



STATE COLLEGE OF FLORIDA<sup>SM</sup>  
MANATEE - SARASOTA

DISTRICT BOARD OF TRUSTEES

## **SCF Mission:**

State College of Florida, Manatee-Sarasota, guided by measurable standards of institutional excellence, provides engaging and accessible learning environments that result in student success and community prosperity.

## **SCF Vision:**

State College of Florida, Manatee-Sarasota is the region's first choice for innovative, responsive, quality education, workforce training and community partnership.

## **SCF Values:**

**Integrity.** We have a tradition of delivering our promises responsibly and transparently.

**Collaboration.** SCF is boldly engaging our partners to achieve the dynamic future we envision.

**Innovation.** We define best practices and create opportunity with forethought.

**Inclusivity.** SCF is an open access institution where all are welcomed and supported as part of the SCF college community.

## **AGENDA**

The District Board of Trustees

State College of Florida, Manatee - Sarasota

Regular Meeting

SCF Lakewood Ranch – Board of Trustee Room 7/160

AND Virtual Meeting via TEAMS

October 31, 2023 5:30 pm

- 1. Meeting Call to Order – Mr. Thomson**
- 2. Invocation and Pledge of Allegiance**
- 3. Public Comment - Mr. Thomson**
- 4. President’s Report - Dr. Probstfeld**
- 5. Mission Moment: Spring Enrollment – Dr. Hale and Dr. Nielsen**
- 6. Approval of Non-Financial Consent Agenda Items (“Consent Agenda A”)**

Exhibit A:	Minutes of September 26, 2023 BOT Meeting - Page 6
Exhibit B:	Amended Fall 2023 Lifelong Learning & Workforce Development Schedule - Page 14
Exhibit C:	CDR - Curriculum Revision - Page 20
Exhibit D:	HR Personnel Actions Monthly Report September 2023 - Page 22
Exhibit E:	SCFCS Bradenton 2023-24 Annual School Improvement Plan - Page 24
Exhibit F:	SCFCS Venice 2023-24 Annual School Improvement Plan - Page 40
Exhibit G:	Grant No. 23-04 FLDOE Career Accelerator – Page 50
Exhibit H:	Grant No. 23-05 NSF Advanced Manufacturing Explorations: ExLENT - Page 52
Exhibit I:	SCF 2022-23 Annual Athletic Report - Page 54

### **7. Approval of Financial Consent Agenda Items (“Consent Agenda B”)**

Exhibit J:	Monthly Financial Report July 2023 - Page 79
Exhibit K:	Budget Amendment FY 20223-24 July 2023 #01 – 02 - Page 84
Exhibit L:	SCFCS Financial Report(s) July 2023 - Page 86
Exhibit M:	Acceptance of Gifts and Grants July 2023 - Page 88
Exhibit N:	Monthly Financial Report August 2023 - Page 89
Exhibit O:	Budget Amendment FY 2023-24 August 2023 #03 - Page 94
Exhibit P:	SCFCS Financial Report(s) August 2023 - Page 95
Exhibit Q:	Acceptance of Gifts and Grants August 2023 - Page 97
Exhibit R:	Property Disposals - Page 98

**8. Facilities Project List (Informational Only) - Julie Jakway**

Exhibit S: Project List - Page 100

**9. Facilities**

**Construction Projects & Updates - Chris Wellman**

Exhibit T: Contractor Pre-Qualification Approval, Contractor List Approval - Page 101

Exhibit U: Miscellaneous Capital Projects Approval - Page 103

**10. Rules for Final Action - Steve Prouty**

Exhibit V: Rule Revisions - Page 104

	<u>Rule</u>	<u>Title</u>	<u>Revision</u>
1	6HX14-1.03	Board of Trustees Corporate Body	Format change, eliminate "Source"
2	6HX14-1.031	College Mission Statement	Format change, eliminate "Source"
3	6HX14-1.04	Meetings of the District Board of Trustees	Format change, eliminate "Source"
4	6HX14-1.042	Appearances Before the Board	Format change, eliminate "Source"
5	6HX14-1.05	Development of Rules, Procedures and Standard Operating Instructions	Format change, eliminate "Source"
6	6HX14-1.06	Ethics for Public Officers/Conflicts of Interest/Removal from Office	Format change, eliminate "Source"
7	6HX14-2.01	Absence from Teaching Assignment	Format change, eliminate "Source"
8	6HX14-3.01	Academic Freedom	Format change, eliminate "Source"
9	6HX14-4.07	Academic Progress, Course Attendance/Grades, Withdrawals	Format change, eliminate "Source"
10	6HX14-5.12	Refund of Fees	Format change, eliminate "Source"
11	6HX14-5.13	Insurance on College Property and on College Operations	Format change, eliminate "Source"
12	6HX14-5.16	Petty Cash Fund	Format change, eliminate "Source"
13	6HX14-5.17	Student Activity Budget	Format change, eliminate "Source"
14	6HX14-5.18	Procurement	Format change, eliminate "Source"
15	6HX14-5.20	Personal Property Accountability	Format change, eliminate "Source"

**11. Goals**

President's 2022-2023 Completed Goals - Mr. Thomson, Board Chair

**12. Old Business**

**13. New Business**

**14. Board Adjournment**

**MINUTES****THE DISTRICT BOARD OF TRUSTEES -- STATE COLLEGE OF FLORIDA, MANATEE – SARASOTA  
REGULAR MEETING**

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**Date:** September 26, 2023 5:30 p.m.**Location:** SCF Bradenton / TEAMS**Proceedings:**

The District Board of Trustees of State College of Florida, Manatee – Sarasota held a Regular Meeting on September 26, 2023 at SCF Bradenton and virtually via TEAMS.

**Board Members Present:** Dominic DiMaio, Taylor Collins, Mike Fuller, Mark Goodson, Ryan Moore and Rod Thomson. **Absent:** Jaymie Carter

**Administrators Present:** President Carol Probstfeld, Vice Presidents Todd Fritch, Ryan Hale, Julie Jakway, and Brittany Nielsen and General Counsel Steve Prouty.

**1. Meeting Call to Order - Mr. DiMaio**

Mr. DiMaio called the meeting to order at 5:30 pm.

**2. Invocation and Pledge of Alliance**

Ms. Nielsen delivered the invocation and led the pledge.

**3. Public Comment**

Jennifer Bieselin made public comment advocating in favor of Exhibit BB: Ratification of Revision to Collective Bargaining Agreement Article 25, "Compensation".

**4. Organizational Meeting**

Dr. Probstfeld called the Organizational Meeting to order. Dr. Probstfeld asked for nominations for Chair. Ms. Collins nominated Mr. Thomson for State College of Florida District Board of Trustees Chair for the time period beginning September 26, 2023. Mr. Moore seconded, and the board unanimously approved.

Dr. Probstfeld asked for nominations for Vice Chair. Mr. DiMaio nominated Mr. Fuller for State College of Florida District Board of Trustees Vice Chair for the time period beginning September 26, 2023. Mr. Moore seconded, and the board unanimously approved.

Dr. Probstfeld closed the organizational meeting and turned the regular meeting over to the newly appointed board chair, Mr. Rod Thomson.

**5. President's Report**

Dr. Probstfeld invited the Trustees to attend the upcoming TEDxBradenton event and the Fall Festival of Music program, both scheduled at SCF Bradenton.

Dr. Probstfeld shared the Presidential Ten-Year Look Back Booklet with the Trustees, a document that captures the major accomplishments at SCF over the past 10 years and a look at the future.

**6. Approval of Non-Financial Consent Agenda Items (Consent Agenda A)**

Exhibit A:	Minutes of June 27, 2023 BOT Meeting - Page 6
Exhibit B:	Minutes of August 23, 2023 BOT Workshop - Page 9
Exhibit C:	Minutes of the June 13, 2023 Traffic Safety Institute Quarterly Meeting - Page 11
Exhibit D:	Minutes of the September 5, 2023 Traffic Safety Institute Quarterly Meeting- Page 13
Exhibit E:	2023-20525 Local Articulation Agreements MC & SC School Districts - Page 16
Exhibit F:	Amended Fall 2023 Lifelong Learning & Workforce Development Schedule - Page 41
Exhibit G:	SCFCS BC & VC Mental Health Services Plans - Page 46
Exhibit H:	SCFCS Out of Field - Page 69
Exhibit I:	SCFCS Family Reunification Plans - Page 71
Exhibit J:	SCFCS Reading Remediation Plans - Page 82
Exhibit K:	SCFCS Charter Enrollment Process - Page 88
Exhibit L:	SCFCS Internet Safety Policy - Page 90
Exhibit M:	HR Personnel Actions Monthly Report June, July & August 2023 - Page 92
Exhibit N:	FCS College Affordability Report - Page 99
Exhibit O:	Annual State College of Florida Foundation Facilities Use - Page 108
Exhibit P:	Parrish Center Designation Request - Page 110

After due discussion and consideration, Mr. Goodson motioned to approve the Non-Financial Consent Agenda, Mr. Moore seconded, and the Board unanimously approved.

**7. Approval of Financial Consent Agenda Items (Consent Agenda B)**

Exhibit Q:	SCFCS 2023-2024 Teacher Allocation & Salary Schedule - Page 134
Exhibit R:	Monthly Financial Report May 2023 - Page 142
Exhibit S:	Budget Amendment FY 2022-23 May 2023 #35 -38 Page 147
Exhibit T:	SCFCS Financial Report(s) May 2023 - Page
Exhibit U:	Acceptance of Gifts and Grants May 2023 - Page 153
Exhibit V:	Monthly Financial Report June 2023 - Page 151
Exhibit W:	Budget Amendment FY 2022-23 June 2023 #39-41 Page 159
Exhibit X:	SCFCS Financial Report(s) June 2023 - Page 162
Exhibit Y:	Acceptance of Gifts and Grants June 2023 - Page 164
Exhibit Z:	Property Disposals - Page 165
Exhibit AA:	Carryforward Spending Plan - Page 168
Exhibit BB:	Ratification of Revision to Collective Bargaining Agreement Article 25, "Compensation" - Page 171

Mr. Thomson pulled Exhibit AA for revision and clarification.

After due discussion and consideration, Mr. Fuller motioned to approve Exhibits T – Z and Exhibit BB of the Financial Consent Agenda, Ms. Collins seconded, and the Board unanimously approved.

Ms. Jakway submitted for approval a revised Exhibit AA. After further discussion and consideration, Mr. DiMaio motioned to approve Revised Exhibit AA of the Financial Consent Agenda, Mr. Fuller seconded, and the Board unanimously approved.

**8. Facilities Project List (informational Only) - Julie Jakway**

Exhibit CC: Project List - Page 178

**9. Synopsis of Pending Rule Revisions - Steve Prouty**

Exhibit DD: Pending Rule Revisions - Page 179

Mr. Prouty explained to the board members that the suggested revision to the rule format would eliminate the “source” box. Mr. Prouty explained that the rules and format change would come back for final action at the next Board Meeting.

	<u>Rule</u>	<u>Title</u>	<u>Revision</u>
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**10. Old Business**

None

**11. New Business**

Dr. Probstfeld announced her decision to retire at the end of this academic year, effective July 1, 2024.(see appendix 1.) The Board approved contract revisions to Dr. Probstfeld’s employment contract and emerita agreement to coincide with her announcement.



**12. Board Comments/Updates & Adjournment**

Mr. Goodson shared his involvement with the HeartWalk and encouraged participation.

Mr. Fuller provided an SCFF update and encouraged Trustees to support the November 1<sup>st</sup> SCFF Scholarship Luncheon.

The meeting adjourned at 6:00 p.m.

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Chair, Board of Trustees

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Carol Probstfeld, Secretary, Board of Trustees

## Appendix 1.

As I am in my 11<sup>th</sup> year as College President, and we are engaged in the second Strategic Plan that articulates my vision as President, I have had ample opportunity to reflect on the comprehensive planning process and the emergent document's utility. Recognizing that many of our Trustees and some executive team members are new to our College's Strategic Plan, this is an optimal time to review the HOW and WHY underlying tonight's "Looking Back, Looking Forward" report.

Our College's Strategic Plan is a sustainable, living, vital tool intended for planning, analysis, and accountability. It is not intended to be a stand-alone publication. Experience has taught us that when each iteration of the Strategic Plan purposefully builds on knowledge learned and foundational work done instead of starting over from scratch, our College is best positioned to maintain forward momentum, institutional knowledge, bonding traditions, and a sense of place and purpose in the community.

It pleases me immensely to note that our College is in a strong position at the midpoint of the Boldly Leading Strategic Plan, 2021-2026. My leadership team joins me in our commitment to continue building on our College's cumulative institutional strengths by improving, reinforcing, and adding to our College's infrastructure to increase our capacity, enhance our standing as a respected leader in the community and state, and prepare to foresee and meet future students' needs.

Unprecedented events and stiff headwinds, both literal and figurative, have challenged us during my presidency. I was named President in late 2012 following a sustained period of upheaval that had disrupted the College's connectiveness with our constituents and weakened the deep well of respect and confidence that had been built over 55 years. Then, community and legislative relationships were strained, fundraising was difficult, employee morale was low, and general confusion prevailed about our role and purpose.

Turning it around took bold leadership and the courage to make sweeping changes that were creative, thoughtful, and unapologetically ambitious. Not only did we turn it around, but we did not pause or settle for status quo—we kept reaching higher and making stronger connections. I love this College and I want everyone to share my pride in what we have accomplished.

Starting with Day One of my presidency, I worked tirelessly to reengage the community, reestablish our identity, repair relationships, and restore the community's and employees' faith and pride in our College. I went out and met with people, answered tough questions, and let them know who we are, what we do, and why they should care.

Next, I brought in a consulting firm to conduct a continuous improvement assessment—a deep dive into all departments and operations collegewide. My vision was to engage all employees in eliminating

complacency, updating processes, finding efficiencies, and freeing up resources to support a stronger student focus in every department, not only the frontline staff. We were not required by an outside agency to submit ourselves to this rigorous assessment, but it was the right thing to do for our students. We now have an institution that truly uses data to make decisions.

I led my executive team in rethinking all operations with efficiency as key. Recognizing that there always are factors outside our control—hurricanes, political shifts, static state support, national enrollment declines, a pandemic—we focused on creating new approaches and initiatives.

We diversified revenue sources and created new income streams; created protocols for realizing a demonstrable return on investment from outreach activities; thoughtfully redesigned and executed effective legislative and partner communication models; identified facilities to be upgraded or replaced to make all campuses appealing to students; added new and expanded academic programs for the community; increased the ways and times students could access classes and services to support their individual needs; and cultivated a caring family culture within the College community.

We have reclaimed our reputation and a favorable public perception of our College as a vital community resource and preferred go-to source for boards, groups, committees, and reporters seeking professionals and subject matter experts. We have earned the trust and support of community, business, and foundation partners because we do what we say, we deliver on our promises, and we provide a solid rate of return for our students, donors, and taxpayers. Fundraising is at an all-time high. During my presidency, every accreditation effort we have undertaken has resulted in the maximum number of years awarded to the College and its programs. New buildings and a new campus in Parrish are the results of collaborations and our first comprehensive capital campaign for building construction.

We were able to get from then to now, with a long list of recognitions and accolades, thanks to the support of amazing faculty, staff, students, and community partners who had faith in my vision for our College and committed to work alongside me.

I am proud of the strong, dedicated executive staff we have and the senior team members I have hired and developed. They are highly skilled creative thinkers who encourage innovations and who are passionate about student success. I wish everyone could see their excellence like I do.

I am proud of our professional and career staff—often our unsung heroes. From the registration desk to the student helpline to the financial aid counselor to the facilities department crews, they comprise an entire army of student advocates who work with dedication and pride to keep everything running smoothly so students can focus on their academic journeys. I wish everyone knew about their work ethic and devotion to students and the College family like I do.

I am proud of our faculty. Our professors demonstrate their professionalism and commitment to our College and students not only in the classroom but also in the way they go above and beyond to help struggling students and encourage those who lack self-confidence. They really set our College apart with their desire to see students succeed and the personal interest they take in making it happen. Our faculty dedicate their lives to changing students' lives, and I wish the world could see what I see.

I am proud of our partners in the community, foundations, businesses, and our local legislative delegation. I appreciate their willingness to work with us to enhance programs for the community and to invest in us on major new initiatives. Their support makes it possible for us to meet the needs of the workforce and community, and I want everyone to know and appreciate them as I do.

I am proud of our SCF Foundation directors and our College Board of Trustees. They are here because they care about our students. They are helpers and advisors and givers who volunteer their time, their treasure, and their talents to make SCF a better institution and foundation for students to change their lives. But for them we would not have been able to go from good to great. I hope everyone can see these extraordinary treasures that I see.

I am proud of our students. I love getting to know students who are here from around the world for different reasons and from different backgrounds. Everyone has their own path, and fortunately we offer various opportunities, but what I hear most often is that students choose to come here to create a better future for themselves, their children, their families. Many overcome tremendous obstacles to come to our College. Our students humble me and inspire me. I wish everyone could see, as I do, that the future is in good hands.

Doing the right thing for students has been the primary motivating factor in my 21 years here, and knowing that I am where I can make a positive impact on students' lives is what I love most about my job.

Preparing the Strategic Plan review and update presented an opportunity to take stock of my own professional and personal goals and aspirations. I am happy to say that the same motivation that led me to accept the presidency still motivates me every day. Then, I promised that I would wake up every day with the knowledge that I love this College, and that has been the truth.

I am sure I will continue to wake up with that sentiment, but it will be from a different perspective. I consider myself to be the luckiest person alive to have the honor of serving as leader of this great College. The past 11 years as President and 10 years before as Vice President of Finance and Administration seem to have flown by, but time does not really stand still, and a lot changes with each passing year--in our environment, our families, and in our lives.

As many of you know, my husband recently was declared cancer free and released from treatment after five years, and my brother, who is my only sibling, is regaining his strength after a prolonged serious health scare. My family is small in number but we are very close in our hearts though we live miles apart. None of us is getting younger, and we have not figured out a way to stop time or shorten the distance. It is time now for me to tend to and spend time with them and enjoy the closest relationships of my life--while we have time.

With that, I have decided that this will be my last academic year as President of State College of Florida, this College that I love. You have before you a proposed contract that reflects my intention to retire effective July 1, 2024. During the next nine months you can count on my commitment to remain focused on my responsibilities as President and after as a President Emerita with duties as outlined in the second proposed agreement to ensure a smooth leadership transition and business continuity. I would appreciate

your support in accepting my proposals and executing both documents this evening.

You have my sincere appreciation and gratitude for the opportunity to lead and serve this extraordinary College. It has been my greatest joy and professional honor to reestablish and enhance our position as the community's first choice for higher education, economic development, philanthropic investment, and cultural fulfillment. And you have my promise that I always will be an ardent champion and advocate for State College of Florida. Thank you.

Carol F. Probstfeld, Ed.D.

President  
State College of Florida  
Manatee-Sarasota

**AMENDED SCHEDULE OF NON-CREDIT COURSES, LIFELONG LEARNING AND WORKFORCE DEVELOPMENT, FALL 2023**

<b>Class ID</b>	<b>Class Name</b>	<b>Start Date</b>	<b>End Date</b>	<b>Tuition Fee</b>	<b>Location</b>	<b>Instructor</b>
15160	Leadership Boot Camp	11/3/23	11/3/23	\$249.00	Zoom	Van Dyke
15162	Leadership Boot Camp	9/22/23	9/22/23	\$299.00	SCF Lakewood Ranch (CIT)	Van Dyke
15195	Certified Personal Trainer (Hybrid)	10/7/23	11/18/23	\$899.00	Off-site Bradenton (contract training), Zo	W.I.T.S.
15310	ELP Understanding you Leadership Style	9/7/23	9/7/23	\$0.00	SCF Bradenton (Building 3)	Marco
15314	ELP- Coaching vs Managing	9/21/23	9/21/23	\$0.00	SCF Bradenton (Building 3)	Dudley
15317	ELP -The Relationship Between Expectations and Accountability	10/5/23	10/5/23	\$0.00	SCF Bradenton (Building 3)	Dudley
15327	ELP Managing Difficult Conversations	10/12/23	10/12/23	\$0.00	SCF Bradenton (Building 3)	Roth
15359	09: SEPTEMBER 21st — 26 West Center Tours	9/21/23	9/21/23	\$0.00	SCF Bradenton (26 West Center)	Rodgers-Mislyan
15360	10: OCTOBER 19th — 26 West Center Tours	10/19/23	10/19/23	\$0.00	SCF Bradenton (26 West Center)	Rodgers-Mislyan
15361	11: NOVEMBER 16th — 26 West Center Tours	11/16/23	11/16/23	\$0.00	SCF Bradenton (26 West Center)	Rodgers-Mislyan
15558	Excel - Level 2	9/12/23	9/12/23	\$129.00	SCF Venice (Building 300)	Devine
15560	Excel - Level 1	9/14/23	9/14/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15561	Computer Basics	9/15/23	9/15/23	\$129.00	SCF Lakewood Ranch (CIT)	Miscik
15563	Excel - Level 2	9/28/23	9/28/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15565	Word - Level 1	9/19/23	9/19/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15592	Executive Program	10/20/23	10/20/23	\$0.00	Off-site Sarasota (contract training)	Marco
15593	SBA Loans & Resources That Work - Free Workshop	9/21/23	9/21/23	\$0.00	SCF Bradenton (26 West Center)	Manning
15596	Business Startup Basics (Taught in Spanish) - Free Workshop	11/15/23	11/15/23	\$0.00	SCF Bradenton (26 West Center)	Bello
15600	Business Startup Basics - Free Workshop	9/19/23	9/19/23	\$0.00	SCF Bradenton (26 West Center)	Richmond
15601	Business Startup Basics - Free Workshop	10/16/23	10/16/23	\$0.00	SCF Bradenton (26 West Center)	Richmond
15602	Small Group Coaching - Social Media - 2 Coaching Sessions	11/27/23	12/4/23	\$199.00	SCF Bradenton (26 West Center)	McNulty
15604	How to Start Your Business - 3 Classes	9/26/23	10/10/23	\$99.00	SCF Bradenton (26 West Center)	Yaeger
15605	Small Group Coaching - Starting Your Business - 2 Coaching Sessions	10/2/23	10/16/23	\$199.00	SCF Bradenton (26 West Center)	Tedesco
15611	3 Social Media Secrets for Driving Traffic to Your Business - Free Workshop	10/23/23	10/23/23	\$0.00	SCF Bradenton (26 West Center)	McNulty
15612	Social Media for Small Business - 3 Classes	10/30/23	11/13/23	\$199.00	SCF Bradenton (26 West Center)	McNulty
15613	Scaling Up: Strategies for Business Growth - 5 Classes - Mondays	10/16/23	11/13/23	\$249.00	SCF Bradenton (26 West Center)	Bello
15614	Small Group Coaching - Small Business Financials - 2 Coaching Sessions	11/29/23	12/6/23	\$199.00	SCF Bradenton (26 West Center)	Bello
15620	Business Idea Lab - Free Workshop	9/13/23	9/13/23	\$0.00	SCF Bradenton (26 West Center)	Dewechter
15624	Enrolled Agent Facilitation NO Book - PART 2 ONLY	10/21/23	12/9/23	\$450.00		Groff
15635	Enrolled Agent Facilitation With Book - PART 3 ONLY	9/23/23	9/30/23	\$300.00		Groff

(\$0.00 denotes paid by corporate.)

**AMENDED SCHEDULE OF NON-CREDIT COURSES, LIFELONG LEARNING AND WORKFORCE DEVELOPMENT, FALL 2023**

Class ID	Class Name	Start Date	End Date	Tuition Fee	Location	Instructor
15636	Enrolled Agent - PARTS 2 and 3 With Book	9/23/23	12/9/23	\$925.00	Zoom	Groff
15637	Scaling Up: Strategies for Business Growth - Saturday	10/21/23	10/21/23	\$249.00	SCF Bradenton (26 West Center)	Bello
15640	Community Emergency Response Team (CERT) Train the Trainer (TTT)	9/5/23	9/19/23	\$0.00	SCF Venice (Building 400)	Garcia
15641	Enrolled Agent - PARTS 2 and 3 No Book	9/23/23	12/9/23	\$650.00	Zoom	Groff
15666	Retirement Readiness Review	10/3/23	10/10/23	\$49.00	SCF Bradenton (Building 3)	Sherrill
15670	(BLS/CPR) Basic Life Support	9/2/23	9/2/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15678	TOP - A.I. in the Classroom: Getting Familiar with ChatGPT and Google Bard	9/29/23	9/29/23	\$0.00	Location : Online	Butulis
15679	TOP - Project Management Fundamentals - SUPERVISOR LEADERSHIP TRACK	10/25/23	10/25/23	\$0.00	Microsoft Teams	Aldrich
15680	TOP - Keyboarding to Type Faster, Correctly, and Accurately	10/24/23	10/24/23	\$0.00	Microsoft Teams	Miscik
15681	TOP - Excel Pivot Tables	10/24/23	10/24/23	\$0.00	Microsoft Teams	Miscik
15682	TOP - Adobe Acrobat Pro	10/26/23	10/26/23	\$0.00	Microsoft Teams	Smith
15684	TOP - ChatGPT	11/1/23	11/1/23	\$0.00	Microsoft Teams	Bagley
15685	TOP - Professional Email Writing Dos & Don'ts	11/9/23	11/9/23	\$0.00	Microsoft Teams	Smith
15686	TOP - SCF Library So Much More Than Books	11/30/23	11/30/23	\$0.00	Microsoft Teams	Hawkins
15687	TOP - It's the Law - Keep or Toss It and Florida Public Records Law	12/5/23	12/5/23	\$0.00	Microsoft Teams	Ferda
15688	TOP - Ad Astra Beginner to Advanced	12/5/23	12/5/23	\$0.00	Microsoft Teams	Wellman
15692	CompTIA A+ Certification	9/11/23	12/11/23	\$3,250.00	SCF Bradenton (26 West Center)	Askeri
15693	CompTIA Network+ Certification	9/12/23	12/12/23	\$3,250.00	SCF Bradenton (26 West Center)	Askeri
15694	CompTIA Security+ Certification	9/11/23	12/11/23	\$3,250.00	SCF Bradenton (26 West Center)	Askeri
15695	WordPress Web Developer	10/2/23	12/11/23	\$3,250.00	SCF Bradenton (26 West Center)	Link
15696	UX/UI Web Developer	10/3/23	12/12/23	\$3,250.00	SCF Bradenton (26 West Center)	Link
15697	Python Coding Specialist with Industry Certification	10/2/23	12/11/23	\$3,250.00	SCF Bradenton (26 West Center)	Bagley
15698	OCA Java Programming	10/3/23	12/12/23	\$3,250.00	SCF Bradenton (26 West Center)	Bagley
15699	AWS Cloud Practitioner	10/3/23	12/12/23	\$3,250.00		Ortiz
15700	Retirement Readiness Review	10/12/23	10/19/23	\$49.00	SCF Bradenton (Building 3)	Sherrill
15701	FAA REMOTE PILOT - DRONE SAFETY	9/16/23	9/16/23	\$399.00	SCF Bradenton (26 West Center)	Bagley
15702	FAA REMOTE PILOT - DRONE SAFETY	10/14/23	10/14/23	\$399.00	SCF Bradenton (26 West Center)	Bagley
15703	FAA REMOTE PILOT - DRONE SAFETY	11/11/23	11/11/23	\$399.00	SCF Bradenton (26 West Center)	Bagley
15712	TOP - Stop the Bleed	11/16/23	11/16/23	\$0.00	SCF Lakewood Ranch (CIT)	Patten
15713	TOP - Active Threat	11/16/23	11/16/23	\$0.00	SCF Lakewood Ranch (CIT)	Patten
15714	TOP - Excel - Level 2	11/29/23	11/29/23	\$0.00	SCF Lakewood Ranch (CIT)	Devine

(\$0.00 denotes paid by corporate.)

**AMENDED SCHEDULE OF NON-CREDIT COURSES, LIFELONG LEARNING AND WORKFORCE DEVELOPMENT, FALL 2023**

<b>Class ID</b>	<b>Class Name</b>	<b>Start Date</b>	<b>End Date</b>	<b>Tuition Fee</b>	<b>Location</b>	<b>Instructor</b>
15720	TOP - Active Threat	10/26/23	10/26/23	\$0.00	SCF Venice (Building 800)	Patten
15721	TOP - CPR	11/9/23	11/9/23	\$0.00	SCF Venice (Building 800)	Wardman
15722	TOP - Stop the Bleed	10/26/23	10/26/23	\$0.00	SCF Venice (Building 800)	Patten
15723	TOP - Stop the Bleed	9/20/23	9/20/23	\$0.00	SCF Bradenton (Building 3)	Patten
15724	TOP - Active Threat	9/20/23	9/20/23	\$0.00	SCF Bradenton (Building 3)	Patten
15725	Manufacturers Leadership Development Program - Phase 2	10/17/23	12/5/23	\$750.00	Zoom	Van Dyke
15726	Manatee Community Concert Band (November Concert)	10/3/23	11/11/23	\$0.00	SCF Bradenton (Building 11)	Cleary
15727	Manatee Community Concert Band (December Concert)	11/14/23	12/9/23	\$0.00	SCF Bradenton (Building 11)	Cleary
15786	TOP - CPR	10/17/23	10/17/23	\$0.00	SCF Bradenton (Building 18)	Wardman
15787	TOP - Difficult Conversations - SUPERVISOR LEADERSHIP TRACK	12/6/23	12/6/23	\$0.00	SCF Bradenton (Building 18)	Roth
15788	TOP - Experience New Student Orientation	10/13/23	10/13/23	\$0.00	SCF Bradenton (Building 1)	Lux
15789	TOP - Effective Communication - SUPERVISOR LEADERSHIP TRACK	11/7/23	11/7/23	\$0.00	SCF Bradenton (Building 3)	Roth
15797	Health Professionals Career Expo Fall '23 - Employer Registration Non Acute Facility - Hospitals	9/18/23	9/18/23	\$150.00	SCF Bradenton (Building 3)	Groves
15798	Health Professionals Career Expo Fall '23 - Employer Registration LTC,ALF, Dental Offices - Other	9/18/23	9/18/23	\$75.00	SCF Bradenton (Building 3)	Groves
15799	Additional Registrants Payment for Event - Fall '23 Health Professions Career Expo	9/18/23	9/18/23	\$25.00		Groves
15802	TOP - Advancing the SCF Mission: Supporting Students through Four Grant-Funded Initiatives (Offered Hybrid)	11/3/23	11/3/23	\$0.00	SCF Bradenton (26 West Center)	Anderson
15805	TOP - Creating a Personal SWOT Analysis	11/7/23	11/7/23	\$0.00	SCF Bradenton (26 West Center)	Roth
15810	TOP - The Law of the Mirror - LEADERSHIP TRACK 2 (Offered Hybrid)	10/5/23	10/5/23	\$0.00	SCF Bradenton (Building 18)	Bailey
15811	TOP - Transforming Your Emotionally Intelligent Leadership - INTRA-Personal Development - Part 1 of 3 LEADERSHIP TRACK 2 - NEW (Offered Hybrid)	10/18/23	10/18/23	\$0.00	SCF Bradenton (Building 3)	Bechtol
15812	TOP - The Law of Reflection - LEADERSHIP TRACK 2 (Offered Hybrid)	11/3/23	11/3/23	\$0.00	SCF Bradenton (Building 18)	Bailey
15816	Social Security 101 - Lakewood Ranch Campus	9/12/23	9/12/23	\$0.00	SCF Lakewood Ranch (CIT)	Cornell
15817	Social Security 101 - Lakewood Ranch Campus	9/14/23	9/14/23	\$0.00	SCF Lakewood Ranch (CIT)	Cornell
15819	Wow! Customer Service	9/13/23	9/13/23	\$0.00	SCF Bradenton (Building 3)	Marco
15820	Mindfulness in the Workplace	9/13/23	9/13/23	\$0.00	Zoom	Johnson
15821	Intermediate Business Writing	9/20/23	9/20/23	\$0.00	Zoom	Rogers

(\$0.00 denotes paid by corporate.)



