



ANNUAL BUDGET AND OPERATING PLAN



Fiscal Year 2018-2019

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History of State College of Florida



On Sept. 17, 1957, the State Board of Education established Manatee Junior College as an approved college with the primary mission of providing college training for young people and adults. On Nov. 5, 1957, Dr. Samuel R. Neel, Jr. became the first president. The College began its first classes on Sept. 2, 1958, in a former senior high school with 502 students. In 1959 the first classes were held on the current southwest Manatee County campus with a full-fledged sophomore class and a large freshman class enrolled in university-parallel courses.

In 1973 classes were offered at Venice High School to provide higher education opportunities for the residents of south Sarasota County. The College's Venice Center, supported with contributions from citizens of the communities of North Port, Englewood and Venice, was established in 1977. In 1983 the College received an appropriation from the Florida Legislature to build the current full-service campus in Venice, which was dedicated on March 30, 1985.

The College's name was changed to Manatee Community College in 1985.

In January 2003, SCF opened the Center for Innovation and Technology at Lakewood Ranch Corporate Park on 5 acres of land donated by Schroeder-Manatee Ranch. This location offers both credit classes and a wide variety of noncredit, personal and professional development and workforce training classes. In 2007 Schroeder-Manatee Ranch donated an additional 5 acres, and the Medical Technology and Simulation Center opened in 2010.

In March 2009, the State Board of Education approved the College's proposal to deliver a complete Bachelor of Science in Nursing degree. In July 2009, the College changed its name to State College of Florida, Manatee-Sarasota to reflect the institution's new status as a four-year degree-granting state college. Presently, eight bachelor's degree programs are available.

State College of Florida Collegiate School (SCFCS) opened in fall 2010. The school includes sixth through twelfth grades. The first class will graduate in spring 2014. SCF's tuition-free public charter school provides students with the opportunity to graduate simultaneously with a high school diploma and associate college degree.

Dr. Carol Probstfeld became the college's sixth president on January 22, 2013, after serving as the college's interim president and vice president of business and administrative services.

Credit enrollment is 27,000 students annually and about 50,000 have graduated from the College. SCF consistently provides high-quality instruction as demonstrated by SCF graduates' proven success in careers and performance at the university level. As the College looks forward, SCF remains committed to being flexible and responsible to the needs of our community.

State College of Florida, Manatee-Sarasota (SCF) is an accredited, public Florida institution established to provide college training for the residents of Sarasota and Manatee counties. It is the area's oldest public institution of higher education and celebrated its 60th anniversary in 2017.

1957

Responding to requests from local civic leaders and educators, the Florida Legislature established SCF as Manatee Junior College in September 1957.



1959

MJC graduated first class of three students.

1963

Full accreditation granted by the Southern Association of Colleges and Schools (SACS).

1973

First MJC classes offered in Venice at Venice High School.

1976

State Department of Education Report: MJC Grads Score Highest.

1985

In 1985, the College name was changed from Manatee Junior College to Manatee Community College (MCC) in recognition of its growing role in workforce training and community outreach.

That same year, Gov. Bob Graham dedicated a 100-acre campus in South Venice, signaling MCC's commitment to serve the growing area.



2003

In 2003, MCC expanded again, opening its third location in fast growing Lakewood Ranch.



MCC was awarded \$2.5 million for an endowed chair in nursing at MCC Venice.

2005

The College changed its name to State College of Florida, Manatee-Sarasota to reflect its role in the Florida College System.

2009

The College was approved to award workforce baccalaureate degrees.

2010

The Medical Simulation Technology Center opened at SCF Lakewood Ranch in 2010 with large support from the area's medical community.



SCF was the first college in the nation to offer a collegiate school on its campus for grades 6-12, which allows students the opportunity to complete their high school diploma and Associates in Arts degree at the same time.

2018

With support from the Florida Legislature and local community, SCF opened its new Library & Learning Center catapulting the College into the next generation of technologically advanced, collaborative learning environments.



Campus Locations and Distance Education

State College of Florida operates three campuses and an online division. SCF's district comprises the counties of Manatee and Sarasota in Southwest Florida.

The Bradenton Campus

**5840 26th St. W,
Bradenton, FL 34207**

941-752-5000



The Lakewood Ranch Campus

**7131 Professional Pkwy. E,
Sarasota, FL 34240**

941-363-7000



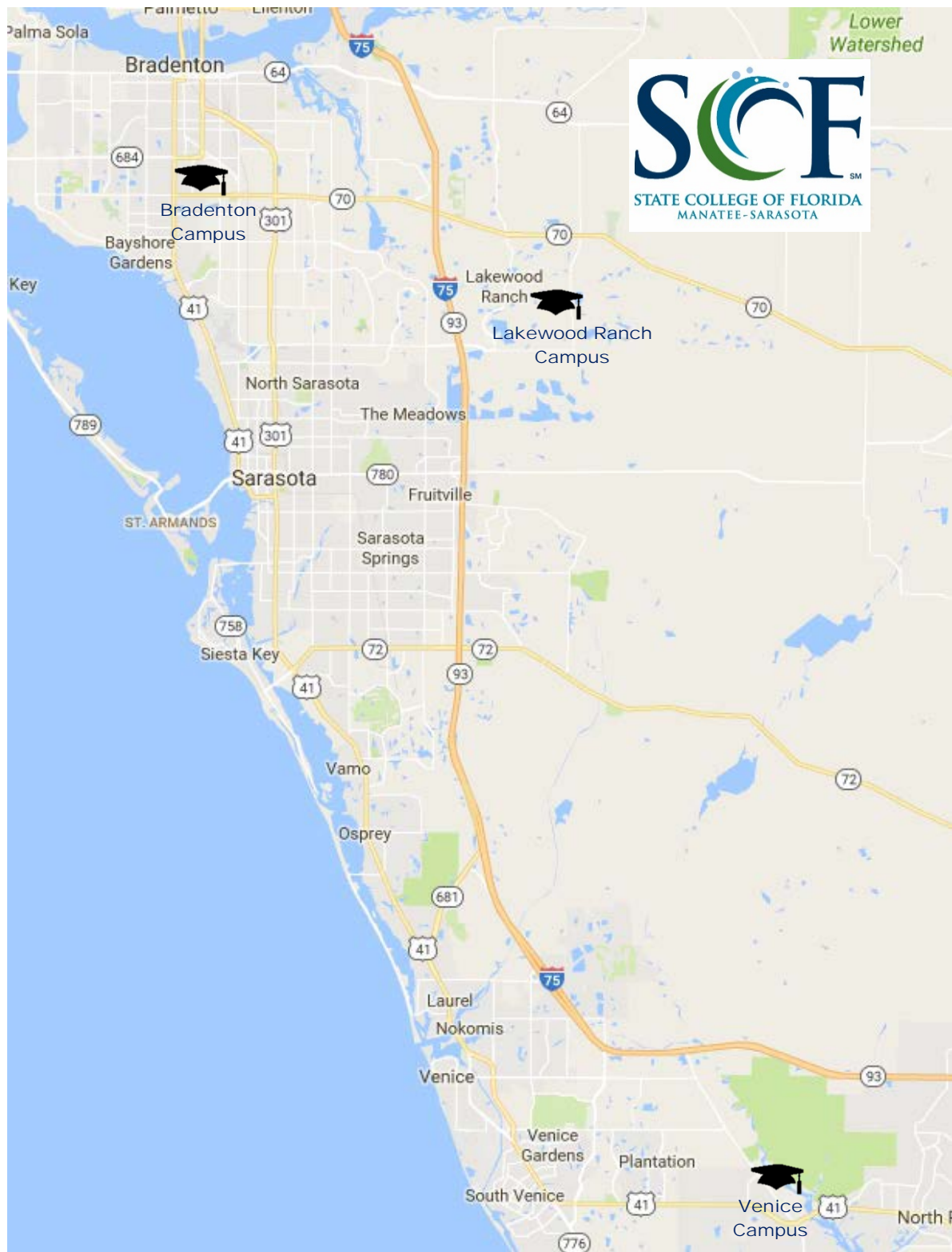
The Venice Campus

**8000 S. Tamiami Tr.,
Venice, FL 34293**

941-408-1300



Campus Locations and Distance Education (Cont.)



SCF Accreditation and Governance

State College of Florida, Manatee-Sarasota is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate and baccalaureate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of State College of Florida, Manatee-Sarasota.

State College of Florida, Manatee-Sarasota (SCF) is governed by the Florida Legislature and by the SCF District Board of Trustees. Fees are subject to change without prior notice whenever conditions make it necessary.



Health Profession Programs Accreditations

Bachelor of Science, Nursing

State College of Florida, Manatee-Sarasota's Bachelor of Science in Nursing program is approved by the Florida Board of Nursing and is accredited by the Accreditation Commission for Education in Nursing (ACEN), 3343 Peachtree Rd., NE, Suite 850, Atlanta, GA 30326, (404) 975-5000.



Associate in Science, Dental Hygiene

The State College of Florida, Manatee-Sarasota Dental Hygiene program is accredited by the Commission on Dental Accreditation and has been granted the accreditation status of approval without reporting. The Commission is a specialized accrediting body recognized by the United States Department of Education. The Commission on Dental Accreditation can be contacted at (312) 440-4653 or at 211 East Chicago Avenue, Chicago, IL 60611-2678. The Commission's Web address is: <http://www.ada.org/100.aspx>.

Associate in Science, Nursing

State College of Florida, Manatee-Sarasota's Associate in Science in Nursing program is approved by the Florida Board of Nursing and is accredited by the Accreditation Commission for Education in Nursing (ACEN), 3343 Peachtree Rd., NE, Suite 850, Atlanta, GA 30326, (404) 975-5000.

Associate in Science, Occupational Therapy Assistant

The Occupational Therapy Assistant program is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), 4720 Montgomery Lane, Suite 200, Bethesda, MD 20814-3449. ACOTE's telephone number c/o AOTA is (301)652-AOTA and its Web address is acoteonline.org. Graduates of the program are eligible for the national certification examination of the occupational therapy assistant, administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of the exam, the individual will be a Certified Occupational Therapy Assistant (COTA). Most states require licensure in order to practice; state licenses are usually based on the results of the NBCOT Certification Examination.

Associate in Science, Physical Therapist Assistant

The Physical Therapist Assistant Program at State College of Florida, Manatee-Sarasota is accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE), 1111 North Fairfax Street, Alexandria, Virginia 22314; telephone: (703)706-3245; email: accreditation@apta.org, website: www.capteonline.org.

Associate in Science, Radiography

State College of Florida, Manatee-Sarasota Radiography program is accredited by the Joint Review Committee on Education in Radiologic Technology, 20 North Wacker Drive, Suite 2850, Chicago, IL 60656-3182, (312) 704-5300, Email: mail@jcert.org.

Administration

Designated officials in College administrative divisions are responsible for:

Academic Affairs: Bachelor's degrees, A.A. degree and prerequisites, A.S. programs, certificate programs and course descriptions; academic support; and Center for Corporate and Community Development.

Student Services and Enrollment Management: Educational records, admissions and enrollment policies, student services, financial aid, student code of conduct and academic calendar.

Finance and Administrative Services: Finance and payroll, cost and fee information, human resources, facilities, business services and audit and compliance.

Communications and Marketing: Promotes and markets College events, programs and special projects through printed materials and advertisements. Staff members issue news releases, respond to media inquiries, manage News and Events and Calendar web pages, produce the College's major publications, and manage web communications.

Planning, Institutional Effectiveness & Research (PIER): Institutional research and development and information technology management.

The State College of Florida Foundation Inc.: College Foundation.

Administrative Departments

In addition to academic departments, SCF has several administrative departments that serve the College to ensure our students and community receive the best possible educational experience.

Business Services: Includes the bookstore, purchasing, food services and central services.

Facilities Management: Develops, operates and maintains a high quality physical environment.

Finance: Manages the SCF budget and financial recordkeeping, which includes providing financial statements, accounts receivable and payable, and payroll and benefits.

Human Resources: Responsible for employment, training, employee relations, competitive benefits and compensation for the College.

Information Technology Services: Supports the College faculty, students and staff with their computer and telecommunication needs.

Planning, Institutional Effectiveness & Research (PIER): Collects, analyzes and provides information that supports state reporting, institutional planning and decision-making functions for SCF.

Communications and Marketing: Promotes and markets College events, programs and special projects through printed materials and advertisements. Staff members issue news releases, respond to media inquiries, manage News and Events and Calendar web pages, produce the College's major publications, and manage web communications.

Resource Development: Assists with the acquisition of grant funding to further the mission of the College and achieve its strategic plan.

Academics

State College of Florida, Manatee-Sarasota offers a broad variety of credit and noncredit educational opportunities.

- Associate degrees and certificate programs
- Baccalaureate degrees
- Noncredit courses

Credit courses and degree programs are offered by several departments.

- Art, Design, Humanities
- Business and Technology
- Dental Hygiene
- Language and Literature
- Mathematics
- Music
- Natural Science
- Nursing
- Occupational Therapy Assistant
- Physical Therapist Assistant
- Radiography
- Social and Behavioral Sciences
- Theatre

The Career and Technical Education office provides services to career-track students pursuing A.S./A.A.S. degrees. Services include program support, internship and advising assistance, linkage to health professions, assistance with CEL (Credit for Experiential Learning) and tech-prep articulation.

SCF's noncredit division, the Center for Corporate & Community Development, is comprised of:

- Continuing & Community Education
- Traffic Safety Institute
- Workforce Solutions

Student Services & Enrollment Management

Athletics/Student Activities: Responsible for Intercollegiate Athletics, Campus Recreation, Student Clubs and Activities, Student Government, Student Wellness, and Campus Ministry.

Financial Aid: Oversees financial aid programs for students and Veteran services.

Dean of Students: Manages Student Code of Conduct and oversees Student Support Services including Title IX and Student Mental Health Services, Disability Resource Center, Career Resources Centers including student internships and employment, and Testing and Assessment.

Retention and Enrollment Operations: Oversees Title III grant, Retention, and the Academic Resource Centers.

Advising Services: Includes Academic Advising, and Course Compliance.

Student Services & Enrollment Management (Cont'd)

College Registrar: Serves as the central source of student academic records, Graduation Requirements, Grading System, Withdrawal Policies, Family Educational Rights and Privacy Act (FERPA).

Enrollment Services: Responsible for Recruitment, New Student Orientation, Admissions, Student Transfers, Oversees the College Call Center.

Special Programs: College Reach Out Program CROP) and Summer Bridge.

Early College: Coordinates Dual Enrollment.

Board of Trustees

The Board of Trustees of State College of Florida is charged by Florida Statute and State Board of Education Rules with responsibility for establishing the policies which are required by law or necessary to the operation of State College of Florida.

The Boards of Trustees are responsible for cost-effective policy decisions appropriate to the College's mission, the implementation and maintenance of high-quality education programs with law and rules of the State Board of Education, the measurement of performance, the reporting of information, and the provision of input regarding state policy, budgeting and education standards. Trustees are appointed by the Governor of the State of Florida and confirmed by the Senate in regular session and serve without compensation.



Edward A. Bailey



Jaymie Carter



Dominic DiMaio



Richard Dorfman



John Horne



Tracy Knight



Peter Logan



Rod Thomson



Robert Wyatt

2015-2020 Strategic Plan



Boldly Engaging...

Words that reflect how we will achieve the dynamic future we envision for the State College of Florida, Manatee-Sarasota in 2020. We will boldly engage our community, students, donors and our faculty and staff to create a future for the next five years and beyond that allows us to grow, adapt and achieve. Our four strategic priorities allow us to set bold goals that reflect the expected continued rapid growth of our community, the changing educational needs of our students and employers, and position our college at the center of the economic, educational and cultural life of our community. The seven enabling strategies represent those activities that we must complete to achieve our strategic priorities. Each enabling strategy contributes to multiple priorities and allows us to progressively accomplish our strategic plan and build a better, more impactful SCF. SCF's 2015-2020 Strategic Plan is a melding of my vision for the college with the invaluable input from both the community and our own students, faculty and staff. This plan is the result of multiple surveys, focus groups and feedback sessions. We are the Manatee-Sarasota community's college and I believe this plan will take us into the future together with a shared vision. I invite you to boldly engage with us as we turn our vision for SCF into reality.

