NUR 1023* .....	145.50	RTE 1804L .....	28
NUR 2731C* .....	13	RTE 1814L, 2844L .....	10
NUR 2732C .....	130	RTE 1824C* .....	25
NUR 2703C* .....	210	RTE 2834L .....	10
NUR 4636L* .....	13	* (Includes nonrefundable liability insurance fee. See Additional Fees. If background check and/or drug screening are required, fees will be paid to outside sources.)	
* (Includes nonrefundable liability insurance fee. See Additional Fees. If background check and/or drug screening are required, fees will be paid to outside sources.)			
<b>OCCUPATIONAL THERAPY ASSISTANT</b>			
OTH 1001C .....	\$13		
OTH 1014C* .....	15.50		
OTH 1114C .....	15		
OTH 2840L, 2841L .....	12		
OTH 2261C .....	54		
* (Includes nonrefundable liability insurance fee. See Additional Fees. If background check and/or drug screening are required, fees will be paid to outside sources.)			
<b>PHOTOGRAPHY</b>			
PGY 1800C, 2401C, 2404C, 2405C, 2801C .....	\$40		

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Rev. 05/23

# Additional Fees

~~2022-2023~~ 2023-2024

<b>Access Fee</b> .....	\$40.00 per term, nonrefundable
<b>Credit for Experiential Learning (C.E.L.) Application Fee:</b> .....	\$5.00 nonrefundable
<b>Credit Card Convenience Fee</b> .....	1.25% nonrefundable <sup>1</sup>
<b>College Application Fee:</b> .....	\$20.00 nonrefundable <sup>2</sup>
<b>Duplicate Diploma Fee:</b> .....	\$15.00 nonrefundable
(Payable before the application for graduation is processed, for each degree.)	
<b>Health Professions Programs</b>	
<b>Application Fee:</b> .....	\$20/\$35 nonrefundable <sup>3</sup>
(One-time fee, payable before application can be processed for admittance to each health professions program, with exception of ASN-Nursing.)	
<b>Health Occupations Basic Entrance Test (HOBETV)</b> .....	\$50.00 nonrefundable
<b>Insurance Fee:</b> .....	\$15.50 nonrefundable
<b>Nursing (ASN) Application Fee</b> .....	\$35.00 nonrefundable
<b>Test of Essential Academic Skills (TEAS)</b> .....	\$50.00 nonrefundable
<b>International Student Application for Admission Fee</b> .....	\$75.00 nonrefundable
<b>Late Fee:</b> .....	\$50.00 nonrefundable
<b>Inactive OneCard Replacement Fee:</b> .....	\$10.00 nonrefundable
<b>Parking Violations:</b>	
<b>Improperly parked in a handicapped space or blocking handicapped ramp:</b>	\$250.00
<b>Parking in undesignated areas, blocking traffic, parking in a no-parking area or parked over line:</b> .....	\$30.00
<b>No current SCF decal, improper decal or no decal showing:</b> .....	\$20.00
<b>Parking in reserved or visitor's space or parked in a motorcycle space:</b> .....	\$30.00
<b>Moving violations (College student court)</b> .....	\$20.00 minimum
<b>Reinstatement Fee:</b> .....	\$50.00 nonrefundable
<b>Returned Check Fee</b> .....	\$20.00 nonrefundable
(A minimum of \$20.00 will be charged for NSF (insufficient) checks. The maximum charge permitted by law is the greater of \$40.00 or five percent of the face amount of the check. The check writer also is responsible for costs associated with collection.)	
<b>Student ID Card Replacement Fee</b> .....	\$10.00 nonrefundable

<sup>1</sup> Effective January 1, 2022

<sup>2</sup> Effective for Spring 2022 application submitted on and after October 1, 2021. Prior application fees are applicable toward tuition.

<sup>3</sup> Effective for Spring 2022 application submitted on and after October 1, 2021, the application fee for all health professions program will be \$35.00

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STATE COLLEGE OF FLORIDA  
MANATEE-SARASOTA

Academic Year

# Additional Fees

2023-2024 ~~2-2023~~

**Testing Fees:** nonrefundable

	SCF Student	Non-SCF Student
PERT - Reading	-0-	\$10.00
PERT - Writing	-0-	\$10.00
PERT - Math	-0-	\$10.00
PERT - Retake*	\$10.00	\$10.00
NOTE: PERT = Postsecondary Education Readiness Test		
FCELPT – Reading	-0-	\$10.00
FCELPT – Sentence Skills	-0-	\$10.00
FCELPT – Arithmetic	-0-	\$10.00
FCELPT – Elementary Algebra	-0-	\$10.00
FCELPT – College Level Math	-0-	\$10.00
FCELPT – Retake (each section)*	\$10.00	\$10.00

NOTE: FCELPT = Florida College Entry Level Placement Test

\*The PERT and FCELPT nonrefundable retest fee is \$10.00 per section for both SCF and non-SCF students. If your PERT or FCELPT scores are more than two years old, no retest fee is charged.

CLEP	CLEP test fee + \$15.00 administration fee	Same
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Proctored Exams	-0-	\$25.00 per test up to three hours in length. \$50.00 per test more than three hours in length.
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**Transcript Fee** ..... \$7.00 nonrefundable

(For each transcript, payable with each written request. One free official transcript is mailed to each student upon graduation from SCF.)