**AMENDED SCHEDULE OF NON-CREDIT COURSES, LIFELONG LEARNING AND WORKFORCE DEVELOPMENT, FALL 2023**

<b>Class ID</b>	<b>Class Name</b>	<b>Start Date</b>	<b>End Date</b>	<b>Tuition Fee</b>	<b>Location</b>	<b>Instructor</b>
15822	Children & Divorce (Spanish)	9/16/23	9/16/23	\$55.00	SCF Lakewood Ranch (CIT)	Cestero
15823	Production Involvement II	10/3/23	11/19/23	\$25.00	SCF Bradenton (Building 11)	Smith
15824	Children & Divorce (Spanish)	10/14/23	10/14/23	\$55.00	SCF Bradenton (Building 18)	Cestero
15836	Children & Divorce	9/9/23	9/9/23	\$55.00	SCF Lakewood Ranch (CIT)	Doran
15837	Children & Divorce	9/19/23	9/19/23	\$55.00	Zoom	Doran
15839	Children & Divorce	10/10/23	10/10/23	\$55.00	Zoom	Doran
15840	Children & Divorce	10/21/23	10/21/23	\$55.00	SCF Bradenton (Building 18)	Doran
15841	Children & Divorce	10/30/23	10/30/23	\$55.00	Zoom	Doran
15849	Excel - Level 3	10/12/23	10/12/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15850	English for College and Communication (Bradenton)	9/11/23	12/11/23	\$500.00	SCF Bradenton (Building 18)	Matta
15851	Excel - Level 1	10/6/23	10/6/23	\$129.00	SCF Venice (Building 300)	Devine
15855	Computer Basics	10/14/23	10/14/23	\$129.00	SCF Lakewood Ranch (CIT)	Miscik
15856	Word - Level 2	10/17/23	10/17/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15857	Excel - Level 2	10/27/23	10/27/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15859	Excel - Level 4	11/2/23	11/2/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15860	Excel - Level 1	11/7/23	11/7/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15861	Word - Level 1	11/9/23	11/9/23	\$129.00	SCF Lakewood Ranch (CIT)	Miscik
15862	Power Point - Level 1	11/14/23	11/14/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15863	Outlook	11/15/23	11/15/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15864	Computer Basics	11/16/23	11/16/23	\$129.00	SCF Venice (Building 300)	Miscik
15865	Excel - Level 3	11/17/23	11/17/23	\$129.00	SCF Venice (Building 300)	Devine
15866	Excel - Level 2	11/28/23	11/28/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15871	Coaching Sessions for Universal	9/1/23	9/1/23	\$0.00	Zoom	Marco
15874	Excel - Level 1	9/27/23	9/27/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15875	Excel - Level 2	10/11/23	10/11/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15877	Social Security 101 - Lakewood Ranch Campus	10/10/23	10/10/23	\$0.00	SCF Lakewood Ranch (CIT)	Cornell
15878	Social Security 101 - Lakewood Ranch Campus	10/12/23	10/12/23	\$0.00	SCF Lakewood Ranch (CIT)	Cornell
15879	Social Security 101 - Lakewood Ranch Campus	11/7/23	11/7/23	\$0.00	SCF Lakewood Ranch (CIT)	Cornell
15880	Social Security 101 - Lakewood Ranch Campus	11/9/23	11/9/23	\$0.00	SCF Lakewood Ranch (CIT)	Cornell
15881	Social Security 101 - Lakewood Ranch Campus	12/5/23	12/5/23	\$0.00	SCF Lakewood Ranch (CIT)	Cornell
15882	Social Security 101 - Lakewood Ranch Campus	12/7/23	12/7/23	\$0.00	SCF Lakewood Ranch (CIT)	Cornell
15883	2ND Additional Payment for HPCE Event - Fall '23 Health Professions Career Expo	9/18/23	9/18/23	\$25.00	SCF Bradenton (Building 3)	*
15884	SCF Fall '23 Venice- Career Fair Employer Registration - Non Profits	11/7/23	11/7/23	\$15.00	SCF Venice (Building 800)	*
15885	SCF Fall '23 Career Fair Employer Registration - Regular	11/7/23	11/7/23	\$30.00	SCF Venice (Building 800)	*

(\$0.00 denotes paid by corporate.)

**AMENDED SCHEDULE OF NON-CREDIT COURSES, LIFELONG LEARNING AND WORKFORCE DEVELOPMENT, FALL 2023**

Class ID	Class Name	Start Date	End Date	Tuition Fee	Location	Instructor
15887	Excel - Level 4	12/1/23	12/1/23	\$129.00	SCF Venice (Building 300)	Devine
15888	Email Etiquette	9/28/23	9/28/23	\$0.00	Off-site Bradenton (contract training)	Smith
15889	Session 1 - Leadership	10/5/23	10/5/23	\$0.00	Off-site Venice (contract training)	Marco
15890	Session 2 - Leadership	10/26/23	10/26/23	\$0.00	Off-site Venice (contract training)	Marco
15891	Session 3 - Leadership	11/1/23	11/1/23	\$0.00	Off-site Venice (contract training)	Marco
15892	Healthcare Collaborative	10/10/23	10/24/23	\$0.00	SCF Lakewood Ranch (CIT)	Marco
15893	Manufacturing Collaborative	10/11/23	10/25/23	\$0.00	SCF Lakewood Ranch (CIT)	Marco
15894	Insurance Collaborative	11/2/23	11/16/23	\$0.00	SCF Lakewood Ranch (CIT)	Marco
15895	Meeting Facilitation	10/16/23	10/16/23	\$0.00	SCF Lakewood Ranch (CIT)	*
15896	Assertive Communication	10/18/23	10/18/23	\$0.00	Zoom	Johnson
15897	Courageous Feedback, Communicating with Conviction, Clarity and Kindness	10/19/23	10/19/23	\$0.00	SCF Bradenton (Building 3)	Johnson
15898	ELP - Presenting with Confidence	10/26/23	10/26/23	\$0.00	SCF Bradenton (Building 3)	Nierenberg
15899	Meeting Facilitation	10/24/23	10/24/23	\$0.00	SCF Lakewood Ranch (CIT)	*
15900	Peer Today, Boss Tomorrow	10/19/23	10/19/23	\$0.00	SCF Venice (Building 800)	Dudley
15902	Meeting Facilitation	10/18/23	10/18/23	\$0.00	SCF Lakewood Ranch (CIT)	*
15903	Meeting Facilitation	10/25/23	10/25/23	\$0.00	SCF Lakewood Ranch (CIT)	*
15904	Word - Level 2	12/6/23	12/6/23	\$129.00	SCF Lakewood Ranch (CIT)	Miscik
15905	Excel - Level 3	12/12/23	12/12/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15906	Power Point - Level 2	12/13/23	12/13/23	\$129.00	SCF Lakewood Ranch (CIT)	Devine
15907	Computer Basics	12/14/23	12/14/23	\$129.00	SCF Lakewood Ranch (CIT)	Miscik
15908	Excel - Level 1	12/15/23	12/15/23	\$129.00	SCF Venice (Building 300)	Devine
15909	(BLS/CPR) Basic Life Support	10/6/23	10/6/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15915	(BLS/CPR) Basic Life Support	10/4/23	10/4/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15916	(BLS/CPR) Basic Life Support	10/7/23	10/7/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15917	(BLS/CPR) Basic Life Support	10/13/23	10/13/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15918	(BLS/CPR) Basic Life Support	10/14/23	10/14/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15919	(BLS/CPR) Basic Life Support	10/20/23	10/20/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15920	(BLS/CPR) Basic Life Support	10/21/23	10/21/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15921	(BLS/CPR) Basic Life Support	10/23/23	10/23/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15922	(BLS/CPR) Basic Life Support	10/26/23	10/26/23	\$60.00	SCF Lakewood Ranch (CIT)	Landes
15925	BOOTCAMP: Cybersecurity November Cohort	11/7/23	5/28/24	\$7,500.00	Online or Hybrid	Askeri
15929	ELP - Advanced Business Writing	11/2/23	11/2/23	\$0.00	SCF Bradenton (Building 3)	Rogers
15930	Critical Conversations Module I	11/2/23	11/2/23	\$0.00	SCF Venice (Building 800)	Dudley
15931	ELP - Problem Solving/Decision Making	11/9/23	11/9/23	\$0.00	SCF Bradenton (Building 3)	Baldwin
15932	Coaching/Delegating Without Micromanaging	11/14/23	11/14/23	\$0.00	SCF Bradenton (Building 3)	Nierenberg

(\$0.00 denotes paid by corporate.)

**AMENDED SCHEDULE OF NON-CREDIT COURSES, LIFELONG LEARNING AND WORKFORCE DEVELOPMENT, FALL 2023**

<b>Class ID</b>	<b>Class Name</b>	<b>Start Date</b>	<b>End Date</b>	<b>Tuition Fee</b>	<b>Location</b>	<b>Instructor</b>
15933	Lunch 'N Learn - Motivating Your Team	11/14/23	11/14/23	\$0.00	SCF Bradenton (Building 3)	Roth
15934	Critical Conversations Module II	11/16/23	11/16/23	\$0.00	SCF Venice (Building 800)	Dudley
15935	ELP - Project Work Session and Presentation Review	11/16/23	11/16/23	\$0.00	SCF Bradenton (Building 3)	Roth
15936	ELP - Planning and Organizing	11/30/23	11/30/23	\$0.00	SCF Bradenton (Building 3)	Baldwin
15937	Time Management for Top Performers	11/30/23	11/30/23	\$0.00	SCF Venice (Building 800)	Dudley
15938	It's All About You, Managing Your Work-Life Balance	12/6/23	12/6/23	\$0.00	Zoom	Marco
15939	ELP - Final Presentations	12/7/23	12/7/23	\$0.00	Off-site	Roth
15940	Courageous Leadership	12/8/23	12/8/23	\$0.00	SCF Lakewood Ranch (CIT)	Johnson
15941	Conducting Effective Behavioral Interviews	12/14/23	12/14/23	\$0.00	SCF Venice (Building 800)	Dudley
15942	Private Investigator 40-Hour Course	12/2/23	12/10/23	\$395.00	SCF Bradenton (Building 18)	Jones
15946	Children & Divorce (Spanish)	11/16/23	11/16/23	\$55.00	SCF Lakewood Ranch (CIT)	Cestero
15947	Children & Divorce (Spanish)	12/16/23	12/16/23	\$55.00	SCF Bradenton (Building 18)	Cestero

**RECOMMENDATION TO  
STATE COLLEGE OF FLORIDA  
MANATEE-SARASOTA  
DISTRICT BOARD OF TRUSTEES**

**Title:** Curriculum Revision

**Background:**

To ensure that the requirements are current and responsive to student needs, the Curriculum Development and Review Committee has acted on requests from various departments to revise selected courses and programs, and to establish new courses and programs.

**Objective:**

To approve actions of the Curriculum Development and Review Committee and the recommendations of the President to manage curriculum changes as necessary.

**Legal Authority:**


Rule 6HX14-1.07      Responsibility and Authority of the President

**Recommendation:**

The President recommends that the Board of Trustees approve the recommendations of the Curriculum Development and Review Committee to establish/revise/delete programs and courses as described. (See Attachment)

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\_\_\_\_\_  
*Executive Vice President & Provost*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*President*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Chair, District Board of Trustees*

\_\_\_\_\_  
*Date*

**PROGRAMS: NEW, REVISED, DELETED**

**Programs: New**  
**(None)**

**Programs: Revised**

A.S. Graphic Design Technology [2033] .....Revise Program Requirements

**Programs: Deleted**  
**(None)**

**COURSES: NEW, REVISED, DELETED**

**Courses: New**  
**(None)**

**Courses: Revised**

GRA 2160C Motion Graphics (3) (A.S.) ..... **(Formerly Web Basic Animation)**, Course Title Change

**Courses: Deleted**

NSP 3276 Arrhythmia Interpretation .....(1) (B.S.)  
NSP 3295C Perioperative Nursing .....(11) (B.S.)  
NSP 4275C Adult Critical Care Nursing .....(8) (B.S.)  
NUR 3289 Gerontology .....(3) (B.S.)

**State Common Course Numbering System Changes (SCNS) – Information Item**  
**(None)**

Human Resources Office Personnel Actions Board Exhibits: September 2023

| <u>Name</u>           | <u>Effective Date</u> |      | <u>Classification</u> | <u>Classification Title</u>               | <u>Department</u>                           | <u>Site</u>    |
|-----------------------|-----------------------|------|-----------------------|-------------------------------------------|---------------------------------------------|----------------|
| <b>Appointments</b>   |                       |      |                       |                                           |                                             |                |
| Rickita Trevorah      | 09/05/2023            |      | Career                | Nursing Testing Technician                | Nursing                                     | Lakewood Ranch |
| Andrea Arica          | 09/06/3034            |      | Career                | Supplemental Instruction Specialist       | Tutoring and Academic Success Center        | Bradenton      |
| Kelly Corbett         | 09/11/2023            |      | Career                | Staff Assistant III                       | Lifelong Learning and Workforce Development | Bradenton      |
| Alissa Smith          | 09/11/2023            |      | Faculty               | Instructor - Collegiate School            | Collegiate School - Bradenton               | Bradenton      |
| Laura Tomaino         | 09/18/2023            |      | Career                | Skills Lab Technician                     | Nursing                                     | Bradenton      |
| Angela Bechtel        | 09/25/2023            |      | Professional          | Accounting and Finance Manager            | Foundation                                  | Bradenton      |
| Dana Zambrotta        | 09/25/2023            |      | Career                | Assistant, Office of the Registrar        | Office of the Registrar                     | Bradenton      |
| Mary Alcober          | 09/27/2023            |      | Career                | Specialist, CCAMPIS                       | Student Services                            | Bradenton      |
| Nicholas Contreras    | 09/27/2023            |      | Career                | Accounts Payable Clerk                    | Accounting and Payroll                      | Bradenton      |
| Kaitlyn Redican       | 09/27/2023            |      | Career                | Admissions Assistant                      | Admissions                                  | Bradenton      |
| Donna Marshall        | 09/29/2023            |      | Career                | Academic Department Secretary             | Nursing                                     | Bradenton      |
| Giovanna Prodger      | 09/29/2023            |      | Career                | Nursing Testing Technician (Evenings)     | Nursing                                     | Lakewood Ranch |
| <b>Changes</b>        |                       |      |                       |                                           |                                             |                |
| Elizabeth Niemczynski | 09/11/2023            | From | Career                | Specialist II (HRIS), Human Resources     | Human Resources                             | Bradenton      |
|                       |                       | To   | Career                | Specialist II (Benefits), Human Resources | Human Resources                             | Bradenton      |
| Robertta Reed         | 09/25/2023            | From | Professional          | Bursar                                    | Cashiering and Fee Payment                  | Bradenton      |
|                       |                       | To   | Professional          | Associate Controller                      | Accounting and Payroll                      | Bradenton      |
| Jessica Rojas         | 09/25/2023            | From | Professional          | Accountant                                | Accounting and Payroll                      | Bradenton      |
|                       |                       | To   | Professional          | Manager, Financial Services               | Accounting and Payroll                      | Bradenton      |

|                           |            |  |              |                                                          |                        |  |  |  |           |
|---------------------------|------------|--|--------------|----------------------------------------------------------|------------------------|--|--|--|-----------|
| <b><u>Separations</u></b> |            |  |              |                                                          |                        |  |  |  |           |
| Brittney Klepper          | 09/15/2023 |  | Career       | Specialist II (Benefits), Human Resources                | Human Resources        |  |  |  | Bradenton |
| Crystal Ramos             | 09/20/2023 |  | Career       | Accounts Payable Clerk                                   | Accounting and Payroll |  |  |  | Bradenton |
| Sarah Divris              | 09/22/2023 |  | Career       | Assistant, Laboratory                                    | Natural Science        |  |  |  | Bradenton |
| Teresa Nelson             | 09/22/2023 |  | Professional | Coordinator, Database Service, Institutional Development | Foundation             |  |  |  | Bradenton |

Manatee County Public Schools

# State College Of Florida Collegiate School



2023-24

Schoolwide Improvement Plan (SIP)



# State College Of Florida Collegiate School

5840 26TH ST W, Bradenton, FL 34207

<https://scfcs.scf.edu/bradenton/>

## SIP Authority

Section 1001.42(18), Florida Statutes (F.S.), requires district school boards to annually approve and require implementation of a new, amended, or continuation SIP for each school in the district which has a school grade of D or F; has a significant gap in achievement on statewide, standardized assessments administered pursuant to s. 1008.22 by one or more student subgroups, as defined in the federal Elementary and Secondary Education Act (ESEA), 20 U.S.C. s. 6311(b)(2)(C)(v)(II); has not significantly increased the percentage of students passing statewide, standardized assessments; has not significantly increased the percentage of students demonstrating Learning Gains, as defined in s. 1008.34, and as calculated under s. 1008.34(3)(b), who passed statewide, standardized assessments; has been identified as requiring instructional supports under the Reading Achievement Initiative for Scholastic Excellence (RAISE) program established in s. 1008.365; or has significantly lower graduation rates for a subgroup when compared to the state's graduation rate. Rule 6A-1.098813, Florida Administrative Code (F.A.C.), requires district school boards to approve a SIP for each Department of Juvenile Justice (DJJ) school in the district rated as Unsatisfactory.

Below are the criteria for identification of traditional public and public charter schools pursuant to the Every Student Succeeds Act (ESSA) State plan:

### Additional Target Support and Improvement (ATSI)

A school not identified for CSI or TSI, but has one or more subgroups with a Federal Index below 41%.

### Targeted Support and Improvement (TSI)

A school not identified as CSI that has at least one consistently underperforming subgroup with a Federal Index below 32% for three consecutive years.

### Comprehensive Support and Improvement (CSI)

A school can be identified as CSI in any of the following four ways:

1. Have an overall Federal Index below 41%;
2. Have a graduation rate at or below 67%;
3. Have a school grade of D or F; or
4. Have a Federal Index below 41% in the same subgroup(s) for 6 consecutive years.

ESEA sections 1111(d) requires that each school identified for ATSI, TSI or CSI develop a support and improvement plan created in partnership with stakeholders (including principals and other school leaders, teachers and parent), is informed by all indicators in the State's accountability system, includes evidence-based interventions, is based on a school-level needs assessment, and identifies resource inequities to be addressed through implementation of the plan. The support and improvement plans for schools identified as TSI, ATSI and non-Title I CSI must be approved and monitored by the school district. The support and improvement plans for schools identified as Title I, CSI must be approved by the school district and

Department. The Department must monitor and periodically review implementation of each CSI plan after approval.

The Department's SIP template in the Florida Continuous Improvement Management System (CIMS), <https://www.floridacims.org>, meets all state and rule requirements for traditional public schools and incorporates all ESSA components for a support and improvement plan required for traditional public and public charter schools identified as CSI, TSI and ATSI, and eligible schools applying for Unified School Improvement Grant (UniSIG) funds.

Districts may allow schools that do not fit the aforementioned conditions to develop a SIP using the template in CIMS.

The responses to the corresponding sections in the Department's SIP template may address the requirements for: 1) Title I schools operating a schoolwide program (SWD), pursuant to ESSA, as amended, Section 1114(b); and 2) charter schools that receive a school grade of D or F or three consecutive grades below C, pursuant to Rule 6A-1.099827, F.A.C. The chart below lists the applicable requirements.

| SIP Sections                                                       | Title I Schoolwide Program                                      | Charter Schools        |
|--------------------------------------------------------------------|-----------------------------------------------------------------|------------------------|
| I-A: School Mission/Vision                                         |                                                                 | 6A-1.099827(4)(a)(1)   |
| I-B-C: School Leadership, Stakeholder Involvement & SIP Monitoring | ESSA 1114(b)(2-3)                                               |                        |
| I-E: Early Warning System                                          | ESSA 1114(b)(7)(A)(iii)(III)                                    | 6A-1.099827(4)(a)(2)   |
| II-A-C: Data Review                                                |                                                                 | 6A-1.099827(4)(a)(2)   |
| II-F: Progress Monitoring                                          | ESSA 1114(b)(3)                                                 |                        |
| III-A: Data Analysis/Reflection                                    | ESSA 1114(b)(6)                                                 | 6A-1.099827(4)(a)(4)   |
| III-B: Area(s) of Focus                                            | ESSA 1114(b)(7)(A)(i-iii)                                       |                        |
| III-C: Other SI Priorities                                         |                                                                 | 6A-1.099827(4)(a)(5-9) |
| VI: Title I Requirements                                           | ESSA 1114(b)(2, 4-5),<br>(7)(A)(iii)(I-V)-(B)<br>ESSA 1116(b-g) |                        |

Note: Charter schools that are also Title I must comply with the requirements in both columns.

## I. School Information

### School Mission and Vision

#### **Provide the school's mission statement.**

State College of Florida Collegiate School's mission is to guide and mentor student achievement by equipping them to attain a high school diploma and an Associate in Arts Degree concurrently upon graduation. Beginning in 6th grade, SCFCS students' progress in a rigorous academic environment, supported with 1:1 technology. The program utilizes demanding and innovative initiatives to establish a system that encourages independent learning, preparing students for success in a full-time college schedule beginning their junior year.

#### **Provide the school's vision statement.**

The following tenets guide the operation of the SCF Collegiate School:

- Pursue innovation in teaching and learning.
- Engage in continuous assessment to measure success for positive change.
- Partner with other schools and institutions locally, nationally and internationally.
- Infuse curriculum with characteristics necessary to build student awareness of the international community, and their role as global citizens.
- Instill a 'going to college' culture at an early age, specifically for students who are first generation college students.
- Educate families and the community about the benefits of a college education, and the importance of early preparation.
- Eliminate transitions in education with a continuum from sixth grade to college, while providing academic advising for college at SCF and beyond.
- Using technology to increase interest, and to teach and learn with relevant tools needed for today's "digital natives".
- Increase rigor and curricular relevance, with enrichment utilizing college resources.
- Create a home base for accelerated college students enrolled in SCFCS.

Innovative teaching and creative leadership will accomplish this mission. Each student is encouraged to learn to work independently, with other students, and with instructors to meet their goals.

**Stakeholder Involvement and SIP Development**

Describe the process for involving stakeholders (including the school leadership team, teachers and school staff, parents, students (mandatory for secondary schools) and families, and business or community leaders) and how their input was used in the SIP development process. (ESSA 1114(b)(2))

Note: If a School Advisory Council is used to fulfill these requirements, it must include all required stakeholders.

School goals are created upon reflection of the previous year, and includes data from students testing and academics, behavior reports, school culture surveys and other objective data gathering. The leadership team includes student feedback from organizations such as the Student Voice Club. It includes internal stakeholder collaboration with teachers and staff through surveys and team meetings. It includes the external stakeholder collaboration with the State College of Florida leadership teams, School District of Manatee County and charter school parents at the School Advisory Council.

**SIP Monitoring**

Describe how the SIP will be regularly monitored for effective implementation and impact on increasing the achievement of students in meeting the State’s academic standards, particularly for those students with the greatest achievement gap. Describe how the school will revise the plan, as necessary, to ensure continuous improvement. (ESSA 1114(b)(3))

The SIP and overall school goals are monitored by the Charter leadership team as part of a regular meeting schedule. Data is monitored as well with the state testing and academic progress. SCFCS Leadership Team utilizes "Response to Intervention" processes as part of our Multi Tiered System of Supports as a component of progress monitoring.

| Demographic Data                                                                                                                                             |                                                                                                                                                                                                                                                                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>2023-24 Status</b><br>(per MSID File)                                                                                                                     | Active                                                                                                                                                                                                                                                             |
| <b>School Type and Grades Served</b><br>(per MSID File)                                                                                                      | High School<br>6-12                                                                                                                                                                                                                                                |
| <b>Primary Service Type</b><br>(per MSID File)                                                                                                               | K-12 General Education                                                                                                                                                                                                                                             |
| <b>2022-23 Title I School Status</b>                                                                                                                         | No                                                                                                                                                                                                                                                                 |
| <b>2022-23 Minority Rate</b>                                                                                                                                 | 49%                                                                                                                                                                                                                                                                |
| <b>2022-23 Economically Disadvantaged (FRL) Rate</b>                                                                                                         | 45%                                                                                                                                                                                                                                                                |
| <b>Charter School</b>                                                                                                                                        | Yes                                                                                                                                                                                                                                                                |
| <b>RAISE School</b>                                                                                                                                          | No                                                                                                                                                                                                                                                                 |
| <b>2021-22 ESSA Identification</b>                                                                                                                           | N/A                                                                                                                                                                                                                                                                |
| <b>Eligible for Unified School Improvement Grant (UniSIG)</b>                                                                                                | No                                                                                                                                                                                                                                                                 |
| <b>2021-22 ESSA Subgroups Represented</b><br>(subgroups with 10 or more students)<br>(subgroups below the federal threshold are identified with an asterisk) | Students With Disabilities (SWD)<br>English Language Learners (ELL)<br>Asian Students (ASN)<br>Black/African American Students (BLK)<br>Hispanic Students (HSP)<br>Multiracial Students (MUL)<br>White Students (WHT)<br>Economically Disadvantaged Students (FRL) |
| <b>School Grades History</b>                                                                                                                                 | 2021-22: A<br><br>2019-20: A                                                                                                                                                                                                                                       |

|  |            |
|--|------------|
|  | 2018-19: A |
|  | 2017-18: A |
|  |            |
|  |            |

**Early Warning Systems**

Using 2022-23 data, complete the table below with the number of students by current grade level that exhibit each early warning indicator listed:

| Indicator                                                                                     | Grade Level |   |   |   |   |   |    |    |    | Total |
|-----------------------------------------------------------------------------------------------|-------------|---|---|---|---|---|----|----|----|-------|
|                                                                                               | K           | 1 | 2 | 3 | 4 | 5 | 6  | 7  | 8  |       |
| Absent 10% or more days                                                                       | 0           | 0 | 0 | 0 | 0 | 0 | 7  | 5  | 7  | 19    |
| One or more suspensions                                                                       | 0           | 0 | 0 | 0 | 0 | 0 | 3  | 5  | 0  | 8     |
| Course failure in English Language Arts (ELA)                                                 | 0           | 0 | 0 | 0 | 0 | 0 | 1  | 2  | 0  | 3     |
| Course failure in Math                                                                        | 0           | 0 | 0 | 0 | 0 | 0 | 1  | 8  | 11 | 20    |
| Level 1 on statewide ELA assessment                                                           | 0           | 0 | 0 | 0 | 0 | 0 | 14 | 13 | 15 | 42    |
| Level 1 on statewide Math assessment                                                          | 0           | 0 | 0 | 0 | 0 | 0 | 11 | 10 | 22 | 43    |
| Number of students with a substantial reading deficiency as defined by Rule 6A-6.0531, F.A.C. | 0           | 0 | 0 | 0 | 0 | 0 | 0  | 0  | 0  | 0     |
|                                                                                               | 0           | 0 | 0 | 0 | 0 | 0 | 0  | 0  | 0  | 0     |

Using the table above, complete the table below with the number of students by current grade level that have two or more early warning indicators:

| Indicator                            | Grade Level |   |   |   |   |   |   |   |   | Total |
|--------------------------------------|-------------|---|---|---|---|---|---|---|---|-------|
|                                      | K           | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |       |
| Students with two or more indicators | 0           | 0 | 0 | 0 | 0 | 0 | 5 | 6 | 5 | 16    |

Using the table above, complete the table below with the number of students identified retained:

| Indicator                           | Grade Level |   |   |   |   |   |   |   |   | Total |
|-------------------------------------|-------------|---|---|---|---|---|---|---|---|-------|
|                                     | K           | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |       |
| Retained Students: Current Year     | 0           | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0     |
| Students retained two or more times | 0           | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0     |

**Prior Year (2022-23) As Initially Reported (pre-populated)**

The number of students by grade level that exhibited each early warning indicator:

| Indicator                                                                                     | Grade Level |   |   |   |   |   |   |   |   |    | Total |
|-----------------------------------------------------------------------------------------------|-------------|---|---|---|---|---|---|---|---|----|-------|
|                                                                                               | K           | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |    |       |
| Absent 10% or more days                                                                       | 0           | 0 | 0 | 0 | 0 | 0 | 3 | 1 | 3 | 11 |       |
| One or more suspensions                                                                       | 0           | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 3  |       |
| Course failure in ELA                                                                         | 0           | 0 | 0 | 0 | 0 | 0 | 2 | 1 | 0 | 10 |       |
| Course failure in Math                                                                        | 0           | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 19 |       |
| Level 1 on statewide ELA assessment                                                           | 0           | 0 | 0 | 0 | 0 | 0 | 3 | 8 | 3 | 21 |       |
| Level 1 on statewide Math assessment                                                          | 0           | 0 | 0 | 0 | 0 | 0 | 5 | 5 | 2 | 20 |       |
| Number of students with a substantial reading deficiency as defined by Rule 6A-6.0531, F.A.C. | 0           | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0  |       |

**The number of students by current grade level that had two or more early warning indicators:**

| Indicator                            | Grade Level |   |   |   |   |   |   |   |   |   | Total |
|--------------------------------------|-------------|---|---|---|---|---|---|---|---|---|-------|
|                                      | K           | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |   |       |
| Students with two or more indicators | 0           | 0 | 0 | 0 | 0 | 0 | 3 | 3 | 1 | 9 |       |

**The number of students identified retained:**

| Indicator                           | Grade Level |   |   |   |   |   |   |   |   |   | Total |
|-------------------------------------|-------------|---|---|---|---|---|---|---|---|---|-------|
|                                     | K           | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |   |       |
| Retained Students: Current Year     | 0           | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |       |
| Students retained two or more times | 0           | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |       |

**Prior Year (2022-23) Updated (pre-populated)**

Section 3 includes data tables that are pre-populated based off information submitted in prior year's SIP.