Dr. Carol F. Probstfeld



SCF President

SCF Mission, Values and Priorities

SCF Mission Statement

State College of Florida, Manatee-Sarasota, guided by measurable standards of institutional excellence, provides engaging and accessible learning environments that result in student success and community prosperity.

SCF Vision

State College of Florida, Manatee-Sarasota is the region's first choice for innovative, responsive, quality education, workforce training and community partnership.

Pride in Excellence

Pride in Excellence is SCF's initiative to create a culture of service excellence.

Mission Statement

We enrich lives by providing a welcoming and supportive learning community that fosters success.

Service Standards

- Respectful
- Responsive
- Accurate
- Collaborative

Strategic Priorities

State College of Florida, Manatee-Sarasota, used the time period of September 2014 through June 2015 to develop its Strategic Plan for 2015-2020. An inductive process was used to maximize involvement from across all stakeholder groups (students, faculty, staff, community, administrators, and Board members) of the College. Focus group meetings and electronic surveys were used to develop the bold vision that resulted in a written plan approved by the Board of Trustees in June, 2015. After thousands of inputs, four Strategic Priorities (listed below) were developed with seven enabling strategies.

Strategic Priority #1

Ensure that SCF programs are available to students in all geographic locations of our service region.

- Implement a virtual Online Campus to assist students from recruitment to graduation, allowing students to take credit courses at their most convenient time and place to learn.
- Increase physical presence in the rapid growth area east of I-75 and north of the Manatee River.
- Increase flagship programs unique to SCF Venice.
- Centralize high cost/high demand Health Science programs within the two-county service district.

Strategic Priority #2

Develop a concierge-style student experience focused on enhancing student recruitment and performance outcomes.

- Increase student enrollment, retention rates and completion rates.
- Increase student job placement/continuing education rates.
- Increase investment in technology solutions and skill development.

Strategic Priority #3

Aggressively engage faculty/program managers/business and community leaders in collaborative curriculum development from start to implementation for programs that are rapidly responsive to workforce needs.

- Increase the number and quality of workforce program offerings to address employer demand and student interest.
- Increase the number of internships for students.
- Implement a program development fund to encourage and reward creative and collaborative curriculum development.
- Increase faculty and staff expertise in data analysis and use, performance management and project planning.

Strategic Priority #4

Establish SCF's central role in the educational, cultural and workforce development of our service region.

- Increase brand awareness and vision that “you can get anywhere from here.”
- Increase recruitment, training and retention of the highest quality faculty, staff and administrative leaders in our service area.
- Increase public demand for SCF faculty and leadership subject matter expertise.
- Increase the region's selection of SCF as investment of choice based on demonstrated strong return on investment.

Community Profile

Largest Employers by County

Originally, Southwest and West Central Florida was best known as an agricultural region with cattle ranches and gladiolus fields. Today there are still several hundred farms located in the area. Major crops include vegetables (citrus, sweet corn, cucumbers, eggplant, peppers, potatoes, chrysanthemums, and ornamentals). Seafood is also a large industry in the region. Annually, over five million pounds of fish and two million pounds of shellfish are harvested in the area.

The growth of new jobs continue to increase as high technology industries move into the area. Today, tourism, construction, and other service related industries dominate the local economy. Tourism is the area's leading industry, contributing \$2.7 billion annually to the local economy, according to bureau research.

Sarasota County

<u>Employer Name</u>	<u>Employees</u>	<u>Industry</u>
1. School Board of Sarasota County	5,070	Public Education
2. Sarasota Memorial Health Care	3,024	Health Care
3. Publix Supermarkets, Inc.	2,677	Grocery Store
4. PGT Industries	2,079	Manufacturer - Windows & Doors
5. Sarasota County Government	2,027	County Government

Manatee County

<u>Employer Name</u>	<u>Employees</u>	<u>Industry</u>
1. Manatee County School District	5,448	Public Education
2. Beall's Inc.	1,694	Retail
3. Manatee County Government	1,625	City Government
4. Manatee Memorial Hospital	1,150	Hospital
5. Manatee County Sheriff's Dept	1,081	Law Enforcement

Charlotte County

<u>Employer Name</u>	<u>Employees</u>	<u>Industry</u>
1. Publix Super Markets Inc	1,361	Grocery Store
2. Wal-Mart Stores Inc	1,300	Retail
3. Fawcett Memorial Hospital	854	Medical / Healthcare
4. Bayfront Health Port Charlotte	825	Medical / Healthcare
5. Palm Automall	670	Automotive

Demographics

Service Area Population by Gender and Race/Ethnicity

The overall population of the State College of Florida, Manatee-Sarasota (SCF) service area, consisting of Manatee and Sarasota counties, is 712,581. The combined projected population of SCF's service area is expected to grow to 759,026 in 2017

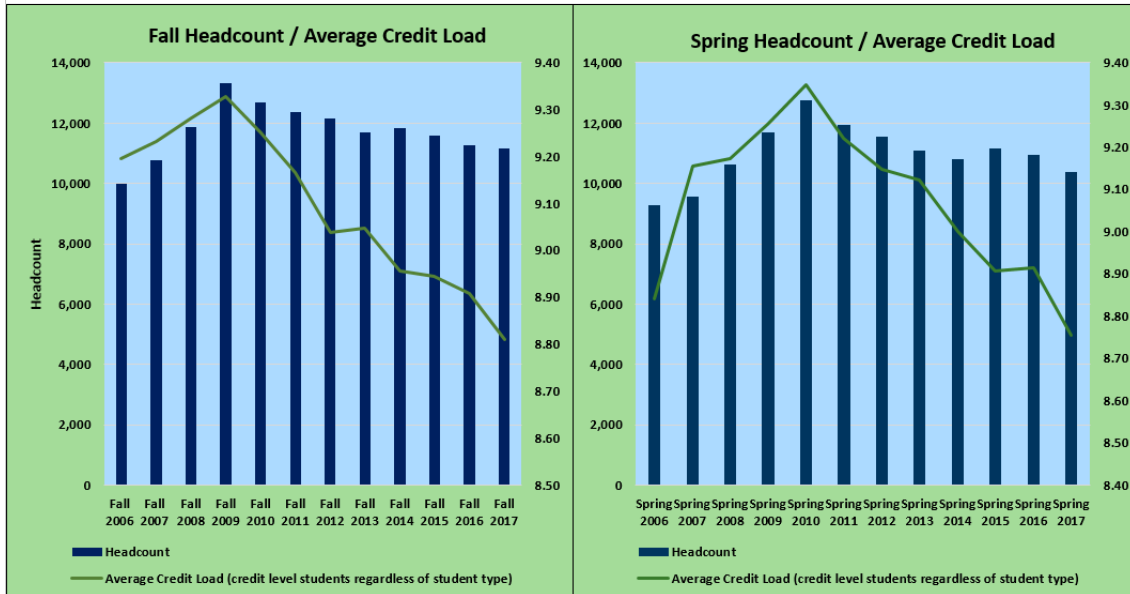
Manatee County By Gender	2010 Census	% of Total	2013	% of Total	2017	% of Total
Total Population	322,833		329,487		385,571	
Male	156,115	48.4%	159,383	48.4%	186,231	48.3%
Female	166,718	51.6%	170,104	51.6%	199,340	51.7%
Sarasota County By Gender	2010 Census	% of Total	2013	% of Total	2017	% of Total
Total Population	379,448		383,094		414,899	
Male	181,041	47.7%	182,791	47.7%	198,322	47.8%
Female	198,407	52.3%	200,303	52.3%	216,577	52.2%
Manatee County By Race/Ethnicity	2010 Census	% of Total	2013	% of Total	2017	% of Total
Caucasian	264,322	81.9%	276,626	84.0%	315,783	81.9%
African-American	28,230	8.7%	29,569	8.9%	32,774	8.5%
American Indian or Alaska Native	1,044	0.3%	962	0.3%	1,157	0.3%
Asian or Pacific Islander	5,493	1.7%	5,954	1.8%	6,169	1.6%
Some Other Race	17,260	5.4%	11,709	3.6%	21,978	5.7%
Two or More Races	6,484	2.0%	4,767	1.4%	7,711	2.0%
Hispanic Ethnicity	47,955	14.9%	49,388	15.0%	57,450	14.9%
Not Hispanic or Latino	274,878	85.1%	280,099	85.0%	328,121	85.1%
Sarasota County By Race/Ethnicity	2010 Census	% of Total	2013	% of Total	2017	% of Total
Caucasian	342,090	90.2%	349,248	91.2%	368,845	88.9%
African-American	17,815	4.7%	17,396	4.5%	19,915	4.8%
American Indian or Alaska Native	945	0.2%	1,016	0.3%	1,245	0.3%
Asian or Pacific Islander	5,037	1.3%	5,559	1.4%	7,053	1.7%
Some Other Race	7,556	2.0%	3,731	1.0%	9,543	2.3%
Two or More Races	6,005	1.6%	6,144	1.6%	8,298	2.0%
Hispanic Ethnicity	30,033	7.9%	31,343	8.2%	39,001	9.4%

SCF Student Enrollment

College Credit Headcount

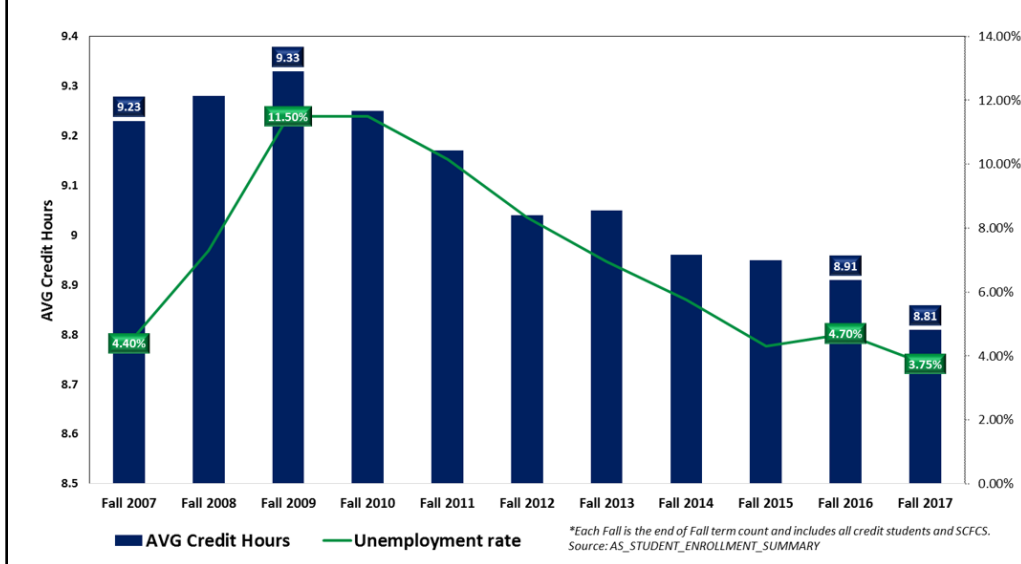
YEAR	HEADCOUNT	YEAR	HEADCOUNT	YEAR	HEADCOUNT
1958	502	1978	4,644	1997	7,208
1959	663	1979	5,280	1998	7,219
1960	757	1980	5,277	1999	7,085
1961	993	1981	5,907	2000	7,299
1962	1,256	1982	6,407	2001	7,754
1963	1,427	1983	6,604	2002	8,303
1964	1,772	1984	6,025	2003	8,634
1965	2,056	1985	6,255	2004	8,730
1966	2,213	1986	6,376	2005	8,908
1967	2,274	1987	6,643	2006	9,143
1968	2,375	1988	7,163	2007	9,912
1969	2,321	1989	7,804	2008	10,715
1970	2,485	1990	7,961	2009	12,026
1971	2,958	1991	8,529	2010	11,439
1972	3,125	1992	7,830	2011	11,141
1973	3,458	1993	8,144	2012	10,800
1974	3,668	1994	7,911	2013	10,400
1975	4,137	1995	7,605	2014	10,411
1976	4,269	1995	7,605	2015	10,237
1977	4,548	1996	7,308	2016	11,264
				2017	11,150
Total Headcount Since 1958 : 376,708					

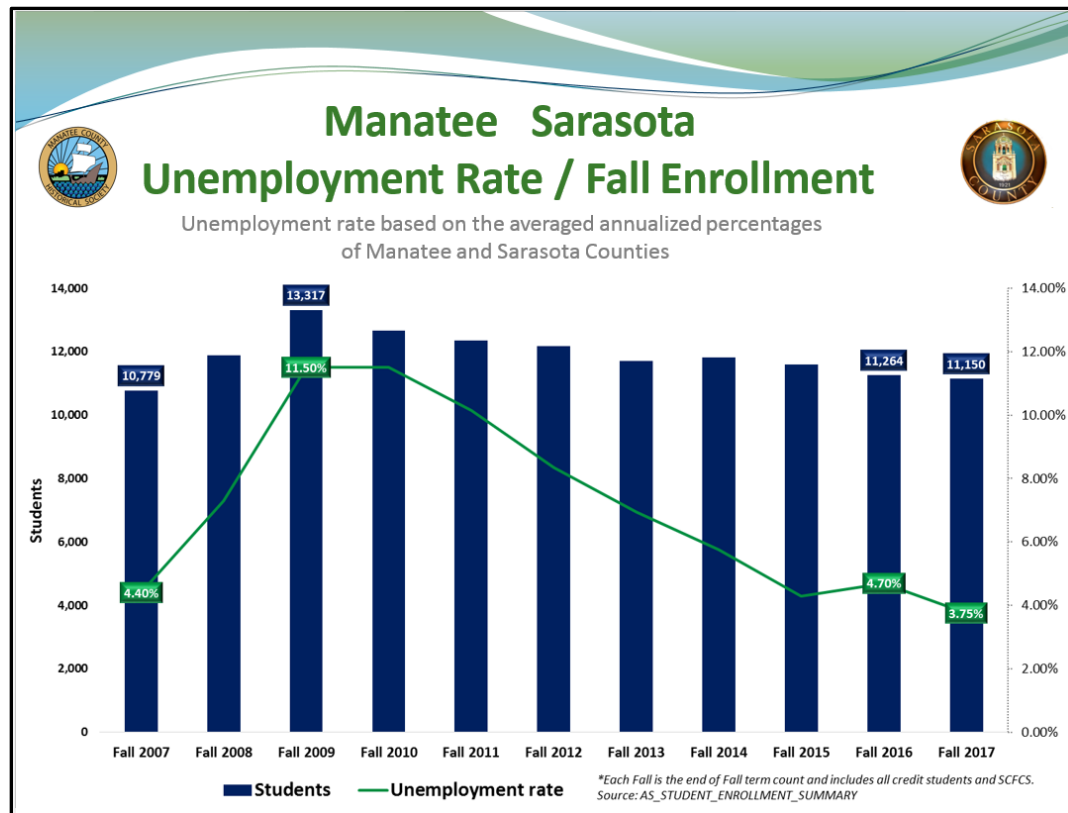
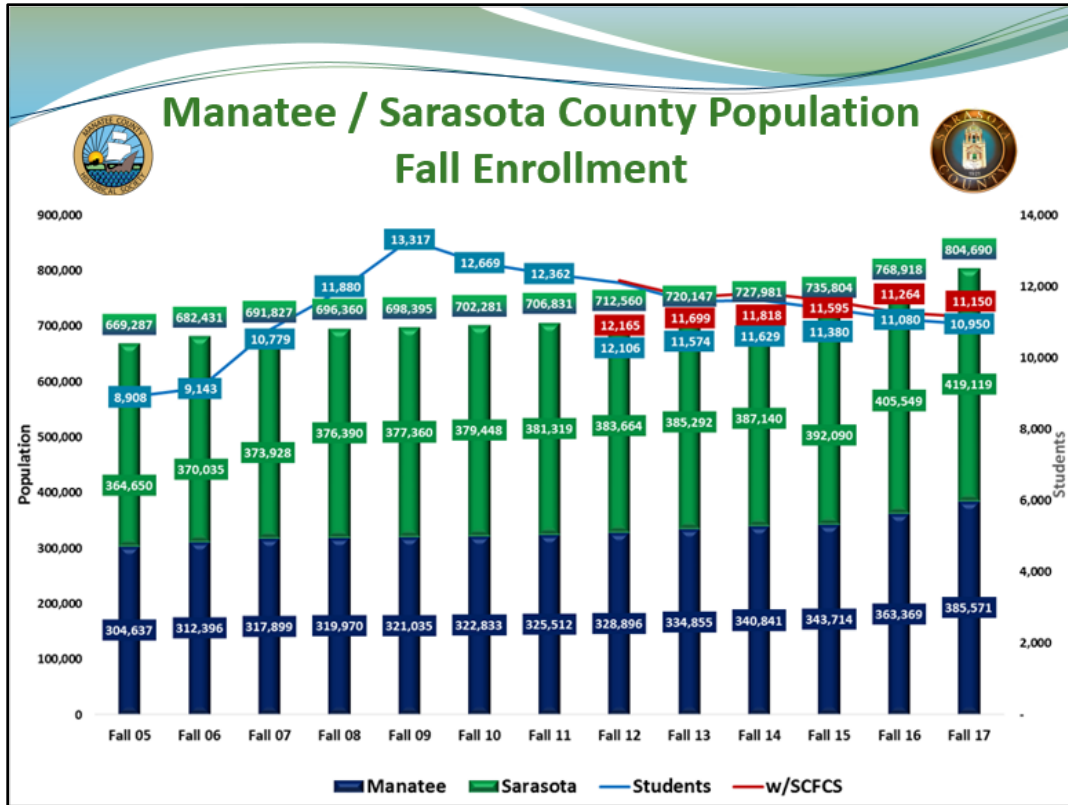
SCF Enrollment: Expense Vs. Revenue Perspective