[Click here for current tuition per credit hour.](#)

**Courses listed below carry special fees in addition to tuition per credit hour.**

Per Term:

Per Term:

## ART

ART 1201C, 1205C, 1300C, 1301C .....	\$10
ART 1203C, 2701C, 2702C .....	40
ART 2330C, 2331C .....	20
ART 2500C, 2501C .....	25
ART 2715C .....	75
ART 2750C, 2752C, 2753C, 2771C .....	60
ART 2751C .....	68

## COMPUTER SCIENCE

CET1600, 1610 .....	\$26
CGS 1000, 1543, 1570, 2820 .....	25
CIS 1355 .....	50
CIS 2321, 2352 .....	25
COP 2170, 2228 .....	25
CTS 1150 .....	25
CTS 2390, 2391, 2392, 2433 .....	25

## DENTAL HYGIENE

DEH1002C .....	\$55
DEH 1800C* .....	113
DEH 2802C .....	100
DEH 2804C* .....	191
DEH 2806C* .....	163
DES 1020* .....	13
DES 1100C .....	35
DES 1200C .....	100

\* (Includes nonrefundable liability insurance fee. See Additional Fees. If background check and/or drug screening are required, fees will be paid to outside sources.)

## ENGINEERING TECHNOLOGY

EET1033C, 1141C, 2142C .....	\$25
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## EDUCATION

EDE 4942, 4945 .....	\$66
EEX 3830, 4995 .....	66
LAE 3414 .....	10
RED 3309 .....	10

## FILM

FIL 1537 .....	\$15
FIL 1420 .....	10
FIL 2423 .....	15
FIL 2441 .....	25
FIL 2552, 2571 .....	35
FIL 2580 .....	25

## GRAPHIC DESIGN

GRA 1100C, 1206C, 2121C, 2122C, 2950C .....	\$20
GRA 2190C .....	5

## HEALTH SCIENCES

HSC2401 .....	\$35
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## MUSIC

MUC1211, 1211B, 2221, 2221B .....	\$240
MVB 1011A, 1011B, 1012A, 1012B, 1013A, 1013B, 1014A, 1014B, 1015A, 1015B, 1311, 1311B, 1312, 1312B, 1313, 1313B, 1314, 1314B, 1315, 1315B, 2321, 2321B, 2322, 2322B, 2323, 2323B, 2324, 2324B, 2325, 2325B .....	240
MVK 1011A, 1011B, 1013A, 1013B, 1311, 1311B, 1313, 1313B, 2321, 2321B, 2323, 2323B .....	240
MVP 1011A, 1011B, 1311, 1311B, 2321, 2321B .....	240
MVS 1011A, 1011B, 1012A, 1012B, 1013A, 1013B, 1014A, 1014B, 1015A, 1015B, 1016A, 1016B, 1311, 1311B, 1312, 1312B, 1313, 1313B, 1314, 1314B, 1315, 1315B, 1316, 1316B, 2321, 2321B, 2322, 2322B, 2323, 2323B, 2324, 2324B, 2325, 2325B, 2326, 2326B .....	240
MVV 1011A, 1011B, 1311, 1311B, 2321, 2321B .....	240
MVW 1011A, 1011B, 1012A, 1012B, 1013A, 1013B, 1014A, 1014B, 1015A, 1015B, 1311, 1311B, 1312, 1312B, 1313, 1313B, 1314, 1314B, 1315, 1315B, 2321, 2321B, 2322, 2322B, 2323, 2323B, 2324, 2324B, 2325, 2325B .....	240

**\*\* Fees are subject to change without notice and whenever conditions dictate. Updated fees are posted on the SCF website: SCF.edu/Tuition.**

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**Courses listed below carry special fees in addition to tuition per credit hour.**

	Per Term:		Per Term:
<b>NATURAL SCIENCE</b>			
BSC 1005C, 2419C, 2420C, 2426C, 2427C.....	\$40		
BSC 1007L.....	35		
BSC 1421.....	12.50		
BSC 2010L, 2011L, 2086L.....	50		
BSC 2085L.....	45		
CHM 1020C.....	40		
CHM 1025L, 2045L.....	35		
CHM 2046L.....	45		
CHM 2210L, 2211L.....	60		
ESC 1000C.....	25		
MCB 2010L.....	70		
OCB 1000C.....	30		
PHY 1020C.....	30		
PHY 2048L, 2053L.....	35		
PHY 2049L, 2054L.....	45		
<b>NURSING</b>			
NSP4275C.....	\$225		
NUR 1023*,.....	145.50		
NUR 2731C*.....	13		
NUR 2732C.....	130		
NUR 2703C*.....	210		
NUR 4636L*.....	13		
* (Includes nonrefundable liability insurance fee. See Additional Fees. If background check and/or drug screening are required, fees will be paid to outside sources.)			
<b>OCCUPATIONAL THERAPY ASSISTANT</b>			
OTH 1001C.....	\$13		
OTH 1014C*.....	15.50		
OTH 1114C.....	15		
OTH 2840L, 2841L.....	12		
OTH 2261C.....	54		
* (Includes nonrefundable liability insurance fee. See Additional Fees. If background check and/or drug screening are required, fees will be paid to outside sources.)			
<b>PHOTOGRAPHY</b>			
PGY 1800C, 2401C, 2404C, 2405C, 2801C.....	\$40		
<b>PHYSICAL EDUCATION</b>			
LEI1263.....	\$10		
PEN2251.....	15		
<b>PHYSICAL THERAPIST ASSISTANT</b>			
PHT1007C, 1211C.....	\$20		
PHT1124C*, 2321C*.....	13		
PHT2337C.....	7		
PHT2931.....	50		
* (Includes nonrefundable liability insurance fee. See Additional Fees. If background check and/or drug screening are required, fees will be paid to outside sources.)			
<b>POLITICAL SCIENCE</b>			
INR2500, 2500A, 2500B.....	\$100		
<b>PSYCHOLOGY</b>			
SLS 1301 (Includes career & affective testing).....	\$27		
<b>RADIOGRAPHY</b>			
RTE1002*.....	\$15.50		
RTE1804L.....	28		
RTE1814L, 2844L.....	10		
RTE1824C*.....	25		
RTE2834L.....	10		
* (Includes nonrefundable liability insurance fee. See Additional Fees. If background check and/or drug screening are required, fees will be paid to outside sources.)			