**The number of students by grade level that exhibited each early warning indicator:**

| Indicator                                                                                     | Grade Level |   |   |   |   |   |   |   |   |    | Total |
|-----------------------------------------------------------------------------------------------|-------------|---|---|---|---|---|---|---|---|----|-------|
|                                                                                               | K           | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |    |       |
| Absent 10% or more days                                                                       | 0           | 0 | 0 | 0 | 0 | 0 | 3 | 1 | 3 | 7  |       |
| One or more suspensions                                                                       | 0           | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 2  |       |
| Course failure in ELA                                                                         | 0           | 0 | 0 | 0 | 0 | 0 | 2 | 1 | 0 | 3  |       |
| Course failure in Math                                                                        | 0           | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 3  |       |
| Level 1 on statewide ELA assessment                                                           | 0           | 0 | 0 | 0 | 0 | 0 | 3 | 8 | 3 | 14 |       |
| Level 1 on statewide Math assessment                                                          | 0           | 0 | 0 | 0 | 0 | 0 | 5 | 5 | 2 | 12 |       |
| Number of students with a substantial reading deficiency as defined by Rule 6A-6.0531, F.A.C. | 0           | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0  |       |

**The number of students by current grade level that had two or more early warning indicators:**

| Indicator                            | Grade Level |   |   |   |   |   |   |   |   |   | Total |
|--------------------------------------|-------------|---|---|---|---|---|---|---|---|---|-------|
|                                      | K           | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |   |       |
| Students with two or more indicators | 0           | 0 | 0 | 0 | 0 | 0 | 3 | 3 | 1 | 7 |       |

**The number of students identified retained:**

| Indicator                           | Grade Level |   |   |   |   |   |   |   |   | Total |
|-------------------------------------|-------------|---|---|---|---|---|---|---|---|-------|
|                                     | K           | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |       |
| Retained Students: Current Year     | 0           | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0     |
| Students retained two or more times | 0           | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0     |

**II. Needs Assessment/Data Review**

**ESSA School, District and State Comparison (pre-populated)**

Please note that the district and state averages shown here represent the averages for similar school types (elementary, middle, high school or combination schools). Each "blank" cell indicates the school had less than 10 eligible students with data for a particular component and was not calculated for the school.

**On April 9, 2021, FDOE Emergency Order No. 2021-EO-02 made 2020-21 school grades optional. They have been removed from this publication.**

| Accountability Component        | 2022   |          |       | 2019   |          |       |
|---------------------------------|--------|----------|-------|--------|----------|-------|
|                                 | School | District | State | School | District | State |
| ELA Achievement*                | 75     | 48       | 52    | 78     | 49       | 56    |
| ELA Learning Gains              | 51     | 48       | 52    | 64     | 47       | 51    |
| ELA Lowest 25th Percentile      | 43     | 37       | 41    | 54     | 37       | 42    |
| Math Achievement*               | 83     | 45       | 41    | 92     | 51       | 51    |
| Math Learning Gains             | 67     | 43       | 48    | 71     | 47       | 48    |
| Math Lowest 25th Percentile     | 61     | 37       | 49    | 64     | 45       | 45    |
| Science Achievement*            | 83     | 62       | 61    | 75     | 67       | 68    |
| Social Studies Achievement*     | 98     | 66       | 68    | 96     | 69       | 73    |
| Middle School Acceleration      | 29     |          |       | 45     |          |       |
| Graduation Rate                 | 100    |          |       | 99     |          |       |
| College and Career Acceleration | 100    |          |       | 100    |          |       |
| ELP Progress                    | 42     |          |       | 94     |          |       |

\* In cases where a school does not test 95% of students in a subject, the achievement component will be different in the Federal Percent of Points Index (FPPI) than in school grades calculation.

See [Florida School Grades, School Improvement Ratings and DJJ Accountability Ratings](#).

**ESSA School-Level Data Review (pre-populated)**

| 2021-22 ESSA Federal Index                     |     |
|------------------------------------------------|-----|
| ESSA Category (CSI, TSI or ATSI)               | N/A |
| OVERALL Federal Index – All Students           | 69  |
| OVERALL Federal Index Below 41% - All Students | No  |
| Total Number of Subgroups Missing the Target   | 0   |
| Total Points Earned for the Federal Index      | 832 |
| Total Components for the Federal Index         | 12  |
| Percent Tested                                 | 99  |
| Graduation Rate                                | 100 |

**ESSA Subgroup Data Review (pre-populated)**

| 2021-22 ESSA SUBGROUP DATA SUMMARY |                                 |                    |                                                       |                                                       |
|------------------------------------|---------------------------------|--------------------|-------------------------------------------------------|-------------------------------------------------------|
| ESSA Subgroup                      | Federal Percent of Points Index | Subgroup Below 41% | Number of Consecutive years the Subgroup is Below 41% | Number of Consecutive Years the Subgroup is Below 32% |
| SWD                                | 57                              |                    |                                                       |                                                       |
| ELL                                | 45                              |                    |                                                       |                                                       |
| AMI                                |                                 |                    |                                                       |                                                       |
| ASN                                | 74                              |                    |                                                       |                                                       |
| BLK                                | 66                              |                    |                                                       |                                                       |
| HSP                                | 66                              |                    |                                                       |                                                       |
| MUL                                | 77                              |                    |                                                       |                                                       |
| PAC                                |                                 |                    |                                                       |                                                       |
| WHT                                | 73                              |                    |                                                       |                                                       |
| FRL                                | 68                              |                    |                                                       |                                                       |

**Accountability Components by Subgroup**

Each “blank” cell indicates the school had less than 10 eligible students with data for a particular component and was not calculated for the school. (pre-populated)

| 2021-22 ACCOUNTABILITY COMPONENTS BY SUBGROUPS |          |        |             |           |         |              |          |         |           |                   |                     |              |
|------------------------------------------------|----------|--------|-------------|-----------|---------|--------------|----------|---------|-----------|-------------------|---------------------|--------------|
| Subgroups                                      | ELA Ach. | ELA LG | ELA LG L25% | Math Ach. | Math LG | Math LG L25% | Sci Ach. | SS Ach. | MS Accel. | Grad Rate 2020-21 | C & C Accel 2020-21 | ELP Progress |
| All Students                                   | 75       | 51     | 43          | 83        | 67      | 61           | 83       | 98      | 29        | 100               | 100                 | 42           |



| 2021-22 ACCOUNTABILITY COMPONENTS BY SUBGROUPS |          |        |             |           |         |              |          |         |           |                   |                     |              |
|------------------------------------------------|----------|--------|-------------|-----------|---------|--------------|----------|---------|-----------|-------------------|---------------------|--------------|
| Subgroups                                      | ELA Ach. | ELA LG | ELA LG L25% | Math Ach. | Math LG | Math LG L25% | Sci Ach. | SS Ach. | MS Accel. | Grad Rate 2020-21 | C & C Accel 2020-21 | ELP Progress |
| SWD                                            | 57       | 57     |             | 77        | 38      |              |          |         |           |                   |                     |              |
| ELL                                            | 29       | 30     | 34          | 67        | 54      | 60           | 44       |         |           |                   |                     | 42           |
| AMI                                            |          |        |             |           |         |              |          |         |           |                   |                     |              |
| ASN                                            | 83       | 61     |             | 81        | 69      |              |          |         |           |                   |                     |              |
| BLK                                            | 67       | 52     |             | 80        | 57      |              | 73       |         |           |                   |                     |              |
| HSP                                            | 64       | 48     | 41          | 81        | 67      | 70           | 67       | 96      | 6         | 100               | 100                 | 53           |
| MUL                                            | 85       | 50     |             | 91        | 80      |              |          |         |           |                   |                     |              |
| PAC                                            |          |        |             |           |         |              |          |         |           |                   |                     |              |
| WHT                                            | 81       | 52     | 40          | 86        | 67      | 55           | 93       | 100     | 34        | 100               | 100                 |              |
| FRL                                            | 68       | 46     | 44          | 81        | 62      | 51           | 74       | 97      | 24        | 100               | 100                 |              |

| 2020-21 ACCOUNTABILITY COMPONENTS BY SUBGROUPS |          |        |             |           |         |              |          |         |           |                   |                     |              |
|------------------------------------------------|----------|--------|-------------|-----------|---------|--------------|----------|---------|-----------|-------------------|---------------------|--------------|
| Subgroups                                      | ELA Ach. | ELA LG | ELA LG L25% | Math Ach. | Math LG | Math LG L25% | Sci Ach. | SS Ach. | MS Accel. | Grad Rate 2019-20 | C & C Accel 2019-20 | ELP Progress |
| All Students                                   | 81       | 62     | 55          | 85        | 59      | 64           | 81       | 92      | 24        | 100               | 100                 | 89           |
| SWD                                            | 73       | 82     |             | 82        | 91      |              |          |         |           |                   |                     |              |
| ELL                                            | 52       | 47     | 41          | 70        | 53      | 56           | 46       |         |           |                   |                     | 89           |
| AMI                                            |          |        |             |           |         |              |          |         |           |                   |                     |              |
| ASN                                            | 86       | 77     |             | 100       | 82      |              |          |         |           |                   |                     |              |
| BLK                                            | 71       | 57     |             | 88        | 54      |              | 69       |         |           |                   |                     |              |
| HSP                                            | 73       | 58     | 45          | 76        | 53      | 59           | 71       | 86      | 0         | 100               | 100                 | 88           |
| MUL                                            | 91       | 64     |             | 90        | 50      |              |          |         |           |                   |                     |              |
| PAC                                            |          |        |             |           |         |              |          |         |           |                   |                     |              |
| WHT                                            | 88       | 65     | 73          | 88        | 63      | 68           | 90       | 97      | 28        | 100               | 100                 |              |
| FRL                                            | 76       | 57     | 46          | 81        | 54      | 57           | 73       | 93      | 12        | 100               | 100                 | 90           |

| 2018-19 ACCOUNTABILITY COMPONENTS BY SUBGROUPS |          |        |             |           |         |              |          |         |           |                   |                     |              |
|------------------------------------------------|----------|--------|-------------|-----------|---------|--------------|----------|---------|-----------|-------------------|---------------------|--------------|
| Subgroups                                      | ELA Ach. | ELA LG | ELA LG L25% | Math Ach. | Math LG | Math LG L25% | Sci Ach. | SS Ach. | MS Accel. | Grad Rate 2017-18 | C & C Accel 2017-18 | ELP Progress |
| All Students                                   | 78       | 64     | 54          | 92        | 71      | 64           | 75       | 96      | 45        | 99                | 100                 | 94           |
| SWD                                            |          |        |             |           |         |              |          |         |           |                   |                     |              |
| ELL                                            | 35       | 41     | 42          | 74        | 59      | 61           | 36       | 83      |           |                   |                     | 94           |
| AMI                                            |          |        |             |           |         |              |          |         |           |                   |                     |              |

| 2018-19 ACCOUNTABILITY COMPONENTS BY SUBGROUPS |          |        |             |           |         |              |          |         |           |                   |                     |              |
|------------------------------------------------|----------|--------|-------------|-----------|---------|--------------|----------|---------|-----------|-------------------|---------------------|--------------|
| Subgroups                                      | ELA Ach. | ELA LG | ELA LG L25% | Math Ach. | Math LG | Math LG L25% | Sci Ach. | SS Ach. | MS Accel. | Grad Rate 2017-18 | C & C Accel 2017-18 | ELP Progress |
| ASN                                            | 84       | 65     |             | 100       | 87      |              |          |         |           |                   |                     |              |
| BLK                                            | 73       | 63     | 64          | 90        | 68      | 60           | 42       |         |           |                   |                     |              |
| HSP                                            | 65       | 63     | 55          | 88        | 67      | 64           | 67       | 90      | 38        | 100               | 100                 | 94           |
| MUL                                            | 91       | 64     |             |           |         |              |          |         |           |                   |                     |              |
| PAC                                            |          |        |             |           |         |              |          |         |           |                   |                     |              |
| WHT                                            | 87       | 64     | 33          | 93        | 72      | 65           | 87       | 97      | 50        | 98                | 100                 |              |
| FRL                                            | 69       | 66     | 60          | 89        | 68      | 65           | 74       | 95      | 39        | 100               | 100                 | 92           |

**Grade Level Data Review– State Assessments (pre-populated)**

The data are raw data and include ALL students who tested at the school. This is not school grade data. The percentages shown here represent ALL students who received a score of 3 or higher on the statewide assessments.

An asterisk (\*) in any cell indicates the data has been suppressed due to fewer than 10 students tested, or all tested students scoring the same.

| ELA   |               |        |          |                            |       |                         |
|-------|---------------|--------|----------|----------------------------|-------|-------------------------|
| Grade | Year          | School | District | School-District Comparison | State | School-State Comparison |
| 10    | 2023 - Spring | 66%    | 44%      | 22%                        | 50%   | 16%                     |
| 07    | 2023 - Spring | 54%    | 43%      | 11%                        | 47%   | 7%                      |
| 08    | 2023 - Spring | 67%    | 45%      | 22%                        | 47%   | 20%                     |
| 09    | 2023 - Spring | 70%    | 46%      | 24%                        | 48%   | 22%                     |
| 06    | 2023 - Spring | 56%    | 45%      | 11%                        | 47%   | 9%                      |

| MATH  |               |        |          |                            |       |                         |
|-------|---------------|--------|----------|----------------------------|-------|-------------------------|
| Grade | Year          | School | District | School-District Comparison | State | School-State Comparison |
| 06    | 2023 - Spring | 83%    | 59%      | 24%                        | 54%   | 29%                     |
| 07    | 2023 - Spring | 80%    | 58%      | 22%                        | 48%   | 32%                     |
| 08    | 2023 - Spring | 97%    | 41%      | 56%                        | 55%   | 42%                     |

| SCIENCE |               |        |          |                            |       |                         |
|---------|---------------|--------|----------|----------------------------|-------|-------------------------|
| Grade   | Year          | School | District | School-District Comparison | State | School-State Comparison |
| 08      | 2023 - Spring | 83%    | 45%      | 38%                        | 44%   | 39%                     |

| ALGEBRA |               |        |          |                            |       |                         |
|---------|---------------|--------|----------|----------------------------|-------|-------------------------|
| Grade   | Year          | School | District | School-District Comparison | State | School-State Comparison |
| N/A     | 2023 - Spring | 90%    | 58%      | 32%                        | 50%   | 40%                     |

| GEOMETRY |               |        |          |                            |       |                         |
|----------|---------------|--------|----------|----------------------------|-------|-------------------------|
| Grade    | Year          | School | District | School-District Comparison | State | School-State Comparison |
| N/A      | 2023 - Spring | 86%    | 56%      | 30%                        | 48%   | 38%                     |

| BIOLOGY |               |        |          |                            |       |                         |
|---------|---------------|--------|----------|----------------------------|-------|-------------------------|
| Grade   | Year          | School | District | School-District Comparison | State | School-State Comparison |
| N/A     | 2023 - Spring | 90%    | 64%      | 26%                        | 63%   | 27%                     |

| CIVICS |               |        |          |                            |       |                         |
|--------|---------------|--------|----------|----------------------------|-------|-------------------------|
| Grade  | Year          | School | District | School-District Comparison | State | School-State Comparison |
| N/A    | 2023 - Spring | 90%    | 69%      | 21%                        | 66%   | 24%                     |

### III. Planning for Improvement

#### Data Analysis/Reflection

Answer the following reflection prompts after examining any/all relevant school data sources.

**Which data component showed the lowest performance? Explain the contributing factor(s) to last year's low performance and discuss any trends.**

The English Language Arts scores showed the lowest performance last year. While still higher than the district and the state scores, overall, the ELA scores were lower when compared against the previous years. A contributing factor includes a comparison of scores from two different state exams as the Florida Standards Assessments have been replaced with Progress Monitoring. Looking as student growth, there is a trend downward of annual individual student progress each year.

**Which data component showed the greatest decline from the prior year?**

Per the 2023 Spring progress monitoring scores, there is a significant increase of students not passing minimum ELA and middle school math comprehension requirements.

**Which data component had the greatest gap when compared to the state average? Explain the factor(s) that contributed to this gap and any trends.**

There are only positive gaps when comparing scores to the state averages. However, the 6th and 7th grade ELA are the weakest areas of comparison.

**Which data component showed the most improvement? What new actions did your school take in this area?**

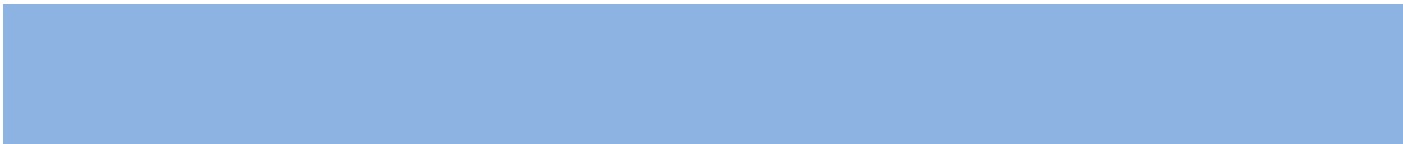
The science and high school math scores continue to remain in the 80-90 percentile of students who illustrate comprehension in these subjects.

**Reflecting on the EWS data from Part I, identify one or two potential areas of concern.**

The Early Warning Systems data reveal a significant increase in overall number of level 1 students in middle school ELA and math. This is paired with an increase of students not passing math courses. There is also an increase of student absences. Areas where the same student falls into two or more categories that illustrates the most concern is a level 1 scores and failure in the course.

**Rank your highest priorities for school improvement in the upcoming school year.**

Academic priorities for 2023-24 include a focus on reading for students in all curriculum areas, as well as increase support in the classroom. Additional monitoring and scheduling of students in push in/pull out small groups for individual planning for the lowest scoring students. Restructuring academic coaching to provide more grade level supports for students.



**School Goal #1. Instructional Practice specifically relating to Small Group Instruction**

**Area of Focus Description and Rationale:**

Include a rationale that explains how it was identified as a crucial need from the data reviewed.

Increase in scheduling and support for small group instruction in reading and math. Paraprofessionals are resources in the middle and high school classrooms, grades 6-10, for push in/pull out literacy groups. Focus on literacy in all content areas, as well as professional development for the paras.

**Measurable Outcome:**

State the specific measurable outcome the school plans to achieve. This should be a data based, objective outcome.

Outcome will be an increase in progress monitoring scores from PM1 to PM3 by at least 5%, with a long term goal to have at least 70% of students in middle and high school illustrating grade level comprehension.

**Monitoring:**

Describe how this Area of Focus will be monitored for the desired outcome.

Monitoring is through the Multi Tiered System of Support (MTSS) team, including the certified counselors, Special Education (ESE) and English as a Second Language (ESOL) coordinator, Director of Curriculum and Instruction as well as grade level teaching/academic coaching teams.

**Evidence-based Intervention:**

Describe the evidence-based intervention being implemented for this Area of Focus.

Reading interventions in small groups with targeted outcomes in literacy, fluency, vocabulary and comprehension. Focus on reading in all curriculum groups as well as working on focus, capacity and endurance.

**Rationale for Evidence-based Intervention:**

Explain the rationale for selecting this specific strategy.

Review of data from current reading scores in all grades as well as historical decline in reading gains.

## School Goal #2. Positive Culture and Environment

### Area of Focus Description and Rationale:

Include a rationale that explains how it was identified as a crucial need from the data reviewed.

SCFCS strives to create a positive culture and environment for students. The objective is to reinforce a community that works together to create and produce initiatives and events, reflects school pride and spirit and encourages a safe space to ask for assistance.

### Measurable Outcome:

State the specific measurable outcome the school plans to achieve. This should be a data based, objective outcome.

The focus on a positive culture and environment is designed for measurable outcomes, including a decrease in student absenteeism, an increase in participation in school initiatives and events, an increase in utilization of resources such as tutoring, and a decrease in behavior infractions.

### Monitoring:

Describe how this Area of Focus will be monitored for the desired outcome.

Monitoring will be from the leadership group as they assess the impact and participation in school events, review the data from attendance and behavior infractions. Monitoring procedures include identifying key personnel to regularly review throughout the school year.

### Evidence-based Intervention:

Describe the evidence-based intervention being implemented for this Area of Focus.

There has been much research on the increase of student performance when students feel positive about their environment, when they feel emotionally and physically safe and secure, and their basic needs are met. Engagement and achievement will increase when students know the adults at school are supportive advocates.

### Rationale for Evidence-based Intervention:

Explain the rationale for selecting this specific strategy.

Positive school culture is always a priority.

### **School Goal #3. Recruitment and enrollment**

#### **Area of Focus Description and Rationale:**

Include a rationale that explains how it was identified as a crucial need from the data reviewed.

A third area of focus for SCFCS in 2023-24 is the increased recruitment for dual enrolled students, and support for those who need to meet requirements from the 10th to 11th grade transition to full time dual enrollment.

#### **Measurable Outcome:**

State the specific measurable outcome the school plans to achieve. This should be a data based, objective outcome.

SCFCS will increase the number of 10th grade students meeting requirements for junior year, and create more opportunities for recruitment of juniors from the district.

#### **Monitoring:**

Describe how this Area of Focus will be monitored for the desired outcome.

The area of focus will be monitored from the counselors, with support from the college advisor and leadership team.

#### **Rationale for Evidence-based Intervention:**

Explain the rationale for selecting this specific strategy.

SCFCS has had a decline in qualified students enrolling in the junior year.





## State College Of Florida Collegiate School-Venice

8000 S TAMIAMI TRAIL, Venice, FL 34293

<https://scfcs.scf.edu/venice>

### SIP Authority

Section 1001.42(18), Florida Statutes (F.S.), requires district school boards to annually approve and require implementation of a new, amended, or continuation SIP for each school in the district which has a school grade of D or F; has a significant gap in achievement on statewide, standardized assessments administered pursuant to s. 1008.22 by one or more student subgroups, as defined in the federal Elementary and Secondary Education Act (ESEA), 20 U.S.C. s. 6311(b)(2)(C)(v)(II); has not significantly increased the percentage of students passing statewide, standardized assessments; has not significantly increased the percentage of students demonstrating Learning Gains, as defined in s. 1008.34, and as calculated under s. 1008.34(3)(b), who passed statewide, standardized assessments; has been identified as requiring instructional supports under the Reading Achievement Initiative for Scholastic Excellence (RAISE) program established in s. 1008.365; or has significantly lower graduation rates for a subgroup when compared to the state's graduation rate. Rule 6A-1.098813, Florida Administrative Code (F.A.C.), requires district school boards to approve a SIP for each Department of Juvenile Justice (DJJ) school in the district rated as Unsatisfactory.

Below are the criteria for identification of traditional public and public charter schools pursuant to the Every Student Succeeds Act (ESSA) State plan:

### Additional Target Support and Improvement (ATSI)

A school not identified for CSI or TSI, but has one or more subgroups with a Federal Index below 41%.

### Targeted Support and Improvement (TSI)

A school not identified as CSI that has at least one consistently underperforming subgroup with a Federal Index below 32% for three consecutive years.

### Comprehensive Support and Improvement (CSI)

A school can be identified as CSI in any of the following four ways:

1. Have an overall Federal Index below 41%;
2. Have a graduation rate at or below 67%;
3. Have a school grade of D or F; or
4. Have a Federal Index below 41% in the same subgroup(s) for 6 consecutive years.

ESEA sections 1111(d) requires that each school identified for ATSI, TSI or CSI develop a support and improvement plan created in partnership with stakeholders (including principals and other school leaders, teachers and parent), is informed by all indicators in the State's accountability system, includes evidence-based interventions, is based on a school-level needs assessment, and identifies resource inequities to be addressed through implementation of the plan. The support and improvement plans for schools identified as TSI, ATSI and non-Title I CSI must be approved and monitored by the school district. The support and improvement plans for schools identified as Title I, CSI must be approved by the school district and

Department. The Department must monitor and periodically review implementation of each CSI plan after approval.

The Department's SIP template in the Florida Continuous Improvement Management System (CIMS), <https://www.floridacims.org>, meets all state and rule requirements for traditional public schools and incorporates all ESSA components for a support and improvement plan required for traditional public and public charter schools identified as CSI, TSI and ATSI, and eligible schools applying for Unified School Improvement Grant (UniSIG) funds.

Districts may allow schools that do not fit the aforementioned conditions to develop a SIP using the template in CIMS.

The responses to the corresponding sections in the Department's SIP template may address the requirements for: 1) Title I schools operating a schoolwide program (SWD), pursuant to ESSA, as amended, Section 1114(b); and 2) charter schools that receive a school grade of D or F or three consecutive grades below C, pursuant to Rule 6A-1.099827, F.A.C. The chart below lists the applicable requirements.

| SIP Sections                                                       | Title I Schoolwide Program                                      | Charter Schools        |
|--------------------------------------------------------------------|-----------------------------------------------------------------|------------------------|
| I-A: School Mission/Vision                                         |                                                                 | 6A-1.099827(4)(a)(1)   |
| I-B-C: School Leadership, Stakeholder Involvement & SIP Monitoring | ESSA 1114(b)(2-3)                                               |                        |
| I-E: Early Warning System                                          | ESSA 1114(b)(7)(A)(iii)(III)                                    | 6A-1.099827(4)(a)(2)   |
| II-A-C: Data Review                                                |                                                                 | 6A-1.099827(4)(a)(2)   |
| II-F: Progress Monitoring                                          | ESSA 1114(b)(3)                                                 |                        |
| III-A: Data Analysis/Reflection                                    | ESSA 1114(b)(6)                                                 | 6A-1.099827(4)(a)(4)   |
| III-B: Area(s) of Focus                                            | ESSA 1114(b)(7)(A)(i-iii)                                       |                        |
| III-C: Other SI Priorities                                         |                                                                 | 6A-1.099827(4)(a)(5-9) |
| VI: Title I Requirements                                           | ESSA 1114(b)(2, 4-5),<br>(7)(A)(iii)(I-V)-(B)<br>ESSA 1116(b-g) |                        |

Note: Charter schools that are also Title I must comply with the requirements in both columns.

## I. School Information

### School Mission and Vision

#### **Provide the school's mission statement.**

Provide the school's mission statement.

State College of Florida Collegiate School Venice's mission is to guide and mentor student achievement by equipping them to attain a high school diploma and an Associate in Arts Degree concurrently upon graduation. Beginning in 9th grade, SCFCS Venice students progress in a rigorous academic environment, supported with 1:1 technology. The program utilizes demanding and innovative initiatives to establish a system that encourages independent learning, preparing students for success in a full-time college schedule beginning their junior year.

#### **Provide the school's vision statement.**

Provide the school's vision statement.

The following tenets guide the operation of the SCF Collegiate School Venice:

- Pursue innovation in teaching and learning.
  - Engage in continuous assessment to measure success for positive change.
  - Partner with other schools and institutions locally, nationally and internationally.
  - Infuse curriculum with characteristics necessary to build student awareness of the international community, and their role as global citizens.
  - Instill a 'going to college' culture at an early age, specifically for students who are first generation college students.
  - Educate families and the community about the benefits of a college education, and the importance of early preparation.
  - Eliminate transitions in education with a continuum from sixth grade to college, while providing academic advising for college at SCF and beyond.
  - Using technology to increase interest, and to teach and learn with relevant tools needed for today's "digital natives".
  - Increase rigor and curricular relevance, with enrichment utilizing college resources.
  - Create a home base for accelerated college students enrolled in SCFCS.
- Innovative teaching and creative leadership will accomplish this mission. Each student is encouraged to learn to work independently, with other students, and with instructors to meet their goals.

**Stakeholder Involvement and SIP Development**

Describe the process for involving stakeholders (including the school leadership team, teachers and school staff, parents, students (mandatory for secondary schools) and families, and business or community leaders) and how their input was used in the SIP development process. (ESSA 1114(b)(2))

Note: If a School Advisory Council is used to fulfill these requirements, it must include all required stakeholders.

Collaborating with student, teachers, staff, and parents through team meetings and School Advisory Council for input, involving all stakeholders. Use school data from previous state FAST progress monitoring tests, school report cards for students and additional data through Achieve for our reading goal. Data is also incorporated from the State College of Florida Leadership team.

**SIP Monitoring**

Describe how the SIP will be regularly monitored for effective implementation and impact on increasing the achievement of students in meeting the State's academic standards, particularly for those students with the greatest achievement gap. Describe how the school will revise the plan, as necessary, to ensure continuous improvement. (ESSA 1114(b)(3))

The SIP will be monitored regularly by all constituents through team meetings and School Advisory Council. We will also use Response To Intervention and Multi-Tiered System of Support as tools to complete our reading goal of increasing the achievement of students while meeting the state's academic standards. Monitoring will also include State College of Florida Leadership team and the Sarasota County School District.

**Demographic Data**

|                                                                                                                                                              |                                                                                              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|
| <b>2023-24 Status</b><br>(per MSID File)                                                                                                                     | Active                                                                                       |
| <b>School Type and Grades Served</b><br>(per MSID File)                                                                                                      | High School<br>9-12                                                                          |
| <b>Primary Service Type</b><br>(per MSID File)                                                                                                               | K-12 General Education                                                                       |
| <b>2022-23 Title I School Status</b>                                                                                                                         | No                                                                                           |
| <b>2022-23 Minority Rate</b>                                                                                                                                 | 27%                                                                                          |
| <b>2022-23 Economically Disadvantaged (FRL) Rate</b>                                                                                                         | 38%                                                                                          |
| <b>Charter School</b>                                                                                                                                        | Yes                                                                                          |
| <b>RAISE School</b>                                                                                                                                          | No                                                                                           |
| <b>2021-22 ESSA Identification</b>                                                                                                                           | N/A                                                                                          |
| <b>Eligible for Unified School Improvement Grant (UniSIG)</b>                                                                                                | No                                                                                           |
| <b>2021-22 ESSA Subgroups Represented</b><br>(subgroups with 10 or more students)<br>(subgroups below the federal threshold are identified with an asterisk) | Hispanic Students (HSP)<br>White Students (WHT)<br>Economically Disadvantaged Students (FRL) |
| <b>School Grades History</b>                                                                                                                                 | 2021-22: A                                                                                   |
| <b>School Improvement Rating History</b>                                                                                                                     |                                                                                              |
| <b>DJJ Accountability Rating History</b>                                                                                                                     |                                                                                              |

**II. Needs Assessment/Data Review**

**ESSA School, District and State Comparison (pre-populated)**

Please note that the district and state averages shown here represent the averages for similar school types (elementary, middle, high school or combination schools). Each "blank" cell indicates the school had less than 10 eligible students with data for a particular component and was not calculated for the school.

**On April 9, 2021, FDOE Emergency Order No. 2021-EO-02 made 2020-21 school grades optional. They have been removed from this publication.**

| Accountability Component        | 2022   |          |       | 2019   |          |       |
|---------------------------------|--------|----------|-------|--------|----------|-------|
|                                 | School | District | State | School | District | State |
| ELA Achievement*                | 89     | 60       | 52    |        | 67       | 56    |
| ELA Learning Gains              | 62     | 51       | 52    |        | 53       | 51    |
| ELA Lowest 25th Percentile      | 73     | 44       | 41    |        | 46       | 42    |
| Math Achievement*               | 92     | 56       | 41    |        | 63       | 51    |
| Math Learning Gains             | 55     | 50       | 48    |        | 51       | 48    |
| Math Lowest 25th Percentile     |        | 46       | 49    |        | 48       | 45    |
| Science Achievement*            | 98     | 71       | 61    |        | 78       | 68    |
| Social Studies Achievement*     |        | 74       | 68    |        | 81       | 73    |
| Middle School Acceleration      |        |          |       |        |          |       |
| Graduation Rate                 | 100    |          |       |        |          |       |
| College and Career Acceleration | 100    |          |       |        |          |       |
| ELP Progress                    |        |          |       |        |          |       |

\* In cases where a school does not test 95% of students in a subject, the achievement component will be different in the Federal Percent of Points Index (FPPI) than in school grades calculation.