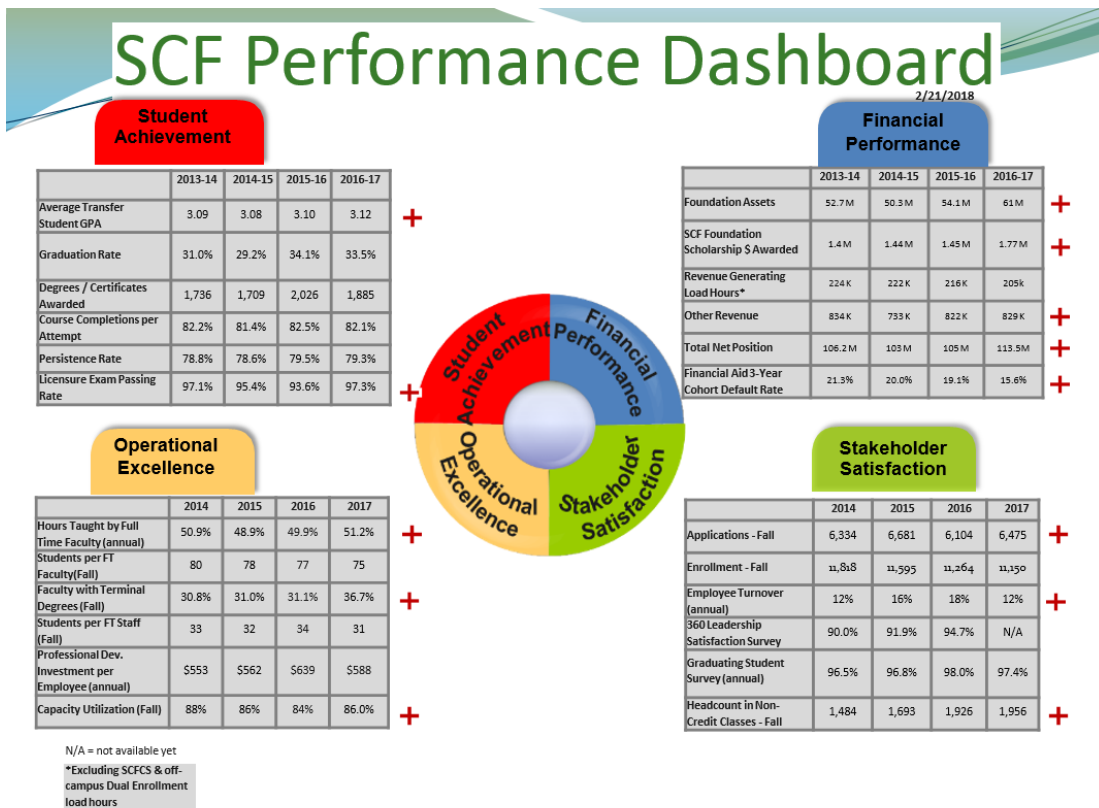
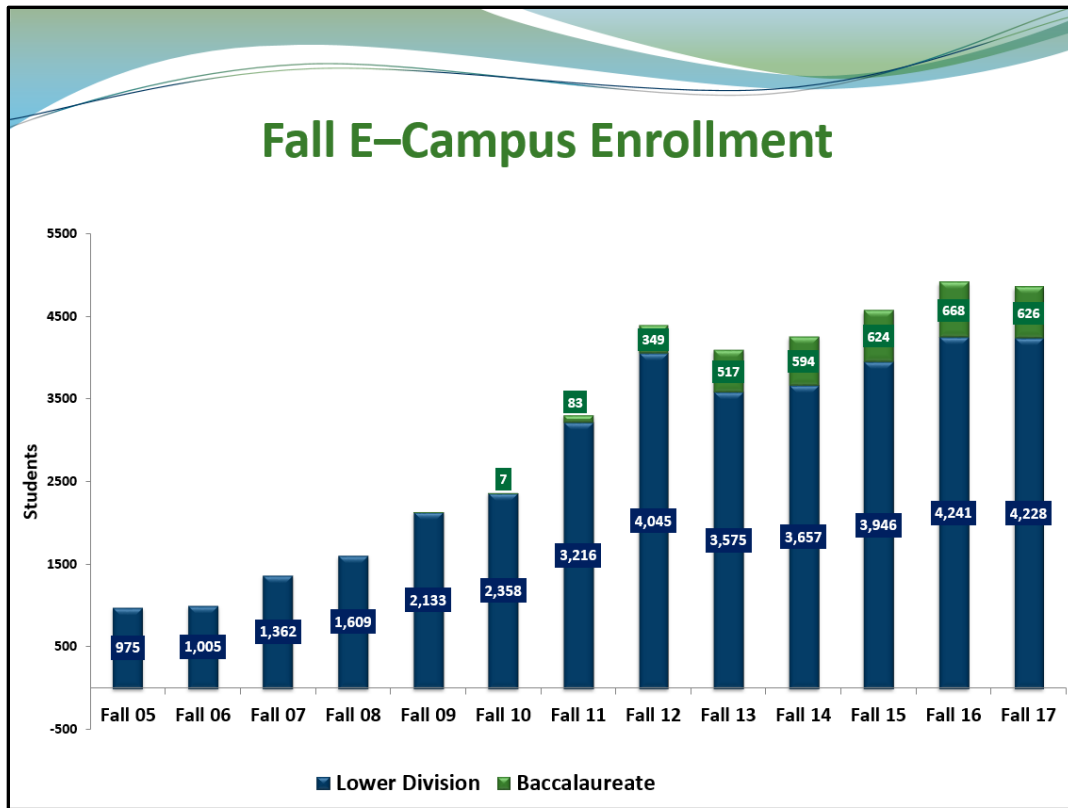


SCF Average Credit Load/Unemployment Rate

Unemployment rate based on the averaged annualized percentages of Manatee and Sarasota Counties



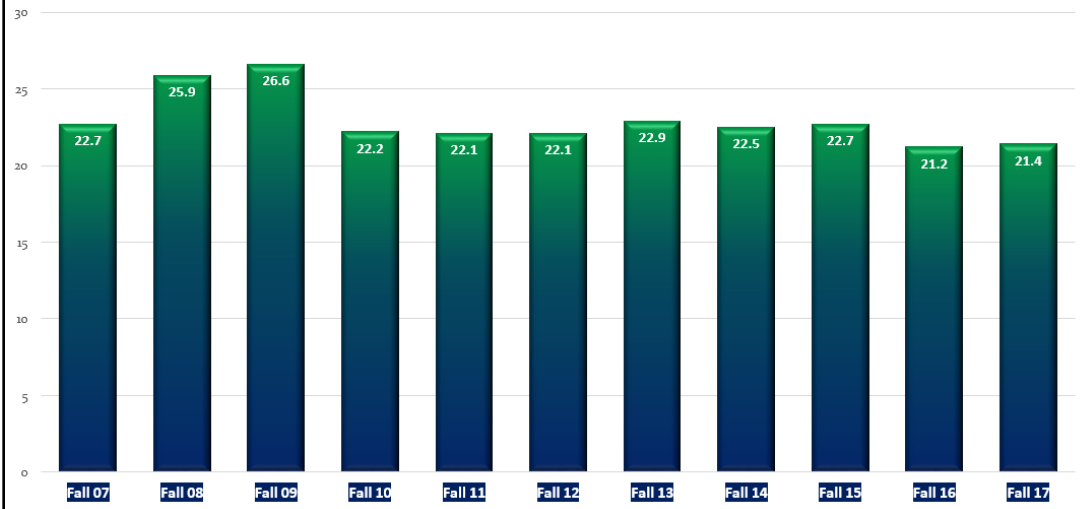




* + indicates increase over previous year

Average Class Size Fall Term 2007-2017

Average class size is calculated based on the number of sections offered and the number of students enrolled for each section.



Tuition, Fees, and Payment Options

All students are under the current tuition rate which is set for the Fall, Spring, and Summer semesters and is subject to annual increases.

Lower division courses (per credit hour)

In-state residents - \$102.48*

Out-of-state residents - \$386.52*

Upper division courses (per credit hour)

In-state residents - \$112.08*

Out-of-state residents - \$442.08*

*Note:

Lower division in-state resident - Tuition: \$78.84 per credit hour + Mandatory Fees: \$23.64
per credit hour = \$102.48 per credit hour

Lower division out-of-state resident - Tuition: \$78.84 per credit hour + Mandatory Fees: \$307.68
per credit hour = \$386.52 per credit hour

Upper division in-state resident - Tuition: \$91.79 per credit hour + Mandatory Fees: \$20.29
per credit hour = \$112.08 per credit hour

Upper division out-of-state resident - Tuition: \$91.79 per credit hour + Mandatory Fees: \$350.29
per credit hour = \$442.08 per credit hour

NOTE: Fees are due and payable on the assigned date.

Audit Students

Audit Students pay the same application, matriculation, tuition and special fees as credit students.

College Level Non-Credit Courses

Fees for non-credit courses are designed to cover, at a minimum, the expense of conducting the course, and they vary from course to course.

Fees for Special Programs

Special programs of varying duration may be offered appropriate to the needs of the community. Fees will be detailed in program brochures and in all cases will be in addition to those incurred as a student enrolled in regular degree courses listed in the catalog.

Payment Plans

Tuition payment plans break down the tuition balance into affordable monthly payments.

Payment Methods

- Automatic bank payment (ACH)
- Debit Card/Credit Card

Cost to Participate

- \$30, \$35, \$40 enrollment fee
- \$30 returned payment fee if a payment is returned

Personal Expenses

Room, board, and transportation expenses are not included in student course costs. Students wishing to live in the vicinity must contract for their own living accommodations

Refund Policy

Deferred examination, graduation, I.D. card replacement, late, reinstatement, testing, and transcript fees are non-refundable.

Refunds during posted add/drop period: Refunds of 100 percent (less nonrefundable fees) will be made until the last day of registration (end of the posted add/drop period). Refunds are processed after the posted add/drop date of the term and sent via the option chosen by the student.

Refund options include:

1. Easy Refund = Same Day
2. ACH transfer = 1-3 Days

Students who register for accelerated or short-term classes will follow the same procedures but may have separate add/drop refund deadlines.

Refunds during the withdrawal period: Students who withdraw from a course based upon a documented College error after the close of registration (end of posted add/drop period) may petition the College Refund Committee for a refund of fees.

Returned Check Policy

SCF has adopted the following policies to apply to all checks returned to the College due to insufficient funds:

A minimum fee of \$20 will be charged for each returned check. The maximum charge permitted by law is the greater of \$40 or 5% of the face amount of the check. The check writer is also responsible for all of the cost of collection.

Returned Check Policy (Cont.)

The return of a check shall result in cancellation of registration during the posted add/drop period. To be permitted to re-register, the amount of the returned check, plus the \$20 returned check charge, must be paid.

A returned check given for any purpose by a student following the posted add/drop period will result in the student being withdrawn from class. Readmission will be permitted only after payment is made in the amount of the returned check, plus the \$20 penalty.

A financial hold will be placed on the records of a student who submits a "bad" check and will stay until the check has been "made good." Any student whose records indicate a returned check which has not been "made good" will not be permitted to register for future courses at SCF, and any request for transcript of the student's college record will be refused. The college reserves the right to refuse payment by check for any student whose record indicates returned check activity for past transactions.

State College of Florida Foundation

About the State College of Florida Foundation



\$13 Million Capital Campaign: *EDUCATE – INSPIRE – GIVE*

\$3.5M Studio for the Performing Arts AND \$9.5M Health & Human Performance Center

To learn more about these capital projects and how your capital contribution can be

Matched and recognized, please contact Barbara Bourgoïn, 941-752-5398 or BourgoB@SCF.edu

About the State College of Florida Foundation

In 1978, a small group of concerned community leaders gathered to address a growing concern – how best to ensure that our local college would be able to meet the growing challenges of the future. A result of this meeting was the birth of what is today called The State College of Florida Foundation, Inc. The Foundation's founders understood the critical nature of the need to sustain a great college.

Their vision was a Foundation that would make a great college better – a Foundation that would provide scholarship opportunities to ensure access to all who desired to pursue higher education and raise funds to better equip the College's classrooms as well as to provide funds for faculty development. The founders visualized an organization that would contribute to the community's cultural and economic heritage and empower The State College of Florida through financial flexibility.

Investments include fixed assets (bonds), equities (stocks), and cash. In most cases, funds received by the Foundation are co-mingled for investment purposes. Earnings from the total investment portfolio are distributed on a pro-rata basis to individual accounts. Individual accounting is maintained for each Foundation account. Currently, the Foundation hosts endowed and annual scholarship programs supporting students in all programs of study. We also provide vehicles to affect physical change on each campus and purchase classroom equipment and technology.

Mission

We connect donors' passions and regional partners with State College of Florida's outstanding students, faculty, programs and community, and we steward foundation assets consistent with our donors' intent.

Vision

We aspire to double our endowment to remove the financial obstacles for all deserving students who want to improve their lives with a State College of Florida education, in order to contribute to the vitality of our community and to expand innovative, academic enhancements of the college to make it the best educational experience in the region.