continued on next page  
Rev. 05/23

# Additional Fees

2023-2024 Academic Year

<b>Access Fee</b> .....	\$40.00 per term, nonrefundable
<b>Credit for Experiential Learning (C.E.L.) Application Fee</b> .....	\$5.00 nonrefundable
<b>Credit Card Convenience Fee</b> .....	1.25% nonrefundable <sup>1</sup>
<b>College Application Fee:</b> .....	\$20.00 nonrefundable <sup>2</sup>
<b>Duplicate Diploma Fee</b> .....	\$15.00 nonrefundable
(Payable before the application for graduation is processed, for each degree.)	
<b>Health Professions Programs</b>	
<b>Application Fee</b> .....	\$20/\$35 nonrefundable <sup>3</sup>
(One-time fee, payable before application can be processed for admittance to each health professions program, with exception of ASN-Nursing.)	
<b>Health Occupations Basic Entrance Test (HOBETV)</b> .....	\$50.00 nonrefundable
<b>Insurance Fee:</b> .....	\$15.50 nonrefundable
<b>Nursing (ASN) Application Fee</b> .....	\$35.00 nonrefundable
<b>Test of Essential Academic Skills (TEAS)</b> .....	\$50.00 nonrefundable
<b>International Student Application for Admission Fee</b> .....	\$75.00 nonrefundable
<b>Late Fee</b> .....	\$50.00 nonrefundable
<b>Inactive OneCard Replacement Fee</b> .....	\$10.00 nonrefundable
<b>Parking Violations:</b>	
<b>Improperly parked in a handicapped space or blocking handicapped ramp:</b>	\$250.00
<b>Parking in undesignated areas, blocking traffic, parking in a no-parking area or parked over line:</b> .....	\$30.00
<b>No current SCF decal, improper decal or no decal showing:</b> .....	\$20.00
<b>Parking in reserved or visitors space or parked in a motorcycle space:</b> .....	\$30.00
<b>Moving violations (College student court)</b> .....	\$20.00 minimum
<b>Reinstatement Fee</b> .....	\$50.00 nonrefundable
<b>Returned Check Fee</b> .....	\$20.00 nonrefundable
(A minimum of \$20.00 will be charged for NSF (insufficient) checks. The maximum charge permitted by law is the greater of \$40.00 or five percent of the face amount of the check. The check writer also is responsible for costs associated with collection.)	
<b>Student ID Card Replacement Fee</b> .....	\$10.00 nonrefundable

<sup>1</sup> Effective January 1, 2022

<sup>2</sup> Effective for Spring 2022 application submitted on and after October 1, 2021. Prior application fees are applicable toward tuition.

<sup>3</sup> Effective for Spring 2022 applications submitted on and after October 1, 2021, the application fee for all health professions program will be \$35.00



# Additional Fees

2023-2024 Academic Year

**Testing Fees:** nonrefundable

	<b>SCF Student</b>	<b>Non-SCF Student</b>
PERT - Reading	-0-	\$10.00
PERT - Writing	-0-	\$10.00
PERT - Math	-0-	\$10.00
PERT - Retake*	\$10.00	\$10.00
NOTE: PERT = Postsecondary Education Readiness Test		
FCELPT – Reading	-0-	\$10.00
FCELPT – Sentence Skills	-0-	\$10.00
FCELPT – Arithmetic	-0-	\$10.00
FCELPT–Elementary Algebra	-0-	\$10.00
FCELPT – College Level Math	-0-	\$10.00
FCELPT–Retake(eachsection)*	\$10.00	\$10.00

NOTE: FCELPT = Florida College Entry Level Placement Test

\*The PERT and FCELPT nonrefundable retest fee is \$10.00 per section for both SCF and non-SCF students. If your PERT or FCELPT scores are more than two years old, no retest fee is charged.

CLEP	CLEP test fee + \$15.00 administration fee	Same
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Proctored Exams	-0-	\$25.00 per test up to three hours in length. \$50.00 per test more than three hours in length.
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**Transcript Fee** .....\$7.00 nonrefundable

(For each transcript, payable with each written request. One free official transcript is mailed to each student upon graduation from SCF.)