See [Florida School Grades, School Improvement Ratings and DJJ Accountability Ratings](#).

**ESSA School-Level Data Review (pre-populated)**

| 2021-22 ESSA Federal Index                     |     |
|------------------------------------------------|-----|
| ESSA Category (CSI, TSI or ATSI)               | N/A |
| OVERALL Federal Index – All Students           | 84  |
| OVERALL Federal Index Below 41% - All Students | No  |
| Total Number of Subgroups Missing the Target   | 0   |
| Total Points Earned for the Federal Index      | 669 |
| Total Components for the Federal Index         | 8   |
| Percent Tested                                 | 99  |

**Grade Level Data Review– State Assessments (pre-populated)**

The data are raw data and include ALL students who tested at the school. This is not school grade data. The percentages shown here represent ALL students who received a score of 3 or higher on the statewide assessments.

An asterisk (\*) in any cell indicates the data has been suppressed due to fewer than 10 students tested, or all tested students scoring the same.

| ELA   |               |        |          |                            |       |                         |
|-------|---------------|--------|----------|----------------------------|-------|-------------------------|
| Grade | Year          | School | District | School-District Comparison | State | School-State Comparison |
| 10    | 2023 - Spring | 95%    | 58%      | 37%                        | 50%   | 45%                     |
| 09    | 2023 - Spring | 75%    | 59%      | 16%                        | 48%   | 27%                     |

| ALGEBRA |               |        |          |                            |       |                         |
|---------|---------------|--------|----------|----------------------------|-------|-------------------------|
| Grade   | Year          | School | District | School-District Comparison | State | School-State Comparison |
| N/A     | 2023 - Spring | 85%    | 65%      | 20%                        | 50%   | 35%                     |

| GEOMETRY |               |        |          |                            |       |                         |
|----------|---------------|--------|----------|----------------------------|-------|-------------------------|
| Grade    | Year          | School | District | School-District Comparison | State | School-State Comparison |
| N/A      | 2023 - Spring | 93%    | 59%      | 34%                        | 48%   | 45%                     |

| BIOLOGY |               |        |          |                            |       |                         |
|---------|---------------|--------|----------|----------------------------|-------|-------------------------|
| Grade   | Year          | School | District | School-District Comparison | State | School-State Comparison |
| N/A     | 2023 - Spring | 92%    | 71%      | 21%                        | 63%   | 29%                     |

### III. Planning for Improvement

#### Data Analysis/Reflection

Answer the following reflection prompts after examining any/all relevant school data sources.

**Which data component showed the lowest performance? Explain the contributing factor(s) to last year's low performance and discuss any trends.**

SCFCS Venice 9th grade English Language Arts showed the lowest performance at 75%, which is higher than the district at 59% and higher than the state at 48%

**Which data component showed the greatest decline from the prior year? Explain the factor(s) that contributed to this decline.**

ELA showed the greatest decline from the prior year. Factors include adapting to teacher turnover, new testing platform, and working with a new cohort from different district schools.

**Which data component had the greatest gap when compared to the state average? Explain the factor(s) that contributed to this gap and any trends.**

All of SCFCS Venice data components were higher than the state average. Our lowest score was 9th grade ELA at 75% which, compared to the state average is 27% higher.

**Which data component showed the most improvement? What new actions did your school take in this area?**

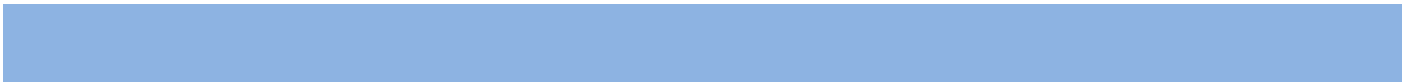
All of SCFCS Venice data components were higher than the district and state average. Actions included individual student plans, remediation and tutoring. Class sizes were smaller with increased teacher support.

**Reflecting on the EWS data from Part I, identify one or two potential areas of concern.**

One potential area of concern is 9th grade ELA as the scores were significantly lower than the 10th grade ELA scores.

**Rank your highest priorities (maximum of 5) for school improvement in the upcoming school year.**

Increasing 9th and 10th grade ELA scores, while maintaining the high scores of the other curriculum areas as SCFCS Venice welcomes new students and increases class size due to an increase in enrollment.



**School Goal #1. Instructional Practice specifically relating to ELA**

**Area of Focus Description and Rationale:**

Include a rationale that explains how it was identified as a crucial need from the data reviewed.

Implement additional reading strategies to improve students' reading comprehension skills and to foster a deeper understanding of content to improve FAST reading scores in level 3 and above for 9th grade students.

**Measurable Outcome:**

State the specific measurable outcome the school plans to achieve. This should be a data based, objective outcome.

Increase the 9th grade percentage of ELA scores to 79% from 75%

**Monitoring:**

Describe how this Area of Focus will be monitored for the desired outcome.

This reading scores will be monitored by Achieve 3000 Lexile scores and progress monitoring state testing.

**Evidence-based Intervention:**

Describe the evidence-based intervention being implemented for this Area of Focus.

Response to Intervention process will be used for students who have below grade level Lexile through Achieve.

**Rationale for Evidence-based Intervention:**

Explain the rationale for selecting this specific strategy.

Achieve 3000 is used as a tool in addition to classroom assessments to monitor students reading level.



**School Goal #2. Positive Culture and Environment/ Collaboration and Partnership**

**Area of Focus Description and Rationale:**

Include a rationale that explains how it was identified as a crucial need from the data reviewed.

SCFCS Venice will partner with additional schools to educate families and the community about the benefits of a college education while creating a going to college culture.

**Measurable Outcome:**

State the specific measurable outcome the school plans to achieve. This should be a data based, objective outcome.

SCFCS Venice will establish a new partnership with two institutions.

**Monitoring:**

Describe how this Area of Focus will be monitored for the desired outcome.

The partnerships will be monitored by meetings with the institution.

**Evidence-based Intervention:**

Describe the evidence-based intervention being implemented for this Area of Focus.

Community involvement with additional institutions provides new experiential learning opportunities for students and partnerships to share resources.

**Rationale for Evidence-based Intervention:**

Explain the rationale for selecting this specific strategy.

Building relationships with institutions increases student academic collaboration and marketing opportunities and enrollment. Student involvement with partnerships supports a positive environment at school by encouraging volunteer opportunities, assisting in the development of social and problem solving skills, increases time management and provides access to a variety of experiences.

**STATE COLLEGE OF FLORIDA  
GRANT PROPOSAL**

|                                                                          |                                                                                |                                          |
|--------------------------------------------------------------------------|--------------------------------------------------------------------------------|------------------------------------------|
| <b>NO: 23-04</b>                                                         | <b>TITLE: Career Accelerator at State College of Florida, Manatee-Sarasota</b> | <b>FUNDS REQUESTED:<br/>\$ 3,222,409</b> |
| <b>SPONSORING AGENCY:<br/>Florida Department of Economic Opportunity</b> |                                                                                | <b>SCF CASH MATCH:<br/>\$0</b>           |
| <b>PROPOSER:<br/>Dr. Todd G. Fritch, Executive VP/Provost</b>            |                                                                                | <b>SCF IN-KIND MATCH:<br/>\$0</b>        |

**College departments and participating personnel:** Dr. Todd Fritch, Executive VP/Provost; Dr. Ryan Hale, VP for Institutional Effectiveness; Heather Shehorn, Assistant Dean, Early College Programs & Strategic Academic Initiatives, Venice Campus Administrator; Kim Richmond, Director, 26 West Entrepreneurship Center

**GRANT SUMMARY:**

The Career Accelerator at State College of Florida, Manatee-Sarasota (SCF) is a grant program that, if funded, will provide students and the community with a dynamic and sustainable program to deliver necessary employability skills for individuals to excel in today's job market.

The program will assist credit and non-credit students with critical employability skills to meet industry demands using the National Association of Colleges and Employers (NACE) competencies, industry knowledge, career coaching, faculty mentorship, experiential learning, internships, and career placement.

To increase the program's efficacy, internal stakeholders will work collaboratively with industry partners and the regional economic development centers to ensure students gain the necessary skills to be competitive. These partnerships will promote the program to the broader community, demonstrating another way SCF is the region's first choice for innovative, responsive, quality education, workforce training, and community partnership. It will serve as an economic driver as it provides innovative, responsive, quality educational programming that connects academic success to workforce excellence.

The Career Accelerator at SCF will immediately address the concerns of employers by providing qualified candidates with employability skills that are critical to the success of their operations. Improving students' competencies will be addressed in a curricular, co-curricular, and extra-curricular manner with an emphasis on career and self-development, critical thinking, leadership, professionalism, teamwork, and technology. This will be a collaborative effort, undertaken through SCF's engagement with industry, area economic development corporations and internal partners.

SCF is seeking grant funding from the Florida Job Growth Grant Program at the Florida Department of Economic Opportunity to launch this program. If funded, the five-year grant will utilize the \$3,222,409 requested in a variety of ways. The Career Accelerator will host a robust schedule of activities that include enhancements to SCF's internship program, a series of guest speakers from business and industry, field trips for students to visit area employers, opportunities for students to benefit from the personal branding lab in SCF's 26 West Center, new technology tools to help students choose a career path and prepare for that path, professional development for faculty and staff, curriculum development for NACE competencies, and stipends for student internships. The grant will fund a program director and two staff positions.

**Signature Page**

**Proposal 23-04**

Todd Fritch  
Todd Fritch (Oct 10, 2023 22:16 EDT)

**Area Administrator**

Cin Buckley

**Sponsored Projects**

Ryan Hale  
Ryan Hale (Oct 11, 2023 13:34 EDT)

**VP for Institutional Effectiveness**

Gary Buh

**Interim Associate Provost for Academic and Faculty Affairs**

Brittany K. Nielson  
Brittany K. Nielson (Oct 13, 2023 08:45 EDT)

**VP Student Services & Enrollment Management**

Julia Jakway  
Julia Jakway (Oct 13, 2023 09:27 EDT)

**VP Finance and Administrative Services**

Todd Fritch  
Todd Fritch (Oct 13, 2023 09:35 EDT)

**Executive VP & Provost**

Shelle Feola  
Shelle Feola (Oct 13, 2023 11:00 EDT)

**Director Human Resources**

**President**

**Submitted to Board of Trustees**

**Date**

|                                     |                          |
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| Approved                            | Disapproved              |

**STATE COLLEGE OF FLORIDA  
GRANT PROPOSAL**

|                                                                                        |                                                                                                                                       |                                        |
|----------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|
| <b>NO: 23-05</b>                                                                       | <b>TITLE: Advanced Manufacturing Explorations:<br/>State College of Florida ExLENT<br/>Career Pathways Explorations Collaboration</b> | <b>FUNDS REQUESTED:<br/>\$ 992,273</b> |
| <b>SPONSORING AGENCY:<br/>National Science Foundation</b>                              |                                                                                                                                       | <b>SCF CASH MATCH:<br/>\$0</b>         |
| <b>PROPOSER:<br/>Deshjuana J. Bagley, Director, SCF Advanced Technology<br/>Center</b> |                                                                                                                                       | <b>SCF IN-KIND MATCH:<br/>\$0</b>      |

***College departments and participating personnel:*** Deshjuana J. Bagley, Director, SCF Advanced Technology Center; Dr. Todd G. Fritch, Executive VP/Provost; Dr. Ryan Hale, VP for Institutional Effectiveness; Stephanie Cook, Assistant Dean, Science, Technology, Engineering & Mathematics; and Samuel J. Aldrich, Program Manager, Engineering Tech. & Construction Management Tech. Programs

**GRANT SUMMARY:**

The *Advanced Manufacturing Explorations: State College of Florida ExLENT Career Pathways Explorations Collaboration* grant, if funded, will provide advanced manufacturing experiential learning opportunities for historically underrepresented secondary students and nontraditional postsecondary students residing in Sarasota and Manatee counties.

Participants will discover career pathways such as mechatronics technician, simulation designer, Internet of Things (IoT) engineer, cybersecurity analyst, and robotics technician.

The collaboration's primary objectives are to remove historical barriers that create opportunity gaps such as reluctance to pursue advanced math and science classes, lack of awareness and lack of exposure to advanced manufacturing careers, and financial barriers limiting access to formal and informal STEM education. The outcome is for 45 students, paired with mentors from area business, industry and education, to persist over three years and build individual STEM identities, increase willingness to take more math and science classes, and gain confidence so they may add innovation and impact to the region's advanced manufacturing field.

The project has three pillars for inspiring students to explore advanced manufacturing: Pillar 1: (Year 1) - Project Based Learning – Based on a foundation of mentorship, the semester long, mechatronics activity is “Alexa, Fly My Drone.” This immersive project hooks non-STEM students using 3D printing, AI, electronics, coding, and contextualized math and science. Pillar 2: (Year 2) - Service-learning as certified Digital Navigators, the original cohort increases their technical confidence while forming a volunteer STEM community. Participants earn industry certifications using more math and science skills through non-credit workshops. Pillar 3: (Year 3) – Work-based learning experiences enable the cohort to apply theoretical knowledge to practical working experiences at manufacturing facilities. Students gain increased career readiness competencies working on advanced manufacturing projects.

Project collaborators include a cross-sector advisory board, Big Brothers Big Sisters of the Sun Coast, Sarasota-Manatee Area Manufacturers Association, The Patterson Foundation, CareerSource Suncoast, Siemens, Fabricators and Manufacturers Association Foundation, and the National Collaborative for Digital Equity.

Signature Page

Proposal 23-05

*Deshquana Bagley*  
\_\_\_\_\_  
**Area Administrator**

*Cin Buckley*  
\_\_\_\_\_  
**Sponsored Projects**

*R. C. Hale*  
Rylin Hale (Oct 11, 2023 14:35 EDT)  
\_\_\_\_\_  
**VP for Institutional Effectiveness**

*Gary Becher*  
\_\_\_\_\_  
**Interim Associate Provost for Academic and Faculty Affairs**

*Brittany K. Nielsen*  
Brittany K. Nielsen (Oct 12, 2023 18:45 EDT)  
\_\_\_\_\_  
**VP Student Services & Enrollment Management**

*Julia Jakway*  
Julia Jakway (Oct 13, 2023 08:46 EDT)  
\_\_\_\_\_  
**VP Finance and Administrative Services**

*Todd Fritch*  
Todd Fritch (Oct 13, 2023 08:52 EDT)  
\_\_\_\_\_  
**Executive VP & Provost**

*SR*  
Shellie Feola (Oct 13, 2023 11:01 EDT)  
\_\_\_\_\_  
**Director Human Resources**

\_\_\_\_\_  
**President**

\_\_\_\_\_  
**Submitted to Board of Trustees**

\_\_\_\_\_  
**Date**

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# State College of Florida, Manatee-Sarasota

## Annual Athletic Report 2022-23



## **Manatees Athletics 2022-23 Year in Review**

The 2022-23 Manatees Athletics Season was a successful one, filled with many highs. On the field/court, four teams earned a berth in post-season play. Beach Volleyball and Tennis earned bids to Nationals, both finishing within the top-10 in the Country. In the classroom, the Manatees were just as successful. Each team earned a 3.0 GPA and the department finished with a 3.20 GPA, the highest in over 10 years.

Baseball won the Suncoast Conference for the first time since 2018. They defeated Santa Fe in a best-of-3 tournament, and advanced to the State “Final Four” for the first time under the new playoff format. Starting Pitcher Michael Forret pitched a no-hitter in his first start as a Manatee – the first no-hitter in over 30 years. Forret also earned State Pitcher-of-the-Year and was an NJCAA All-American. Forret was also the only Manatee to be drafted in the 2023 Major League Baseball First-Year Player Draft. Forret was taken in the 14<sup>th</sup> round by the Baltimore Orioles. Third Baseman Kevin Karstetter earned State Player-of-the Year and was a first team NJCAA All-American.

Basketball finished the season just out of reach of the State Tournament. The had many spectacular performances, including a memorable win against Florida Southwestern State College on February 1 on a last second three-point shot. Skylar Wicks scored 36 points on Thanksgiving Day in a win over Georgia Highlands College, which earned him NJCAA Player-of-the-Week honors. Ametri Moss, a second-year player, earned a spot on the All-State Team.

Beach Volleyball successfully completed their first season as a championship sport, after competing the last several seasons as an emerging sport. Beach hosted the first-ever State Tournament at UMR Sports Complex at the end of March. Based upon their performance, the Team earned a bid to the first NJCAA Beach Volleyball Championship and finished in 7<sup>th</sup> place Nationally.

Court Volleyball had their most successful season in recent memory. They qualified for the State Tournament for the first time since 2017. In addition, the team was the most successful SCF team in the classroom with a 3.61 GPA. The 3.61 GPA was the highest amongst Court Volleyball teams in the state of Florida.

Softball had a down season overall but had many good individual performances. The team picked up a big transfer, Alissa Kessler, from Florida Atlantic University. Kessler batted .357 in 46 games with the Manatees and will return for her sophomore season.

Tennis finished 3<sup>rd</sup> in the State and earned yet another trip to the NJCAA National Championship in Tyler, TX. The Manatees finished 9<sup>th</sup> in the Nation.

Overall, Manatees Athletics continued their strong history of athletic and academic achievements.

## Community Service Projects

| Event Description                       | Team                        |
|-----------------------------------------|-----------------------------|
| Cemetery Cleanup                        | Men's Basketball            |
| Turkey Drive                            | Men's Basketball            |
| Unstuff the Bus                         | Softball                    |
| Palma Sola little league night          | Softball                    |
| Sponsored 5 foster angels for Christmas | Softball                    |
| Turning Points Painting                 | Tennis                      |
| Volleyball Game                         | Tennis                      |
| Volleyball Game                         | Tennis                      |
| Keep Manatee Beautiful Clean Up         | Tennis                      |
| Day of Champions Anchor House           | Tennis                      |
| Keep Manatee Beautiful SR-64 Clean up   | Tennis                      |
| Boys and Girls Club Christmas Tree lot  | Tennis                      |
| SCF Foundation Avenue to the Stars      | Tennis                      |
| Unstuff the Bus                         | Tennis                      |
| BKB Game                                | Tennis                      |
| BKB Thanksgiving Tournament             | Tennis                      |
| BKB Thanksgiving Tournament             | Tennis                      |
| VB Home Game                            | Tennis                      |
| SCF Basketball Game                     | Volleyball/Beach Volleyball |
| SCF Scavenger Hunt                      | Volleyball/Beach Volleyball |
| SCF Career Workshop                     | Volleyball/Beach Volleyball |
| United Way                              | Volleyball/Beach Volleyball |
| Day of Champions                        | Baseball                    |
| Baltimore Orioles Table                 | Baseball                    |
| Fall Club Rush                          | Baseball                    |
| Spring Club Rush                        | Baseball                    |



## Academic Honors

### NJCAA & FCSAA Teams of the Year

*3.0 GPA or above*

|                                                                                                 |
|-------------------------------------------------------------------------------------------------|
| Baseball – 3.04 GPA                                                                             |
| Basketball – 3.13 GPA                                                                           |
| Beach Volleyball – 3.14 GPA                                                                     |
| <b>Court Volleyball – 3.61 GPA (2023 AVCA Team Academic Award, Highest VB GPA in the State)</b> |
| Softball – 3.20 GPA                                                                             |
| Tennis – 3.31 GPA                                                                               |

### NJCAA All-Academic Teams

*All-Academic First Team – 4.00 GPA*

|                |                        |
|----------------|------------------------|
| Brandon Clarke | Baseball               |
| Brielle Bostow | Softball               |
| Taylor Halback | Softball               |
| Chantel Schurr | Softball               |
| Caelan Cook    | Beach/Court Volleyball |

*All-Academic Second Team – 3.80-3.99 GPA*

|                                         |                        |
|-----------------------------------------|------------------------|
| Trey Clucas                             | Baseball               |
| Ainhoa Meili Fernandez Del Moral Perier | Tennis                 |
| Elena Baughman-Saunders                 | Tennis                 |
| Bailee Perry                            | Beach/Court Volleyball |
| Isabella Rebimbas                       | Beach/Court Volleyball |
| Haylee Rhoads                           | Court Volleyball       |

*All-Academic Third Team – 3.60-3.79 GPA*

|                   |                  |
|-------------------|------------------|
| Cobey Harraway    | Basketball       |
| Ronnail Tape      | Basketball       |
| Remi Hebert       | Beach Volleyball |
| Preston Wetherell | Baseball         |
| Sam Carlin        | Softball         |
| Maddisan Noriega  | Softball         |
| Haley Rosenbaum   | Softball         |
| Molly Starinsky   | Softball         |

|                 |                  |
|-----------------|------------------|
| Sakurako Suzuki | Tennis           |
| Rachel Carroll  | Court Volleyball |
| Emily Lyons     | Court Volleyball |
| Kloe Pinto      | Court Volleyball |

**FCSAA All-Academic Team**

*3.30 GPA or above*

| <b><u>Baseball</u></b> |      |
|------------------------|------|
| Brendan Albrittain     | 3.51 |
| Brandon Clarke         | 4.00 |
| Trey Clucas            | 3.90 |
| Ben Gilbert            | 3.42 |
| Richie Morales         | 3.42 |
| Preston Wetherell      | 3.66 |

| <b><u>Basketball</u></b> |      |
|--------------------------|------|
| Cobey Harraway           | 3.70 |
| Josh Ijeh                | 3.30 |
| Shawn Lefresne           | 3.37 |
| Ametri Moss              | 3.37 |
| Malyk Rebetz             | 3.40 |
| Ronnail Tape             | 3.77 |
| Skylar Wicks             | 3.37 |

| <b><u>Beach Volleyball</u></b> |      |
|--------------------------------|------|
| Caelan Cook                    | 4.00 |
| Kaylee Forman                  | 3.44 |
| Kayla Gentry                   | 3.41 |
| Remi Hebert                    | 3.72 |
| Bailee Perry                   | 3.89 |
| Kloe Pinto                     | 3.61 |
| Isabella Rebimbas              | 3.90 |

| <b><u>Court Volleyball</u></b> |      |
|--------------------------------|------|
| Rachel Carroll                 | 3.78 |
| Caelan Cook                    | 4.00 |
| Emily Lyons                    | 3.60 |
| Bailee Perry                   | 3.89 |
| Shelby Pillow                  | 3.61 |
| Kloe Pinto                     | 3.61 |
| Isabella Rebimbas              | 3.90 |
| Haylee Rhoads                  | 3.90 |

| <b><u>Softball</u></b> |      |
|------------------------|------|
| Brielle Bostow         | 4.00 |
| Sam Carlin             | 3.68 |
| Tori Copeland          | 4.00 |
| Taylor Halback         | 4.00 |
| Alissa Kessler         | 3.30 |
| Maddisan Noriega       | 3.60 |
| Haley Rosenbaum        | 3.75 |
| Karsyn Rutherford      | 3.57 |
| Chantel Schurr         | 4.00 |
| Olivia Seibert         | 3.58 |
| Molly Starinsky        | 3.70 |

| <b><u>Tennis</u></b>    |      |
|-------------------------|------|
| Joanne Fernandes        | 3.51 |
| Ainhoa Meili            | 3.78 |
| Ainara Rodriguez        | 3.44 |
| Elena Baughman-Saunders | 3.80 |
| Sakurako Suzuki         | 3.66 |

**Conference All-Academic Teams**

*3.0 GPA or above*

| <b><u>Baseball</u></b> |      |
|------------------------|------|
| Brendan Albrittain     | 3.51 |
| Erick Almonte          | 3.13 |
| Liam Best              | 3.12 |
| Brandon Clarke         | 4.00 |
| Trey Clucas            | 3.90 |
| Ben Gilbert            | 3.42 |
| Connor Hults           | 3.11 |
| Keven Karstetter       | 3.00 |
| Evan Mastromauro       | 3.24 |
| Richie Morales         | 3.42 |
| Liam Moreno            | 3.11 |
| Nick Romagnola         | 3.20 |
| Ed Wagner              | 3.03 |
| Preston Wetherell      | 3.66 |

| <b><u>Court Volleyball</u></b> |      |
|--------------------------------|------|
| Rachel Carroll                 | 3.78 |
| Caelan Cook                    | 4.00 |
| Rhea Kohl                      | 3.70 |
| Emily Lyons                    | 3.60 |
| Bailee Perry                   | 3.89 |
| Shelby Pillow                  | 3.61 |
| Kloe Pinto                     | 3.61 |
| Isabella Rebimbas              | 3.90 |
| Haylee Rhoads                  | 3.90 |

| <b><u>Basketball</u></b> |      |
|--------------------------|------|
| Cobey Harraway           | 3.70 |
| Josh Ijeh                | 3.30 |
| Shawn Lefresne           | 3.37 |
| Ametri Moss              | 3.37 |
| Malyk Rebetez            | 3.40 |
| Ronnail Tape             | 3.77 |
| Skylar Wicks             | 3.37 |

| <b><u>Softball</u></b> |      |
|------------------------|------|
| Brielle Bostow         | 4.00 |
| Sam Carlin             | 3.68 |
| Tori Copeland          | 4.00 |
| Taylor Halback         | 4.00 |
| Alissa Kessler         | 3.29 |
| Maddisan Noriega       | 3.60 |
| Stephanie Oaks         | 3.23 |
| Jordan O'Brien         | 3.17 |
| Haley Rosenbaum        | 3.75 |
| Karsyn Rutherford      | 3.57 |
| Chantel Schurr         | 4.00 |
| Olivia Seibert         | 3.58 |
| Molly Starinsky        | 3.70 |

| <b><u>Beach Volleyball</u></b> |      |
|--------------------------------|------|
| Kaylee Forman                  | 3.20 |
| Kayla Gentry                   | 3.41 |
| Remi Hebert                    | 3.72 |
| Yeva Serdiuk                   | 3.00 |

| <b><u>Tennis</u></b>    |      |
|-------------------------|------|
| Joanne Fernandes        | 3.51 |
| Ainhoa Meili            | 3.78 |
| Ainara Rodriguez        | 3.03 |
| Elena Baughman-Saunders | 3.80 |
| Sakurako Suzuki         | 3.45 |

# Athletic Awards

## Baseball

| All-Suncoast Conference Teams           |                                         |
|-----------------------------------------|-----------------------------------------|
| Erick Almonte (1 <sup>st</sup> Team)    | Lucas Ismaili (1 <sup>st</sup> Team)    |
| Kevin Karstetter (1 <sup>st</sup> Team) | Brayden Woodburn (1 <sup>st</sup> Team) |
| Mario Lopez (1 <sup>st</sup> Team)      | Michael Forret (1 <sup>st</sup> Team)   |
| Ed Wagner (1 <sup>st</sup> Team)        | Richie Morales (2 <sup>nd</sup> Team)   |
| Ben Gilbert (2 <sup>nd</sup> Team)      | Victor Sanchez (2 <sup>nd</sup> Team)   |
| Liam Best (2 <sup>nd</sup> Team)        | Connor Hults (2 <sup>nd</sup> Team)     |

Suncoast Conference Player of the Year: Kevin Karstetter

Suncoast Conference Pitcher of the Year: Michael Forret

Suncoast Conference Coach of the Year: Tim Hill II

| All-State/Region Team                   |
|-----------------------------------------|
| Lucas Ismaili (1 <sup>st</sup> Team)    |
| Kevin Karstetter (1 <sup>st</sup> Team) |
| Mario Lopez (1 <sup>st</sup> Team)      |
| Michael Forret (1 <sup>st</sup> Team)   |

State/Region Player of the Year: Kevin Karstetter

State/Region Pitcher of the Year: Michael Forret

| Division I FCSAA All-Tournament Team |
|--------------------------------------|
| Michael Forret                       |

| NJCAA All-Americans           |
|-------------------------------|
| Kevin Karstetter (First Team) |
| Michael Forret (Third Team)   |

## **Basketball**

| All-Southern Conference Teams |
|-------------------------------|
| Amteri Moss (First Team)      |
| Skylar Wicks (First Team)     |
| Kasheem Grady (Second Team)   |
| Josh Ijeh (Honorable Mention) |

| All/State Region Team |
|-----------------------|
| Ametri Moss           |

## **Beach Volleyball**

| All-State/Region Team       |
|-----------------------------|
| Yeva Serdiuk (First Team)   |
| Amanda Pizzol (Second Team) |

| All-State/Region Pairs       |
|------------------------------|
| Yeva Serdiuk & Amanda Pizzol |

## **Court Volleyball**

| All-Sun-Lakes Conference Teams                 |
|------------------------------------------------|
| Kendall Steinert (First Team South Division)   |
| Haylee Rhoads (Second Team South Division)     |
| Isabella Rebimbas (Second Team South Division) |

| Division II Gulf District/FCSAA All-Tournament Team |
|-----------------------------------------------------|
| Haylee Rhoads                                       |

| Division II All-State/Region Team |
|-----------------------------------|
| Kendall Steinert                  |

## **Softball**

| All-Suncoast Conference Teams  |
|--------------------------------|
| Alissa Kessler (First Team)    |
| Karsyn Rutherford (First Team) |
| Tori Copeland (Second Team)    |
| Chantel Schurr (Second Team)   |
| Stephanie Oaks (Second Team)   |
| Taylor Halback (Second Team)   |
| Presley O'Kimosh (Second Team) |
| Brielle Bostow (Second Team)   |

## FCSAA Player(s) of the Week Honors

### Baseball

January 31, 2023 – Michael Forret  
February 7, 2023 – Kevin Karstetter  
March 21, 2023 – Jeremy Weaver  
March 28, 2023 – Kevin Karstetter  
April 11, 2023 – Michael Forret

### Basketball

December 6, 2022 – Skylar Wicks

### Beach Volleyball

March 28, 2023 – Amanda Pizzol & Yeva Serdiuk

### Court Volleyball

September 6, 2022 – Kendall Steinert  
September 20, 2022 – Lana Sandanom (Player of the Week)  
September 20, 2022 – Kendall Steinert (Setter of the Week)  
October 25, 2022 – Kendall Steinert

## NJCAA Player(s) of the Week Honors

### Court Volleyball

Week 4 – September 14-20 - Kendall Steinert

## Team Win/Loss Records

| Team             | Conference Record | Overall Record |
|------------------|-------------------|----------------|
| Baseball         | 18-6              | 35-26          |
| Basketball       | 5-7               | 15-13          |
| Beach Volleyball | 0-6               | 4-18           |
| Court Volleyball | 5-8               | 12-15          |
| Softball         | 4-11              | 19-28          |
| Tennis           | 2-4               | 3-10           |

## State/Region and National Tournament Appearances

Baseball won their first-round matchup against Santa Fe College in a best-of-3 series. Baseball qualified for the “Final Four” State Tournament in Lakeland, FL, and were knocked out by State Runner-Up Northwest Florida State College.

Beach Volleyball hosted the first-ever State Tournament at UMR Sports in Bradenton, FL. Beach Volleyball also qualified for the NJCAA National Tournament in Taveras, FL, and finished 7<sup>th</sup> in the Nation.

Court Volleyball earned a bid to the State Tournament for the first time since 2017. They lost to eventual runner-up Palm Beach State College.

