

## Degree Pathway – A.S. Paralegal/Legal Assisting [2018] – 2 Year Plan

The following is a recommended sequence of courses for completing this program. Developmental courses and prerequisite courses may not all be listed on the pathway below. Developmental courses and prerequisite course requirements, credit load and/or course availability may affect a student's individual progress. The pathway below is specifically intended for full-time students who begin their course work with the Fall semester. Students should always consult their online degree planner for the catalog year that they entered the college and meet with their program manager for advising each semester to better understand typical course availability and individual program planning as this plan is subject to change.

### Required Courses and Recommended Sequence

#### Semester One - Fall

PLA 1003 Introduction to Legal Systems	3 credits
PLA 1610 Real Property Law/Transactions	3 credits
PLA 2203 Civil Litigation I	3 credits
POS 1041 American Government ( <i>recommended</i> ) <i>Gen Ed Area III Social Science</i>	3 credits
CGS 1000 Computer Information Systems	3 credits
MGF 1106 Topics in Mathematics <i>or</i> MGF 1107 Liberal Arts Mathematics <i>Gen Ed Area II Mathematics</i>	3 credits
<b>Total Credit Hours</b>	<b>18 credits</b>

#### Semester Two - Spring

PLA 2223 Civil Litigation II	3 credits
PLA 2001 General Law	3 credits
SPC 1608 Fundamentals of Speech Communication <i>or</i> SPC 1300 Interpersonal Communication	3 credits
ENC 1101 Written Communication I	3 credits
CGS 1570 Integrated Business Apps Software	3 credits
<b>Total Credit Hours</b>	<b>15 credits</b>

#### Semester Three – Summer

PLA 2600 Wills, Trusts and Probate Administration	3 credits
PLA 2800 Introduction to Family Law	3 credits
<b>Total Credit Hours</b>	<b>6 credits</b>

#### Semester Four - Fall

PLA 1104 Legal Research and Writing I	3 credits
PLA 1730 Computer Assisted Legal Research	1 credit
PLA 2763 Law Office Management	3 credits
Gen Ed Area IV Humanities	3 credits
AST 1002 Descriptive Astronomy <i>or</i> BSC 1005C Diversity of Life <i>or</i> CHM 1020C The Chemistry of Everyday Life <i>or</i> ESC 1000C Earth and Space Science <i>or</i>	3 credits

EVR 1001 Introduction to Environmental Science <i>Gen Ed Area V Natural Science (one from above is recommended)</i>	
<b>Total Credit Hours</b>	<b>13 credits</b>

**Semester Five - Spring**

<i>A.S. Elective</i>	3 credits
PLA 2950 Certified Paralegal Exam Review ( <i>recommended</i> )	
PLA 2732 Law Office Computer Applications	3 credits
PLA 2433 Corporations and Business Organizations	3 credits
PLA 2949 Internship in Paralegal/Legal Assisting	3 credits
PLA 2303 Criminal Law and Procedures	3 credits
<b>Total Credit Hours</b>	<b>15 credits</b>
<b>Total Degree Credit Hours</b>	<b>67 Credits</b>