Meeting of the  
DISTRICT BOARD OF TRUSTEES OF STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA  
June 27, 2023

**AGENDA ITEM:**

**Approval to Perform Fiscal Agent Duties for the State College CDL Consortium**

**RECOMMENDATION:**

The College recommends District Board of Trustees’ approval to perform fiscal agent duties for \$3,850,000 as outlined in the 2023/24 state appropriation budget for the State College CDL Consortium.

**STAFF ANALYSIS:**

The approved state budget for 2023/24 includes \$3,850,000 for nonrecurring funds for the State College CDL Consortium. SCF has been appointed fiscal agent for the distribution of these funds.

**FISCAL IMPACT** NO

Funding Source: State Appropriations

Amount: \$3,850,000

Will this action result in a Budget Amendment? No

If yes, indicate the dollar amount: N/A

Attachment

**REQUESTED BY:** Julie Jakway  
**Vice President, Business and Administrative Services**



# SCF Budget

## Budget Narrative

### 2023-24 Operating Budget

#### BUDGET SUMMARY

These reports are summaries of the financial plan for each of the funds through which revenues will be received and expenditures will be disbursed throughout the budget year. The summaries of Funds 1, 2, and 7 for the lower division, upper division, and Collegiate School reflect the budgets as presented on succeeding reports for review and approval.

#### BUDGET JUSTIFICATION

This report presents information to support the budget request. Included are student fee amounts per credit hour, transfers, and federal funds information.

## Revenues

### Current Funds

**Tuition and Non-Resident Fees for Two Year Programs** - for 2023-24 are estimated at \$11,606,308 for in state tuition for credit courses (147,213 student load hours) and \$2,072,862 for out-of-state tuition for credit courses (22,583 student load hours). The fee rate is the same as the 2022-23 rate (no increase), however, the cumulative tuition and fees are \$1,168,384 higher based on 2023/24 projected enrollment. Included in the fees are designated amounts for financial aid, student activities and services, technology, and capital improvements.

**Florida College System Program Fund and State Lottery** – are budgeted at \$33,612,374 (\$33,434,210 for Two Year programs and \$178,164 for Baccalaureate programs) in recurring funds. Performance Based Incentive Funding of \$590,443 is budgeted for 2023-24. Total funds from State Government sources are budgeted at \$36,781,746 (including \$178,164 budgeted in the Baccalaureate program).

**Other Revenue** – is budgeted at \$4,466,383 for 2023-24, which includes non-credit tuition, other student fees, dual enrollment, indirect revenues, interest, cell tower lease, transfers-in from the Auxiliary Fund, proceeds from sales and services and rental of College facilities.

**Baccalaureate Programs Revenue** - is recorded in the current unrestricted fund as required by law. Tuition is estimated at \$1,241,919 (13,530 student load hours) and \$61,050 for out-of-state (665 student load hours) for the continuation of six programs (BAS Supervision and Management, BS Nursing, BS Early Childhood Education, BAS Health Services Administration, BAS Homeland Security, and BAS Public Safety Administration). The tuition rate is the same as the 2022-23 rate. Included in the per-hour fees to students are designated fund amounts for financial aid, student activities and services, technology, and capital improvements, and total \$279,374. Other budgeted revenues include college program funds at \$178,164, other student fees at \$82,203, interest at \$68,438.

**Collegiate School, Bradenton Campus Revenue** – is recorded in the current restricted fund. State funding through the School Board of Manatee County is budgeted at \$3,954,142 Other revenues are budgeted at \$79,430. Grant revenues are budgeted at \$27,268.

**Collegiate School, Venice Campus Revenue** – is recorded in the current restricted fund. State funding through the School Board of Sarasota County is budgeted at \$2,364,033 Grant revenues are budgeted at \$30,000 Other revenues are budgeted at \$2,000.

## Expenditures

### Current Funds

**Personnel Expenses Lower Division** – for 2023-24, are budgeted at \$40,866,502 as compared with \$39,827,514 budgeted in 2022-23, an increase of \$1,038,988 which includes increases for retirement and health insurance, and budgeted remainder balances of the 2019-20 NR Nursing Enhancement fund. Also included is a \$2,200,000 budget item for non-cash required accounting adjustments. Personnel costs are at 64% of total operating costs as compared to 68% for 2022-23. Included are earned faculty and career promotions, adjunct and overload funding, a 5% increase in salary pool and organizational changes to take best advantage of the considerable talents of individuals at the college. Also reflected in the personnel expenses is a continuation of supplemented dependent health coverage and a 6% increase in health insurance premiums. Employees will continue contributing 3% of their retirement cost.

**Current Expenses Lower Division** – for 2023-24 are budgeted at \$21,519,114 an increase of \$3,794,717 over 2022-23 due to new Nursing Enhancement funding of \$1,862,607 as well as increases to insurance, utilities, software and other contractual services.

**Capital Outlay Lower Division** – for 2023-24 is budgeted at \$1,138,605, an increase of \$138,605 from 2022-23, for technology improvements.

**Baccalaureate Programs Expenditures** - are recorded in both the current unrestricted and restricted funds to include state, student and private grant supported expenses. Personnel expenses are budgeted at \$1,460,111, Current expenditures are budgeted at \$213,149 and include operating expenses for six ongoing programs.