Tennis finished 3<sup>rd</sup> in the State upon qualifying for the State Tournament held at Sanlando Park just outside of Orlando, FL. Tennis once again qualified for the NJCAA National Tournament held in Tyler, TX. The Manatees finished 9<sup>th</sup> in the Nation.

### Overall Winning Percentage

| Overall Win/Loss | Overall Conference Win/Loss | Teams Qualified for State Tournament Appearance |
|------------------|-----------------------------|-------------------------------------------------|
| 88/110           | 34/42                       | 3                                               |
| 44.4%            | 44.7%                       | 50%                                             |

### Four-Year Scholarship and Matriculation Information

|                                                                            | Baseball | Basketball | Beach Volleyball | Court Volleyball | Softball | Tennis | Total |
|----------------------------------------------------------------------------|----------|------------|------------------|------------------|----------|--------|-------|
| <b>Total Participants</b>                                                  | 27       | 13         | 14               | 14               | 22       | 9      | 99    |
| <b># of 2<sup>nd</sup> Year Participants</b>                               | 13       | 5          | 5                | 5                | 10       | 3      | 41    |
| <b># of 2<sup>nd</sup> Year Graduates</b>                                  | 12       | 3          | 2                | 3                | 7        | 1      | 28    |
| <b># of 2<sup>nd</sup> Year Transfers to 4-year Colleges or Signed Pro</b> | 13       | 4          | 4                | 2                | 8        | 2      | 33    |
| <b># of 1<sup>st</sup> Year Transfers to 4-year Colleges</b>               | 1        | 1          | 1                | 1                | 0        | 1      | 5     |

**Cumulative Graduation Rate: 51.21%**

### Baseball

Cameron Clines – Florida International University  
Austin Dearing – Florida International University  
Ben Gilbert – Florida Atlantic University  
Connor Hults – Florida State University  
Lucas Ismaili – University of South Alabama  
Kevin Karstetter – Arizona State University  
Mario Lopez – University of South Florida  
Richie Morales – University of Arizona  
Liam Moreno – St. Cloud State University  
Nick Romagnola – Eckerd College  
Victor Sanchez – Oklahoma Wesleyan University  
Ryan Stefiuk – University of Tampa  
Brayden Woodburn – University of Tampa

### Basketball

Cobey Harraway – North Carolina Central University  
Ametri Moss – University of North Florida  
Ronnail Tape – Black Hills State University  
Skylar Wicks – University of the Incarnate Word

### Beach Volleyball

Kaylee Forman – State College of Florida (Bachelor's)  
Danielle Conover – Galen College of Nursing  
Shelby McGee – Nicholls State University

### Court Volleyball

Katarina McCall – Ave Maria University  
Shelby McGee – Nicholls State University

### Softball

Mya Achenbach – St. Thomas University  
Sam Carlin – West Virginia Wesleyan College  
Tori Copeland – Nova Southeastern University  
Sam Hampton – State College of Florida (Bachelor's)  
Gabi Nicholson – Tusculum University  
Chantel Schurr – University of Tampa  
Olivia Seibert – Auburn University  
Molly Starinsky – State College of Florida (Bachelor's)

### Tennis

Elena Baughman-Saunders – Oakland City University  
Sakurako Suzuki – Holy Cross College



## Intercollegiate Athletics Annual Summary

### Baseball

| <b>Seasons</b> | <b>1<sup>st</sup> Year Athletes</b> | <b>2<sup>nd</sup> Year Athletes</b> | <b>2<sup>nd</sup> Year Athletes Graduating</b> | <b>2<sup>nd</sup> Year Athletes, Graduation, Transferred, or Signed</b> | <b>TEAM GPA</b> |
|----------------|-------------------------------------|-------------------------------------|------------------------------------------------|-------------------------------------------------------------------------|-----------------|
| 2008-2009      | 11                                  | 14                                  | 10                                             | 13                                                                      | 3.32*           |
| 2009-2010      | 14                                  | 10                                  | 4                                              | 10                                                                      | 3.06            |
| 2010-2011      | 13                                  | 12                                  | 8                                              | 11                                                                      | 3.04            |
| 2011-2012      | 18                                  | 8                                   | 6                                              | 7                                                                       | 2.93            |
| 2012-2013      | 10                                  | 16                                  | 13                                             | 14                                                                      | 3.22            |
| 2013-2014      | 9                                   | 13                                  | 10                                             | 11                                                                      | 3.15            |
| 2014-2015      | 13                                  | 12                                  | 7                                              | 11                                                                      | 3.19            |
| 2015-2016      | 11                                  | 14                                  | 9                                              | 12                                                                      | 3.10            |
| 2016-2017      | 17                                  | 9                                   | 6                                              | 9                                                                       | 3.27            |
| 2017-2018      | 12                                  | 13                                  | 9                                              | 13                                                                      | 3.19            |
| 2018-2019      | 10                                  | 15                                  | 13                                             | 14                                                                      | 2.83            |
| 2019-2020*     | 16                                  | 8                                   | 8                                              | 7                                                                       | 2.92            |
| 2020-2021*     | 21                                  | 5                                   | 4                                              | 9                                                                       | 3.13            |
| 2021-2022      | 23                                  | 4                                   | 4                                              | 4                                                                       | 2.85            |
| 2022-2023      | 14                                  | 13                                  | 12                                             | 13                                                                      | 3.03            |

## Basketball

| Seasons    | 1 <sup>st</sup> Year Athletes | 2 <sup>nd</sup> Year Athletes | 2 <sup>nd</sup> Year Athletes Graduating | 2 <sup>nd</sup> Year Athletes, Graduation, Transferred, or Signed | TEAM GPA |
|------------|-------------------------------|-------------------------------|------------------------------------------|-------------------------------------------------------------------|----------|
| 2008-2009  | 9                             | 6                             | 1                                        | 5                                                                 | 2.62     |
| 2009-2010  | 9                             | 4                             | 0                                        | 2                                                                 | 2.11     |
| 2010-2011  | 9                             | 5                             | 4                                        | 4                                                                 | 2.49     |
| 2011-2012  | 7                             | 7                             | 5                                        | 4                                                                 | 2.72     |
| 2012-2013  | 6                             | 5                             | 3                                        | 3                                                                 | 2.72     |
| 2013-2014  | 9                             | 5                             | 2                                        | 4                                                                 | 2.50     |
| 2014-2015  | 12                            | 1                             | 1                                        | 1                                                                 | 2.69     |
| 2015-2016  | 7                             | 6                             | 2                                        | 6                                                                 | 2.93     |
| 2016-2017  | 6                             | 5                             | 3                                        | 5                                                                 | 2.48     |
| 2017-2018  | 10                            | 3                             | 2                                        | 2                                                                 | 2.59     |
| 2018-2019  | 6                             | 9                             | 5                                        | 9                                                                 | 2.99     |
| 2019-2020* | 9                             | 5                             | 5                                        | 5                                                                 | 2.91     |
| 2020-2021* | 10                            | 3                             | 2                                        | 2                                                                 | 2.85     |
| 2021-2022  | 13                            | 1                             | 0                                        | 1                                                                 | 3.02     |
| 2022-2023  | 8                             | 5                             | 3                                        | 4                                                                 | 3.11     |

## Beach Volleyball

| Seasons    | 1 <sup>st</sup> Year Athletes | 2 <sup>nd</sup> Year Athletes | 2 <sup>nd</sup> Year Athletes Graduating | 2 <sup>nd</sup> Year Athletes, Graduation, Transferred, or Signed | TEAM GPA |
|------------|-------------------------------|-------------------------------|------------------------------------------|-------------------------------------------------------------------|----------|
| 2019-2020~ | 11                            | 0                             | 0                                        | 0                                                                 | 3.22     |
| 2020-2021* | 15                            | 0                             | 0                                        | 0                                                                 | 3.27     |
| 2021-2022* | 14                            | 0                             | 0                                        | 0                                                                 | 3.48     |
| 2022-2023  | 9                             | 5                             | 2                                        | 4                                                                 | 3.14     |

## Court Volleyball

| Seasons    | 1 <sup>st</sup> Year Athletes | 2 <sup>nd</sup> Year Athletes | 2 <sup>nd</sup> Year Athletes Graduating | 2 <sup>nd</sup> Year Athletes, Graduation, Transferred, or Signed | TEAM GPA |
|------------|-------------------------------|-------------------------------|------------------------------------------|-------------------------------------------------------------------|----------|
| 2008-2009  | 12                            | 4                             | 0                                        | 4                                                                 | 3.04     |
| 2009-2010  | 5                             | 9                             | 4                                        | 8                                                                 | 3.44     |
| 2010-2011  | 5                             | 9                             | 7                                        | 9                                                                 | 3.51     |
| 2011-2012  | 11                            | 14                            | 10                                       | 14                                                                | 3.17     |
| 2012-2013  | 9                             | 6                             | 4                                        | 4                                                                 | 3.40     |
| 2013-2014  | 6                             | 7                             | 3                                        | 4                                                                 | 3.35     |
| 2014-2015  | 6                             | 7                             | 5                                        | 4                                                                 | 3.25     |
| 2015-2016  | 10                            | 5                             | 3                                        | 4                                                                 | 2.96     |
| 2016-2017  | 5                             | 8                             | 8                                        | 7                                                                 | 3.63     |
| 2017-2018  | 9                             | 4                             | 2                                        | 3                                                                 | 3.19     |
| 2018-2019  | 2                             | 11                            | 1                                        | 0                                                                 | 3.00     |
| 2019-2020* | 7                             | 6                             | 6                                        | 5                                                                 | 3.19     |
| 2020-2021* | 9                             | 6                             | 4                                        | 3                                                                 | 3.48     |
| 2021-2022  | 15                            | 2                             | 2                                        | 2                                                                 | 3.35     |

|           |   |   |   |   |      |
|-----------|---|---|---|---|------|
| 2022-2023 | 9 | 5 | 3 | 3 | 3.61 |
|-----------|---|---|---|---|------|

## Softball

| Seasons    | 1 <sup>st</sup> Year Athletes | 2 <sup>nd</sup> Year Athletes | 2 <sup>nd</sup> Year Athletes Graduating | 2 <sup>nd</sup> Year Athletes, Graduation, Transferred, or Signed | TEAM GPA |
|------------|-------------------------------|-------------------------------|------------------------------------------|-------------------------------------------------------------------|----------|
| 2008-2009  | 11                            | 10                            | 9                                        | 9                                                                 | 2.99     |
| 2009-2010  | 17                            | 8                             | 7                                        | 11                                                                | 3.26     |
| 2010-2011  | 13                            | 9                             | 8                                        | 10                                                                | 3.17     |
| 2011-2012  | 11                            | 14                            | 10                                       | 10                                                                | 2.97     |
| 2012-2013  | 17                            | 9                             | 7                                        | 7                                                                 | 3.40     |
| 2013-2014  | 11                            | 12                            | 9                                        | 10                                                                | 3.28     |
| 2014-2015  | 13                            | 9                             | 6                                        | 6                                                                 | 3.24     |
| 2015-2016  | 10                            | 9                             | 6                                        | 9                                                                 | 3.38     |
| 2016-2017  | 15                            | 7                             | 4                                        | 6                                                                 | 3.30     |
| 2017-2018  | 16                            | 8                             | 3                                        | 8                                                                 | 3.31     |
| 2018-2019  | 14                            | 8                             | 7                                        | 6                                                                 | 3.09     |
| 2019-2020* | 20                            | 3                             | 2                                        | 3                                                                 | 3.18     |
| 2020-2021* | 21                            | 0                             | 0                                        | 0                                                                 | 3.2      |
| 2021-2022  | 18                            | 0                             | 0                                        | 0                                                                 | 3.27     |
| 2022-2023  | 12                            | 10                            | 6                                        | 8                                                                 | 3.20     |

## Tennis

| Seasons    | 1 <sup>st</sup> Year Athletes | 2 <sup>nd</sup> Year Athletes | 2 <sup>nd</sup> Year Athletes Graduating | 2 <sup>nd</sup> Year Athletes, Graduation, Transferred, or Signed | TEAM GPA |
|------------|-------------------------------|-------------------------------|------------------------------------------|-------------------------------------------------------------------|----------|
| 2010-2011  | 9                             | 0                             | 0                                        | 0                                                                 | 3.43     |
| 2011-2012  | 8                             | 4                             | 3                                        | 2                                                                 | 3.35     |
| 2012-2013  | 6                             | 3                             | 2                                        | 2                                                                 | 3.07     |
| 2013-2014  | 2                             | 5                             | 3                                        | 4                                                                 | 3.17     |
| 2014-2015  | 6                             | 2                             | 1                                        | 1                                                                 | 3.02     |
| 2015-2016  | 9                             | 3                             | 2                                        | 2                                                                 | 3.24     |
| 2016-2017  | 3                             | 6                             | 2                                        | 3                                                                 | 3.19     |
| 2017-2018  | 7                             | 1                             | 1                                        | 1                                                                 | 3.79     |
| 2018-2019  | 6                             | 4                             | 3                                        | 4                                                                 | 3.30     |
| 2019-2020* | 9                             | 1                             | 1                                        | 1                                                                 | 3.23     |
| 2020-2021* | 8                             | 1                             | 1                                        | 1                                                                 | 3.48     |
| 2021-2022  | 9                             | 0                             | 0                                        | 0                                                                 | 3.35     |
| 2022-2023  | 6                             | 3                             | 1                                        | 2                                                                 | 3.25     |

## GPA Analysis 2022-23

| Sport            | Hours Attempted | Hours Passed | % of Hours Passed | QP   | GPA  |
|------------------|-----------------|--------------|-------------------|------|------|
| Baseball         | 676             | 654          | 96.74%            | 2054 | 3.03 |
| Basketball       | 360             | 354          | 98.33%            | 1121 | 3.11 |
| Beach Volleyball | 398             | 381          | 95.72%            | 1251 | 3.14 |
| Court Volleyball | 385             | 385          | 100%              | 1390 | 3.61 |
| Softball         | 592             | 552          | 93.24%            | 1897 | 3.20 |

|        |      |      |        |      |      |
|--------|------|------|--------|------|------|
| Tennis | 264  | 258  | 97.70% | 859  | 3.25 |
| Total  | 2675 | 2584 | 96.59% | 8572 | 3.20 |

**GPA of 3.0 or Above  
2022-2023**

| <b>Team</b>      | <b>Participants</b> | <b>3.0 or Above</b> | <b>Percentage</b> |
|------------------|---------------------|---------------------|-------------------|
| Baseball         | 27                  | 18                  | 66.66%            |
| Basketball       | 13                  | 6                   | 46.15%            |
| Softball         | 22                  | 15                  | 68.18%            |
| Tennis           | 9                   | 7                   | 77.77%            |
| Volleyball       | 14                  | 12                  | 85.71%            |
| Beach Volleyball | 14                  | 8                   | 57.14%            |
| Total            | 99                  | 66                  | 66.66%            |

**Intercollegiate Athletic Annual Summary  
Historical Program Academic Achievements**

| <b>Season</b> | <b># Athletes<br/>Academic<br/>All –<br/>Conference<br/>3.0 or Above</b> | <b># Athletes<br/>Academic<br/>All – State 3.3<br/>or Above</b> | <b>Load Hours<br/>Attempted<br/>by All<br/>Teams</b> | <b>Total Hours<br/>Successfully<br/>Complete by<br/>All Teams</b> | <b>Cumulative<br/>GPA All<br/>Teams</b> |
|---------------|--------------------------------------------------------------------------|-----------------------------------------------------------------|------------------------------------------------------|-------------------------------------------------------------------|-----------------------------------------|
| 2009-2010     | 30/74<br>41%                                                             | 23/74<br>31%                                                    | 2,069                                                | 1920<br>93%                                                       | 2.88                                    |
| 2010-2011     | 48/82<br>59%                                                             | 35/82<br>43%                                                    | 2,297                                                | 2,216<br>96%                                                      | 3.09                                    |

|           |                 |                 |      |                |      |
|-----------|-----------------|-----------------|------|----------------|------|
| 2011-2012 | 46/89<br>52%    | 29/89<br>33%    | 2532 | 2436<br>96%    | 3.00 |
| 2012-2013 | 56/86<br>65%    | 39/86<br>45%    | 2355 | 2298<br>98%    | 3.22 |
| 2013-2014 | 52/79<br>66%    | 35/79<br>44%    | 2004 | 1951<br>97%    | 3.13 |
| 2014-2015 | 45/81<br>56%    | 27/81<br>33%    | 2260 | 2188<br>97%    | 3.14 |
| 2015-2016 | 42/81<br>52%    | 30/81<br>37%    | 2154 | 2088<br>97%    | 3.13 |
| 2016-2017 | 49/81<br>60%    | 38/81<br>47%    | 2243 | 2185<br>97%    | 3.19 |
| 2017-2018 | 50/83<br>60%    | 29/83<br>34%    | 2020 | 2185<br>96%    | 3.14 |
| 2018-2019 | 39/85<br>46%    | 22/85<br>26%    | 2231 | 2115<br>95%    | 3.01 |
| 2019-2020 | 46/97<br>47%    | 30/97<br>31%    | 2486 | 2369<br>95%    | 3.05 |
| 2020-2021 | 63/100<br>63%   | 42/100<br>42%   | 2639 | 2351<br>89%    | 3.10 |
| 2021-2022 | 45/99<br>45%    | 28/99<br>28%    | 2503 | 2368<br>94%    | 3.10 |
| 2022-2023 | 66/99<br>66.66% | 44/99<br>44.44% | 2675 | 2584<br>96.59% | 3.20 |

**SCF Intercollegiate Athletics 2022 – 2023 Season  
Athletic Home Residence**

|                         | <b>Manatee<br/>County</b> | <b>Sarasota<br/>County</b> | <b>Florida<br/>(excluding<br/>M/S)</b> | <b>Out-of-<br/>state</b> | <b>Total</b> |
|-------------------------|---------------------------|----------------------------|----------------------------------------|--------------------------|--------------|
| <b>Baseball</b>         | 3                         | 0                          | 11                                     | 13                       | 27           |
| <b>Basketball</b>       | 1                         | 0                          | 3                                      | 9                        | 13           |
| <b>Beach Volleyball</b> | 1                         | 0                          | 7                                      | 6                        | 14           |
| <b>Court Volleyball</b> | 0                         | 3                          | 7                                      | 4                        | 14           |
| <b>Softball</b>         | 1                         | 9                          | 9                                      | 3                        | 22           |
| <b>Tennis</b>           | 2                         | 1                          | 0                                      | 6                        | 9            |
| <b>Total</b>            | 8                         | 13                         | 37                                     | 41                       | 99           |

21/99 from Sarasota/Manatee Counties = 21%

37/99 from Florida (excluding Manatee/Sarasota Counties) = 37%

58/99 Florida Residents = 58%

41/99 Out-of-State = 41%

**Team Record History**

**Baseball**

| <b>Season</b> | <b>Overall<br/>Record<br/>Win/Loss</b> | <b>Conference<br/>Record<br/>Win/Loss</b> | <b>State<br/>Win/Loss</b> | <b>Athletic<br/>Home<br/>Residence<br/>Manatee</b> | <b>Athletic<br/>Home<br/>Residence<br/>Sarasota</b> | <b>Out of<br/>State</b> |
|---------------|----------------------------------------|-------------------------------------------|---------------------------|----------------------------------------------------|-----------------------------------------------------|-------------------------|
| 2008-2009     | 34/16/1                                | 19/6                                      | 0/2                       | 9                                                  | 3                                                   | 6                       |
| 2009-2010     | 37/15                                  | 19/6                                      | 4/1                       | 6                                                  | 2                                                   | 3                       |
| 2010-2011     | 33/20                                  | 12/9                                      | 0/2                       | 7                                                  | 2                                                   | 5                       |



|                |         |       |     |   |   |    |
|----------------|---------|-------|-----|---|---|----|
| 2011-2012      | 33/17/1 | 14/7  | 1/2 | 8 | 3 | 4  |
| 2012-2013      | 41/11   | 23/5  | 4/2 | 7 | 3 | 6  |
| 2013-2014      | 32/20   | 15/13 | 2/2 | 8 | 2 | 3  |
| 2014-2015      | 39/18   | 15/9  | 2/2 | 7 | 2 | 5  |
| 2015-2016      | 31/22   | 16/14 | 0/1 | 6 | 4 | 6  |
| 2016-2017      | 34/22/1 | 18/12 | 2/2 | 3 | 6 | 8  |
| 2017-2018      | 44/14/1 | 24/6  | 2/2 | 3 | 2 | 9  |
| 2018-2019      | 38/20   | 20/11 | 2/2 | 3 | 4 | 8  |
| 2019-<br>2020* | 16/11   | 5/1   | N/A | 7 | 5 | 10 |
| 2020-2021      | 34/21   | 18/12 | 0/0 | 3 | 4 | 13 |
| 2021-2022      | 29/25   | 13/15 | 0/0 | 2 | 3 | 9  |
| 2022-2023      | 35/26   | 18/6  | 0/2 | 3 | 0 | 13 |

\* Season cancelled due to COVID-19

Head Coach: Tim Hill II

Assistant Coaches: Barry Batson, Don Robinson, Javi Miranda

### Basketball

| Season    | Overall Record<br>Win/Loss | Conference Record<br>Win/Loss | State<br>Win/Loss | Athletic Home<br>Residence<br>Manatee | Athletic Home<br>Residence<br>Sarasota | Out of<br>State |
|-----------|----------------------------|-------------------------------|-------------------|---------------------------------------|----------------------------------------|-----------------|
| 2008-2009 | 16/14                      | 7/5                           | 0/1               | 2                                     | 1                                      | 4               |
| 2009-2010 | 12/14                      | 2/10                          | 0/0               | 1                                     | 3                                      | 3               |

|           |       |      |     |   |   |   |
|-----------|-------|------|-----|---|---|---|
| 2010-2011 | 10/15 | 3/6  | 0/0 | 1 | 3 | 6 |
| 2011-2012 | 8/20  | 2/7  | 0/0 | 3 | 4 | 4 |
| 2012-2013 | 6/25  | 5/4  | 0/1 | 1 | 2 | 6 |
| 2013-2014 | 6/25  | 2/7  | 0/0 | 2 | 1 | 4 |
| 2014-2015 | 9/22  | 1/8  | 0/0 | 1 | 1 | 5 |
| 2015-2016 | 12/19 | 3/6  | 0/0 | 1 | 2 | 5 |
| 2016-2017 | 6/25  | 3/9  | 0/0 | 1 | 1 | 3 |
| 2017-2018 | 13/17 | 2/10 | 0/0 | 1 | 1 | 5 |
| 2018-2019 | 18/15 | 6/6  | 0/1 | 3 | 1 | 7 |
| 2019-2020 | 21/12 | 5/7  | 0/1 | 0 | 2 | 7 |
| 2020-2021 | 11/8  | 7/5  | 0/1 | 0 | 1 | 7 |
| 2021-2022 | 14/16 | 3/9  | 0/0 | 1 | 0 | 7 |
| 2022-2023 | 15/13 | 5/7  | 0/0 | 1 | 0 | 9 |

Head Coach: Tom Parks  
Assistant Coaches: Travis Nesby, Jamal Gaines

### Beach Volleyball

| Season    | Overall Record Win/Loss | Conference Record Win/Loss | State Win/Loss | Athletic Home Residence Manatee | Athletic Home Residence Sarasota | Out of State |
|-----------|-------------------------|----------------------------|----------------|---------------------------------|----------------------------------|--------------|
| 2019-20*  | 3/0                     | N/A                        | N/A            | 3                               | 1                                | 5            |
| 2020-2021 | 6/4                     | N/A                        | N/A            | 2                               | 1                                | 4            |
| 2021-2022 | 13/7                    | 6/1                        | N/A            | 0                               | 0                                | 6            |

|           |      |     |     |   |   |   |
|-----------|------|-----|-----|---|---|---|
| 2022-2023 | 4/18 | 0/6 | 0/2 | 1 | 0 | 6 |
|-----------|------|-----|-----|---|---|---|

Head Coach: Lynn Burnett  
Assistant Coaches: Bree Scarborough

**Court Volleyball**

| <b>Season</b> | <b>Overall Record Win/Loss</b> | <b>Conference Record Win/Loss</b> | <b>State Win/Loss</b> | <b>Athletic Home Residence Manatee</b> | <b>Athletic Home Residence Sarasota</b> | <b>Out of State</b> |
|---------------|--------------------------------|-----------------------------------|-----------------------|----------------------------------------|-----------------------------------------|---------------------|
| 2008-2009     | 17/18                          | 2/8                               | 0/0                   | 7                                      | 2                                       | 4                   |
| 2009-2010     | 6/29                           | 1/9                               | 0/0                   | 7                                      | 1                                       | 2                   |
| 2010-2011     | 35-7                           | 8-0                               | 3-2                   | 5                                      | 1                                       | 2                   |
| 2011-2012     | 12/17                          | 2/6                               | 0/0                   | 3                                      | 1                                       | 5                   |
| 2012-2013     | 24/8                           | 5/3                               | 2/2                   | 3                                      | 0                                       | 6                   |
| 2013-2014     | 21/11                          | 5/3                               | 3/2                   | 3                                      | 0                                       | 6                   |
| 2014-2015     | 28/7                           | 7/1                               | 2/1                   | 2                                      | 1                                       | 7                   |
| 2015-2016     | 7/13                           | 2/6                               | 0/0                   | 2                                      | 1                                       | 6                   |
| 2016-2017     | 9/19                           | 3/5                               | 0/0                   | 3                                      | 0                                       | 6                   |
| 2017-2018     | 12/22                          | 3/3                               | 0/0                   | 1                                      | 0                                       | 3                   |
| 2018-2019     | 7/25                           | 0/6                               | 0/0                   | 2                                      | 1                                       | 5                   |
| 2019-20       | 5/19                           | 2/4                               | 0/0                   | 2                                      | 1                                       | 4                   |
| 2020-2021     | 4/20                           | 2/6                               | 0/0                   | 2                                      | 0                                       | 4                   |
| 2021-2022     | 2/16                           | 2/14                              | 0/0                   | 3                                      | 1                                       | 5                   |
| 2022-2023     | 12/15                          | 5/8                               | 0/1                   | 0                                      | 3                                       | 4                   |

Head Coach: Lynn Burnett  
 Assistant Coaches: Craig Wolfe

**Softball**

| <b>Season</b> | <b>Overall Record Win/Loss</b> | <b>Conference Record Win/Loss</b> | <b>State Win/Loss</b> | <b>Athletic Home Residence Manatee</b> | <b>Athletic Home Residence Sarasota</b> | <b>Out of State</b> |
|---------------|--------------------------------|-----------------------------------|-----------------------|----------------------------------------|-----------------------------------------|---------------------|
| 2008-2009     | 29/26                          | 13/7                              | 2/2                   | 3                                      | 4                                       | 4                   |
| 2009-2010     | 33/24/1                        | 15/5                              | 3/2                   | 5                                      | 5                                       | 1                   |
| 2010-2011     | 30/26                          | 10/6                              | 1/2                   | 4                                      | 4                                       | 0                   |
| 2011-2012     | 50/13                          | 13/3                              | 4/1                   | 5                                      | 4                                       | 1                   |
| 2012-2013     | 34/18                          | 7/9                               | 0/2                   | 4                                      | 5                                       | 1                   |
| 2013-2014     | 27/23                          | 10/6                              | 0/2                   | 5                                      | 1                                       | 0                   |
| 2014-2015     | 28/19                          | 12/4                              | 2/2                   | 4                                      | 1                                       | 0                   |
| 2015-2016     | 34/18                          | 14/5                              | 2/2                   | 2                                      | 1                                       | 2                   |
| 2016-2017     | 35/25                          | 13/7                              | 2/2                   | 6                                      | 1                                       | 3                   |
| 2017-2018     | 35/21                          | 10/10                             | 0/0                   | 5                                      | 1                                       | 1                   |
| 2018-2019     | 45/16                          | 18/4                              | 1/2                   | 4                                      | 0                                       | 1                   |
| 2019-2020*    | 22/12                          | 0/0                               | N/A                   | 6                                      | 0                                       | 0                   |
| 2020-2021     | 17/18                          | 10/10                             | 0/0                   | 4                                      | 1                                       | 2                   |
| 2021-2022     | 25/25                          | 6/13                              | 0/0                   | 1                                      | 1                                       | 4                   |
| 2022-2023     | 19/28                          | 4/11                              | 0/0                   | 1                                      | 9                                       | 3                   |

\* Season cancelled due to COVID-19

Head Coach: Mandy Schuerman

Assistant Coaches: Tony Cummins, DJ Bennett, Shannon Eckaus

**Tennis**

| <b>Season</b> | <b>Overall Record Win/Loss</b> | <b>Athletic Home Residence Manatee</b> | <b>Athletic Home Residence Sarasota</b> | <b>Out of State</b> |
|---------------|--------------------------------|----------------------------------------|-----------------------------------------|---------------------|
| 2010-2011     | 8/3                            | 2                                      | 0                                       | 5                   |
| 2011-2012     | 11/5                           | 2                                      | 0                                       | 5                   |
| 2012-2013     | 5/5                            | 4                                      | 0                                       | 2                   |
| 2013-2014     | 11/1                           | 2                                      | 0                                       | 3                   |
| 2014-2015     | 12/2                           | 3                                      | 0                                       | 3                   |
| 2015-2016     | 8/5                            | 4                                      | 1                                       | 3                   |
| 2016-2017     | 7/9                            | 4                                      | 1                                       | 3                   |
| 2017-2018     | 0/12                           | 3                                      | 0                                       | 4                   |
| 2018-2019     | 6/7                            | 2                                      | 1                                       | 5                   |
| 2019-2020*    | 2/7                            | 3                                      | 1                                       | 4                   |
| 2020-2021     | 1-8                            | 1                                      | 2                                       | 4                   |
| 2021-2022     | 7/4                            | 0                                      | 2                                       | 5                   |
| 2022-2023     | 3/10                           | 2                                      | 1                                       | 6                   |

\* Season cancelled due to COVID-19

Head Coach: Chloe Murphy

### Gender Equity in Athletics

- Title IX of the Education Amendments of 1972 as amended
- Florida Education Equity Act of 1993

### State College of Florida

### Title IX Fall 2022

### Gender Equity in Athletics

|       | 2014/15       | 2015/16       | 2016/17      | 2017/18      | 2018/19     | 2019/20       | 2020/21     | 2021/22     |
|-------|---------------|---------------|--------------|--------------|-------------|---------------|-------------|-------------|
|       | Male/Female   | Male/Female   | Male/Female  | Male/Female  | Male/Female | Male/Female   | Male/Female | Male/Female |
| Total | 38/43         | 38/43         | 37/44        | 38/45        | 40/45       | 40/48         | 39/57       | 39/54       |
| %     | 46.9% / 53.1% | 46.9% / 53.1% | 45.7% / 4.3% | 45.8% / 4.2% | 47% / 53%   | 45.5% / 54.5% | 40% / 59%   | 42% / 58%   |
| SA's  | (81)          | (81)          | (81)         | (83)         | (85)        | (88)          | (96)        | (93)        |

SA's= # of Student Athletes

### Full – Time Fall Enrollment

|       | Fall 2016 |        | Fall 2017 |        | Fall 2018 |        | Fall 2019 |        | Fall 2020 |        | Fall 2021 |        |
|-------|-----------|--------|-----------|--------|-----------|--------|-----------|--------|-----------|--------|-----------|--------|
|       | Male      | Female | Male      | Female | Male      | Female | Male      | Female | Male      | Female | Male      | Female |
| Total | 1643      | 2217   | 1674      | 2358   | 1615      | 2224   | 1781      | 2420   | 1545      | 2353   | 1263      | 1701   |
| %     | 42.6%     | 57.4%  | 41.5%     | 58.5%  | 42.1%     | 57.9%  | 42.4%     | 57.6%  | 39.6%     | 60.4%  | 42.6%     | 57.4%  |

### Compliance Variance

| 2014/2015 | 2015/2016 | 2016/2017 | 2017/2018 | 2018/2019 | 2019/2020 | 2020/21 | 2021/22 |
|-----------|-----------|-----------|-----------|-----------|-----------|---------|---------|
| 4%        | 3.1%      | 3.1%      | 4.3%      | 4.9%      | 3.1%      | 1.4%    | 0.6%    |

Compliance of Title IX gender equity ratio requires the ratio of male/female student-athletes be within 5% of the male/female ratio of the full-time enrollment. During the 2021/2022 school year, the compliance variance between student-athletes and full-time enrollment was 0.6%.