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Schedule of Facilities and Fees

SCF Facility Rental Fees			
SCF General	Per	Corp. Rate	Non-Profit
Classroom (50 seats or lower)	Hr.	\$45.00	\$30.00
Classroom (more than 50 seats)	Hr.	\$55.00	\$40.00
Classroom with computers	Hr.	\$95.00	\$65.00
Science Laboratories	Hr.	\$230.00	\$165.00
Conference Room – small	Hr.	\$40.00	\$28.00
Conference Room – large	Hr.	\$60.00	\$42.00
Library Studio (Bradenton Campus)	Hr.	\$75.00	\$55.00
Library Teleconference Room	Hr.	\$45.00	\$30.00
Multi-function Rooms			
SCF Bradenton Together Manatee Community Room (143/146) Half	Hr.	\$70.00	\$55.00
SCF Bradenton Together Manatee Community Room (143/146) Full	Hr.	\$140.00	\$110.00
SCF Bradenton Student Union Café	Hr.	\$95.00	\$75.00
SCF Bradenton Staff Dining Room	Hr.	\$45.00	\$30.00
SCF Bradenton SU Multi-purpose Room (147/148) – Full Room	Hr.	\$80.00	\$60.00
SCF Bradenton SU Multi-purpose room (147/148) – Half Room	Hr.	\$40.00	\$30.00
SCF Bradenton Chapel	Hr.	\$45.00	\$30.00
SCF Bradenton Art Gallery	Hr.	\$55.00	\$40.00
SCF Lakewood Ranch Auditorium	Hr.	\$195.00	\$165.00
SCF Lakewood Ranch Selby Room – Full Room	Hr.	\$80.00	\$60.00
SCF Lakewood Ranch Selby Room – Half Room	Hr.	\$40.00	\$30.00
SCF Venice Selby Room – Full Room	Hr.	\$120.00	\$100.00
SCF Venice Selby Room – Half Room	Hr.	\$75.00	\$65.00
SCF Venice Student Union Cafeteria	Hr.	\$75.00	\$65.00
Bradenton Gymnasium			
Gymnasium	Hr.	\$95.00	\$65.00
Concession	Hr.	75.00	\$55.00
Activity Room	Hr.	\$55.00	\$40.00
Baseball/Softball Field (No Lights)	Hr.	\$150.00	\$105.00
Tennis Court	Hr.	\$45.00	\$30.00
General Equipment Package/Lights for Baseball or Softball Fields	Event	\$40.00	\$30.00
Volleyball Equipment Package	Event	\$60.00	\$50.00
Basketball Equipment Package	Event	\$50.00	\$40.00
Outdoor Areas			
Parking Lot	Day	\$200.00	\$140.00
Unpaved Open Space	Day	\$175.00	\$150.00
Performance Pavilion	Hr.	\$50.00	\$40.00

Capital Assets

College capital assets consist of land; artwork and artifacts; construction in progress; buildings; other structures and improvements; furniture, machinery, and equipment; and assets under capital leases. These assets are capitalized and recorded at cost at the date of acquisition or at acquisition value at the date received in the case of gifts and purchases of State surplus property.

Additions, improvements, and other outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. The College has a capitalization threshold of \$5,000 for tangible personal property and \$25,000 for buildings and other structures and improvements. Depreciation is computed on the straight-line basis over the following estimated useful lives:

- Buildings – 40 years
- Other Structures and Improvements – 10 years
- Furniture, Machinery, and Equipment:
 - Computer Equipment – 3 years
 - Vehicles, Office Machines, and Educational Equipment – 5 years
 - Furniture – 7 years
- Asset(s) Under Capital Lease(s) – 10 years

2018 Health Benefits

State College of Florida offers a wide variety of competitive benefits to its employees.

Health Insurance

Florida Blue is the College health insurance provider. Benefit eligible staff are offered the choice of PPO plans (2) and an HMO plan.

Dental Insurance

The College offers two voluntary dental plans (PPO/DHMO) through Delta Dental.

Vision Insurance

The College offers voluntary vision coverage through VSP.

Life Insurance, Universal Life, and Long-Term Care Insurance Plans

The College provides basic life insurance coverage for all benefit eligible staff through UNUM. Supplemental life insurance coverage for employee, spouse, child is provided through UNUM. Universal life insurance/Long-term Care Insurance is offered through Trustmark.

Disability Insurance

The College provides long-term disability insurance (50% plan) and an optional purchase (10% buy up) plan for all benefit eligible staff through UNUM. Voluntary short-term disability insurance is offered through UNUM.

2018 Health Benefits (Cont.)

Cancer Insurance

Voluntary Cancer Insurance plans are offered through Allstate.

Flexible Spending Account

Tax free account to be used for eligible medical expenses or eligible dependent care expenses.

Employee Assistance Program

Free to all benefit eligible employees and members of their household.

Wellness Programs

SCF offers an opportunity to participate in Pride in Wellness, the College's robust and diverse employee wellness program.

TelaDoc

Florida Blue members have the benefit of using the Teladoc program. The program provides 24/7 telephone/video conference access to a doctor for a \$10 co-pay.

Retirement

State College of Florida offers a wide variety of Retirement benefits to its employees.

FICA Alternative Plan

Alternative retirement plan for Adjunct employees.

Florida Retirement System

All employees that work 20 or more hours per week must participate in a retirement plan. Rates are approved annually by the Florida legislature. Employees who participate in the (local) State College of Florida Defined Contribution Senior Management Retirement Plan, are not required to contribute. For more information on FRS, please visit www.myfrs.com.

Community College Optional Retirement Program (CCORP)

Faculty, Directors, and above are eligible to join the Community College Optional Retirement Program (CCORP).

Tax Sheltered Annuities

Supplemental retirement accounts to include 403(b), 457(b), Roth 403(b).

Investment of Surplus Funds

Number: 6HX14-5.14

Authority: F.S. 218.415, 1001.64

Date: 10/23/13

History: 1/18/84, 08/16/00, 6/23/05, 4/19/06

Source: Vice President, Finance & Administrative Services

1. Investment activity by the College must be consistent with a written investment plan (if one exists) adopted by the Board Trustees for any public funds in excess of the amounts needed to meet current expenses. Such policy shall be structured to place the highest priority on the safety of principal and liquidity of funds. The optimization of investment returns shall be secondary to the requirements for safety and liquidity.

Such policy shall address the guidelines found in subsections (1) – (16) of Section 218.415, Florida Statutes.

If no written policy exists, the College may invest or reinvest any surplus public funds in their control or possession in any of the following pursuant to Section 218.415(17), Florida Statutes:

2. The Local Government Surplus Funds Trust Fund, or any intergovernmental Investment pool authorized pursuant to the Florida Inter-local Cooperation Act, as provided in Section 163.01, Florida Statutes.
3. Securities and Exchange Commission registered money market funds with the highest credit quality from a nationally recognized rating agency.
4. Interest bearing time deposits or savings accounts in qualified public depositories, as defined in Section 280.02, Florida Statutes.
5. Direct obligations of the U.S. Treasury.

The above securities shall be invested to provide sufficient liquidity to pay obligations as they come due.

The College President and the Vice President for Finance and Administrative Services shall have the authority to make investments of excess College funds in accordance with Section 218.415, Florida Statutes.

SCF Budget

Budget Narrative

2018-19 Operating Budget

BUDGET SUMMARY

These reports are summaries of the financial plan for each of the funds through which revenues will be received and expenditures will be disbursed throughout the budget year. The summaries of Funds 1, 2, and 7 for the lower division, upper division, and Collegiate School reflect the budgets as presented on succeeding reports for review and approval.

BUDGET JUSTIFICATION

This report presents information to support the budget request. Included are student fee amounts per credit hour, transfers, and federal funds information.

Revenues

Current Funds

Tuition and Non-Resident Fees for Two Year Programs - for 2018-19 are estimated at \$13,073,509 for in state fees for credit courses (165,632 student load hours) and \$1,951,911 for out-of-state fees for credit courses (8,403 student load hours). The fee rate is the same as the 2017-18 rate (no increase), however the cumulative fees are \$1,767,035 lower due to a decrease in load hours from 2016-17 to 2017-18 and a projection of an additional 2% decrease in load hours from 2017-18 to 2018-19. Included in the fees are designated amounts for financial aid, student activities and services, technology and capital improvements. The portion of the fee for technology will be restricted to the enhancement of service to students by providing current technology standards as they relate to administrative services, student email, portal, instructional technology and online learning. Excess fees over expenses, should they occur, will be reserved in fund balance for future year student technology expenses.

Florida College System Program Fund and State Lottery – are budgeted at \$18,131,111 in recurring funds, \$53,241 in non-recurring funds and \$5,489,440 in lottery funds, respectively, for a total allocation of \$23,673,792. Additional Performance Based Equity Funding of \$1,251,806 is also budgeted in 2018-19.

Other Revenue – is budgeted at \$4,289,584 for 2018-19, which includes non-credit at an average rate of \$8.66 per hour, other student fees, dual enrollment, tuition waivers, indirect revenues, interest, cell tower lease, transfers-in from the Auxiliary Fund, proceeds from sales and services and rental of college facilities.

Baccalaureate Programs Revenue - is recorded in the current unrestricted fund as required by law. Tuition is estimated at \$1,283,591 in state (13,984 student load hours) and \$32,725 for out-of-state (119 student load hours) for the continuation of eight programs (BAS Technology Management, BAS International Business and Trade, BS Nursing, BS Early Childhood Education, BAS Health Services Administration, BAS Homeland Security, BAS Public Safety Administration and BAS Energy Technology Management). The tuition rate is the same as the 2017-18 rate. Included in the per-hour fees to students are designated fund amounts for financial aid, student activities and services, technology and capital improvements, and total \$281,837. Other budgeted revenues include college program funds at \$178,164, other student fees at \$112,687 and interest at \$10,000.

Collegiate School Revenue – are recorded in the current restricted fund. State funding through the School Board of Manatee County is budgeted at \$3,561,467. Other revenues are budgeted at \$8,609.

Expenditures

Current Funds

Personnel Expenses Lower Division – for 2018-19, are budgeted at \$33,854,729 as compared with \$36,520,087 budgeted in 2017-18, a decrease of \$2,665,358. Personnel costs are at 71.6% of total operating costs as compared to 71.4% for 2017-18. Included are earned faculty promotions (T.O.P. for career employees), and organizational changes to take best advantage of the considerable talents of individuals at the college. Also reflected in the personnel expenses is a continuation of supplemented dependent health coverage, a 9% increase in health insurance premiums and an increase in the retirement expenses paid by the College for all classes of employees. Employees will continue contributing 3% of their retirement cost.

Current Expenses Lower Division – for 2018-19 are budgeted at \$13,391,205 an increase of \$167,804 over 2017-18.

Capital Outlay Lower Division – for 2018-19 are budgeted at \$10,000, a net decrease of \$1,350,000 from 2017-18 due to the completion of technology related upgrades.

Baccalaureate Programs Expenditures - are recorded in both the current unrestricted and restricted funds to include state, student and private grant supported expenses. Personnel expenses are budgeted at \$1,473,161. Current expenditures are budgeted at \$126,839, and include operating expenses for eight ongoing programs. There are no capital outlay expenditures budgeted for 2018-19.

Collegiate School Expenditures – are recorded in the current restricted fund as required by contract. Personnel expenses are budgeted at \$2,141,837 for thirty-one full and part-time personnel, including administrative, full and part time instructors, and technical and professional staff. Current expenses are budgeted at \$1,239,499 and include purchased services, enhanced security, technology, materials and supplies. Rent of \$84,500 is budgeted in the unexpended plant fund.

Plant Fund and Expenditures

The report for plant fund expenditures consists of three sections. Section A is a recapitulation of the unexpended plant fund by source of funds. Sections B and C project anticipated expenditures based upon state funding. Funds allocated from 2018-19 PECO appropriations will be used for general renovation and remodeling and deferred maintenance college-wide (\$1,500,293), renovation of the Bradenton Campus Science Building (\$2,000,000) and the conclusion of the Bradenton Campus Library and Learning Center project (\$1,858,949).

The report also reflects funds generated from the Student Capital Improvement Fees to be used for various capital projects system-wide (\$1,335,145), capital projects in capital plan from fund balance (\$2,000,000), technology refresh (\$250,000), and from Capital Outlay and Debt Service funds of \$300,000 to be used for campus improvements.

CONCLUSION

The 2018-19 budget is a planning document. During the fiscal year budget amendments will be presented for formal approval to reflect actual revenues and expenditures to meet the ever-changing needs of the College.

Student Fees

I. Student Fees for 2018-19 - Two Year Programs

	In State	Out-of-State
Per Credit or Load Hour:		
Tuition	\$ 78.84	\$ 78.84
Out-of-State Fee	.00	236.69
Financial Aid Fee	3.94	15.78
Capital Improvement Fee	7.88	31.55
Student Activity and Service Fee	7.88	7.88
Technology Fee	3.94	15.78
Total Per Credit or Load Hour	\$ 102.48	\$ 386.52

The District Board of Trustees is appropriating \$1,294,596 for Student Activities in 2018-19 that will be received from Student Activity and Service Fee assessment.

II. Student Fees for 2018-19 – Baccalaureate Programs

	In State	Out-of-State
Per Credit or Load Hour:		
Tuition	\$ 91.79	\$ 91.79
Out-of-State Fee	.00	275.00
Financial Aid Fee	4.37	18.12
Capital Improvement Fee	6.56	34.06
Student Activity and Service Fee	6.55	6.55
Technology Fee	2.81	16.56
Total Per Credit or Load Hour	\$ 112.08	\$ 442.08

III. Transfers Information

Transfers In:

Operating Funding from Auxiliary	\$1,715,322	from Fund 3 to Fund 1
Business Hospitality	\$ 5,848	from Fund 3 to Fund 1
Presidential Discretionary Fund	\$ 30,000	from Fund 3 to Fund 1
Human Resources – Mgmt. Development	\$ 7,200	from Fund 3 to Fund 1
Recognition	\$ 10,000	from Fund 3 to Fund 1
Wellness	\$ 34,400	from Fund 3 to Fund 1
VP's/Deans Community Engagement	\$ 8,500	from Fund 3 to Fund 1

IV. Federal Funds Information

U.S. Department of Education - Federal Work-Study Program Award of \$269,148, inclusive of a 5% admin fee of \$12,792 and 5% SEOG admin fee of \$13,300.

STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
BUDGET SUMMARY
2018 - 2019 FISCAL YEAR

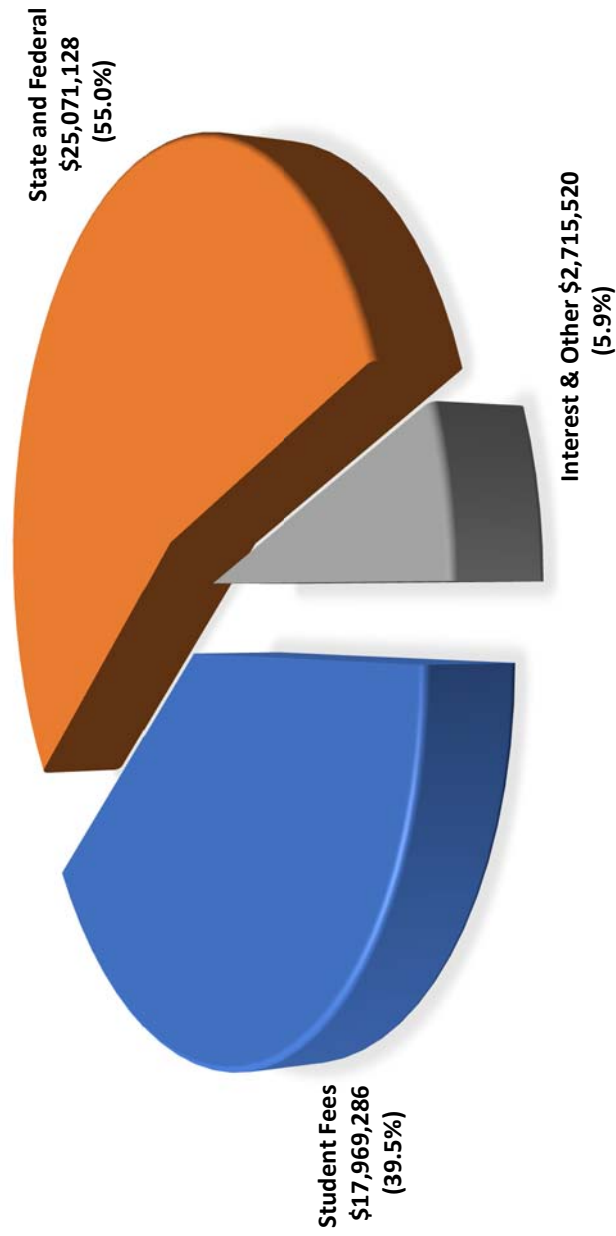
	<u>Lower Division Current Funds Unrestricted</u>	<u>Lower Division Current Funds Restricted</u>	<u>Lower Division UnExpended Plant & Renewals/Replacement Fund</u>
Current Year Fund Balance July 1, 2018			
Add: Revenues, Exclusive of Transfers	\$ 1,509,721	\$ 409,802	\$ 22,082,482
Transfers In	43,944,654	3,959,051	6,662,972
Fund Balance Reserve	1,811,280	0	0
	<u>1,500,000</u>	<u>0</u>	<u>0</u>
Total Available	\$ 48,765,655	\$ 4,368,853	\$ 28,745,454
Deduct: Expenditures, Exclusive of Transfers	47,255,934	3,959,051	
Transfers Out	<u>0</u>	<u>0</u>	<u>9,244,387</u>
Estimated Fund Balance June 30, 2019	\$ 1,509,721	\$ 409,802	\$ 19,501,067

STATE COLLEGE OF FLORIDA

2018 - 2019

REVENUE

LOWER DIVISION



STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
SCHEDULE OF REVENUES
2018 - 2019 FISCAL YEAR

	LOWER DIVISION			LOWER DIVISION			LOWER DIVISION		
	CURRENT UNRESTRICTED			CURRENT RESTRICTED			UNEXPENDED		
	Estimated Actual	Original	Proposed	Estimated Actual	Original	Proposed	Original	Proposed	Plant Renewals/ Replacements
	Revenues	Budget	Budget	Revenues	Budget	Budget	Budget	Budget	2018-2019
	2017-2018	2017-2018	2018-2019	2017-2018	2017-2018	2018-2019	2017-2018	2018-2019	2018-2019
Student Fees									
40110 Tuition - Advanced & Professional	\$ 11,561,132	\$ 12,659,812	\$ 11,329,910	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0
40119 Tuition - Refunds	-1,371,660	-1,400,000	-1,400,000	0	0	0	0	0	0
40120 Tuition - Postsecondary Vocational	1,255,685	1,346,351	1,230,571	0	0	0	0	0	0
40150 Tuition - Developmental Education	523,498	690,165	513,028	0	0	0	0	0	0
40160 Tuition - Educator Preparatory Institutes	70,326	58,578	68,919	0	0	0	0	0	0
40240 Tuition - Continuing Workforce Education	500,485	397,250	447,820	0	0	0	0	0	0
40261 Repeat Course Fee - Advanced & Professional	326,632	396,231	320,099	0	0	0	0	0	0
40262 Repeat Course Fee - Postsecondary Vocational	2,130	13,491	2,088	0	0	0	0	0	0
40265 Repeat Course Fee - Developmental Education	20,592	23,750	20,180	0	0	0	0	0	0
40270 Tuition - Self Supporting	142,061	150,760	150,825	0	0	0	0	0	0
40310 Out of State Fee - Advanced and Professional	1,717,423	1,811,862	1,683,075	0	0	0	0	0	0
40320 Out of State Fee - Postsecondary Vocational	134,440	161,186	131,751	0	0	0	0	0	0
40350 Out of State Fee - Developmental Education	139,883	123,079	137,085	0	0	0	0	0	0
40360 Out of State Fee - EPI	2,367	710	2,320	0	0	0	0	0	0
40400 Laboratory Fees	424,958	457,372	416,459	0	0	0	0	0	0
40500 Application Fees	37,438	2,490	36,689	0	0	0	0	0	0
40510 Application Fees - Health Sciences	15,885	14,640	15,567	0	0	0	0	0	0
40600 Graduation Fees	27,330	39,260	26,783	0	0	0	0	0	0
40700 Transcript Fees	1,841	5,320	1,804	0	0	0	0	0	0
40710 Transcript Fees - Credentials	47,410	48,799	46,462	0	0	0	0	0	0
40850 Student Activities and Service Fees	0	0	0	1,313,943	1,377,101	1,294,596	1,377,101	1,294,596	1,585,145
40870 Technology Fees	790,943	841,856	775,124	0	0	0	0	0	0
40900 Other Student Fees	0	0	0	711,619	759,111	750,825	759,111	750,825	0
40910 Late/Reinstatement Fees	0	2,102	500	0	0	0	0	0	0
40913 SCF OneCard Replacement Fee	\$ 10	\$ 170	\$ 167	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0
40915 Degree Check Credentials	1,355	1,262	1,328	0	0	0	0	0	0
40920 Testing Fees	22,565	37,288	36,542	0	0	0	0	0	0
40930 Student Insurance Fees	6,155	6,500	6,370	0	0	0	0	0	0
40950 Access Fee	766,933	830,000	751,595	0	0	0	0	0	0
40960 Replacement Fee - Student ID Card	1,250	500	1,225	0	0	0	0	0	0
Total Student Fees	\$ 17,169,067	\$ 18,720,784	\$ 16,754,286	\$ 2,025,562	\$ 2,136,212	\$ 2,045,421	\$ 2,136,212	\$ 2,045,421	\$ 1,585,145
Support from Local Government									
41620 Non-capital financing (Dual Enrollment)	\$ 1,124,759	\$ 1,105,000	\$ 1,215,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0
Total Support from Local	\$ 1,124,759	\$ 1,105,000	\$ 1,215,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0

STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
SCHEDULE OF REVENUES
2018 - 2019 FISCAL YEAR

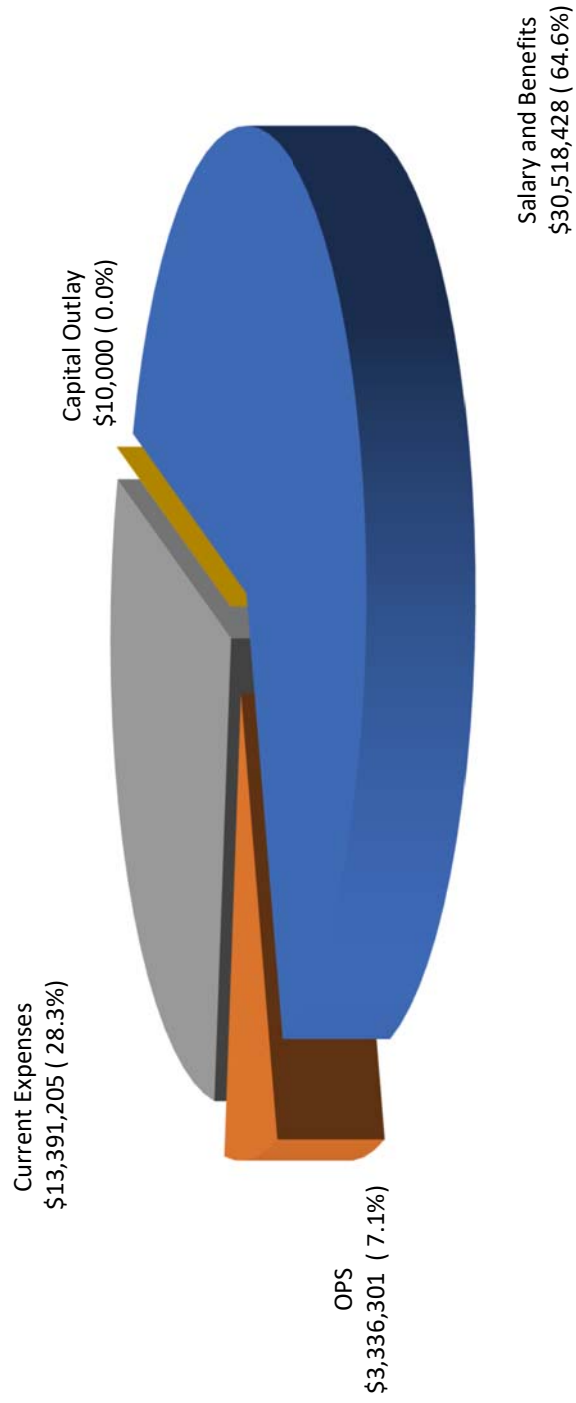
	LOWER DIVISION			LOWER DIVISION			LOWER DIVISION		
	CURRENT UNRESTRICTED			CURRENT RESTRICTED			UNEXPENDED		
	Estimated Actual	Original	Proposed	Estimated Actual	Original	Proposed	Plant Renewals/	Replacements	
	2017-2018	2017-2018	2018-2019	2017-2018	2017-2018	2018-2019	2018-2019	2018-2019	
Support from State Government									
42110 Florida College System Program Fund	\$ 18,776,351	\$ 18,767,773	\$ 18,131,111	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0
42210 License Tag Fees	0	0	0	0	0	0	0	0	300,000
42310 Public Education Capital Outlay	0	0	0	0	0	0	0	0	4,777,827
42500 Grants and Contracts from State	0	0	0	84,169	98,567	82,905	82,905	0	0
42501 Misc State Appropriation	1,381,510	1,381,510	53,241	0	0	0	0	0	0
42510 Performance Based Incentive Funding	1,251,806	1,251,806	1,251,806	0	0	0	0	0	0
42610 Lottery Funds - FCSPF	4,643,537	4,643,537	5,489,440	0	0	0	0	0	0
42710 Grants Contracts State Operating	0	0	0	0	0	3,989	3,989	0	0
42900 Indirect Cost Recovered - State	50,912	74,250	74,250	0	0	0	0	0	0
Total Support from State	\$ 26,104,116	\$ 26,118,876	\$ 24,999,848	\$ 84,169	\$ 98,567	\$ 86,894	\$ 86,894	\$ 5,077,827	
Support from Federal Government									
43510 Grants and Contracts from Federal Gov't.	\$ 0	\$ 0	\$ 0	\$ 974,666	\$ 740,526	\$ 956,016	\$ 956,016	\$ 0	0
43900 Indirect Cost Recovered - Federal	41,436	71,280	71,280	0	0	0	0	0	0
Total Support Federal	\$ 41,436	\$ 71,280	\$ 71,280	\$ 974,666	\$ 740,526	\$ 956,016	\$ 956,016	\$ 0	0
Gifts & Private Grants									
44400 Private Grants and Contracts	\$ 0	\$ 0	\$ 0	\$ 452,545	\$ 357,325	\$ 406,921	\$ 406,921	\$ 0	0
Total Gifts & Private Grants	\$ 0	\$ 0	\$ 0	\$ 452,545	\$ 357,325	\$ 406,921	\$ 406,921	\$ 0	0
Sales & Services									
45600 Food Service Sales and Commissions	\$ 0	\$ 0	\$ 0	\$ 7,443	\$ 7,300	\$ 7,300	\$ 7,300	\$ 0	0
46400 Use of College Facilities	52,871	55,350	55,350	6,017	40,067	40,067	40,067	0	0
46410 Clearwire XOHM ATT/IT (Sprint)	240,053	240,053	247,153	0	0	0	0	0	0
46600 Other Sales and Services	14,885	24,650	15,000	0	0	0	0	0	0
46601 Recyclable Materials	946	1,300	1,000	0	0	0	0	0	0
46603 Debit Card Copier Sales	9,279	14,500	10,000	0	0	0	0	0	0
46900 Interdepartmental Sales	165,061	254,250	254,250	0	0	0	0	0	0
Total Sales & Services	\$ 483,095	\$ 590,103	\$ 582,753	\$ 13,460	\$ 47,367	\$ 47,367	\$ 47,367	\$ 0	0

STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
SCHEDULE OF REVENUES
2018 - 2019 FISCAL YEAR

	LOWER DIVISION			LOWER DIVISION			LOWER DIVISION	
	CURRENT UNRESTRICTED			CURRENT RESTRICTED			Proposed Budget	UNEXPENDED
	Estimated Actual Revenues	Original Budget	2017-2018	Estimated Actual Revenues	Original Budget	2017-2018	2018-2019	Plant Renewals/ Replacements 2018-2019
Other Revenue								
48100 Interest and Dividends - SBA	\$ 28,348	\$ 136,687	\$ 136,687	\$ 25,175	\$ 18,993	\$ 18,993	\$ 18,993	\$ 0
48102 Investment Interest - BOA	37,410	13,000	13,000	0	0	0	0	0
48700 Fines and Penalties	821	700	700	0	0	0	0	0
48900 Miscellaneous Revenue	119,715	20,000	20,000	20,405	37,873	22,873	22,873	0
48910 Recovery of Bad Debts	82,643	70,000	70,000	0	0	0	0	0
48940 Ticket Sales and Gate Receipts	0	0	0	7,731	7,435	7,435	7,435	0
48941 Reimbursed Rent - Athletics	0	0	0	46,180	105,817	105,817	105,817	0
48942 Reimbursed Utilities - Athletics	0	0	0	7,132	10,795	10,795	10,795	0
Total Other Revenue	\$ 268,937	\$ 240,387	\$ 240,387	\$ 106,623	\$ 180,913	\$ 165,913	\$ 165,913	\$ 0
Non-Revenue Receipts								
49220 Non Mand Transfers In - From Curr Rest Fd	\$ 0	0	0	\$ 107,499	\$ 118,051	\$ 125,051	\$ 125,051	\$ 0
49230 Non Mandatory Transfers In - From Aux Fund	127,112	124,448	1,811,280	125,468	125,468	125,468	125,468	0
49500 Proceeds from Sale of Capital Assets	3,079	1,000	1,000	0	0	0	0	0
49900 Cash Over and Short	104	100	100	-93	0	0	0	0
Total Non-Revenue Receipts	\$ 130,295	\$ 125,548	\$ 1,812,380	\$ 232,874	\$ 243,519	\$ 250,519	\$ 250,519	\$ 0
Total Revenues	\$ 45,321,705	\$ 46,971,978	\$ 45,755,934	\$ 3,889,899	\$ 3,804,429	\$ 3,959,051	\$ 3,959,051	\$ 6,662,972

STATE COLLEGE OF FLORIDA
2018 - 2019
Expenditures by Object Categories
Lower Division

- Salaries and Benefits
- OPS
- Current Expenses
- Capital Outlay



STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
EXPENDITURES BY OBJECT
2018 - 2019 FISCAL YEAR