**Collegiate School, Bradenton Campus Expenditures** – are recorded in the current restricted fund as required by contract. Personnel expenses are budgeted at \$2,627,197 for thirty-three full and part-time personnel, including administrative, full- and part-time instructors, and technical and professional staff. Current expenses are budgeted at \$1,334,032 and include purchased services, enhanced security, technology, materials and supplies. Rent of \$219,294 is budgeted between current expenses and the unexpended plant fund.

**Collegiate School, Venice Campus Expenditures** – are recorded in the current restricted fund as required by contract. Personnel expenses are budgeted at \$1,440,767 for nineteen full and part-time personnel, including administrative, full- and part-time instructors, and technical and professional staff. Current expenses are budgeted at \$718,858 and include purchased services, enhanced security, technology, materials, and supplies.

## Plant Fund and Expenditures

The report for plant fund expenditures consists of three sections. Section A is a recapitulation of the unexpended plant fund by source of funds. Sections B and C project anticipated expenditures based upon state funding. Funds allocated from 2023-24 PECO appropriations (\$9,000,000).

The report also reflects funds generated from the Student Capital Improvement Fees to be used for various capital projects system-wide (\$1,599,108) including the establishment of an escrow account of ½% for the new Venice Science Building to be completed in 2023/24, capital projects in capital plan from fund balance (\$1,000,000), technology refresh (\$250,000), and from Capital Outlay and Debt Service funds of \$377,875 to be used for campus improvements.

### CONCLUSION

The 2023-24 budget is a planning document. During the fiscal year, budget amendments will be presented for formal approval to reflect actual revenues and expenditures to meet the ever-changing needs of the College.

## Student Fees

### I. Student Fees for 2023-24 – Two Year Programs

	<u>In State</u>		<u>Out-of-State</u>
Per Credit or Load Hour:			
Tuition	\$ 78.84	\$	78.84
Out-of-State Fee	.00		236.69
Financial Aid Fee	3.94		15.78
Capital Improvement Fee	7.88		31.55
Student Activity and Service Fee	7.88		7.88
Technology Fee	3.94		15.78
Total Per Credit or Load Hour	\$ 102.48	\$	386.52

The District Board of Trustees is appropriating \$1,387,606 for Student Activities in 2023-24 that will be received from the Student Activity and Service Fee assessment.

### II. Student Fees for 2023-24 – Baccalaureate Programs

	<u>In State</u>		<u>Out-of-State</u>
Per Credit or Load Hour:			
Tuition	\$ 91.79	\$	91.79
Out-of-State Fee	.00		275.00
Financial Aid Fee	4.37		18.12
Capital Improvement Fee	6.56		34.06
Student Activity and Service Fee	6.55		6.55
Technology Fee	2.81		16.56

Total Per Credit or Load Hour                   \$ 112.08           \$ 442.08

**III. Transfers Information**

**Transfers In:**

Business Hospitality	\$ 10,848	from Fund 3 to Fund 1
Presidential Discretionary Fund	\$ 25,000	from Fund 3 to Fund 1
Human Resources – Mgmt. Development	\$ 7,200	from Fund 3 to Fund 1
Recognition	\$ 10,000	from Fund 3 to Fund 1
Wellness	\$ 34,400	from Fund 3 to Fund 1
VP's Deans In-District Meals	\$ 8,000	from Fund 3 to Fund 1
SCFCS Rent	\$ 200,000	from Fund 3 to Fund 1

**IV. Federal Funds Information**

U.S. Department of Education - Federal Work-Study Program Award of \$283,061 inclusive of a 5% administration fee of \$14,153 and Federal Supplemental Educational Opportunity Grant Program Award of \$277,810 inclusive of a 5% SEOG administration fee of \$13,890.