**OFFICE OF THE VICE PRESIDENT OF  
FINANCE AND ADMINISTRATIVE SERVICES**

***Julie Martin Jakway, Vice President***

**TO:** State College of Florida, Manatee – Sarasota  
District Board of Trustees

**FROM:** Julie Martin Jakway  
Vice President of Finance and Administrative Services

**SUBJECT:** *Monthly Financial Report – July 2023*

**Two Year Programs**

The report for Two Year Programs presents the Budget and Year-To-Date Revenue and Expense for this fiscal year and last fiscal year as of July 31, 2023.

Student Fees revenue for the current year increased by 6% compared to the same period last year. Other Student Fees revenue increased by 33% over Other Student Fees reported through July of last year. This increase is due to increased tuition in continuing workforce education courses. Support from Local Government increased by 3% over Support from Local Government through July of last year. State Support increased by 27% over State Support through July of last year due to increased appropriations for the current fiscal year.

In the category of Expenses, overall Personnel costs are 16% lower as compared to last July. Services expense decreased 83% and Materials and Supplies expense decreased 79% compared to July of last year. This decrease in services expense is due to recording of insurance policies for the College. Materials and Supplies expense decrease is due to the purchase of specialized software during last fiscal year that was not purchased this year. Other Current Charges decreased 44% compared to the same category through July of last year. This decrease is due to a reduction in fundable fee waivers. Capital Outlay in July was \$0 compared to \$2,217 last July.

With this fiscal year 12% complete, personnel costs are at 3% of the amount budgeted for the current year, flat compared to the three-year average of 3% for this time of year. Current expenses represent 2% of the amount budgeted, less than the three-year average of 8% this time of year.

***In summary, with the year 12% complete:***

- Year-To-Date Actual Revenue is 17% of the Adjusted Budget, even with the three-year average of 17% for this time of year.
- Year-To-Date Actual Expense is 2% of the Adjusted Budget, lower than the three-year average of 4% for this time of year.
- Revenues are flat and expenses are lower as would be expected as a percentage of budget basis.

**Baccalaureate Programs**

Total Revenue for Baccalaureate Programs consists of Student Fees, Other Student Fees, and Other Revenue. Total Revenue as of July 31, 2023, totaled \$523,236, compared to the three-year average of \$496,863. Student Fees revenue is \$473,952 and Other Student Fees revenue is \$34,878, compared to the three-year average of \$451,839 and \$38,725, respectively, for this time of year. Other Revenue is \$14,407 compared to the three-year average of \$6,299 for this time of year. This increase is largely due to higher interest rates in the current year.

Total Expense for Baccalaureate Programs consists of Personnel and Current expenses. Total Expense is \$42,317, with Personnel totaling \$41,711 and Current Expense totaling \$606, compared to the three-year average of \$45,349, \$40,725, and \$5,601, respectively, for this time of year.

On a percentage basis, Total Revenue is 31% of that budgeted compared to the three-year average of 30% for this time of year. Total Expense is 3% of that budgeted, which is flat against the 3% three-year average for this time of year.



### **Collegiate School – Bradenton Campus**

Total Revenue for Collegiate School – Bradenton Campus consists of Support from Local Government, State Support, Federal Support, and Other Revenue. Total Revenue as of July 31, 2023, totaled \$190,675 compared to the three-year average of \$292,979. Support from Local Government is \$317,162 compared to the three-year average of \$292,979 for this time of year. State Support is \$0 compared to the three-year average of \$7,307 for this time of year. Federal Support is \$(135,973) compared to the three-year average of \$(44,334) for this time of year. This decrease is due to accruing ESSER grants funds back into the previous fiscal year. Other Revenue is \$9,486 compared to the three-year average of \$4,227 for this time of year. This increase is driven by the rise in interest rates in the current fiscal year.

Total Expense for Collegiate School – Bradenton Campus consists of Personnel, Current and Capital Outlay expenses. Total Expense is \$65,596, with Personnel totaling \$50,498, Current Expense totaling \$14,399 and Capital Outlay expenses totaling \$699 during the period. These figures compared to the three-year averages of \$129,238, \$48,219, \$53,081, and \$27,939, respectively, for this time of year.

On a percentage basis, Total Revenue is 5% of that budgeted, less than the three-year average of 7% for this time of year. Total Expense is 1% of that budgeted, less than the three-year average of 3% for this time of year.

### **Collegiate School – Venice Campus**

Total Revenue for Collegiate School – Venice Campus consists of Support from Local Government, State Support, Federal Support, and Other Revenue. Total Revenue as of July 31, 2023, totaled \$116,488 compared to the three-year average of \$135,124. Support from Local Government is \$184,578 compared to the three-year average of \$160,515 for this time of year. State Support is on par for this time of the year as these funds come in later in the fiscal year. Federal support is (\$69,288) for the month of July compared with (\$25,921) for the three year average. This decrease is due to accruing ESSER grants funds back into the previous fiscal year. Other Revenue is \$1,198 compared to the three-year average of \$530 for this time of year. This increase is driven by the rise in interest rates in the current fiscal year.

Total Expense for Collegiate School – Venice Campus consists of Personnel, Current and Capital Outlay expenses. Total Expense is \$37,746, with Personnel totaling \$24,790, Current Expense totaling \$12,956 and Capital Outlay expenses totaling \$0 during the period. These figures compared to the three-year averages of \$43,688, \$18,185, \$8,601, and \$16,902, respectively, for this time of year.

On a percentage basis, Total Revenue is 5% of that budgeted, less than the three-year average of 7% for this time of year. Total Expense is 2% of that budgeted, equal to the three-year average of 2% for this time of year.

State College of Florida  
Two Year Revenue and Expense Comparison Report  
FY 2023-24 vs. FY 2022-23  
Lower Level Programs - Fund 11000

| AC Type | Description                         | July 31, 2023     |                   |                  |                            | July 31, 2022     |                   |                  |                            | Percent Change<br>CY YTD Actual/<br>PY YTD Actual |
|---------|-------------------------------------|-------------------|-------------------|------------------|----------------------------|-------------------|-------------------|------------------|----------------------------|---------------------------------------------------|
|         |                                     | Orig Budget       | Adj Budget        | YTD Actual       | YTD Actual /<br>Adj Budget | Orig Budget       | Adj Budget        | YTD Actual       | YTD Actual /<br>Adj Budget |                                                   |
|         | <b>Revenue</b>                      |                   |                   |                  |                            |                   |                   |                  |                            |                                                   |
| 41      | Student Fees                        | 13,679,170        | 13,679,170        | 5,115,286        | 37%                        | 13,334,618        | 13,334,618        | 4,829,933        | 36%                        | 6%                                                |
| 42      | Other Student Fees                  | 3,678,121         | 3,678,121         | 1,128,927        | 31%                        | 3,039,243         | 3,039,243         | 848,340          | 28%                        | 33%                                               |
| 43      | Support From Local Government [1]   | 1,343,347         | 1,343,347         | 700,653          | 52%                        | 1,789,423         | 1,789,423         | 681,075          | 38%                        | 3%                                                |
| 44      | State Support                       | 35,999,152        | 35,999,152        | 2,702,414        | 8%                         | 32,334,055        | 32,334,055        | 2,122,669        | 7%                         | 27%                                               |
| 45      | Federal Support                     | 26,000            | 26,000            | 48,326           | 186%                       | 0                 | 0                 | 1,136            |                            |                                                   |
| 46      | Gifts, Private Grants & Contracts   | 0                 | 0                 | 0                |                            | 0                 | 0                 | 0                |                            |                                                   |
| 47      | Sales and Services Department       | 827,665           | 827,665           | 65,370           | 8%                         | 555,362           | 556,862           | 46,214           | 8%                         | 41%                                               |
| 49      | Other Revenue [2]                   | 476,544           | 476,544           | 78,374           | 16%                        | 141,817           | 141,817           | 21,706           | 15%                        |                                                   |
| 4A      | Non-Revenue Receipts [3]            | 296,548           | 296,548           | 0                | 0%                         | 298,548           | 298,548           | (1)              | 0%                         | -100%                                             |
|         | <b>Total : Revenue</b>              | <b>56,326,547</b> | <b>56,326,547</b> | <b>9,839,350</b> | <b>17%</b>                 | <b>51,493,066</b> | <b>51,494,566</b> | <b>8,551,071</b> | <b>17%</b>                 | <b>15%</b>                                        |
|         | <b>Grand Total : Revenue</b>        | <b>56,326,547</b> | <b>56,326,547</b> | <b>9,839,350</b> | <b>17%</b>                 | <b>51,493,066</b> | <b>51,494,566</b> | <b>8,551,071</b> | <b>17%</b>                 | <b>15%</b>                                        |
|         | <b>Expense</b>                      |                   |                   |                  |                            |                   |                   |                  |                            |                                                   |
|         | <b>Personnel</b>                    |                   |                   |                  |                            |                   |                   |                  |                            |                                                   |
| 51      | Salaries-Full Time & Perm Part Time | 25,165,669        | 25,165,669        | 679,007          | 3%                         | 23,727,397        | 23,727,397        | 975,921          | 4%                         | -30%                                              |
| 52      | Other Personnel Exp P/T (Non-Perm)  | 3,709,408         | 3,709,408         | 58,918           | 2%                         | 3,743,109         | 3,743,109         | 56,253           | 2%                         | 5%                                                |
| 53      | Personnel Benefits                  | 11,991,426        | 11,991,426        | 307,554          | 3%                         | 12,357,008        | 12,357,008        | 209,884          | 2%                         | 47%                                               |
|         | <b>Total : Personnel</b>            | <b>40,866,503</b> | <b>40,866,503</b> | <b>1,045,478</b> | <b>3%</b>                  | <b>39,827,514</b> | <b>39,827,514</b> | <b>1,242,058</b> | <b>3%</b>                  | <b>-16%</b>                                       |
|         | <b>Current Expense</b>              |                   |                   |                  |                            |                   |                   |                  |                            |                                                   |
| 61      | Services [4]                        | 11,146,170        | 11,146,406        | 254,578          | 2%                         | 10,182,279        | 10,191,177        | 1,467,400        | 14%                        | -83%                                              |
| 62      | Materials and Supplies              | 4,114,207         | 4,119,971         | 88,150           | 2%                         | 3,689,740         | 3,699,690         | 418,735          | 11%                        | -79%                                              |
| 63      | Other Current Charges [5]           | 6,608,353         | 6,603,353         | 78,619           | 1%                         | 4,472,369         | 4,471,419         | 141,290          | 3%                         | -44%                                              |
|         | <b>Total : Current Expense</b>      | <b>21,868,730</b> | <b>21,868,730</b> | <b>421,347</b>   | <b>2%</b>                  | <b>18,344,388</b> | <b>18,362,286</b> | <b>2,027,424</b> | <b>11%</b>                 | <b>-79%</b>                                       |
|         | <b>Capital</b>                      |                   |                   |                  |                            |                   |                   |                  |                            |                                                   |
| 71      | Capital Outlay                      | 1,145,586         | 1,154,313         | 0                | 0%                         | 1,029,246         | 1,029,246         | 2,217            | 0%                         | -100%                                             |
|         | <b>Total : Capital</b>              | <b>1,145,586</b>  | <b>1,154,313</b>  | <b>0</b>         | <b>0%</b>                  | <b>1,029,246</b>  | <b>1,029,246</b>  | <b>2,217</b>     | <b>0%</b>                  | <b>-100%</b>                                      |
|         | <b>Grand Total : Expense</b>        | <b>63,880,819</b> | <b>63,889,546</b> | <b>1,466,825</b> | <b>2%</b>                  | <b>59,201,148</b> | <b>59,219,046</b> | <b>3,271,698</b> | <b>6%</b>                  | <b>-55%</b>                                       |

[1] Dual enrollment revenue  
[2] Includes interest and dividends, fines and penalties, bad debt recoveries and miscellaneous revenue  
[3] Includes non-mandatory transfers in, proceeds from fixed asset sales, over and short, lost revenue recovery from CARES  
[4] Includes travel, postage, phone, printing, repairs, service agreements, utilities, advertising, temp svcs, consultants and professional fees, and contractors  
[5] Includes central store, scholarships, fee waivers, bad debt expense, unemployment comp and uninsured losses

State College of Florida  
Two Year Revenue and Expense Comparison Report  
FY 2023-24 vs. FY 2022-23  
Upper Level Programs - Fund 12000

| AC<br>Type | Description                         | July 31, 2023    |                  |                |            | July 31, 2022    |                  |                |              | Percent<br>Change<br>CY YTD Actual/<br>PY YTD Actual |
|------------|-------------------------------------|------------------|------------------|----------------|------------|------------------|------------------|----------------|--------------|------------------------------------------------------|
|            |                                     | Orig Budget      | Adj Budget       | YTD Actual     | Adj Budget | Orig Budget      | Adj Budget       | YTD Actual     | Adj Budget   |                                                      |
|            | <b>Revenue</b>                      |                  |                  |                |            |                  |                  |                |              |                                                      |
| 41         | Student Fees                        | 1,302,969        | 1,302,969        | 473,952        | 36%        | 1,283,737        | 1,283,737        | 411,550        | 32%          | 15%                                                  |
| 42         | Other Student Fees                  | 123,689          | 123,689          | 34,878         | 28%        | 123,689          | 123,689          | 35,759         | 29%          | -2%                                                  |
| 44         | State Support                       | 178,164          | 178,164          | 0              | 0%         | 178,164          | 178,164          | 0              | 0%           |                                                      |
| 49         | Other Revenue [1]                   | 68,438           | 68,438           | 14,407         | 21%        | 3,767            | 3,767            | 4,126          | 110%         | 16%                                                  |
|            | <b>Total : Revenue</b>              | <b>1,673,260</b> | <b>1,673,260</b> | <b>523,236</b> | <b>31%</b> | <b>1,589,357</b> | <b>1,589,357</b> | <b>451,435</b> | <b>28%</b>   | <b>16%</b>                                           |
|            | <b>Grand Total : Revenue</b>        | <b>1,673,260</b> | <b>1,673,260</b> | <b>523,236</b> | <b>31%</b> | <b>1,589,357</b> | <b>1,589,357</b> | <b>451,435</b> | <b>28%</b>   | <b>16%</b>                                           |
|            | <b>Expense</b>                      |                  |                  |                |            |                  |                  |                |              |                                                      |
|            | <b>Personnel</b>                    |                  |                  |                |            |                  |                  |                |              |                                                      |
| 51         | Salaries-Full Time & Perm Part Time | 800,253          | 800,253          | 17,196         | 2%         | 728,407          | 728,407          | 28,575         | 4%           | -40%                                                 |
| 52         | Other Personnel Exp P/T (Non-Perm)  | 400,451          | 400,451          | 17,825         | 4%         | 367,000          | 367,000          | 17,308         | 5%           | 3%                                                   |
| 53         | Personnel Benefits                  | 259,408          | 259,408          | 6,689          | 3%         | 275,679          | 275,679          | 5,949          | 2%           | 12%                                                  |
|            | <b>Total : Personnel</b>            | <b>1,460,112</b> | <b>1,460,112</b> | <b>41,709</b>  | <b>3%</b>  | <b>1,371,086</b> | <b>1,371,086</b> | <b>51,832</b>  | <b>4%</b>    | <b>-20%</b>                                          |
|            | <b>Current Expense</b>              |                  |                  |                |            |                  |                  |                |              |                                                      |
| 61         | Services [2]                        | 35,755           | 35,755           | 103            | 0%         | 25,070           | 25,070           | 165            | 1%           | -38%                                                 |
| 62         | Materials and Supplies              | 83,777           | 83,777           | (168)          | 0%         | 77,765           | 77,765           | 52             | 0%           |                                                      |
| 63         | Other Current Charges [3]           | 93,616           | 93,616           | 672            | 1%         | 115,601          | 115,601          | 6,923          | 6%           | -90%                                                 |
|            | <b>Total : Current Expense</b>      | <b>213,148</b>   | <b>213,148</b>   | <b>606</b>     | <b>0%</b>  | <b>218,436</b>   | <b>218,436</b>   | <b>7,141</b>   | <b>3%</b>    | <b>-92%</b>                                          |
|            | <b>Capital</b>                      |                  |                  |                |            |                  |                  |                |              |                                                      |
| 71         | Capital Outlay                      | 0                | 0                | 0              |            | 2,931            | 2,931            | (2,931)        | -100%        | -100%                                                |
|            | <b>Total : Capital</b>              | <b>0</b>         | <b>0</b>         | <b>0</b>       |            | <b>2,931</b>     | <b>2,931</b>     | <b>(2,931)</b> | <b>-100%</b> | <b>-100%</b>                                         |
|            | <b>Grand Total : Expense</b>        | <b>1,673,260</b> | <b>1,673,260</b> | <b>42,315</b>  | <b>3%</b>  | <b>1,592,453</b> | <b>1,592,453</b> | <b>56,042</b>  | <b>4%</b>    | <b>-24%</b>                                          |

[1] Includes interest and dividends, fines and penalties, bad debt recoveries and miscellaneous revenue  
[2] Includes travel, postage, phone, printing, repairs, service agreements, utilities, advertising, temp svcs, consultants and professional fees, and contractors  
[3] Includes central store, scholarships, fee waivers and bad debt expense

**BUDGET AMENDMENT REQUEST  
STATE COLLEGE OF FLORIDA, MANATEE - SARASOTA**

RESOLUTION NUMBER: One (01)  
AMENDMENT NUMBER: One (01)

FISCAL YEAR: 2023-24  
July 2023

FUND NAME: CURRENT UNRESTRICTED

FUND NUMBER: 11000

| CATEGORY                  | PRESENT       |           |          | REVISED       |
|---------------------------|---------------|-----------|----------|---------------|
|                           | BUDGET        | INCREASE  | DECREASE | BUDGET        |
| Beginning Fund Balance    | \$ 10,406,451 | \$        | \$       | \$ 10,406,451 |
| REVENUE                   | 56,326,547    | 0 <a>     |          | 56,326,547    |
| TOTAL TO BE ACCOUNTED FOR | \$ 66,732,998 | \$ 0      | \$ 0     | \$ 66,732,998 |
| SALARIES                  | \$ 40,866,502 | \$ <b>    | \$       | \$ 40,866,502 |
| CURRENT EXPENSE           | 21,519,114    | <c>       |          | 21,519,114    |
| CAPITAL OUTLAY            | 1,138,605     | 8,727 <d> |          | 1,147,332     |
| ENDING FUND BALANCE       | 3,208,777     | <e>       |          | 3,208,777     |
| TOTAL ACCOUNTED FOR       | \$ 66,732,998 | \$ 8,727  | \$ 0     | \$ 66,741,725 |

JUSTIFICATION:

<d> The \$8,727 increase in Capital Outlay is due to:  
Increase in budget for educational furniture and equipment

|    |              |
|----|--------------|
|    | 8,727        |
| \$ | <u>8,727</u> |

**BUDGET AMENDMENT REQUEST  
STATE COLLEGE OF FLORIDA, MANATEE - SARASOTA**

RESOLUTION NUMBER: **Two (02)**  
AMENDMENT NUMBER: **Two (02)**

FISCAL YEAR: 2023-24  
July 2023

FUND NAME: GENERAL RESTRICTED

FUND NUMBER: **TWO**

| CATEGORY                  | PRESENT BUDGET | INCREASE      | DECREASE   | REVISED BUDGET |
|---------------------------|----------------|---------------|------------|----------------|
| Beginning Fund Balance    | \$ 1,608,811   | \$            | \$         | \$ 1,608,811   |
| REVENUE                   | 5,906,777      |               | <a> 10,500 | 5,896,277      |
| TOTAL TO BE ACCOUNTED FOR | \$ 7,515,588   | \$ 0          | \$ 10,500  | \$ 7,505,088   |
| SALARIES                  | \$ 3,051,662   | \$ 16,403 <b> | \$         | 3,068,065      |
| CURRENT EXPENSE           | 2,288,664      | 119,666 <c>   |            | 2,408,330      |
| CAPITAL OUTLAY            | 566,451        | 4,715 <d>     |            | 571,166        |
| ENDING FUND BALANCE       | 1,608,811      |               |            | 1,608,811      |
| TOTAL ACCOUNTED FOR       | \$ 7,515,588   | \$ 140,785    | \$ 0       | \$ 7,656,373   |

JUSTIFICATION:

<a> The \$10,500 increase in Revenue is due to:  
Increase in budget due to contract payment received

10,500  
\$ 10,500

<b> The \$16,403 increase in Salaries Expense is due to:  
Increase to budget for salary and benefits for Cyber-IT budget roll forward

16,403  
\$ 16,403

<c> The \$119,666 increase in Current Expense is due to:  
Increase in budget for current expenses for Cyber-IT roll forward budget  
Increase in budget for data software (non-capitalized) purchase

109,166  
10,500  
\$ 119,666

<d> The \$4,715 increase in Capital Outlay Expense is due to:  
Increase in capital outlay expenses for Cyber-IT roll forward budget

4,715  
\$ 4,715

State College of Florida  
Two Year Revenue and Expense Comparison Report  
FY 2023-24 vs. FY 2022-23  
Collegiate School - Bradenton Campus

| AC Type Description                    | July 31, 2023    |                  |                |                            | July 31, 2022    |                  |                |                            | Percent Change<br>CY YTD Actual/<br>PY YTD Actual |
|----------------------------------------|------------------|------------------|----------------|----------------------------|------------------|------------------|----------------|----------------------------|---------------------------------------------------|
|                                        | Orig Budget      | Adj Budget       | YTD Actual     | YTD Actual /<br>Adj Budget | Orig Budget      | Adj Budget       | YTD Actual     | YTD Actual /<br>Adj Budget |                                                   |
| <b>Revenue</b>                         |                  |                  |                |                            |                  |                  |                |                            |                                                   |
| 43 Support From Local Government [1]   | 3,954,102        | 3,954,102        | 317,162        | 8%                         | 3,938,551        | 3,938,551        | 284,225        | 7%                         | 12%                                               |
| 44 State Support [2]                   | 40               | 40               | 0              | 0%                         | 40               | 40               | 20,150         |                            | -100%                                             |
| 45 Federal Support [3]                 | 27,268           | 27,268           | (135,973)      | -499%                      | 27,268           | 27,268           | 6,313          | 23%                        | -2254%                                            |
| 49 Other Revenue [4]                   | 79,430           | 79,430           | 9,486          | 12%                        | 79,430           | 79,430           | 3,031          | 8%                         | 213%                                              |
| <b>Total : Revenue</b>                 | <b>4,060,840</b> | <b>4,060,840</b> | <b>190,675</b> | <b>5%</b>                  | <b>4,045,289</b> | <b>4,045,289</b> | <b>313,720</b> | <b>8%</b>                  | <b>-39%</b>                                       |
| <b>Grand Total : Revenue</b>           | <b>4,060,840</b> | <b>4,060,840</b> | <b>190,675</b> | <b>5%</b>                  | <b>4,045,289</b> | <b>4,045,289</b> | <b>313,720</b> | <b>8%</b>                  | <b>-39%</b>                                       |
| <b>Expense</b>                         |                  |                  |                |                            |                  |                  |                |                            |                                                   |
| <b>Personnel</b>                       |                  |                  |                |                            |                  |                  |                |                            |                                                   |
| 51 Salaries-Full Time & Perm Part Time | 1,834,689        | 1,834,689        | 30,695         | 2%                         | 1,834,689        | 1,834,689        | 27,373         | 1%                         | 12%                                               |
| 52 Other Personnel Exp P/T (Non-Perm)  | 59,520           | 59,520           | 0              | 0%                         | 59,520           | 59,520           | 950            | 2%                         | -100%                                             |
| 53 Personnel Benefits                  | 732,988          | 732,988          | 19,803         | 3%                         | 732,988          | 732,988          | 8,539          | 1%                         | 132%                                              |
| <b>Total : Personnel</b>               | <b>2,627,197</b> | <b>2,627,197</b> | <b>50,498</b>  | <b>2%</b>                  | <b>2,627,197</b> | <b>2,627,197</b> | <b>36,862</b>  | <b>1%</b>                  | <b>37%</b>                                        |
| <b>Current Expense</b>                 |                  |                  |                |                            |                  |                  |                |                            |                                                   |
| 61 Services [5]                        | 1,065,835        | 1,065,835        | (1,755)        | 0%                         | 1,082,540        | 1,082,540        | 69,174         | 6%                         | -103%                                             |
| 62 Materials and Supplies              | 269,154          | 269,154          | 14,630         | 5%                         | 269,155          | 269,155          | 5,112          | 2%                         | 186%                                              |
| 63 Other Current Charges               | 0                | 0                | 0              | 1%                         | 0                | 115,016          | 0              | 5%                         | -83%                                              |
| <b>Total : Current Expense</b>         | <b>1,334,989</b> | <b>1,334,989</b> | <b>12,874</b>  | <b>1%</b>                  | <b>1,351,695</b> | <b>1,466,711</b> | <b>74,286</b>  | <b>5%</b>                  | <b>-83%</b>                                       |
| <b>Capital</b>                         |                  |                  |                |                            |                  |                  |                |                            |                                                   |
| 71 Capital Outlay                      | 538,038          | 538,038          | 699            | 0%                         | 274,508          | 276,702          | 54,848         | 20%                        |                                                   |
| <b>Total : Capital</b>                 | <b>538,038</b>   | <b>538,038</b>   | <b>699</b>     | <b>0%</b>                  | <b>274,508</b>   | <b>276,702</b>   | <b>54,848</b>  | <b>20%</b>                 |                                                   |
| <b>Grand Total : Expense</b>           | <b>4,500,223</b> | <b>4,500,223</b> | <b>64,071</b>  | <b>1%</b>                  | <b>4,253,400</b> | <b>4,370,610</b> | <b>165,997</b> | <b>4%</b>                  | <b>-61%</b>                                       |

[1] Includes revenue from Manatee County school district  
 [2] Includes capital funding from Manatee County school district  
 [3] Includes grant revenue  
 [4] Includes interest and dividend, teacher supply funds and Best & Brightest Scholarships awarded by Manatee County school board.  
 [5] Includes travel, postage, printing, lease, insurance, contracted services (including DE), and professional fees

State College of Florida  
Two Year Revenue and Expense Comparison Report  
FY 2023-24 vs. FY 2022-23  
Collegiate School - Venice Campus

| AC<br>Type | Description                         | July 31, 2023    |                  |                |                            | July 31, 2022    |                  |                |                            | Percent<br>YTD Actual /<br>Adj Budget | Percent<br>YTD Actual /<br>CY YTD Actual | Percent Change<br>PY YTD Actual |
|------------|-------------------------------------|------------------|------------------|----------------|----------------------------|------------------|------------------|----------------|----------------------------|---------------------------------------|------------------------------------------|---------------------------------|
|            |                                     | Orig Budget      | Adj Budget       | YTD Actual     | YTD Actual /<br>Adj Budget | Orig Budget      | Adj Budget       | YTD Actual     | YTD Actual /<br>Adj Budget |                                       |                                          |                                 |
|            | <b>Revenue</b>                      |                  |                  |                |                            |                  |                  |                |                            |                                       |                                          |                                 |
| 43         | Support From Local Government [1]   | 2,364,033        | 2,364,033        | 184,578        | 8%                         | 1,661,312        | 1,661,312        | 173,677        | 10%                        |                                       | 6%                                       |                                 |
| 44         | State Support [2]                   | 0                | 0                | 0              |                            | 0                | 0                | 0              |                            |                                       |                                          |                                 |
| 45         | Federal Support [3]                 | 30,000           | 30,000           | (69,288)       | -231%                      | 15,000           | 15,000           | 0              | 0%                         |                                       |                                          |                                 |
| 49         | Other Revenue [4]                   | 2,000            | 2,000            | 1,198          | 60%                        | 1,817            | 1,817            | 383            | 21%                        |                                       |                                          |                                 |
| 4A         | Non-Revenue Receipts                | 0                | 0                | 0              |                            | 3,274            | 3,274            | 0              | 0%                         |                                       |                                          |                                 |
|            | <b>Total : Revenue</b>              | <b>2,396,033</b> | <b>2,396,033</b> | <b>116,488</b> | <b>5%</b>                  | <b>1,681,403</b> | <b>1,681,403</b> | <b>174,060</b> | <b>10%</b>                 |                                       | <b>-33%</b>                              |                                 |
|            | <b>Grand Total : Revenue</b>        | <b>2,396,033</b> | <b>2,396,033</b> | <b>116,488</b> | <b>5%</b>                  | <b>1,681,403</b> | <b>1,681,403</b> | <b>174,060</b> | <b>10%</b>                 |                                       | <b>-33%</b>                              |                                 |
|            | <b>Expense</b>                      |                  |                  |                |                            |                  |                  |                |                            |                                       |                                          |                                 |
|            | <b>Personnel</b>                    |                  |                  |                |                            |                  |                  |                |                            |                                       |                                          |                                 |
| 51         | Salaries-Full Time & Perm Part Time | 1,044,146        | 1,044,146        | 14,258         | 1%                         | 890,246          | 890,246          | 12,153         | 1%                         |                                       | 17%                                      |                                 |
| 52         | Other Personnel Exp P/T (Non-Perm)  | 17,000           | 17,000           | 997            | 6%                         | 25,000           | 25,000           | 169            | 1%                         |                                       | 491%                                     |                                 |
| 53         | Personnel Benefits                  | 359,599          | 359,599          | 9,535          | 3%                         | 349,599          | 349,599          | 3,228          | 1%                         |                                       | 195%                                     |                                 |
|            | <b>Total : Personnel</b>            | <b>1,420,745</b> | <b>1,420,745</b> | <b>24,790</b>  | <b>2%</b>                  | <b>1,264,845</b> | <b>1,264,845</b> | <b>15,550</b>  | <b>1%</b>                  |                                       | <b>59%</b>                               |                                 |
|            | <b>Current Expense</b>              |                  |                  |                |                            |                  |                  |                |                            |                                       |                                          |                                 |
| 61         | Services [5]                        | 547,840          | 547,840          | 190            | 0%                         | 312,664          | 254,288          | 484            | 0%                         |                                       | -61%                                     |                                 |
| 62         | Materials and Supplies              | 184,687          | 184,687          | 12,766         | 7%                         | 213,138          | 223,393          | 8,201          | 4%                         |                                       | 56%                                      |                                 |
|            | <b>Total : Current Expense</b>      | <b>732,527</b>   | <b>732,527</b>   | <b>12,956</b>  | <b>2%</b>                  | <b>525,802</b>   | <b>477,681</b>   | <b>8,685</b>   | <b>2%</b>                  |                                       | <b>49%</b>                               |                                 |
|            | <b>Capital</b>                      |                  |                  |                |                            |                  |                  |                |                            |                                       |                                          |                                 |
| 71         | Capital Outlay                      | 5,000            | 5,000            | 0              | 0%                         | 516,192          | 532,317          | 30,060         | 6%                         |                                       | -100%                                    |                                 |
|            | <b>Total : Capital</b>              | <b>5,000</b>     | <b>5,000</b>     | <b>0</b>       | <b>0%</b>                  | <b>516,192</b>   | <b>532,317</b>   | <b>30,060</b>  | <b>6%</b>                  |                                       | <b>-100%</b>                             |                                 |
|            | <b>Grand Total : Expense</b>        | <b>2,158,272</b> | <b>2,158,272</b> | <b>37,746</b>  | <b>2%</b>                  | <b>2,306,839</b> | <b>2,274,843</b> | <b>54,295</b>  | <b>2%</b>                  |                                       | <b>-30%</b>                              |                                 |

[1] Includes revenue from Sarasota County school district

[2] Includes capital funding from Sarasota County school district

[3] Includes grant revenue

[4] Includes interest and dividends revenue

[5] Includes travel, postage, printing, lease, insurance, contracted services (including DE), and professional fees

**ACCEPTANCE OF GIFTS AND GRANTS**

It is respectfully requested the District Board of Trustees of State College of Florida, Manatee-Sarasota accept and approve the following gifts and grants.

| <b>July 2023</b>                              |               |                    |
|-----------------------------------------------|---------------|--------------------|
| <u>DONOR/GRANTOR</u>                          | <u>AMOUNT</u> | <u>DESCRIPTION</u> |
| <b><u>Gifts:</u></b>                          |               |                    |
| No gifts received                             |               |                    |
| <b><u>Grants:</u></b>                         |               |                    |
| United States Department of Education         |               |                    |
| July YTD Revenue                              | -             |                    |
| Change for Month of July                      | -             | Pell Grant 2022-23 |
| July YTD Revenue                              | -             |                    |
| Change for Month of July                      | -             | Pell Grant 2023-24 |
| <b>Total Received - Gifts</b>                 | -             |                    |
| <b>Total Received (Returned) - Pell Grant</b> | -             |                    |



**OFFICE OF THE VICE PRESIDENT OF  
FINANCE AND ADMINISTRATIVE SERVICES**

***Julie Martin Jakway, Vice President***

**TO:** State College of Florida, Manatee – Sarasota  
District Board of Trustees

**FROM:** Julie Martin Jakway  
Vice President of Finance and Administrative Services

**SUBJECT:** *Monthly Financial Report – August 2023*

**Two Year Programs**

The report for Two Year Programs presents the Budget and Year-To-Date Revenue and Expense for this fiscal year and last fiscal year as of August 30, 2023.