	LOWER DIVISION			LOWER DIVISION			LOWER DIVISION UNEXPENDED PLANT RENEWALS/ REPLACEMENTS 2018-2019
	CURRENT UNRESTRICTED			CURRENT RESTRICTED			
	Estimated Actual Expense 2017-2018	Current Budget 2017-2018	Proposed Budget 2018-2019	Estimated Actual Expense 2017-2018	Current Budget 2017-2018	Proposed Budget 2018-2019	
Salaries							
51000 Executive Management	\$ 833,710	\$ 819,310	\$ 857,860	\$	0	\$	0
51100 Instructional Management	262,770	277,028	296,000	0	0	0	0
51101 Department Chair Supplement	81,000	81,000	81,000	0	0	0	0
51201 Non-Instructional Administrators	1,808,976	1,757,998	1,754,241	228,353	238,267	243,356	0
51202 Middle Managers	463,880	516,584	534,146	30,615	32,559	35,046	0
52001 Instructional - 9 Months	6,438,321	6,931,492	6,859,372	177,561	157,893	188,424	0
52002 Instructional - Librarians	301,575	357,132	412,085	0	0	0	0
52004 Instructional - Coach	0	0	0	109,919	111,710	111,616	0
52005 Instructional - Program Managers	30,500	28,000	28,000	0	0	0	0
52006 Instructional - Supplemental Pay	75,713	159,569	147,269	13,618	11,000	11,000	0
52101 Instructional - Overload - Fall	520,944	547,908	483,740	0	0	0	0
52102 Instructional - Overload - Spring	469,635	412,756	438,389	0	0	0	0
52103 Instructional - Overload - Summer	630,586	630,586	589,558	0	0	0	0
52105 Instructional - Overload - Clinical	2,000	2,000	1,425	0	0	0	0
52110 Instructional - Overload - Non Credit	7,158	10,000	11,875	0	0	0	0
52200 Instructional - Substitution	4,513	3,900	0	0	0	0	0
52301 Instructional - Para-Prof 9 - 10 Months	159,161	188,793	185,279	0	0	0	0
52302 Instructional - Para-Prof 11 - 12 Months	176,173	171,028	195,415	0	0	0	0
53001 Other Professional - Technical	0	0	0	45,951	70,700	70,000	0
53010 Professional Support - Academic	365,475	467,422	339,588	51,455	48,800	51,850	0
53020 Professional Support - Student Services	696,062	691,073	714,019	52,747	85,387	56,115	0
53030 Professional Support - Institutional Support	2,408,748	2,437,191	2,451,840	112,277	104,222	117,772	0
53099 Supplemental Pay - Other Professional Staff	0	0	0	0	0	3,000	0
53310 Para-Professional - Academic	214,752	211,800	274,226	65,218	61,514	63,527	0
53320 Para-Professional - Student Services	810,420	839,513	819,277	312,152	349,748	328,944	0

STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
EXPENDITURES BY OBJECT
2018 - 2019 FISCAL YEAR

	LOWER DIVISION CURRENT UNRESTRICTED			LOWER DIVISION CURRENT RESTRICTED			LOWER DIVISION UNEXPENDED PLANT RENEWALS/ REPLACEMENTS 2018-2019
	Estimated Actual Expense 2017-2018	Current Budget 2017-2018	Proposed Budget 2018-2019	Estimated Actual Expense 2017-2018	Current Budget 2017-2018	Proposed Budget 2018-2019	
Salaries (cont.)							
53330	Para-Professional - Institutional Support	\$ 121,281	\$ 119,204	\$ 119,204	\$ 0	\$ 0	\$ 0
54000	Technical - Programmers, Etc.	536,502	683,185	618,951	0	0	0
54010	Career Staff - Clerical and Secretarial	3,273,305	3,375,961	3,439,844	259,235	278,526	278,262
54011	Career Staff - Skilled Craft	755,734	819,567	777,336	0	0	0
54099	Supplemental Pay - Career	9,864	4,160	0	1,035	0	0
54100	Overtime - Non-Instructional Staff	84,143	40,000	57,350	1,225	0	0
54101	Straight Time in Excess of Regular Hours	46,047	51,000	31,000	3,700	0	0
54500	Regular Part Time > 20 hrs Full Benefits	45,713	28,329	81,207	0	0	0
54510	Regular Part Time <= 20 hrs FRS Only	176,458	281,148	188,200	0	0	0
54550	OPS - Temporary PT FRS Only	29,667	26,000	26,000	0	0	0
XXXXX	Budget Reduction Offset	0	0	-835,182	0	0	0
Total Salaries							
\$		21,840,786	\$ 22,970,637	\$ 21,978,514	\$ 1,465,061	\$ 1,550,326	\$ 1,558,912
Other Personnel Services							
56004	OPS - Coach	\$ 0	\$ 0	\$ 0	\$ 1,427	\$ 782	\$ 3,207
56005	OPS - Instructional Program Manager	2,000	0	2,000	500	0	0
56006	OPS - Instructional Para Professional	11,170	11,701	4,000	0	0	0
56101	OPS - Instructional - Fall	1,505,940	1,434,133	1,289,501	0	0	1,850
56102	OPS - Instructional - Spring	1,375,945	1,382,600	1,305,000	0	0	1,850
56103	OPS - Instructional - Summer	333,579	350,300	319,000	0	0	0
56105	OPS - Instructional - Clinical	115,651	130,000	130,000	0	0	0
56110	OPS - Instructional - Non Credit	121,554	97,400	97,400	88,152	95,000	95,000
56120	OPS - Substitute	14,380	7,400	7,400	0	0	0
57000	OPS - Non Instructional	4,730	7,000	7,000	34,820	4,000	4,200

STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
EXPENDITURES BY OBJECT
2018 - 2019 FISCAL YEAR

	LOWER DIVISION CURRENT UNRESTRICTED			LOWER DIVISION CURRENT RESTRICTED			LOWER DIVISION UNEXPENDED PLANT RENEWALS/ REPLACEMENTS 2018-2019
	Estimated Actual Expense 2017-2018	Current Budget 2017-2018	Proposed Budget 2018-2019	Estimated Actual Expense 2017-2018	Current Budget 2017-2018	Proposed Budget 2018-2019	
Other Personnel Services (cont.)							
58000	SCF Student Help	\$ 133,113	\$ 150,000	\$ 150,000	\$ 20,859	\$ 28,775	\$ 26,168
58100	Federal Work Study Student Help	0	0	0	216,300	216,300	269,148
58200	Student Help - College Work Experience	16,421	25,000	25,000	0	0	5,000
58300	Student Help Peer Advisors	0	0	0	97,668	101,400	103,110
Total Other Personnel Services		\$ 3,634,483	\$ 3,595,534	\$ 3,336,301	\$ 459,726	\$ 446,257	\$ 509,533
Personnel Benefits							
59100	Social Security Taxes	\$ 1,307,244	\$ 1,440,864	\$ 1,421,480	\$ 91,321	\$ 96,060	\$ 96,652
59101	Medicare Taxes	362,069	391,541	381,569	22,682	22,549	22,862
59203	Florida Retirement System	1,709,883	1,877,858	1,845,692	105,760	139,438	138,726
59206	Optional Retirement Contribution	220,830	252,000	252,000	8,717	0	1,234
59300	Accrued Leave Expense	40,000	40,000	40,000	0	0	0
59400	Accrued Severance Pay Expense	405,958	721,563	500,000	0	0	0
59500	Other Taxable Benefits	0	10,000	0	11,527	0	0
59506	College Provided FSA	15,088	20,000	20,000	1,166	0	0
59701	Health Insurance	2,775,567	3,616,852	3,380,019	204,455	257,380	255,813
59702	Life Insurance	93,033	90,200	90,280	6,100	6,823	6,348
59703	Dental Insurance Contributions	742	800	800	0	0	0
59704	Disability Insurance Contributions	37,029	39,838	39,874	2,405	2,793	2,805
59707	Vision Insurance Contributions	70	200	200	0	0	0
59751	Health Insurance - OPEB Expense	0	7,000	0	0	0	0
59752	Life Insurance - OPEB Expense	0	200	0	0	0	0
59900	Personnel Contingency	0	1,445,000	568,000	0	0	0
Total Personnel Benefits		\$ 6,967,513	\$ 9,953,916	\$ 8,539,914	\$ 454,133	\$ 525,043	\$ 524,440
Total Personnel Expenses		\$ 32,442,782	\$ 36,520,087	\$ 33,854,729	\$ 2,378,920	\$ 2,521,626	\$ 2,592,885

STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
EXPENDITURES BY OBJECT
2018 - 2019 FISCAL YEAR

	LOWER DIVISION CURRENT UNRESTRICTED			LOWER DIVISION CURRENT RESTRICTED			LOWER DIVISION UNEXPENDED PLANT RENEWALS/ REPLACEMENTS 2018-2019
	Estimated Actual Expense 2017-2018	Current Budget 2017-2018	Proposed Budget 2018-2019	Estimated Actual Expense 2017-2018	Current Budget 2017-2018	Proposed Budget 2018-2019	
Current Expenses							
Services							
6050X Travel	\$ 446,623	\$ 513,127	\$ 532,837	\$ 227,080	\$ 218,219	\$ 167,130	\$ 0
61000 Freight and Postage	114,039	118,124	117,679	887	1,960	2,210	0
61501 Local Telephone Service	70,527	95,790	95,790	5,102	11,480	14,480	0
61502 Long Distance Telephone	0	10,004	0	0	0	0	0
61503 Suncom Service	622	615	615	0	0	0	0
61504 Other Communication Service	218,012	245,862	255,866	4,742	3,000	0	0
62001 Printing - Vendor	78,049	92,757	94,577	16,269	9,950	15,100	0
62002 Printing - College	129,459	186,883	186,633	6,740	11,065	11,657	0
62501 Repairs and Maintenance - Building	210,327	215,000	208,000	7,176	2,450	7,466	0
62502 Repairs and Maintenance - Equipment	173,485	158,029	142,369	164	1,185	1,185	0
62503 Repairs and Maintenance - Grounds	48,710	17,300	10,300	0	0	0	0
62504 Service Contracts	1,545,832	1,449,601	1,701,855	0	250	250	0
62505 Repairs and Maintenance - Other	7,305	55,682	50,682	0	0	0	0
63001 Rentals - Facilities	9,206	46,650	21,450	253,959	266,610	255,424	0
63002 Rentals - Equipment	11,022	13,875	13,375	0	286	286	0
63003 Rentals - Film	680	500	500	0	0	0	0
63005 Rentals - Other	5,192	7,500	7,500	0	300	900	0
63006 Lease/Purchase Payments	29,090	40,400	40,400	0	0	0	0

STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
EXPENDITURES BY OBJECT
2018 - 2019 FISCAL YEAR

	LOWER DIVISION				LOWER DIVISION				LOWER DIVISION UNEXPENDED PLANT RENEWALS/ REPLACEMENTS 2018-2019
	CURRENT UNRESTRICTED		CURRENT RESTRICTED		CURRENT RESTRICTED		Proposed Budget 2018-2019		
	Estimated Actual Expense 2017-2018	Current Budget 2017-2018	Estimated Actual Expense 2017-2018	Current Budget 2017-2018	Current Budget 2017-2018				
Services (cont.)									
63501 Insurance - Property	\$ 276,842	\$ 326,020	\$ 326,020	\$	0	\$ 0	\$ 0	\$ 0	0
63502 Insurance - Workers Compensation	322,166	250,547	250,547	0	0	0	0	0	0
63503 Insurance - Student	18,259	21,800	21,800	82,427	90,363	90,363	90,363	90,363	0
63505 Insurance - General Liability	69,735	69,940	69,940	0	0	0	0	0	0
64001 Heating Fuels	160,676	185,900	155,850	0	0	0	0	0	0
64002 Water and Sewer	98,830	100,120	96,820	14,930	12,640	12,640	12,640	12,640	0
64003 Electricity	917,711	1,223,920	1,136,555	16,123	21,350	21,350	21,350	21,350	0
64004 Garbage Collection	51,899	46,669	47,669	0	0	0	0	0	0
64005 Vehicular Fuel	22,714	27,030	27,030	0	0	0	0	0	0
64006 Hazardous Waste Removal	31,280	30,000	31,000	0	0	0	0	0	0
64008 Cable/Direct TV	5,508	5,680	5,730	0	0	0	0	0	0
64501 Other Contractual Services	257,941	230,258	240,133	176,974	102,465	102,465	185,194	185,194	0
64502 Institutional Memberships	130,438	136,635	136,598	15,324	14,026	14,026	15,826	15,826	0
64505 Advertising (Required By Law)	11,000	6,500	6,500	0	0	0	0	0	0
64507 Contracted Instructional Service	112,701	93,549	93,549	0	0	0	0	0	0
64508 Contracted Non Instructional	934,569	1,086,967	1,361,783	0	0	0	0	0	0
64509 Other Services - Non-Contracted	25,330	34,400	28,400	43,404	39,750	39,750	39,750	39,750	0
64510 Advertising (Not Required By Law)	355,496	419,571	428,071	2,568	4,050	4,050	8,250	8,250	0
64512 Tuition Reimbursement - Undergrad Non Tax	30,538	18,000	18,000	0	0	0	0	0	0
64514 Contracted Temporary Services	71,441	172,948	172,448	16,434	17,800	17,800	19,000	19,000	0
64515 Contracted Temporary Services - Instructional	43,187	53,400	53,400	21,647	15,000	15,000	20,000	20,000	0
64517 Contracted - Out of Area Adjunct Contract	72,567	0	0	891	0	0	0	0	0
64519 Contracted Services - Temp - Dept	513,365	0	500	9,119	7,500	7,500	7,500	7,500	0
65001 Consultant Fees	105,670	46,950	59,893	18,711	0	0	0	0	0

STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
EXPENDITURES BY OBJECT
2018 - 2019 FISCAL YEAR

	LOWER DIVISION CURRENT UNRESTRICTED			LOWER DIVISION CURRENT RESTRICTED			LOWER DIVISION UNEXPENDED PLANT RENEWALS/ REPLACEMENTS 2018-2019
	Estimated Actual Expense 2017-2018	Current Budget 2017-2018	Proposed Budget 2018-2019	Estimated Actual Expense 2017-2018	Current Budget 2017-2018	Proposed Budget 2018-2019	
Services (cont.)							
65002	Honoraria Fees	\$ 7,800	\$ 7,452	\$ 7,202	\$ 3,417	\$ 5,800	\$ 3,100
65003	Legal Fees	75,000	22,000	22,000	0	500	500
65004	Auditing Fees	54,000	38,000	38,000	13,333	11,200	11,200
65007	Other Professional Fees	122,991	208,950	209,000	41,585	30,685	33,815
65008	Accreditation Fees	14,720	17,640	20,835	0	0	0
65009	Bank Service Fees	188,973	200,400	200,400	4,410	10,250	8,250
Total Services		\$ 8,201,527	\$ 8,348,945	\$ 8,746,101	\$ 1,003,416	\$ 910,134	\$ 952,826
Materials and Supplies							
65501	Educational Materials and Supplies	\$ 469,795	\$ 459,140	\$ 485,325	\$ 27,916	\$ 42,601	\$ 50,267
65502	Office Materials and Supplies	166,790	224,946	220,956	9,712	27,700	12,600
65503	Diplomas and Covers	0	21,050	21,050	0	160	30
65701	Data Software - Educational	420,039	585,470	546,919	140,750	13,850	15,850
65702	Data Software - Administrative	1,068,836	1,195,868	1,272,397	17,125	5,550	12,550
66001	Maintenance Materials and Supplies	132,384	160,300	170,300	0	500	500
66002	Janitorial Materials and Supplies	65,198	65,620	65,120	0	0	0
66003	Automotive Materials and Supplies	8,648	30,575	16,575	0	0	0
66004	Grounds Materials and Supplies	55,589	62,796	54,796	0	0	0
66008	Materials and Supplies - HVAC	20,818	23,000	19,000	0	0	0
66501	Athletic Materials and Supplies	5,648	0	0	30,658	27,499	26,245
66502	Athletic Uniforms	0	0	0	27,337	20,371	24,768
66503	Food and Food Products	38,384	58,723	30,223	48,167	21,669	21,419
66504	Materials and Supplies - Other	5,845	4,000	3,444	0	0	0
66505	Departmental Uniforms	18,462	21,975	20,475	0	0	0

STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
EXPENDITURES BY OBJECT
2018 - 2019 FISCAL YEAR