**State College of Florida  
Schedule of Revenues and Expense  
2023 - 2024 Fiscal Year  
Lower Division**

	<b>Lower Division Current Unrestricted</b>			<b>Lower Division Current Restricted</b>		
	<b>Estimated Actual 2022-2023</b>	<b>Original Budget 2022-2023</b>	<b>Proposed Budget 2023-2024</b>	<b>Estimated Actual 2022-2023</b>	<b>Original Budget 2022-2023</b>	<b>Proposed Budget 2023-2024</b>
<b><u>Revenues</u></b>						
Student Fees	15,611,028	16,373,861	17,357,291	2,090,792	2,234,242	2,293,271
Support from Local Government	1,396,262	1,789,423	1,343,347	0	0	0
Support from State Government	27,797,497	32,334,055	35,999,152	1,281,134	1,395,895	604,430
Support from Federal Government	379,292	0	26,000	6,106,863	5,754,146	1,272,541
Gifts & Private Grants	0	0	0	1,542,554	475,489	1,186,618
Sales & Services	776,592	555,362	827,665	134	38,554	38,554
Other Revenue	476,544	141,817	476,544	141,420	148,316	148,316
Non-Revenue Receipts	298,548	298,548	296,548	0	125,159	125,159
<b>Total Revenues</b>	<b>46,735,763</b>	<b>51,493,066</b>	<b>56,326,547</b>	<b>11,162,897</b>	<b>10,171,801</b>	<b>5,668,889</b>
<b><u>Expenditures</u></b>						
Salaries	22,566,718	22,872,153	24,391,625	2,539,763	2,332,509	1,877,117
Other Personnel Services	3,146,960	3,743,109	3,737,908	414,397	401,656	434,867
Personnel Benefits	9,010,493	13,212,252	12,736,969	975,035	939,361	739,678
<b>Total Personnel Expenses</b>	<b>34,724,171</b>	<b>39,827,514</b>	<b>40,866,502</b>	<b>3,929,195</b>	<b>3,673,526</b>	<b>3,051,662</b>
Services	9,149,307	9,729,638	10,861,206	5,189,017	5,348,737	1,094,955
Materials and Supplies	2,808,422	3,522,390	4,009,110	702,572	278,042	541,999
Other Current Expenses	2,279,080	4,472,369	6,648,798	667,331	410,300	413,822
<b>Total Current Expense</b>	<b>14,236,809</b>	<b>17,724,397</b>	<b>21,519,114</b>	<b>6,558,920</b>	<b>6,037,079</b>	<b>2,050,776</b>
Capital Outlay	33,310	1,000,000	1,138,605	625,598	461,196	566,451
<b>Total Expenditures</b>	<b>48,994,290</b>	<b>58,551,911</b>	<b>63,524,221</b>	<b>11,113,713</b>	<b>10,171,801</b>	<b>5,668,889</b>
<b>Revenue (+) over Expense (-)</b>	<b>-2,258,527</b>	<b>-7,058,845</b>	<b>-7,197,674</b>	<b>49,184</b>	<b>0</b>	<b>0</b>

**STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA  
ANALYSIS OF PLANT FUND EXPENDITURES  
2023 - 2024 FISCAL YEAR**

**A. Recapitulation By Source - Unexpended Plant**

	<u>TOTAL FUNDS</u>	<u>OTHER</u>	<u>LOCAL</u>	<u>CO&amp;DS</u>	<u>PECO</u>
Beginning Fund Balance July 1, 2023	\$ 13,739,408	\$ 0	\$ 10,794,101	\$ 536,792	\$ 2,408,515
Add Revenues	24,417,642	0	5,382,231	202,122	18,833,289
Deduct Expenditures	7,569,910	0	4,366,199	377,875	2,825,836
<b>Ending Fund Balance June 30, 2024</b>	<b>\$ 30,587,140</b>	<b>\$ 0</b>	<b>\$ 11,810,133</b>	<b>\$ 361,039</b>	<b>\$ 18,415,968</b>

**B. Expenditures By Project and Source**

#712200/720000 Undesignated CO&DS	\$ 377,875	\$ 0	\$ 0	\$ 377,875	\$ 0
#711009 & 711010/710010 VC Science Building ARP	1,196,323	0	0	0	1,196,323
#71008 & 711011/710010 Deferred Maint & Science/Tech Bldg	1,629,513	0	0	0	1,629,513
#713110/710000 Capital Improvement Fee	1,599,108	0	1,599,108	0	0
#713202/710000 ADA Door Operators Collegewide	175,434	0	175,434	0	0
#713265/710000 Building 1 Testing & Cashiering Remodel	175,000	0	175,000	0	0
#713266/710000 Building 4 Student Annex	225,000	0	225,000	0	0
#713268/710000 Building 100 Cashiering Remodel	50,000	0	50,000	0	0
#713269/710000 Building 100 Admissions Remodel	100,000	0	100,000	0	0
#713xxx/710000 Painting/Flooring/Site Improvements	630,279	0	630,279	0	0
#713501-508/71050 Capital Plan - From Fund Balance	1,161,378	0	1,161,378	0	0
#713154/710000 Tech Refresh /CIF	250,000	0	250,000	0	0
<b>Totals</b>	<b>\$ 7,569,910</b>	<b>\$ 0</b>	<b>\$ 4,366,199</b>	<b>\$ 377,875</b>	<b>\$ 2,825,836</b>

**C. Expenditures By Project and Type**

	<u>Totals</u>	<u>G/L 75000</u>	<u>G/L 76000</u>	<u>G/L 79000</u>	<u>G/L 66507/70601</u>
#712200/720000 Undesignated CO&DS	\$ 377,875	\$ 0	\$ 377,875	\$ 0	\$ 0
#711009 & 711010/710010 VC Science Building ARP	1,196,323	1,196,323	0	0	0
#71008 & 711011/710010 Deferred Maint & Science/Tech Bldg	1,629,513	1,629,513	0	0	0
#713110/710000 Capital Improvement Fee	1,599,108	0	1,599,108	0	0
#713202/710000 ADA Door Operators Collegewide	175,434	175,434	0	0	0
#713265/710000 Building 1 Testing & Cashiering Remodel	175,000	140,000	0	0	35,000
#713266/710000 Building 4 Student Annex	225,000	180,000	0	0	45,000
#713268/710000 Building 100 Cashiering Remodel	50,000	40,000	0	0	10,000
#713269/710000 Building 100 Admissions Remodel	100,000	90,000	0	0	10,000
#713xxx/710000 Painting/Flooring/Site Improvements	630,279	0	630,279	0	0
#713501-508/71050 Capital Plan - From Fund Balance	1,161,378	161,378	1,000,000	0	0
#713154/710000 Tech Refresh /CIF	250,000	0	0	0	250,000
<b>Totals</b>	<b>\$ 7,569,910</b>	<b>\$ 3,612,648</b>	<b>\$ 3,607,262</b>	<b>\$ 0</b>	<b>\$ 350,000</b>