Student Fees revenue for the current year is flat compared to the same period last year. Other Student Fees revenue increased by 23% over Other Student Fees reported through August of last year. This increase is due to increased tuition in continuing workforce education courses. Support from Local Government increased by 2% over Support from Local Government through August of last year. State Support increased by 27% over State Support through August of last year due to increased appropriations for the current fiscal year.

In the category of Expenses, overall Personnel costs are 3% lower as compared to last August. Services expense decreased 59% and Materials and Supplies expense decreased 28% compared to August of last year. This decrease in services expense is due to recording of insurance policies for the College. Materials and Supplies expense decrease is due to the purchase of specialized software during last fiscal year that was not purchased this year. Other Current Charges decreased 35% compared to the same category through August of last year. This decrease is due to a reduction in fundable fee waivers. Capital Outlay in August was \$1,336 compared to \$26,802 last August.

With this fiscal year 17% complete, personnel costs are at 8% of the amount budgeted for the current year, flat compared to the three-year average of 8% for this time of year. Current expenses represent 6% of the amount budgeted, less than the three-year average of 13% this time of year.

***In summary, with the year 17% complete:***

- Year-To-Date Actual Revenue is 25% of the Adjusted Budget, slightly higher than the three-year average of 24% for this time of year.
- Year-To-Date Actual Expense is 7% of the Adjusted Budget, lower than the three-year average of 9% for this time of year.
- Revenues are higher and expenses are lower as would be expected as a percentage of budget basis.

**Baccalaureate Programs**

Total Revenue for Baccalaureate Programs consists of Student Fees, Other Student Fees, and Other Revenue. Total Revenue as of August 30, 2023, totaled \$612,346, compared to the three-year average of \$576,886. Student Fees revenue is \$543,998 and Other Student Fees revenue is \$39,129, compared to the three-year average of \$519,062 and \$44,836, respectively, for this time of year. Other Revenue is \$29,219 compared to the three-year average of \$12,988 for this time of year. This increase is largely due to higher interest rates in the current year.

Total Expense for Baccalaureate Programs consists of Personnel and Current expenses. Total Expense is \$106,386, with Personnel totaling \$102,146 and Current Expense totaling \$4,240, compared to the three-year average of \$101,292, \$89,246, and \$13,024, respectively, for this time of year.

On a percentage basis, Total Revenue is 37% of that budgeted compared to the three-year average of 35% for this time of year. Total Expense is 6% of that budgeted, which is flat against the 6% three-year average for this time of year.

### **Collegiate School – Bradenton Campus**

Total Revenue for Collegiate School – Bradenton Campus consists of Support from Local Government, State Support, Federal Support, and Other Revenue. Total Revenue as of August 30, 2023, totaled \$709,045 compared to the three-year average of \$663,225. Support from Local Government is \$681,720 compared to the three-year average of \$657,214 for this time of year. State Support is \$51,403 compared to the three-year average of \$24,597 for this time of year. Federal Support is \$(43,317) compared to the three-year average of \$(27,333) for this time of year. This decrease is due to accruing ESSER grants funds back into the previous fiscal year. Other Revenue is \$19,239 compared to the three-year average of \$8,747 for this time of year. This increase is driven by the rise in interest rates in the current fiscal year.

Total Expense for Collegiate School – Bradenton Campus consists of Personnel, Current and Capital Outlay expenses. Total Expense is \$583,763, with Personnel totaling \$228,242, Current Expense totaling \$81,032 and Capital Outlay expenses totaling \$274,489 during the period. These figures compared to the three-year averages of \$527,397, \$207,771, \$132,255, and \$187,370, respectively, for this time of year.

On a percentage basis, Total Revenue is 17% of that budgeted, more than the three-year average of 16% for this time of year. Total Expense is 13% of that budgeted, more than the three-year average of 12% for this time of year.

### **Collegiate School – Venice Campus**

Total Revenue for Collegiate School – Venice Campus consists of Support from Local Government, State Support, Federal Support, and Other Revenue. Total Revenue as of August 30, 2023, totaled \$304,851 compared to the three-year average of \$308,714. Support from Local Government is \$368,709 compared to the three-year average of \$323,474 for this time of year. State Support is on par for this time of the year as these funds come in later in the fiscal year. Federal Support is \$(66,288) compared to the three-year average of \$(13,493) for this time of year. This decrease is due to accruing ESSER grants funds back into the previous fiscal year. Other Revenue is \$2,430 compared to the three-year average of \$1,099 for this time of year. This increase is driven by the rise in interest rates in the current fiscal year.

Total Expense for Collegiate School – Venice Campus consists of Personnel, Current and Capital Outlay expenses. Total Expense is \$117,451, with Personnel totaling \$104,504, Current Expense totaling \$12,947 and Capital Outlay expenses totaling \$0 during the period. These figures compared to the three-year averages of \$236,345, \$83,747, \$10,927, and \$141,671, respectively, for this time of year.

On a percentage basis, Total Revenue is 13% of that budgeted, less than the three-year average of 16% for this time of year. Total Expense is 5% of that budgeted, less than the three-year average of 9% for this time of year.

State College of Florida  
Two Year Revenue and Expense Comparison Report  
FY 2023-24 vs. FY 2022-23  
Lower Level Programs - Fund 11000

| AC Type | Description                         | August 30, 2023   |                   |                   |                            | August 30, 2022   |                   |                   |                            | Percent Change<br>CY YTD Actual/<br>PY YTD Actual |
|---------|-------------------------------------|-------------------|-------------------|-------------------|----------------------------|-------------------|-------------------|-------------------|----------------------------|---------------------------------------------------|
|         |                                     | Orig Budget       | Adj Budget        | YTD Actual        | YTD Actual /<br>Adj Budget | Orig Budget       | Adj Budget        | YTD Actual        | YTD Actual /<br>Adj Budget |                                                   |
|         | <b>Revenue</b>                      |                   |                   |                   |                            |                   |                   |                   |                            |                                                   |
| 41      | Student Fees                        | 13,679,170        | 13,679,170        | 6,135,980         | 45%                        | 13,334,618        | 13,334,618        | 6,127,308         | 46%                        | 0%                                                |
| 42      | Other Student Fees                  | 3,678,121         | 3,678,121         | 1,397,856         | 38%                        | 3,039,243         | 3,039,243         | 1,133,591         | 37%                        | 23%                                               |
| 43      | Support From Local Government [1]   | 1,343,347         | 1,343,347         | 700,077           | 52%                        | 1,789,423         | 1,789,423         | 685,969           | 38%                        | 2%                                                |
| 44      | State Support                       | 35,999,152        | 35,999,152        | 5,404,828         | 15%                        | 32,334,055        | 32,334,055        | 4,246,764         | 13%                        | 27%                                               |
| 45      | Federal Support                     | 26,000            | 3,876,000         | 53,908            | 1%                         | 0                 | 0                 | 2,688             |                            |                                                   |
| 46      | Gifts, Private Grants & Contracts   | 0                 | 0                 | 0                 |                            | 0                 | 0                 | 0                 |                            |                                                   |
| 47      | Sales and Services Department       | 827,665           | 827,665           | 223,260           | 27%                        | 555,362           | 556,862           | 136,197           | 24%                        | 64%                                               |
| 49      | Other Revenue [2]                   | 476,544           | 476,544           | 166,978           | 35%                        | 141,817           | 141,817           | 50,630            | 36%                        |                                                   |
| 4A      | Non-Revenue Receipts [3]            | 296,548           | 296,548           | 1                 | 0%                         | 298,548           | 298,548           | (1)               | 0%                         | -188%                                             |
|         | <b>Total : Revenue</b>              | <b>56,326,547</b> | <b>60,176,547</b> | <b>14,082,889</b> | <b>23%</b>                 | <b>51,493,066</b> | <b>51,494,566</b> | <b>12,383,146</b> | <b>24%</b>                 | <b>14%</b>                                        |
|         | <b>Grand Total : Revenue</b>        | <b>56,326,547</b> | <b>60,176,547</b> | <b>14,082,889</b> | <b>23%</b>                 | <b>51,493,066</b> | <b>51,494,566</b> | <b>12,383,146</b> | <b>24%</b>                 | <b>14%</b>                                        |
|         | <b>Expense</b>                      |                   |                   |                   |                            |                   |                   |                   |                            |                                                   |
|         | <b>Personnel</b>                    |                   |                   |                   |                            |                   |                   |                   |                            |                                                   |
| 51      | Salaries-Full Time & Perm Part Time | 25,165,669        | 25,167,669        | 2,022,168         | 8%                         | 23,727,397        | 23,729,247        | 2,237,816         | 9%                         | -10%                                              |
| 52      | Other Personnel Exp P/T (Non-Perm)  | 3,709,408         | 3,709,408         | 175,714           | 5%                         | 3,743,109         | 3,743,109         | 153,163           | 4%                         | 15%                                               |
| 53      | Personnel Benefits                  | 11,991,426        | 11,991,426        | 954,045           | 8%                         | 12,357,008        | 12,357,008        | 863,125           | 7%                         | 11%                                               |
|         | <b>Total : Personnel</b>            | <b>40,866,503</b> | <b>40,868,503</b> | <b>3,151,927</b>  | <b>8%</b>                  | <b>39,827,514</b> | <b>39,829,364</b> | <b>3,254,104</b>  | <b>8%</b>                  | <b>-3%</b>                                        |
|         | <b>Current Expense</b>              |                   |                   |                   |                            |                   |                   |                   |                            |                                                   |
| 61      | Services [4]                        | 11,146,170        | 15,047,542        | 913,190           | 6%                         | 10,182,279        | 10,199,847        | 2,209,491         | 22%                        | -59%                                              |
| 62      | Materials and Supplies              | 4,114,207         | 4,242,517         | 444,135           | 10%                        | 3,689,740         | 3,718,165         | 612,907           | 16%                        | -28%                                              |
| 63      | Other Current Charges [5]           | 6,608,353         | 6,556,945         | 173,264           | 3%                         | 4,472,369         | 4,443,369         | 266,970           | 6%                         | -35%                                              |
|         | <b>Total : Current Expense</b>      | <b>21,868,730</b> | <b>25,847,003</b> | <b>1,530,589</b>  | <b>6%</b>                  | <b>18,344,388</b> | <b>18,361,381</b> | <b>3,089,369</b>  | <b>17%</b>                 | <b>-50%</b>                                       |
|         | <b>Capital</b>                      |                   |                   |                   |                            |                   |                   |                   |                            |                                                   |
| 71      | Capital Outlay                      | 1,145,586         | 1,162,678         | 1,336             | 0%                         | 1,029,246         | 1,030,846         | 26,802            | 3%                         | -95%                                              |
|         | <b>Total : Capital</b>              | <b>1,145,586</b>  | <b>1,162,678</b>  | <b>1,336</b>      | <b>0%</b>                  | <b>1,029,246</b>  | <b>1,030,846</b>  | <b>26,802</b>     | <b>3%</b>                  | <b>-95%</b>                                       |
|         | <b>Grand Total : Expense</b>        | <b>63,880,819</b> | <b>67,878,184</b> | <b>4,683,852</b>  | <b>7%</b>                  | <b>59,201,148</b> | <b>59,221,591</b> | <b>6,370,275</b>  | <b>11%</b>                 | <b>-26%</b>                                       |

[1] Dual enrollment revenue  
[2] Includes interest and dividends, fines and penalties, bad debt recoveries and miscellaneous revenue  
[3] Includes non-mandatory transfers in, proceeds from fixed asset sales, over and short, lost revenue recovery from CARES  
[4] Includes travel, postage, phone, printing, repairs, service agreements, utilities, advertising, temp svcs, consultants and professional fees, and contractors  
[5] Includes central store, scholarships, fee waivers, bad debt expense, unemployment comp and uninsured losses

State College of Florida  
Two Year Revenue and Expense Comparison Report  
FY 2023-24 vs. FY 2022-23  
Upper Level Programs - Fund 12000

| AC<br>Type | Description                         | August 30, 2023  |                  |                |            | August 30, 2022                       |                  |                |              | Percent<br>Change<br>CY YTD Actual/<br>PY YTD Actual |
|------------|-------------------------------------|------------------|------------------|----------------|------------|---------------------------------------|------------------|----------------|--------------|------------------------------------------------------|
|            |                                     | Orig Budget      | Adj Budget       | YTD Actual     | Adj Budget | Percent<br>YTD Actual /<br>Adj Budget | Orig Budget      | Adj Budget     | YTD Actual   |                                                      |
|            | <b>Revenue</b>                      |                  |                  |                |            |                                       |                  |                |              |                                                      |
| 41         | Student Fees                        | 1,302,969        | 1,302,969        | 543,998        | 42%        | 1,283,737                             | 1,283,737        | 520,319        | 41%          | 5%                                                   |
| 42         | Other Student Fees                  | 123,689          | 123,689          | 39,129         | 32%        | 123,689                               | 123,689          | 48,912         | 40%          | -20%                                                 |
| 44         | State Support                       | 178,164          | 178,164          | 0              | 0%         | 178,164                               | 178,164          | 0              | 0%           |                                                      |
| 49         | Other Revenue [1]                   | 68,438           | 68,438           | 29,219         | 43%        | 3,767                                 | 3,767            | 9,194          | 244%         | 6%                                                   |
|            | <b>Total : Revenue</b>              | <b>1,673,260</b> | <b>1,673,260</b> | <b>612,346</b> | <b>37%</b> | <b>1,589,357</b>                      | <b>1,589,357</b> | <b>578,425</b> | <b>36%</b>   |                                                      |
|            | <b>Grand Total : Revenue</b>        | <b>1,673,260</b> | <b>1,673,260</b> | <b>612,346</b> | <b>37%</b> | <b>1,589,357</b>                      | <b>1,589,357</b> | <b>578,425</b> | <b>36%</b>   |                                                      |
|            | <b>Expense</b>                      |                  |                  |                |            |                                       |                  |                |              |                                                      |
|            | <b>Personnel</b>                    |                  |                  |                |            |                                       |                  |                |              |                                                      |
| 51         | Salaries-Full Time & Perm Part Time | 800,253          | 800,253          | 48,139         | 6%         | 728,407                               | 728,407          | 47,972         | 7%           | 0%                                                   |
| 52         | Other Personnel Exp P/T (Non-Perm)  | 400,451          | 400,451          | 34,722         | 9%         | 367,000                               | 367,000          | 37,587         | 10%          | -8%                                                  |
| 53         | Personnel Benefits                  | 259,408          | 259,408          | 19,285         | 7%         | 275,679                               | 275,679          | 13,983         | 5%           | 38%                                                  |
|            | <b>Total : Personnel</b>            | <b>1,460,112</b> | <b>1,460,112</b> | <b>102,146</b> | <b>7%</b>  | <b>1,371,086</b>                      | <b>1,371,086</b> | <b>99,542</b>  | <b>7%</b>    | <b>3%</b>                                            |
|            | <b>Current Expense</b>              |                  |                  |                |            |                                       |                  |                |              |                                                      |
| 61         | Services [2]                        | 35,755           | 35,755           | 977            | 3%         | 25,070                                | 25,070           | 317            | 1%           | 208%                                                 |
| 62         | Materials and Supplies              | 83,777           | 83,777           | 238            | 0%         | 77,765                                | 77,765           | 848            | 1%           |                                                      |
| 63         | Other Current Charges [3]           | 93,616           | 93,616           | 3,026          | 3%         | 115,601                               | 115,601          | 19,089         | 17%          | -84%                                                 |
|            | <b>Total : Current Expense</b>      | <b>213,148</b>   | <b>213,148</b>   | <b>4,240</b>   | <b>2%</b>  | <b>218,436</b>                        | <b>218,436</b>   | <b>20,254</b>  | <b>9%</b>    | <b>-79%</b>                                          |
|            | <b>Capital</b>                      |                  |                  |                |            |                                       |                  |                |              |                                                      |
| 71         | Capital Outlay                      | 0                | 0                | 0              |            | 2,931                                 | 2,931            | (2,931)        | -100%        | -100%                                                |
|            | <b>Total : Capital</b>              | <b>0</b>         | <b>0</b>         | <b>0</b>       |            | <b>2,931</b>                          | <b>2,931</b>     | <b>(2,931)</b> | <b>-100%</b> | <b>-100%</b>                                         |
|            | <b>Grand Total : Expense</b>        | <b>1,673,260</b> | <b>1,673,260</b> | <b>106,386</b> | <b>6%</b>  | <b>1,592,453</b>                      | <b>1,592,453</b> | <b>116,865</b> | <b>7%</b>    | <b>-9%</b>                                           |

[1] Includes interest and dividends, fines and penalties, bad debt recoveries and miscellaneous revenue  
[2] Includes travel, postage, phone, printing, repairs, service agreements, utilities, advertising, temp svcs, consultants and professional fees, and contractors  
[3] Includes central store, scholarships, fee waivers and bad debt expense

**BUDGET AMENDMENT REQUEST  
STATE COLLEGE OF FLORIDA, MANATEE - SARASOTA**

**RESOLUTION NUMBER: Three (03)  
AMENDMENT NUMBER: Three (03)**

**FISCAL YEAR: 2023-24  
August 2023**

FUND NAME: CURRENT UNRESTRICTED

FUND NUMBER: 11000

| CATEGORY                  | PRESENT       | INCREASE      | DECREASE     | REVISED       |
|---------------------------|---------------|---------------|--------------|---------------|
|                           | BUDGET        |               |              | BUDGET        |
| Beginning Fund Balance    | \$ 10,406,451 | \$            | \$           | \$ 10,406,451 |
| REVENUE                   | 56,326,547    | 3,850,000 <a> |              | 60,176,547    |
| TOTAL TO BE ACCOUNTED FOR | \$ 66,732,998 | \$ 3,850,000  | \$ 0         | \$ 70,582,998 |
| SALARIES                  | \$ 40,866,502 | \$ 2,000 <b>  | \$           | \$ 40,868,502 |
| CURRENT EXPENSE           | 21,519,114    | 3,978,273 <c> |              | 25,497,387    |
| CAPITAL OUTLAY            | 1,147,332     | 8,365 <d>     |              | 1,155,697     |
| ENDING FUND BALANCE       | 3,570,787     | <e>           | (138,638)    | 3,709,425     |
| TOTAL ACCOUNTED FOR       | \$ 67,103,735 | \$ 3,988,638  | \$ (138,638) | \$ 71,231,011 |

JUSTIFICATION:

|                                                                                                                                                                                                                            |                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|
| <p>&lt;a&gt; The \$3,850,000 increase in Revenue is due to:<br/>Increase in budget for CDL program for FY 23-24</p>                                                                                                        | <p>3,850,000<br/>\$ <u>3,850,000</u></p>                         |
| <p>&lt;b&gt; The \$2,000 increase in Salaries Expense is due to:<br/>Increase in budget for B2B NSF grant faculty salary</p>                                                                                               | <p>2,000<br/>\$ <u>2,000</u></p>                                 |
| <p>&lt;c&gt; The \$3,978,273 increase in Current Expense is due to:<br/>Increase in Budget for CDL program for FY 23-24<br/>Increase in budget due to roll forward balances<br/>Decrease in budget for travel expenses</p> | <p>3,850,000<br/>136,863<br/>(8,590)<br/>\$ <u>3,978,273</u></p> |
| <p>&lt;d&gt; The \$8,365 increase in Capital Outlay is due to:<br/>Increase in budget for equipment and computer purchases</p>                                                                                             | <p>8,365<br/>\$ <u>8,365</u></p>                                 |
| <p>&lt;e&gt; The \$138,638 decrease in fund balance is due to:<br/>Decrease due to increased purchases and salary</p>                                                                                                      | <p>(138,638)<br/><u>(138,638)</u></p>                            |

State College of Florida  
Two Year Revenue and Expense Comparison Report  
FY 2023-24 vs. FY 2022-23  
Collegiate School - Bradenton Campus

| AC Type Description                    | August 30, 2023  |                  |                |                            | August 30, 2022  |                  |                |            | Percent Change<br>CY YTD Actual/<br>PY YTD Actual |
|----------------------------------------|------------------|------------------|----------------|----------------------------|------------------|------------------|----------------|------------|---------------------------------------------------|
|                                        | Orig Budget      | Adj Budget       | YTD Actual     | YTD Actual /<br>Adj Budget | Percent          | Orig Budget      | Adj Budget     | YTD Actual |                                                   |
| <b>Revenue</b>                         |                  |                  |                |                            |                  |                  |                |            |                                                   |
| 43 Support From Local Government [1]   | 3,954,102        | 3,954,102        | 681,720        | 17%                        | 3,938,551        | 3,938,551        | 609,028        | 15%        | 12%                                               |
| 44 State Support [2]                   | 40               | 40               | 2,965          | 7413%                      | 40               | 40               | 465            |            | 538%                                              |
| 45 Federal Support [3]                 | 27,268           | 27,268           | 1,109          | 4%                         | 27,268           | 27,268           | 5,677          | 21%        | -80%                                              |
| 49 Other Revenue [4]                   | 79,430           | 79,430           | 19,239         | 24%                        | 79,430           | 79,430           | 6,754          | 15%        | 185%                                              |
| <b>Total : Revenue</b>                 | <b>4,060,840</b> | <b>4,060,840</b> | <b>705,034</b> | <b>17%</b>                 | <b>4,045,289</b> | <b>4,045,289</b> | <b>621,924</b> | <b>15%</b> | <b>13%</b>                                        |
| <b>Grand Total : Revenue</b>           | <b>4,060,840</b> | <b>4,060,840</b> | <b>705,034</b> | <b>17%</b>                 | <b>4,045,289</b> | <b>4,045,289</b> | <b>621,924</b> | <b>15%</b> | <b>13%</b>                                        |
| <b>Expense</b>                         |                  |                  |                |                            |                  |                  |                |            |                                                   |
| <b>Personnel</b>                       |                  |                  |                |                            |                  |                  |                |            |                                                   |
| 51 Salaries-Full Time & Perm Part Time | 1,834,689        | 1,834,689        | 140,950        | 8%                         | 1,834,689        | 1,834,689        | 124,521        | 7%         | 13%                                               |
| 52 Other Personnel Exp P/T (Non-Perm)  | 59,520           | 59,520           | 263            | 0%                         | 59,520           | 59,520           | 542            | 1%         | -51%                                              |
| 53 Personnel Benefits                  | 732,988          | 732,988          | 65,696         | 9%                         | 732,988          | 732,988          | 50,451         | 7%         | 30%                                               |
| <b>Total : Personnel</b>               | <b>2,627,197</b> | <b>2,627,197</b> | <b>206,909</b> | <b>8%</b>                  | <b>2,627,197</b> | <b>2,627,197</b> | <b>175,514</b> | <b>7%</b>  | <b>18%</b>                                        |
| <b>Current Expense</b>                 |                  |                  |                |                            |                  |                  |                |            |                                                   |
| 61 Services [5]                        | 1,065,835        | 1,065,835        | 18,498         | 2%                         | 1,082,540        | 1,082,540        | 75,666         | 7%         | -76%                                              |
| 62 Materials and Supplies              | 269,154          | 269,154          | 61,963         | 23%                        | 269,155          | 269,155          | 58,897         | 22%        | 5%                                                |
| 63 Other Current Charges               | 0                | 0                | 0              | 6%                         | 0                | 0                | 0              | 10%        | -40%                                              |
| <b>Total : Current Expense</b>         | <b>1,334,989</b> | <b>1,334,989</b> | <b>80,460</b>  | <b>6%</b>                  | <b>1,351,695</b> | <b>1,351,695</b> | <b>134,563</b> | <b>10%</b> | <b>-40%</b>                                       |
| <b>Capital</b>                         |                  |                  |                |                            |                  |                  |                |            |                                                   |
| 71 Capital Outlay                      | 54,328           | 54,328           | 2,097          | 4%                         | 102,720          | 102,720          | 48,392         | 47%        |                                                   |
| <b>Total : Capital</b>                 | <b>54,328</b>    | <b>54,328</b>    | <b>2,097</b>   | <b>4%</b>                  | <b>102,720</b>   | <b>102,720</b>   | <b>48,392</b>  | <b>47%</b> |                                                   |
| <b>Grand Total : Expense</b>           | <b>4,016,514</b> | <b>4,016,514</b> | <b>289,467</b> | <b>7%</b>                  | <b>4,081,612</b> | <b>4,081,612</b> | <b>358,469</b> | <b>9%</b>  | <b>-19%</b>                                       |

[1] Includes revenue from Manatee County school district  
 [2] Includes capital funding from Manatee County school district  
 [3] Includes grant revenue  
 [4] Includes interest and dividend, teacher supply funds and Best & Brightest Scholarships awarded by Manatee County school board.  
 [5] Includes travel, postage, printing, lease, insurance, contracted services (including DE), and professional fees

State College of Florida  
Two Year Revenue and Expense Comparison Report  
FY 2023-24 vs. FY 2022-23  
Collegiate School - Venice Campus

| AC<br>Type Description                 | August 30, 2023  |                  |                |                            | August 30, 2022  |                  |                |                            | Percent<br>YTD Actual /<br>Adj Budget | Percent<br>YTD Actual /<br>Adj Budget | Percent Change<br>CY YTD Actual/<br>PY YTD Actual |
|----------------------------------------|------------------|------------------|----------------|----------------------------|------------------|------------------|----------------|----------------------------|---------------------------------------|---------------------------------------|---------------------------------------------------|
|                                        | Orig Budget      | Adj Budget       | YTD Actual     | YTD Actual /<br>Adj Budget | Orig Budget      | Adj Budget       | YTD Actual     | YTD Actual /<br>Adj Budget |                                       |                                       |                                                   |
|                                        |                  |                  |                | Percent                    |                  |                  |                | Percent                    |                                       |                                       |                                                   |
| <b>Revenue</b>                         |                  |                  |                |                            |                  |                  |                |                            |                                       |                                       |                                                   |
| 43 Support From Local Government [1]   | 2,364,033        | 2,364,033        | 368,709        | 16%                        | 1,661,312        | 1,661,312        | 354,137        | 21%                        | 21%                                   | 4%                                    |                                                   |
| 44 State Support [2]                   | 30,000           | 30,000           | 3,000          | 10%                        | 15,000           | 15,000           | 0              | 0%                         | 0%                                    |                                       |                                                   |
| 45 Federal Support [3]                 | 0                | 0                | 0              |                            | 0                | 0                | 0              |                            |                                       |                                       |                                                   |
| 49 Other Revenue [4]                   | 2,000            | 2,000            | 2,430          | 122%                       | 1,817            | 1,817            | 853            | 47%                        | 47%                                   |                                       |                                                   |
| 4A Non-Revenue Receipts                | 0                | 0                | 0              |                            | 3,274            | 3,274            | 0              | 0%                         | 0%                                    |                                       |                                                   |
| <b>Total : Revenue</b>                 | <b>2,396,033</b> | <b>2,396,033</b> | <b>374,139</b> | <b>16%</b>                 | <b>1,681,403</b> | <b>1,681,403</b> | <b>354,990</b> | <b>21%</b>                 | <b>21%</b>                            | <b>5%</b>                             |                                                   |
| <b>Grand Total : Revenue</b>           | <b>2,396,033</b> | <b>2,396,033</b> | <b>374,139</b> | <b>16%</b>                 | <b>1,681,403</b> | <b>1,681,403</b> | <b>354,990</b> | <b>21%</b>                 | <b>21%</b>                            | <b>5%</b>                             |                                                   |
| <b>Expense</b>                         |                  |                  |                |                            |                  |                  |                |                            |                                       |                                       |                                                   |
| <b>Personnel</b>                       |                  |                  |                |                            |                  |                  |                |                            |                                       |                                       |                                                   |
| 51 Salaries-Full Time & Perm Part Time | 1,044,146        | 1,044,146        | 63,103         | 6%                         | 890,246          | 890,246          | 60,171         | 7%                         | 7%                                    | 5%                                    |                                                   |
| 52 Other Personnel Exp P/T (Non-Perm)  | 17,000           | 17,000           | 2,686          | 16%                        | 25,000           | 25,000           | 809            | 3%                         | 3%                                    | 232%                                  |                                                   |
| 53 Personnel Benefits                  | 359,599          | 359,599          | 30,561         | 8%                         | 349,599          | 349,599          | 22,864         | 7%                         | 7%                                    | 34%                                   |                                                   |
| <b>Total : Personnel</b>               | <b>1,420,745</b> | <b>1,420,745</b> | <b>96,350</b>  | <b>7%</b>                  | <b>1,264,845</b> | <b>1,264,845</b> | <b>83,844</b>  | <b>7%</b>                  | <b>7%</b>                             | <b>15%</b>                            |                                                   |
| <b>Current Expense</b>                 |                  |                  |                |                            |                  |                  |                |                            |                                       |                                       |                                                   |
| 61 Services [5]                        | 547,840          | 547,840          | (1,993)        | 0%                         | 311,264          | 311,264          | (3,287)        | -1%                        | -1%                                   | -39%                                  |                                                   |
| 62 Materials and Supplies              | 184,687          | 184,687          | 7,602          | 4%                         | 105,851          | 105,851          | 7,754          | 7%                         | 7%                                    | -2%                                   |                                                   |
| <b>Total : Current Expense</b>         | <b>732,527</b>   | <b>732,527</b>   | <b>5,608</b>   | <b>1%</b>                  | <b>417,115</b>   | <b>417,115</b>   | <b>4,467</b>   | <b>1%</b>                  | <b>1%</b>                             | <b>26%</b>                            |                                                   |
| <b>Capital</b>                         |                  |                  |                |                            |                  |                  |                |                            |                                       |                                       |                                                   |
| 71 Capital Outlay                      | 5,000            | 5,000            | 0              | 0%                         | 0                | 0                | 0              | 0%                         | 0%                                    |                                       |                                                   |
| <b>Total : Capital</b>                 | <b>5,000</b>     | <b>5,000</b>     | <b>0</b>       | <b>0%</b>                  | <b>0</b>         | <b>0</b>         | <b>0</b>       | <b>0%</b>                  | <b>0%</b>                             |                                       |                                                   |
| <b>Grand Total : Expense</b>           | <b>2,158,272</b> | <b>2,158,272</b> | <b>101,959</b> | <b>5%</b>                  | <b>1,681,960</b> | <b>1,681,960</b> | <b>88,311</b>  | <b>5%</b>                  | <b>5%</b>                             | <b>15%</b>                            |                                                   |

[1] Includes revenue from Sarasota County school district  
[2] Includes capital funding from Sarasota County school district  
[3] Includes grant revenue  
[4] Includes interest and dividends revenue  
[5] Includes travel, postage, printing, lease, insurance, contracted services (including DE), and professional fees



## ACCEPTANCE OF GIFTS AND GRANTS

It is respectfully requested the District Board of Trustees of State College of Florida, Manatee-Sarasota accept and approve the following gifts and grants.