	LOWER DIVISION CURRENT UNRESTRICTED			LOWER DIVISION CURRENT RESTRICTED			LOWER DIVISION UNEXPENDED PLANT RENEWALS/ REPLACEMENTS 2018-2019	
	Estimated Actual Expense 2017-2018	Current Budget 2017-2018	Proposed Budget 2018-2019	Estimated Actual Expense 2017-2018	Current Budget 2017-2018	Proposed Budget 2018-2019		
Materials and Supplies (cont.)								
66506	Minor Equipment (100.01-999.99)	\$ 68,526	\$ 150,000	\$ 7,000	\$ 29,495	\$ 6,500	\$ 25,275	\$ 0
66507	Minor Computer Equipment (100.01-999.99)	25,891	0	0	1,781	0	0	197,558
67001	Subscriptions (Library Only)	125	125	125	0	0	0	0
67002	Periodicals (Library Only)	30,934	30,943	30,943	0	0	0	0
67003	Books (Library Only)	71,190	100,000	100,000	1,529	0	0	0
67004	Other Library Collections	5,171	9,000	9,000	0	0	0	0
67006	e-Resources Licenses (Library Only)	101,343	92,539	92,539	0	0	0	0
Total Materials and Supplies		\$ 2,779,616	\$ 3,296,070	\$ 3,166,187	\$ 334,470	\$ 166,400	\$ 189,504	\$ 197,558
Other Current Expenses								
67507	Central Stores - Resale	\$ 25,618	\$ 35,000	\$ 35,000	\$ 0	\$ 0	\$ 0	\$ 0
67512	Personal Property Tax	150	150	150	0	0	0	0
67602	Indirect Cost Expense - Other	0	0	0	60,643	61,413	59,908	0
67603	Indirect Cost Expense - Federal	0	0	0	5,506	0	24,850	0
68001	Scholarships	200	32,000	32,000	52,462	74,078	74,078	0
68511	Interest on Unfunded OPEB	0	0	0	0	0	0	0
69500	Other Expense	2,500	1,144,380	1,044,911	0	70,778	65,000	0
69501	Bad Debt Expense	280,658	281,856	281,856	0	0	0	0
69503	Unemployment Compensation	8,815	75,000	75,000	0	0	0	0
69504	Uninsured Losses	16,687	10,000	10,000	0	0	0	0
Total Other Current Expenses		\$ 334,628	\$ 1,578,386	\$ 1,478,917	\$ 118,611	\$ 206,269	\$ 223,836	\$ 0
Total Current Expenses		\$ 11,315,771	\$ 13,223,401	\$ 13,391,205	\$ 1,456,497	\$ 1,282,803	\$ 1,366,166	\$ 197,558

STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
EXPENDITURES BY OBJECT
2018 - 2019 FISCAL YEAR

	LOWER DIVISION			LOWER DIVISION			LOWER DIVISION UNEXPENDED PLANT RENEWALS/ REPLACEMENTS 2018-2019
	CURRENT UNRESTRICTED			CURRENT RESTRICTED			
	Estimated Actual Expense 2017-2018	Current Budget 2017-2018	Proposed Budget 2018-2019	Estimated Actual Expense 2017-2018	Current Budget 2017-2018	Proposed Budget 2018-2019	
Capital Outlay							
70601 Educ. Computer Equipment (\$1000 - \$4999)	\$ 18,397	\$ 1,350,000	\$ 0	\$ 4,000	\$ 0	\$ 0	\$ 125,000
70602 Office Computer Equipment (\$1000 - \$4999)	37,145	0	0	0	0	0	0
70603 Non-Comp Educ. Furn. & Equip. (\$1000 - \$4999)	29,757	0	0	12,271	0	0	0
70604 Non-Comp Office Furn. & Equip. (\$1000 - \$4999)	22,444	0	0	0	0	0	0
71002 Office Equipment (\$5000 and up)	6,000	0	0	0	0	0	0
71006 Computer Equipment Capitalized (\$5000+)	0	0	0	47,910	0	0	0
73050 Artwork/Artifacts	0	10,000	10,000	0	0	0	0
75000 Buildings and Fixed Equipment	0	0	0	0	0	0	5,185,665
76000 Non-Capitalized Repairs and Maintenance	0	0	0	8,840	0	0	1,480,439
79000 Other Structures and Improvements	0	0	0	10,000	0	0	2,255,725
Total Capital Outlay	\$ 113,743	\$ 1,360,000	\$ 10,000	\$ 83,021	\$ 0	\$ 0	\$ 9,046,829
Total Expenditures	\$ 43,872,296	\$ 51,103,488	\$ 47,255,934	\$ 3,918,438	\$ 3,804,429	\$ 3,959,051	\$ 9,244,387

STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
ANALYSIS OF PLANT FUND EXPENDITURES
2018 - 2019 FISCAL YEAR

A. Recapitulation By Source - Unexpended Plant		TOTAL FUNDS	LOCAL	CO&DS	PECO
Beginning Fund Balance July 1, 2018					
Add Revenues		\$ 22,082,482	\$ 17,999,462	\$ 1,501,605	\$ 2,581,415
Deduct Expenditures		6,662,972	1,585,145	300,000	4,777,827
Ending Fund Balance June 30, 2019		\$ 9,244,387	\$ 3,585,145	\$ 300,000	\$ 5,359,242
					\$ 2,000,000
B. Expenditures By Project and Source					
#712200/720000 Undesignated CO&DS		\$ 300,000	0	\$ 300,000	0
#713110/710000 Capital Improvement Fee		1,335,145	1,335,145	0	0
#712799/770001 Sum of the Years Digits		1,500,293	0	0	1,500,293
#712758/770003 Rem/Ren Library Building Bradenton		1,858,949	0	0	1,858,949
#712xxx/770003 Rem/Ren Science Building 25		2,000,000	0	0	2,000,000
#713501/71050 Capital Plan - From Fund Balance		2,000,000	2,000,000	0	0
#713154/710000 Tech Refresh /CIF		250,000	250,000	0	0
Totals		\$ 9,244,387	\$ 3,585,145	\$ 300,000	\$ 5,359,242
C. Expenditures By Project and Type		Totals	G/L 75000	G/L 76000	G/L 79000
					G/L 66507/70601
#712200/720000 Undesignated CO&DS		\$ 300,000	0	\$ 300,000	0
#713110/710000 Capital Improvement Fee		1,335,145	1,335,145	0	0
#712799/770001 Sum of the Years Digits		1,500,293	64,129	1,180,439	255,725
#712758/770003 Rem/Ren Library Building Bradenton		1,858,949	1,786,391	0	0
#712xxx/770003 Rem/Ren Science Building 25		2,000,000	2,000,000	0	0
#713501/71050 Capital Plan - From Fund Balance		2,000,000	0	0	2,000,000
#713154/710000 Tech Refresh /CIF		250,000	0	0	0
Totals		\$ 9,244,387	\$ 5,185,665	\$ 1,480,439	\$ 2,255,725
					\$ 322,558

STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
BUDGET SUMMARY
2018 - 2019 FISCAL YEAR

	Upper Division Current Funds Unrestricted	Upper Division All Other Funds	Upper Division Total All Funds
Estimated Fund Balance July 1, 2018			
Add: Revenues, Exclusive of Transfers	\$ 304,527	\$ 930,775	\$ 1,235,302
Transfers In	1,662,167	236,837	1,899,004
	0	0	0
Total Available	\$ 1,966,694	\$ 1,167,612	\$ 3,134,306
Deduct: Expenditures, Exclusive of Transfers	1,413,850	236,837	1,650,687
Transfers Out	0	0	0
Estimated Fund Balance June 30, 2019	\$ 552,844	\$ 930,775	\$ 1,483,619

STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
SCHEDULE OF REVENUES AND EXPEDITURES
2018 - 2019 FISCAL YEAR

	UPPER DIVISION			UPPER DIVISION			UPPER DIVISION		
	CURRENT UNRESTRICTED			ALL OTHER FUNDS (2, 5 & 7)			TOTALS		
	Estimated Actual Revenues	Original Budget	Proposed Budget	Estimated Actual Revenues	Original Budget	Proposed Budget	Estimated Actual Revenues	Original Budget	Proposed Budget
	2017-2018	2017-2018	2018-2019	2017-2018	2017-2018	2018-2019	2017-2018	2017-2018	2018-2019
Student Fees									
40101 Tuition - Advanced & Professional Baccalaureate	\$ 1,234,116	\$ 1,335,086	\$ 1,283,591	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 1,283,591
40119 Refunded Tuition - Advanced & Professional Bacc	-3,344	0	0	0	0	0	0	0	0
40260 Repeat Course Fee	13,475	25,000	25,000	0	0	0	0	0	25,000
40301 Out-of-State Fees - A & P Baccalaureate	23,375	32,725	32,725	0	0	0	0	0	32,725
40600 Graduation Fees	4,960	3,500	3,500	0	0	0	0	0	3,500
40710 Transcript Fees	21	0	0	0	0	0	0	0	0
40844 Financial Aid Fee	0	0	0	60,597	61,195	61,195	60,597	61,195	61,195
40854 Student Activities and Service Fees - Bacc.	0	0	0	88,065	90,000	83,100	88,065	90,000	83,100
40864 Student Capital Improvement Fees - Bacc.	0	0	0	91,884	92,542	92,542	91,884	92,542	92,542
40874 Technology Fees - Bacc.	39,623	45,000	45,000	0	0	0	0	0	45,000
40910 Late/Reinstatement Fees	0	100	187	0	0	0	0	0	187
40934 Student Insurance Fee	3,007	3,000	3,000	0	0	0	0	0	3,000
40954 Access Fee	71,520	81,000	81,000	0	0	0	0	0	81,000
Total Student Fees	\$ 1,386,753	\$ 1,525,411	\$ 1,474,003	\$ 240,546	\$ 243,737	\$ 236,837	\$ 240,546	\$ 243,737	\$ 1,710,840
Support from State Government									
42111 Community College Program Fund	\$ 178,164	\$ 178,164	\$ 178,164	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 178,164
Total Support from State	\$ 178,164	\$ 178,164	\$ 178,164	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 178,164
Other Revenue									
48100 Interest and Dividends	\$ 10,978	\$ 10,000	\$ 10,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 10,000
Total Gifts & Private Grants	\$ 10,978	\$ 10,000	\$ 10,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 10,000
Total Revenues	\$ 1,575,895	\$ 1,713,575	\$ 1,662,167	\$ 240,546	\$ 243,737	\$ 236,837	\$ 240,546	\$ 243,737	\$ 1,899,004

STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
EXPENDITURES BY OBJECT
2018-2019 FISCAL YEAR

	UPPER DIVISION CURRENT UNRESTRICTED			UPPER DIVISION ALL OTHER FUNDS (2, 5 & 7)			UPPER DIVISION TOTALS	
	Estimated Actual Expense 2017-2018	Current Budget 2017-2018	Proposed Budget 2018-2019	Estimated Actual Expense 2017-2018	Current Budget 2017-2018	Proposed Budget 2018-2019	Proposed Budget 2018-2019	
Personnel Expenses								
Salaries								
52001 Instructional - 9 Months	\$ 428,153	\$ 444,779	\$ 454,486	\$ 0	\$ 0	\$ 0	\$ 454,486	
52002 Instructional - Librarian	0	71,299	0	0	0	0	0	
52005 Instructional - Program Manager	6,615	10,000	17,000	0	0	0	17,000	
52101 Instructional Overload - Fall	76,230	73,200	77,802	0	0	0	77,802	
52102 Instructional Overload - Spring	70,315	57,600	69,300	0	0	0	69,300	
52103 Instructional Overload - Summer	54,400	54,400	54,400	0	0	0	54,400	
52200 Instructional - Substitution (FT)	193	0	0	0	0	0	0	
53010 Professional Support - Academic	57,157	56,101	56,101	0	0	0	56,101	
Total Salaries	\$ 693,063	\$ 767,379	\$ 729,089	\$ 0	\$ 0	\$ 0	\$ 729,089	
Personnel Expenses								
Other Personnel Services								
56001 OPS - Instructional Program Manager	\$ 1,200	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	
56101 OPS - Instructional - Fall	143,074	131,000	144,297	0	0	0	144,297	
56102 OPS - Instructional - Spring	144,654	130,000	180,504	0	0	0	180,504	
56103 OPS - Instructional - Summer	30,308	71,000	45,415	0	0	0	45,415	
58000 Student Employment - Institutional Work Study	0	0	0	0	15,000	10,000	10,000	
Total Other Personnel Services	\$ 319,236	\$ 332,000	\$ 370,216	\$ 0	\$ 15,000	\$ 10,000	\$ 380,216	
Personnel Benefits								
59100 Social Security Taxes	\$ 43,044	\$ 47,452	\$ 45,203	\$ 0	\$ 0	\$ 0	\$ 45,203	
59101 Medicare Taxes	14,678	15,942	15,941	0	0	0	15,941	
59203 Florida Retirement System	60,536	68,884	65,618	0	0	0	65,618	

STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
EXPENDITURES BY OBJECT
2018-2019 FISCAL YEAR

	UPPER DIVISION CURRENT UNRESTRICTED			UPPER DIVISION ALL OTHER FUNDS (2, 5 & 7)			UPPER DIVISION TOTALS	
	Estimated Actual Expense 2017-2018	Current Budget 2017-2018	Proposed Budget 2018-2019	Estimated Actual Expense 2017-2018	Current Budget 2017-2018	Proposed Budget 2018-2019	Proposed Budget 2018-2019	
Personnel Benefits (cont.)								
59206 Optional Retirement Contributions	\$ 1,948	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	0
59506 College Provided FSA	997	0	0	0	0	0	0	0
59701 Health Insurance	38,333	68,492	57,764	0	0	0	0	57,764
59702 Life Insurance	2,233	2,472	2,206	0	0	0	0	2,206
59704 Disability Insurance Contributions	886	1,092	974	0	0	0	0	974
59900 Personnel Contingency	0	0	186,150	0	0	0	0	186,150
Total Personnel Benefits	\$ 162,655	\$ 204,334	\$ 373,856	\$ 0	\$ 0	\$ 0	\$ 0	373,856
Total Personnel Expenses	\$ 1,174,954	\$ 1,303,713	\$ 1,473,161	\$ 0	\$ 15,000	\$ 10,000	\$ 1,483,161	
Current Expenses								
Services								
60501 Travel - In District	\$ 790	\$ 1,700	\$ 3,700	\$ 0	\$ 0	\$ 0	\$ 0	3,700
60502 Travel - Out of District	4,991	0	1,200	0	0	0	0	1,200
60503 Travel - Out of State	0	0	1,200	0	0	0	0	1,200
60504 Travel - International	1,000	0	0	0	0	0	0	0
61000 Freight and Postage	30	50	50	0	0	0	0	50
62001 Printing - Vendor	2,258	400	800	0	0	0	0	800
62002 Printing - College	704	3,100	3,300	0	0	0	0	3,300
64501 Other Contractual Services	0	4,000	2,000	23,119	32,500	32,500	32,500	34,500
64502 Institutional Memberships	380	8,000	4,000	0	0	0	0	4,000
64514 Contracted Service - Temp Employees	0	0	0	13,161	15,000	15,000	15,000	15,000
64515 Contracted Service - Instructional Assistant	0	0	0	24,112	15,800	19,600	19,600	19,600
64517 Out of State/Area Adjunct Contracted Services	26,962	108,000	0	0	0	0	0	0
64519 Contracted Services - Temporary Svc - Department	887	0	0	0	0	0	0	0
65002 Honoraria	1,050	0	2,000	0	0	300	300	2,300

STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
EXPENDITURES BY OBJECT
2018-2019 FISCAL YEAR