**State College of Florida  
Schedule of Revenues and Expense  
2023 - 2024 Fiscal Year  
Upper Division**

	Upper Division Current Unrestricted			Upper Division Current Restricted		
	Estimated Actual 2022-2023	Original Budget 2022-2023	Proposed Budget 2023-2024	Estimated Actual 2022-2023	Original Budget 2022-2023	Proposed Budget 2023-2024
<b><u>Revenues</u></b>						
Student Fees	1,422,995	1,407,426	1,426,658	245,596	237,888	237,888
Support from State Government	178,164	178,164	178,164	0	0	0
Other Revenue	68,438	3,767	68,438	0	0	0
Non-Revenue Receipts	0	0	0	36,845	36,845	0
<b>Total Revenues</b>	<b>1,669,597</b>	<b>1,589,357</b>	<b>1,673,260</b>	<b>282,441</b>	<b>274,733</b>	<b>237,888</b>
<b><u>Expenditures</u></b>						
Salaries	442,854	728,407	800,253	0	0	0
Other Personnel Services	484,564	367,000	400,451	0	0	0
Personnel Benefits	141,662	275,679	259,407	0	0	0
<b>Total Personnel Expenses</b>	<b>1,069,080</b>	<b>1,371,086</b>	<b>1,460,111</b>	<b>0</b>	<b>0</b>	<b>0</b>
Services	20,359	24,905	35,755	78,045	78,045	78,945
Materials and Supplies	78,766	77,765	83,778	152,196	144,488	143,588
Other Current Expenses	50,000	115,601	93,616	15,355	15,355	15,355
<b>Total Current Expense</b>	<b>149,125</b>	<b>218,271</b>	<b>213,149</b>	<b>245,596</b>	<b>237,888</b>	<b>237,888</b>
Capital Outlay	0	0	0	36,845	36,845	0
<b>Total Expenditures</b>	<b>1,218,205</b>	<b>1,589,357</b>	<b>1,673,260</b>	<b>282,441</b>	<b>274,733</b>	<b>237,888</b>
<b>Revenue (+) over Expense (-)</b>	<b>451,392</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**State College of Florida**  
**Schedule of Revenues and Expense**  
**2023 - 2024 Fiscal Year**  
**Collegiate Schools**

	<u>Collegiate School Bradenton</u>			<u>Collegiate School Venice</u>		
	<u>Estimated Actual 2021-2022</u>	<u>Original Budget 2021-2022</u>	<u>Proposed Budget 2022-2023</u>	<u>Estimated Actual 2021-2022</u>	<u>Original Budget 2021-2022</u>	<u>Proposed Budget 2022-2023</u>
<b><u>Revenues</u></b>						
Support from Local Government	4,026,390	3,938,591	3,954,142	1,467,929	1,661,312	2,364,033
Support from Federal Government	19,350	27,268	27,268	15,000	15,000	30,000
Other Revenue	51,198	79,430	79,430	9,405	5,091	2,000
<b>Total Revenues</b>	<b>4,096,938</b>	<b>4,045,289</b>	<b>4,060,840</b>	<b>1,492,334</b>	<b>1,681,403</b>	<b>2,396,033</b>
<b><u>Expenditures</u></b>						
Salaries	1,935,486	1,834,689	1,834,689	806,936	890,246	1,044,146
Other Personnel Services	44,564	59,520	59,520	15,845	25,000	17,000
Personnel Benefits	612,672	732,988	732,988	274,763	349,599	379,621
<b>Total Personnel Expenses</b>	<b>2,592,722</b>	<b>2,627,197</b>	<b>2,627,197</b>	<b>1,097,543</b>	<b>1,264,845</b>	<b>1,440,767</b>
Services	906,044	1,064,878	1,064,878	196,112	310,707	538,007
Materials and Supplies	245,418	269,154	269,154	71,130	105,851	180,851
Other Current Expenses	0	0	0	0	0	0
<b>Total Current Expense</b>	<b>1,151,462</b>	<b>1,334,032</b>	<b>1,334,032</b>	<b>267,242</b>	<b>416,558</b>	<b>718,858</b>
Capital Outlay	76,734	54,328	54,328	0	0	5,000
<b>Total Expenditures</b>	<b>3,820,918</b>	<b>4,015,557</b>	<b>4,015,557</b>	<b>1,364,785</b>	<b>1,681,403</b>	<b>2,164,625</b>
<b>Revenue (+) over Expense (-)</b>	<b>276,021</b>	<b>29,732</b>	<b>45,283</b>	<b>127,548</b>	<b>0</b>	<b>231,408</b>



