

Acceptance of Transfer Students or Advanced Placement

All Dental Hygiene Programs are individual within themselves regarding sequencing of courses and program requirements. Because of this individuality, it is extremely difficult to accept transfer students from other dental hygiene programs and maintain the appropriate sequencing for the students learning process, preparation for graduation and board examinations. Each student requesting transfer will have their current dental hygiene program evaluated for consistency of course sequencing, program requirements and compatibility with the SCF Dental Hygiene Program. State College of Florida also requires that at least 25% of the course credit hours required for the degree/certificate must be completed at SCF. For dental hygiene it would be a minimum of 22 credit hours.

Advanced placement students are considered for admissions on a space available basis. If more than one student applies for advanced placement for the same available space in the class, the date of completed application and grade point average (other than the currently enrolled classes) will be the factor determining acceptance.

The following are the policies and procedures related to advanced placement into the SCF Dental Hygiene Program.

The applicant must:

1. At the time of application, be currently enrolled in a Dental Hygiene Program accredited by the ADA Commission on Dental Accreditation at a regionally accredited post secondary institution.
2. Submit an application to the State College of Florida, Manatee-Sarasota Admission Office. In the event the applicant has previously attended State College of Florida Manatee-Sarasota and the applicant has missed one or more major semesters, the previous application must be updated.
3. Complete an additional application to the Dental Hygiene Program for Advanced Placement along with the application fee **AT LEAST TWO MONTHS PRIOR TO THE ANTICIPATED ENTRY DATE**. Entry dates are considered the start of the term (summer, fall, spring). See academic calendar for specific semester start dates.
4. Successfully complete all the courses that he/she is currently enrolled in with a "C" or better.
5. Request official transcripts from all previously and currently attended colleges and universities, whether the courses apply to the Dental Hygiene degree or not, and have them sent directly to the SCF Office of Admissions.
6. Have a GPA of no less than 2.75 in all courses related to the dental hygiene degree with a minimum of a "C" in each course.
7. Submit a copy of the syllabi for all dental hygiene courses, completed and currently taking, to the SCF Dental Hygiene Program Director for evaluation. Once evaluated, it may be determined that the student needs to repeat a course or course(s) in order to complete all of the SCF Dental Hygiene Program requirements.
8. Request a letter to be sent to the SCF Dental Hygiene Program Director from the Director of your current dental hygiene program verifying that you are in "good standing" and the reason for your withdrawal from that program.

9. Complete a SCF Health Sciences Medical form including a statement of satisfactory physical and mental health and a record of current serum titers verifying immunity from communicable diseases, immunizations and record of annual tuberculosis test or chest films. This form will be provided through the Dental Hygiene Department.
10. Hold a current American Heart Association BLX for the Health Care Provider CPR certification which will remain current through the student's graduation and licensure exam dates. Online CPR courses will not be accepted.
11. Submit to a criminal background checks, fingerprinting, and drug screenings as a part of their admission process. Additional fees may apply.

ADDITIONAL REQUIREMENTS

1. All students accepted into a health science program should understand that random drug testing will be done at intervals throughout the program.
2. Transfer students will be held to the policies and procedures of the college catalog and student handbook that is in place for the dental hygiene class they enter.

**STATE COLLEGE OF FLORIDA
DENTAL HYGIENE PROGRAM
ADVANCED PLACEMENT BY TRANSFER**

NAME _____
(Last) (First) (Middle) (Maiden or other names)

ADDRESS _____
(Street Address)

(City) (State) (Zip Code)

SOCIAL SECURITY # _____ **Telephone #** _____

Have you ever attended SCF ? _____ YES _____ NO _____ # Credits _____ Non Credit

List **ALL** colleges/universities you have attended for college credit, and the dates you attended.

DENTAL HYGIENE PROGRAM INFORMATION

PROGRAM CURRENTLY ATTENDING _____

LOCATION OF PROGRAM _____

DATES OF ATTENDANCE _____

REASON FOR LEAVING _____

Have you ever been convicted of, or entered a plea of guilty, nolo contendere, or no contest to a crime in any jurisdiction other than a minor traffic offense? (Driving under the influence (DUI) or driving while impaired (DWI) is not a minor traffic offense for purposes of this question.)

YES NO

I certify that all of the information on this application is correct.

DATE _____ **SIGNATURE OF APPLICANT** _____

Complete and return to the SCF Dental Hygiene Program Department (Bradenton 2-131) at least **TWO MONTHS** prior to anticipated entry date. Submission of program application fee should be included with this application.