	UPPER DIVISION CURRENT UNRESTRICTED			UPPER DIVISION ALL OTHER FUNDS (2, 5 & 7)			UPPER DIVISION TOTALS	
	Estimated Actual Expense 2017-2018	Current Budget 2017-2018	Proposed Budget 2018-2019	Estimated Actual Expense 2017-2018	Current Budget 2017-2018	Proposed Budget 2018-2019	Proposed Budget 2018-2019	
Services (cont.)								
65007 Other Professional Fees	\$ 0	\$ 0	\$ 2,000	\$ 0	\$ 0	\$ 0	\$ 0	2,000
65008 Accreditation Fees	2,875	6,800	4,800	0	0	0	0	4,800
Total Services	\$ 41,927	\$ 132,050	\$ 25,050	\$ 60,392	\$ 63,300	\$ 67,400	\$ 67,400	\$ 92,450
Materials and Supplies								
65501 Educational Materials and Supplies	\$ 2,906	\$ 6,000	\$ 7,000	\$ 0	\$ 64,295	\$ 61,595	\$ 61,595	\$ 68,595
65502 Office Materials and Supplies	1,937	2,600	2,900	0	0	0	0	2,900
65701 Data Software - Educational	0	5,000	5,000	0	0	0	0	5,000
65702 Data Software - Admin/Non-Capital	0	0	0	6,000	0	0	0	0
66503 Food & Food Products	0	0	0	782	0	1,100	1,100	1,100
66506 Minor Equipment (100.01-999.99)	0	0	3,000	0	92,542	92,542	92,542	95,542
66507 Minor Computer Equipment (100.01-999.99)	800	0	0	0	0	0	0	0
67003 Books (Library Only)	4,000	10,000	10,000	0	0	0	0	10,000
67006 eResources (Library Only)	44,844	52,589	58,889	0	0	0	0	58,889
Total Materials and Supplies	\$ 54,487	\$ 76,189	\$ 86,789	\$ 6,782	\$ 156,837	\$ 155,237	\$ 155,237	\$ 242,026
Other Current Expenses								
69500 Other Expense	\$ 0	\$ 0	\$ 0	\$ 0	\$ 8,600	\$ 4,200	\$ 4,200	\$ 4,200
69900 Current Expense Contingency	0	20,000	15,000	0	0	0	0	15,000
Total Other Current Expenses	\$ 0	\$ 20,000	\$ 15,000	\$ 0	\$ 8,600	\$ 4,200	\$ 4,200	\$ 19,200
Total Current Expenses	\$ 96,414	\$ 228,239	\$ 126,839	\$ 67,174	\$ 228,737	\$ 226,837	\$ 226,837	\$ 353,676
Total Expenditures	\$ 1,271,368	\$ 1,531,952	\$ 1,600,000	\$ 67,174	\$ 243,737	\$ 236,837	\$ 236,837	\$ 1,836,837

**STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
BUDGET SUMMARY
2018 - 2019 FISCAL YEAR**

Estimated Fund Balance July 1, 2018		
Add:		
Revenues, Exclusive of Transfers		
Transfers In		
Total Available		
Deduct:		
Expenditures, Exclusive of Transfers		
Transfers Out		
Estimated Fund Balance June 30, 2019		

SCF	SCF
Collegiate School Current Funds Restricted	Collegiate School Unexpended Plant & Renewals/Replacement
\$ 168,549	\$ 592,220
3,570,076	235,000
0	0
\$ 3,738,625	\$ 827,220
3,389,849	240,191
0	0
\$ 348,776	\$ 587,029

STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
SCHEDULE OF REVENUES AND EXPEDITURES
2018 - 2019 FISCAL YEAR

COLLEGIATE SCHOOL - CURRENT RESTRICTED FUND

	Estimated Actual Revenues 2017-2018	Original Budget 2017-2018	Proposed Budget 2018-2019
Support from Local Government (through State)			
41683 Digital Classroom Allocation	\$ 10,096	\$ 10,096	\$ 11,684
41684 ESOL	6,506	6,506	0
41686 ESE Guaranteed Allocation	64,548	64,548	49,169
41687 Florida School Recognition Program	50,482	0	0
41690 FEFP Funding (MCSD)	2,033,380	2,033,380	2,081,518
41691 Supplemental Academic Instruction (MCSD)	98,597	98,597	129,862
41692 Class Size Reduction (MCSD)	444,177	444,177	457,435
41693 Other FEFP WFTE Share (MCSD)	0	12,589	0
41694 Discretionary Local Effort WFTE Share (MCSD)	215,089	215,089	273,910
41696 Instructional Materials Allocation UFTE Share (MCSD)	36,463	36,463	39,000
41697 Discreet Lottery WFTE	1,636	1,636	834
41698 Reading Allocation	22,526	22,526	20,987
41699 Student Transportation	50,125	50,125	40,657
4168X Mental Health Assistance Allocation-UFTE Share(New)	0	0	12,357
4168X Total Funds Compression Allocation-UFTE Share(New)	0	0	16,026
4168X Safe Schools Allocation - UFTE Share	12,589	0	27,849
XXXXX Revenue from Millage	0	0	400,179
Total Support from Local Government	\$ 3,046,214	\$ 2,995,732	\$ 3,561,467
Support from Federal Government			
43590 Federal School Lunch Program	\$ 4,696	\$ 0	\$ 5,000
Total Support from Federal Government	\$ 4,696	\$ 0	\$ 5,000
Miscellaneous Revenue			
48900 Miscellaneous Revenue	56,480	5,000	3,609
49210 Non- Mandatory Transfer/Current Fund	10,000	0	0
Total Miscellaneous Revenue	\$ 66,480	\$ 5,000	\$ 3,609
Total Revenues	\$ 3,117,390	\$ 3,000,732	\$ 3,570,076

STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
EXPENDITURES BY OBJECT
2018-2019 FISCAL YEAR

COLLEGIATE SCHOOL - CURRENT RESTRICTED FUND

		Estimated Actual Expense 2017-2018	Original Budget 2017-2018	Proposed Budget 2018-2019
Salaries				
51100 Academic Administrator	\$	85,669	\$ 84,806	\$ 84,897
51102 Supplemental Pay - Instructional Manage		6,208	0	0
52001 Instructional - 9 Months		857,399	894,508	887,415
52003 Instructional - Counselor		99,491	100,386	99,876
52005 Instructional Program Manager		1,080	0	1,200
52006 Supplemental Pay - Instructional		90,217	0	16,000
52101 Instructional - Overload - Fall		3,107	0	3,800
52102 Instructional - Overload - Spring		8,103	9,400	3,800
53030 Professional Support - Institutional Support		98,479	97,742	97,204
53099 Supplemental Pay - Other Professional		1,208	0	0
53500 School Nurse		0	0	10,000
54000 Technical Support - Campus Resource Officer		61,021	77,355	69,966
54010 Career Staff - Clerical and Secretarial		135,083	141,189	142,143
54012 Custodial		19,533	21,350	18,301
54099 Supplemental Pay - Career		9,462	0	0
54100 Technical Clerical Trade Service Overtime		1,600	0	1,000
54101 Straight Time in Excess of Regular Hours		2,823	0	4,000
Total Salaries	\$	1,480,483	1,426,736	1,439,602
Other Personnel Services				
56101 OPS - Instructional - Fall	\$	0	500	0
56102 OPS - Instructional - Spring		0	4,820	0
56120 OPS - Substitute Teachers		34,942	15,000	25,000
56500 Other Professional Part-Time		4,709	0	9,200
58000 Student Help - Student Assistant		6,720	0	9,000
58200 Student Help - Student Intern		5,745	9,000	6,000
Total Other Personnel Services	\$	52,116	29,320	49,200

STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
EXPENDITURES BY OBJECT
2018-2019 FISCAL YEAR

COLLEGIATE SCHOOL - CURRENT RESTRICTED FUND

	Estimated Actual Expense 2017-2018	Original Budget 2017-2018	Proposed Budget 2018-2019
Personnel Benefits			
59100 Social Security Taxes	\$ 91,790	\$ 99,024	\$ 89,255
59101 Medicare Taxes	22,223	32,735	21,225
59203 Florida Retirement System	110,184	111,643	129,564
59505 College Provided TSA	0	720	0
59506 College Provided FSA	865	2,160	2,160
59701 Health Insurance	219,454	241,087	251,686
59702 Life Insurance	6,070	5,158	6,219
59704 Disability Insurance Contributions	2,410	2,663	2,747
59900 Personnel Contingency	0	0	150,179
Total Personnel Benefits	\$ 452,996	\$ 495,190	\$ 653,035
Total Personnel Expenses	\$ 1,985,595	\$ 1,951,246	\$ 2,141,837
Current Expenses			
Services			
60501 Travel - In District	\$ 200	\$ 533	\$ 533
60502 Travel - Out of District	6,802	5,543	8,000
60503 Travel - Out of State	2,031	1,816	4,000
60506 Travel - Student	82,322	85,000	95,000
61000 Freight and Postage	580	152	152
62001 Printing - Vendor	3,457	3,980	3,980
62002 Printing - College	7,575	8,521	8,521
62505 Repairs and Maintenance - Other	2,541	0	0
63005 Rentals - Other	4,255	7,000	7,000
63006 Rental/Lease Payments	102,112	105,000	205,000
63505 Insurance - General Liability	8,567	10,000	10,000
64501 Other Contractual Services	9,196	6,363	6,363
64502 Institutional Memberships	3,389	4,493	4,494
64507 Contracted Instruct Services DE to SCF	356,801	400,000	400,000

STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA
EXPENDITURES BY OBJECT
2018-2019 FISCAL YEAR

COLLEGIATE SCHOOL - CURRENT RESTRICTED FUND

	Estimated Actual Expense 2017-2018	Original Budget 2017-2018	Proposed Budget 2018-2019
Services (Cont.)			
64508 Contracted Non-Instructional Services	\$ 625	\$ 8,000	\$ 108,000
64509 Other Services Non-Contracted	842	842	842
64519 Contracted Services Temp Svcs (Depts)	20,000	30,000	20,000
65004 Auditing Fees	10,500	13,000	13,000
65008 Accreditation Fees	900	1,000	1,000
Total Services	\$ 622,695	\$ 691,245	\$ 895,885
Materials and Supplies			
65501 Educational Materials and Supplies	\$ 190,187	\$ 267,835	\$ 267,835
65502 Office Materials and Supplies	1,164	1,532	1,532
65701 Data Software - Educational Non-Capital	68,371	50,363	50,363
65702 Data Software - Admin Non-Capitalized	1,000	0	0
66501 Athletic Materials and Supplies	818	884	884
66503 Food and Food Products	20,022	23,000	23,000
66506 Minor Equipment (\$100.01 - \$999.99)	45,279	0	0
66507 Minor Computer Equip (\$100.01 - \$999.99)	590	0	0
Total Materials and Supplies	\$ 327,431	\$ 343,614	\$ 343,614
Total Current Expenses	\$ 950,126	\$ 1,034,859	\$ 1,239,499
Capital Outlay			
70601 Educational Computer Equip(\$1000-\$4999)	\$ 0	\$ 5,975	\$ 5,975
70602 Office Computer Equip (\$1,000 - \$4,999)	0	2,538	2,538
70603 Non-Computer Educ Furn and Equip (\$1000-\$499)	9,795	0	0
71006 Computer Equipment (5,000+)	3,325	0	0
Total Capital Outlay	\$ 13,120	\$ 8,513	\$ 8,513
Total Expenditures	\$ 2,948,841	\$ 2,994,618	\$ 3,389,849

COLLEGIATE SCHOOL - UNEXPENDED PLANT FUND

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FUND	Restrictions	June 30, 2017 Reserves & Unallocated Balances	June 30, 2018 Estimated Reserves & Unallocated Balances	Sources	Uses
Fund 1 Current Funds – Unrestricted: This fund is used to account for those economic resources which may be used to accomplish the primary and supporting objectives of the college.	Restrictions on the resources of this fund are those imposed by law, regulation or the approved budget.	\$10,662,440	\$12,476,688	Legislative Appropriations, General Revenue, Lottery, Special Categorical Funds, Student Fees, Interest Earnings, Transfers and Other Fees	Salaries, Materials, Supplies, Utilities, Phones, Postage, Travel, Consulting, Services, etc., Furniture, Equipment, Library Books, Computers
Fund 2 Current Funds – Restricted: This fund is also used to account for those economic resources which may be used to accomplish the primary and supporting objectives of the college.	Restrictions on the resources of this fund are those imposed by donors or other outside agencies.	\$2,383,715	\$2,300,226	Federal Grants, State Grants, Restricted Funds, Local/Special Grants	Salaries, Supplies, Travel, Materials, etc.
Fund 3 Auxiliary Funds: Auxiliary enterprises are established primarily to provide non-instructional services for sale to students, faculty, staff and which are intended to be self-supporting.	Restrictions on the resources of this fund are those imposed by the College and aligned with best practices and generally accepted accounting principles (GAAP).	\$6,686,043	\$6,496,609	Bookstore Commissions, Food Service Commissions, Other Self-Supporting Activities	Salaries, Scholarships, Transfers Out
Fund 4 Loan Funds: Loan funds are those resources available for loans to students regardless of whether the institution is responsible for the collection of the loan.	Restrictions on the resources of this fund are those imposed by the College or other outside agencies.	\$484,713	\$484,713	Contributions, Parking Fines, Interest Earnings	Student Loans
Fund 5 Scholarship Funds: This fund is used to account for resources available for awards to students which are not in payment for services rendered to the College and will not require repayment to the College.	Restrictions on the resources of this fund are those imposed by the College, the donor or other outside agencies.	\$470,772	\$366,993	Federal Grants, State Grants, Local Scholarship Awards, General Donations	Scholarships
Fund 6 Agency Funds: This fund is used to account for resources held by a college as custodian or fiscal agent for others, such as funds of student or staff organizations/clubs.	Restrictions on the resources of this fund are those imposed by the club or organization for which the funds are held.	\$0	\$0	Fundraising by Student Clubs & Organizations	Student Club Project Activities
Fund 7 Unexpended Plant Funds: This fund is used to account for resources that are available for the acquisition or construction of physical property to be used for institution purposes and resources designated for the major repair and/or replacement of institutional property, as well as associated liabilities.	Restrictions on the resources of this fund are imposed by statute for PECO funds and are restricted to new construction, renovations/ remodeling, major repairs, capital equipment, site acquisition and the associated services to manage the physical plant.	\$34,216,289	\$23,474,969	PECO Funds, CO&DS Bonds/License Tag Fees, Interest Earnings, Local Transfers	New Buildings, Renovation/Remodeling, Major Repairs, Site Acquisition, Capital Equipment, Plant Management Services
Fund 8 Debt Service Funds: This fund is used to account for the long-term debt of a college and for the resources which will be used to retire the debt and pay the interest on the obligation(s).	Restrictions on the resources of this fund are limited to debt service payments.	\$0	\$0	Transfers In, License Tag Fees	Debt Payments. Bond Interest and Principal Payments
Fund 9 Invested in Plant Funds: This fund is used to account for the cumulative costs of plant assets and associated liabilities. The assets consist of land, buildings, other structures and improvements, furniture, machinery, equipment, data software, construction in progress, assets under capital lease, if any.	Restrictions include a capitalization threshold of \$5,000 for tangible personal property and \$25,000 for buildings and other structures and improvements. Depreciation is computed as follows: Buildings, 40 years; Other Structures, 10 years; Computer Equipment, 3 years; Vehicles, Office Machines and Ed. Eq., 5 years; and Furniture, 7 years.	\$74,883,248	\$83,645,624	Recordkeeping for Capital Purchases (Land, Buildings, Equipment, Library Books)	Depreciation and Deletions of Outdated, Obsolete, and Outmoded Equipment, Library Books, Furniture etc.
Total		\$129,787,220	\$129,245,822		

Definitions

Encumbrances

Encumbrances representing outstanding purchase orders or other external commitments for materials or services not received as of the reporting date. Encumbrances are not reported as expenditures or liabilities. Rather, encumbrances are reported as a reserve against fund balance.

Fund Balance

The excess of assets over liabilities. To the extent that assets cannot or will not be converted to cash, reserves are established from fund balance.

Unallocated Fund Balance

A portion of ending fund balance which is available to fund new expenditures in the next fiscal year.

Community College Program Fund (CCPF)

Fund established in law which shall comprise the majority of appropriations made by the Legislature for the support of the current operating program of the State's colleges.

PECO Funding

The State allocates gross receipts taxes, generally known as Public Education Capital Outlay (PECO) funding, to the College on an annual basis. The College is authorized to expend these resources only upon applying for and receiving an encumbrance authorization from the Florida Department of Education. The allocation of PECO money is recognized as an addition to Unexpected Plant Funds when it is allocated and as a deduction if the allocation is subsequently reduced.