FUND	Restrictions	June 30, 2022 Reserves & Unallocated Balances	June 30, 2023 Estimated Reserves & Unallocated Balances	Sources	Uses
<b>Fund 1 Current Funds – Unrestricted:</b> This fund is used to account for those economic resources which may be used to accomplish the primary and supporting objectives of the college.	Restrictions on the resources of this fund are those imposed by law, regulation or the approved budget.	\$ 19,703,355	\$ 18,401,451	Legislative Appropriations, General Revenue, Lottery, Special Categorical Funds, Student Fees, Interest Earnings, Transfers and Other Fees	Salaries, Materials, Supplies, Utilities, Phones, Postage, Travel, Consulting, Services, etc., Furniture, Equipment, Library Books, Computers
<b>Fund 2 Current Funds – Restricted</b> This fund is also used to account for those economic resources which may be used to accomplish the primary and supporting objectives of the college.	Restrictions on the resources of this fund are those imposed by donors or other outside agencies.	\$ 4,478,478	\$ 5,794,148	Federal Grants, State Grants, Restricted Funds, Local/Special Grants	Salaries, Supplies, Travel, Materials, etc.
<b>Fund 3 Auxiliary Funds:</b> Auxiliary enterprises are established primarily to provide non-instructional services for sale to students, faculty, staff and which are intended to be self-supporting.	Restrictions on the resources of this fund are those imposed by the College and aligned with best practices and generally accepted accounting principles (GAAP).	\$ 6,913,416	\$ 6,506,606	Bookstore Commissions, Food Service Commissions, Other Self-Supporting Activities	Salaries, Scholarships, Transfers Out
<b>Fund 4 Loan Funds:</b> Loan funds are those resources available for loans to students regardless of whether the institution is responsible for the collection of the loan.	Restrictions on the resources of this fund are those imposed by the College or other outside agencies.	\$ 484,713	\$ 484,713	Contributions, Parking Fines, Interest Earnings	Student Loans
<b>Fund 5 Scholarship Funds:</b> This fund is used to account for resources available for awards to students which are not in payment for services rendered to the College and will not require repayment to the College.	Restrictions on the resources of this fund are those imposed by the College, the donor or other outside agencies.	\$ -11,355	\$ -	Federal Grants, State Grants, Local Scholarship Awards, General Donations	Scholarships
<b>Fund 6 Agency Funds:</b> This fund is used to account for resources held by a college as custodian or fiscal agent for others, such as funds of student or staff organizations/clubs.	Restrictions on the resources of this fund are those imposed by the club or organization for which the funds are held.	\$ -	\$ -	Fundraising by Student Clubs & Organizations	Student Club Project Activities

FUND	Restrictions	June 30, 2021 Reserves & Unallocated Balances	June 30, 2022 Estimated Reserves & Unallocated Balances	Sources	Uses
<b>Fund 7 Unexpended Plant Funds:</b> This fund is used to account for resources that are available for the acquisition or construction of physical property to be used for institution purposes and resources designated for the major repair and/or replacement of institutional property, as well as associated liabilities.	Restrictions on the resources of this fund are imposed by statute for PECO funds and are restricted to new construction, renovations/remodeling, major repairs, capital equipment, site acquisition and the associated services to manage the physical plant.	\$ 17,873,126	\$ 13,739,408	PECO Funds, CO&DS Bonds/License Tag Fees, Interest Earnings, Local Transfers	New Buildings, Renovation/Remodeling, Major Repairs, Site Acquisition, Capital Equipment, Plant Management Services
<b>Fund 8 Debt Service Funds:</b> This fund is used to account for the long- term debt of a college and for the resources which will be used to retire the debt and pay the interest on the obligation(s).	Restrictions on the resources of this fund are limited to debt service payments.	\$ -	\$ -	Transfers In, License Tag Fees	Debt Payments. Bond Interest and Principal Payments
<b>Fund 9 Invested in Plant Funds:</b> This fund is used to account for the cumulative costs of plant assets and associated liabilities. The assets consist of land, buildings, other structures and improvements, furniture, machinery, equipment, data software, construction in progress, assets under capital lease, if any.	Restrictions include a capitalization threshold of \$5,000 for tangible personal property and \$25,000 for buildings and other structures and improvements. Depreciation is computed as follows: Buildings, 40 years; Other Structures, 10 years; Computer Equipment, 3 years; Vehicles, Office Machines and Ed. Eq., 5 years; and Furniture, 7 years.	\$ 95,918,534	\$ 93,700,513	Recordkeeping for Capital Purchases (Land, Buildings, Equipment, Library Books)	Depreciation and Deletions of Outdated, Obsolete, and Outmoded Equipment, Library Books, Furniture etc.
<b>Total</b>		\$ 145,360,267	\$ 138,629,839		

**Definitions:**

**Encumbrances**

Encumbrances representing outstanding purchase orders or other external commitments for materials or services not received as of the reporting date. Encumbrances are not reported as expenditures or liabilities. Rather, encumbrances are reported as a reserve against fund balance.

**Fund Balance**

The excess of assets over liabilities. To the extent that assets cannot or will not be converted to cash, reserves are established from fund balance.

**Unallocated Fund Balance**

A portion of ending fund balance which is available to fund new expenditures in the next fiscal year.

**Community College Program Fund (CCPF)**

Fund established in law which shall comprise the majority of appropriations made by the Legislature for the support of the current operating program of the State's colleges.

**PECO Funding**

The State allocates gross receipts taxes, generally known as Public Education Capital Outlay (PECO) funding, to the College on an annual basis. The College is authorized to expend these resources only upon applying for and receiving an encumbrance authorization from the Florida Department of Education. The allocation of PECO money is recognized as an addition to Unexpected Plant Funds when it is allocated and as a deduction if the allocation is subsequently reduced.