### August 2022

| <u>DONOR/GRANTOR</u>                          | <u>AMOUNT</u>  | <u>DESCRIPTION</u> |
|-----------------------------------------------|----------------|--------------------|
| <b><u>Gifts:</u></b>                          |                |                    |
| No gifts received                             |                |                    |
| <b><u>Grants:</u></b>                         |                |                    |
| United States Department of Education         |                |                    |
|                                               |                |                    |
| August YTD Revenue                            | 650,701        |                    |
| July YTD Revenue                              | -              |                    |
| Change for Month of August                    | 650,701        | Pell Grant 2022-23 |
|                                               |                |                    |
| August YTD Revenue                            | -              |                    |
| July YTD Revenue                              | -              |                    |
| Change for Month of August                    | -              | Pell Grant 2023-24 |
|                                               |                |                    |
| <b>Total Received - Gifts</b>                 | -              |                    |
|                                               |                |                    |
| <b>Total Received (Returned) - Pell Grant</b> | <b>650,701</b> |                    |

## PROPERTY DISPOSAL

(Complete and route to Vice President, Finance & Administrative Services)



Proposed by Nathan Wellman  
 Name \_\_\_\_\_  
Manager, Business Operations  
 Title \_\_\_\_\_

Date 10/5/2023

| DESCRIPTION OF ITEM        | DECAL  | PURCHASE PRICE | PURCHASE DATE | REASON FOR DISPOSAL    | METHOD OF DISPOSAL |
|----------------------------|--------|----------------|---------------|------------------------|--------------------|
| Music Lab Teaching Console | 020771 | \$1,498.00     | 12/30/1996    | Obsolete               | E-Scrap            |
| Eiki Projector             | 023550 | \$3,500.00     | 4/17/2002     | Obsolete               | E-Scrap            |
| Mediatech Lectern          | 024253 | \$1,893.88     | 4/23/2003     | Classroom Refresh      | GovDeals           |
| Mediatech Lectern          | 024263 | \$2,039.80     | 4/23/2003     | Classroom Refresh      | GovDeals           |
| Mediatech Lectern          | 024265 | \$1,929.85     | 4/23/2003     | Classroom Refresh      | GovDeals           |
| Mediatech Lectern          | 024266 | \$1,893.88     | 4/23/2003     | Classroom Refresh      | GovDeals           |
| Hitachi LCD Projector      | 025130 | \$3,161.36     | 11/8/2003     | Obsolete               | E-Scrap            |
| Hitachi Projector          | 025285 | \$3,575.75     | 3/22/2004     | Obsolete               | E-Scrap            |
| Extron Switch              | 025318 | \$1,009.30     | 4/1/2004      | Obsolete               | E-Scrap            |
| Smart Symposium            | 025904 | \$1,686.25     | 6/25/2005     | Obsolete               | E-Scrap            |
| Elmo Presenter             | 025908 | \$2,548.78     | 7/28/2005     | Obsolete               | E-Scrap            |
| Extron Switcher            | 026020 | \$1,091.46     | 8/15/2005     | Obsolete               | E-Scrap            |
| Elmo Document Camera       | 026496 | \$2,548.78     | 6/13/2006     | Obsolete               | E-Scrap            |
| Extron Switcher            | 026642 | \$1,130.00     | 11/22/2006    | Obsolete               | E-Scrap            |
| Extron Switcher            | 026897 | \$1,091.46     | 6/8/2007      | Obsolete               | E-Scrap            |
| Elmo Presenter             | 026959 | \$1,726.00     | 9/25/2007     | Obsolete               | E-Scrap            |
| Hitachi Projector          | 027138 | \$1,423.60     | 12/3/2007     | Obsolete               | E-Scrap            |
| Hitachi Projector          | 027382 | \$2,535.81     | 5/30/2008     | Obsolete               | E-Scrap            |
| Hitachi Projector          | 027460 | \$1,871.61     | 8/8/2008      | Obsolete               | E-Scrap            |
| Hitachi Projector          | 027640 | \$2,228.27     | 5/28/2009     | Obsolete               | E-Scrap            |
| Hitachi Projector          | 027645 | \$2,228.27     | 5/28/2009     | Obsolete               | E-Scrap            |
| EZ-Go Golf Cart            | 027940 | \$6,908.00     | 11/23/2009    | Repairs Outweigh Value | GovDeals           |
| HP Printer                 | 028491 | \$1,030.35     | 5/17/2010     | Obsolete               | E-Scrap            |
| Hitachi Projector          | 028950 | \$1,564.00     | 8/17/2010     | Obsolete               | E-Scrap            |
| Samsung Presenter          | 030030 | \$3,581.38     | 3/26/2012     | Obsolete               | E-Scrap            |
| Samsung Presenter          | 030580 | \$3,581.38     | 7/27/2012     | Obsolete               | E-Scrap            |
| Hitachi Projector          | 031022 | \$1,387.08     | 7/26/2012     | Obsolete               | E-Scrap            |
| OptiPlex 3040              | 032438 | \$669.90       | 7/12/2016     | Obsolete               | E-Scrap            |
| OptiPlex 3040              | 032440 | \$669.90       | 7/12/2016     | Obsolete               | E-Scrap            |
| Crestron Switch            | 900119 | \$2,070.95     | 10/5/2010     | Obsolete               | E-Scrap            |
| OptiPlex 5040              | 032646 | \$879.73       | 11/1/2016     | Obsolete               | E-Scrap            |
| OptiPlex 5040              | 032647 | \$879.73       | 11/1/2016     | Obsolete               | E-Scrap            |
| OptiPlex 5040              | 032648 | \$879.73       | 11/1/2016     | Obsolete               | E-Scrap            |
| OptiPlex 5040              | 032649 | \$879.73       | 11/1/2016     | Obsolete               | E-Scrap            |
| OptiPlex 5040              | 032650 | \$879.73       | 11/1/2016     | Obsolete               | E-Scrap            |
| OptiPlex 5040              | 032651 | \$879.73       | 11/1/2016     | Obsolete               | E-Scrap            |
| OptiPlex 5040              | 032652 | \$879.73       | 11/1/2016     | Obsolete               | E-Scrap            |
| OptiPlex 5040              | 032653 | \$879.73       | 11/1/2016     | Obsolete               | E-Scrap            |
| OptiPlex 5040              | 032654 | \$879.73       | 11/1/2016     | Obsolete               | E-Scrap            |
| OptiPlex 5040              | 032655 | \$879.73       | 11/1/2016     | Obsolete               | E-Scrap            |
| OptiPlex 5040              | 032656 | \$879.73       | 11/1/2016     | Obsolete               | E-Scrap            |
| OptiPlex 5040              | 032657 | \$879.73       | 11/1/2016     | Obsolete               | E-Scrap            |
| OptiPlex 5040              | 032658 | \$879.73       | 11/1/2016     | Obsolete               | E-Scrap            |
| OptiPlex 5040              | 032659 | \$879.73       | 11/1/2016     | Obsolete               | E-Scrap            |
| OptiPlex 5040              | 032660 | \$879.73       | 11/1/2016     | Obsolete               | E-Scrap            |
| OptiPlex 5040              | 032661 | \$879.73       | 11/1/2016     | Obsolete               | E-Scrap            |

## PROPERTY DISPOSAL

(Complete and route to Vice President, Finance & Administrative Services)

|                              |        |            |           |          |         |
|------------------------------|--------|------------|-----------|----------|---------|
| OptiPlex 5040                | 032662 | \$879.73   | 11/1/2016 | Obsolete | E-Scrap |
| OptiPlex 5040                | 032663 | \$879.73   | 11/1/2016 | Obsolete | E-Scrap |
| OptiPlex 5040                | 032664 | \$879.73   | 11/1/2016 | Obsolete | E-Scrap |
| OptiPlex 5040                | 032665 | \$879.73   | 11/1/2016 | Obsolete | E-Scrap |
| OptiPlex 5040                | 032666 | \$879.73   | 11/1/2016 | Obsolete | E-Scrap |
| OptiPlex 5040                | 032667 | \$879.73   | 11/1/2016 | Obsolete | E-Scrap |
| OptiPlex 5040                | 032668 | \$879.73   | 11/1/2016 | Obsolete | E-Scrap |
| OptiPlex 5040                | 032669 | \$879.73   | 11/1/2016 | Obsolete | E-Scrap |
| OptiPlex 5040                | 032670 | \$879.73   | 11/1/2016 | Obsolete | E-Scrap |
| OptiPlex 5040                | 032671 | \$879.73   | 11/1/2016 | Obsolete | E-Scrap |
| OptiPlex 5040                | 032672 | \$879.73   | 11/1/2016 | Obsolete | E-Scrap |
| OptiPlex 5040                | 032673 | \$879.73   | 11/1/2016 | Obsolete | E-Scrap |
| Primera Duplicator           | 033250 | \$2,060.67 | 7/31/2017 | Obsolete | E-Scrap |
| Latitude 5580                | 033386 | \$1,157.17 | 1/2/2018  | Obsolete | E-Scrap |
| Latitude 5580                | 033387 | \$1,157.17 | 1/2/2018  | Obsolete | E-Scrap |
| Latitude 5580                | 033388 | \$1,157.17 | 1/2/2018  | Obsolete | E-Scrap |
| Latitude 5580                | 033389 | \$1,157.17 | 1/2/2018  | Obsolete | E-Scrap |
| Latitude 5580                | 033390 | \$1,157.17 | 1/2/2018  | Obsolete | E-Scrap |
| Latitude 5580                | 033391 | \$1,157.17 | 1/2/2018  | Obsolete | E-Scrap |
| Latitude 5580                | 033392 | \$1,157.17 | 1/2/2018  | Obsolete | E-Scrap |
| Latitude 5580                | 033393 | \$1,157.17 | 1/2/2018  | Obsolete | E-Scrap |
| Latitude 5580                | 033394 | \$1,157.17 | 1/2/2018  | Obsolete | E-Scrap |
| Latitude 5580                | 033395 | \$1,157.17 | 1/2/2018  | Obsolete | E-Scrap |
| Latitude 5580                | 033396 | \$1,157.17 | 1/2/2018  | Obsolete | E-Scrap |
| Latitude 5580                | 033397 | \$1,157.17 | 1/2/2018  | Obsolete | E-Scrap |
| Latitude 5580                | 033398 | \$1,157.17 | 1/2/2018  | Obsolete | E-Scrap |
| Latitude 5580                | 033399 | \$1,157.17 | 1/2/2018  | Obsolete | E-Scrap |
| Latitude 5580                | 033400 | \$1,157.17 | 1/2/2018  | Obsolete | E-Scrap |
| Latitude 5580                | 033554 | \$1,394.62 | 4/23/2018 | Obsolete | E-Scrap |
| Crestron Presentation System | 034140 | \$1,014.00 | 1/4/2019  | Obsolete | E-Scrap |
| Precision 7730               | 034433 | \$1,711.36 | 6/10/2019 | Obsolete | E-Scrap |

Nathan Wellman

Digitally signed by Nathan Wellman  
Date: 2023.10.05 16:27:34 -04'00'

Proposer

Date



Business Services Administrator

Date



Julia Jakway (Oct 5, 2023 10:53 EDT)

Signature of Vice President, Finance & Administrative Services

Date

| State College of Florida<br>Current Capital Projects With Budgets<br>over \$150,000 as of October 2023 | Board of Trustee<br>Approved Budget | Date Board<br>Approved<br>Budget | Source of Funds         | Project Justification | Total Estimated<br>Project Expense<br>Includes all Hard<br>and Soft costs | Remaining Budget<br>Column C minus<br>Column F | Comments                 |
|--------------------------------------------------------------------------------------------------------|-------------------------------------|----------------------------------|-------------------------|-----------------------|---------------------------------------------------------------------------|------------------------------------------------|--------------------------|
| <b>In-Construction</b>                                                                                 |                                     |                                  |                         |                       |                                                                           |                                                |                          |
| Venice Science Building                                                                                | 5,800,000                           | 4/26/2022                        | PECO, Fund Balance      | Capacity              | 5,800,000                                                                 | -                                              | In Process               |
| Fire Alarm Upgrades, Collegewide                                                                       | 787,121                             | 9/27/2022                        | \$8.2M State CARES, CIF | Life Safety           | 787,121                                                                   |                                                | In Process               |
| Elevator Upgrades, Collegewide                                                                         | 1,040,000                           | 6/28/2022                        | \$8.2M State CARES      | Life Safety           | 1,040,000                                                                 |                                                | In Process               |
| Restroom Upgrades & ADA Door Operators, Collegewide                                                    | 910,000                             | 5/25/2021                        | CIF, Fund Balance       | Deferred Maint.       | 910,000                                                                   |                                                | In Process               |
| Classroom A/V Upgrade, Collegewide                                                                     | 1,000,000                           | 10/25/2022                       | Fund Balance            | Def. Maint./Academic  | 1,000,000                                                                 |                                                | In Process               |
| Subtotal FY23                                                                                          | 9,537,121                           |                                  |                         |                       | 9,537,121                                                                 |                                                |                          |
| <b>In Planning or Design</b>                                                                           |                                     |                                  |                         |                       |                                                                           |                                                |                          |
| Bradenton Site Improvements                                                                            | 708,000                             | 5/25/2021                        | CIF                     | Drainage/Safety       | 708,000                                                                   |                                                | FY24                     |
| Building Maintenance Collegewide: Roof, Floor, Painting                                                | 450,000                             | 5/25/2021                        | CIF, CO&DS              | Deferred Maint.       | 450,000                                                                   |                                                | FY24                     |
| Roof Coatings, Collegewide                                                                             | 1,535,000                           | 6/28/2022                        | \$8.2M State CARES      | Deferred Maint.       | 1,535,000                                                                 |                                                | FY24                     |
| Building Deferred Maintenance, Buildings 17,29,300,500                                                 | 2,270,000                           | 6/28/2022                        | \$8.2M State CARES      | Deferred Maint.       | 2,270,000                                                                 |                                                | FY24                     |
| HVAC Deferred Maintenance, Buildings 17,26                                                             | 2,658,776                           | 6/28/2022                        | \$8.2M State CARES      | Deferred Maint.       | 2,658,776                                                                 |                                                | FY24                     |
| Perish Site Infrastructure & Nursing Building Design                                                   | 9,000,000                           | 5/23/2023                        | PECO                    | Population Shift      | 9,000,000                                                                 |                                                | FY24                     |
| MTSC Nursing Student Debriefing Rooms                                                                  | 350,000                             | 6/27/2023                        | CIF                     | Nursing Program       | 350,000                                                                   |                                                | FY24                     |
| CIT Faculty Offices                                                                                    | 350,000                             | 6/27/2023                        | CIF                     | Nursing Program       | 350,000                                                                   |                                                | FY24                     |
| Lighting Upgrades, Parking, Sidewalks, Neel Auditorium                                                 | 775,000                             | 6/27/2023                        | CIF, CO&DS              | Safety                | 775,000                                                                   |                                                | FY24                     |
| Building 8 Classroom Upgrades                                                                          | 200,000                             | 6/27/2023                        | CIF/Fund Balance        | Power Distribution    | 200,000                                                                   |                                                | FY24                     |
| Collegewide Parking Lot Striping                                                                       | 250,000                             | 6/27/2023                        | CIF                     | Safety                | 250,000                                                                   |                                                | FY24                     |
| Building 19 Guidance & Remediation Suite                                                               | 408,000                             | Pending                          | Collegiate School PECO  | Student Support       | 408,000                                                                   |                                                | October Project Approval |
| Building 14 Student Union Floor Replacement                                                            | 200,000                             | Pending                          | CIF                     | Deferred Maint.       | 200,000                                                                   |                                                | October Project Approval |
| In Planning or Design                                                                                  | 19,154,776                          |                                  |                         |                       | 19,154,776                                                                |                                                |                          |
| In Construction                                                                                        | 9,537,121                           |                                  |                         |                       | 9,537,121                                                                 |                                                |                          |
| <b>Total</b>                                                                                           | <b>28,691,897</b>                   |                                  |                         |                       | <b>28,691,897</b>                                                         |                                                |                          |

Meeting of the  
DISTRICT BOARD OF TRUSTEES OF STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA  
October 31, 2023

**AGENDA ITEM:**

Approval of the Attached List of Pre-Qualified Contractors

**RECOMMENDATION:**

**The College recommends approval by the Board of Trustees of the attached list of contractors for the annual pre-qualification for SCF general construction projects costing \$50,000 to \$1,000,000.**

**STAFF ANALYSIS:**

Per SREF, an RFQ was advertised for the annual contractor pre-qualification. Concurrently, existing pre-qualified contractors were requested to provide their current insurance, license, and bonding ability for renewal of their existing pre-qualification.

**FISCAL IMPACT**   No  

Funding Source:   N/A  

Will this action result in a Budget Amendment?   No  

If yes, indicate the dollar amount: \$   N/A  

**REQUESTED BY:** Chris Wellman, AVP, Facilities Management

**FUNDING VERIFIED AND APPROVED BY:** Julie Jakway  
**Vice President, Finance and Administrative Services**

## 2023/2024 ReQualification and New Contractor List

| Vendor Name                           | Address                                                       | G.C. License Expires | COI Expiration Date | Bonded |
|---------------------------------------|---------------------------------------------------------------|----------------------|---------------------|--------|
| Burke Construction Group, Inc.        | 10145 NW 19th Street, Doral, FL 33172                         | 8/31/2024            | 4/16/2024           | Yes    |
| Creative Contractors, Inc             | 852 62nd Street Circle East, #103,<br>Bradenton, FL 34208     | 8/31/2024            | 9/1/2024            | Yes    |
| DeLesline Construction, Inc.          | 320 7th Street West, Palmetto, FL 34221                       | 8/31/2024            | 5/20/2024           | Yes    |
| Gilbane Building Company, Inc.        | 1950 Ringling Blvd, Suite 301,<br>Sarasota, FL 34236          | 8/31/2024            | 6/30/2024           | Yes    |
| Johnson-Laux Construction, LLC        | 650 Garden Commerce Pkwy, Ste 100,<br>Winter Garden, FL 34787 | 8/31/2024            | 1/1/2024            | Yes    |
| Manasota Commercial Construction      | 1310 4th Ave W, Bradenton, FL 34205                           | 8/31/2024            | 10/24/2023          | Yes    |
| Willis A. Smith Construction, Inc.    | 5001 Lakewood Ranch Blvd. N,<br>Sarasota, FL 34240            | 8/31/2024            | 6/1/2024            | Yes    |
| Specialized Property Services         | 9605 E. US Highway 92,<br>Tampa, FL 33610                     | 8/31/2024            | 4/30/2024           | Yes    |
| Stellar Development                   | 59 Sarasota Center Blvd,<br>Sarasota, FL 34240                | 8/31/2024            | 1/18/2024           | Yes    |
| Jon F. Swift Construction, Inc.       | 2221 8th Street, Sarasota, FL 34237                           | 8/31/2024            | 6/1/2024            | Yes    |
| Tandem Construction, Inc.             | 5391 Lakewood Ranch Blvd, Suite 200,<br>Sarasota, FL 34240    | 8/31/2024            | 7/1/2024            | Yes    |
| Wharton-Smith, Inc.                   | 4912 W LaSalle Street, Tampa, FL 33607                        | 8/31/2024            | 4/1/2024            | Yes    |
| New Contractors for Prequalifications |                                                               |                      |                     |        |
| NDC Construction Company              | 1001 Third Avenue West, Suite 600,<br>Bradenton, FL 34205     | 8/31/2024            | 5/30/2024           | Yes    |

Meeting of the  
DISTRICT BOARD OF TRUSTEES OF STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA  
October 31, 2023

**AGENDA ITEM:**

Approval of Miscellaneous Capital Projects

**RECOMMENDATION:**

**The College recommends approval by the Board of Trustees the listed FY24 Miscellaneous Capital Projects.**

**STAFF ANALYSIS:**

The following miscellaneous list of proposed FY24 capital projects have been developed based on condition assessments, programmatic needs, and the Capital Improvement Program. A preliminary budget has been established, fund source identified, and listed in the table below are the planned project delivery methods based on the scope and complexity of each project. The College will utilize the Architects/Engineers & Construction Managers that were selected through the continuing contract CCNA process, per Florida Statute.

| <b>FY24 Misc. Capital Projects</b>                                   | <b>Budget</b>     | <b>Funding</b>  | <b>Delivery</b> | <b>Comments</b>                                         |
|----------------------------------------------------------------------|-------------------|-----------------|-----------------|---------------------------------------------------------|
| <b>Bradenton Collegiate School, Guidance &amp; Remediation Suite</b> | \$408,000         | Collegiate PECO | CM              | Create Privacy Rooms for Student Guidance & Remediation |
| <b>Building 14 Student Union Floor Replacement</b>                   | \$200,000         | CIF             | CM              | Replace 20-Year-Old Flooring                            |
| <b>Total</b>                                                         | <b>\$ 608,000</b> |                 |                 |                                                         |

**FISCAL IMPACT:** Yes

Funding Source: CIF, Collegiate PECO

Will this action result in a Budget Amendment? Yes

If yes, indicate the dollar amount: \$608,000

**REQUESTED BY:** Chris Wellman, AVP, Facilities Management

**FUNDING VERIFIED AND APPROVED BY:** Julie Jakway  
**Vice President, Finance and Administrative Services**

**RULES FOR FINAL ACTION OCTOBER 31, 2023**

|    | <u>Rule</u> | <u>Title</u>                                                         | <u>Revision</u>                   |
|----|-------------|----------------------------------------------------------------------|-----------------------------------|
| 1  | 6HX14-1.03  | Board of Trustees Corporate Body                                     | Format change, eliminate "Source" |
| 2  | 6HX14-1.031 | College Mission Statement                                            | Format change, eliminate "Source" |
| 3  | 6HX14-1.04  | Meetings of the District Board of Trustees                           | Format change, eliminate "Source" |
| 4  | 6HX14-1.042 | Appearances Before the Board                                         | Format change, eliminate "Source" |
| 5  | 6HX14-1.05  | Development of Rules, Procedures and Standard Operating Instructions | Format change, eliminate "Source" |
| 6  | 6HX14-1.06  | Ethics for Public Officers/Conflicts of Interest/Removal from Office | Format change, eliminate "Source" |
| 7  | 6HX14-2.01  | Absence from Teaching Assignment                                     | Format change, eliminate "Source" |
| 8  | 6HX14-3.01  | Academic Freedom                                                     | Format change, eliminate "Source" |
| 9  | 6HX14-4.07  | Academic Progress, Course Attendance/Grades, Withdrawals             | Format change, eliminate "Source" |
| 10 | 6HX14-5.12  | Refund of Fees                                                       | Format change, eliminate "Source" |
| 11 | 6HX14-5.13  | Insurance on College Property and on College Operations              | Format change, eliminate "Source" |
| 12 | 6HX14-5.16  | Petty Cash Fund                                                      | Format change, eliminate "Source" |
| 13 | 6HX14-5.17  | Student Activity Budget                                              | Format change, eliminate "Source" |
| 14 | 6HX14-5.18  | Procurement                                                          | Format change, eliminate "Source" |
| 15 | 6HX14-5.20  | Personal Property Accountability                                     | Format change, eliminate "Source" |



# RULE

|                  |                                           |                              |
|------------------|-------------------------------------------|------------------------------|
| <b>Subject</b>   | <b>Board of Trustees Corporate Body</b>   | <b>Number:</b><br>6HX14-1.03 |
| <b>Authority</b> | F.S. 1001.63, 1001.64                     | <b>Date:</b> <u>6/24/09</u>  |
| <b>History</b>   | 1/18/84, 2/18/04, 1/19/05, <u>6/24/09</u> |                              |
| <b>Source</b>    | President                                 |                              |

The District Board of Trustees of State College of Florida, Manatee – Sarasota is constituted as a body corporate. The official name of said corporate body shall be “The District Board of Trustees of “State College of Florida, Manatee – Sarasota.” In all suits against the Board, service of process shall be on the Chair of the Board, or if the Chair cannot be found, on the President as secretary to the Board, or, in the absence of the Chair and the President, on another designee of the Chair.

The Board of Trustees has all powers necessary and proper for the governance and operation of State College of Florida, Manatee – Sarasota.

The duties and powers of the District Board of Trustees are those prescribed in Section 1001.64, Florida Statutes. The District Board of Trustees and the President shall extend to each other the fullest cooperation and recognition of the responsibilities which evolve upon the Board as a rule-making body and upon the President as chief executive.

# RULE

|                  |                                         |                              |
|------------------|-----------------------------------------|------------------------------|
| <b>Subject</b>   | <b>Board of Trustees Corporate Body</b> | <b>Number:</b><br>6HX14-1.03 |
| <b>Authority</b> | F.S. 1001.63, 1001.64                   | <b>Date:</b> 10/31/2023      |
| <b>History</b>   | 1/18/84, 2/18/04, 1/19/05, 6/24/09      |                              |

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# RULE

|                  |                                  |                                |
|------------------|----------------------------------|--------------------------------|
| <b>Subject</b>   | <b>College Mission Statement</b> | <b>Number:</b><br>6HX14-1.031  |
| <b>Authority</b> | F.S. 1001.64; 1004.65            | <b>Date:</b> <b>02/18/2014</b> |
| <b>History</b>   | <a href="#">New02/18/2014</a>    |                                |
| <b>Source</b>    | <a href="#">President</a>        |                                |

The Board of Trustees authorizes and directs the President or designee to establish, review and make revisions to develop a clearly defined and comprehensive mission statement for the College. The mission statement will be reviewed periodically and updated as necessary in conjunction with the College strategic planning process. Revisions to the College's mission statement shall be approved by the Board.

The mission statement will be adopted, published, implemented and made available to all constituencies of the College and to the general public.

# RULE

|                  |                                  |                               |
|------------------|----------------------------------|-------------------------------|
| <b>Subject</b>   | <b>College Mission Statement</b> | <b>Number:</b><br>6HX14-1.031 |
| <b>Authority</b> | F.S. 1001.64; 1004.65            | <b>Date:</b> 10/31/2023       |
| <b>History</b>   | 02/18/2014                       |                               |

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# RULE

|                  |                                                     |                                 |
|------------------|-----------------------------------------------------|---------------------------------|
| <b>Subject</b>   | <b>Meetings of the District Board of Trustees</b>   | <b>Number:</b><br>6HX14-1.04    |
| <b>Authority</b> | F.S. 120.525, 1001.61, 1001.64                      | <b>Date:</b> <del>1/19/05</del> |
| <b>History</b>   | 1/18/84, 12/15/99, 2/18/04, 4/21/04, <u>1/19/05</u> |                                 |
| <b>Source</b>    | <u>President</u>                                    |                                 |

The Board of Trustees, at its annual organizational meeting, shall establish a schedule for its regular meetings for the College’s fiscal year, including day, time and location. Regular meetings shall be held each month in accordance with this schedule, unless otherwise rescheduled. Special and emergency meetings shall be called and conducted in accordance with Florida Statutes and State Board of Education Rules.

Robert’s Rules of Order, Newly Revised, shall continue the parliamentary authority of the board except as it may be in conflict with College policies, Florida Statutes, or FAC rules.

# RULE

|                  |                                                   |                              |
|------------------|---------------------------------------------------|------------------------------|
| <b>Subject</b>   | <b>Meetings of the District Board of Trustees</b> | <b>Number:</b><br>6HX14-1.04 |
| <b>Authority</b> | F.S. 120.525, 1001.61, 1001.64                    | <b>Date:</b> 10/31/2023      |
| <b>History</b>   | 1/18/84, 12/15/99, 2/18/04, 4/21/04, 1/19/05      |                              |

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# RULE

|                  |                                     |                                |
|------------------|-------------------------------------|--------------------------------|
| <b>Subject</b>   | <b>Appearances Before the Board</b> | <b>Number:</b><br>6HX14-1.042  |
| <b>Authority</b> | F.S. 120.525, 1001.64, 1001.65      | <b>Date:</b> <u>11/19/2013</u> |
| <b>History</b>   | <u>3/22/00,1/19/05, 11/19/2013</u>  |                                |
| <b>Source</b>    | <u>President</u>                    |                                |

## A. Appearances Before the District Board of Trustees

1. Those applying to appear before the District Board of Trustees or to have items placed on the agenda for consideration at a specific meeting shall submit a request in writing to the President. The written request shall be submitted at least two (2) weeks prior to the meeting of the District Board of Trustees. The nature of the request shall be stated in detail. When deemed proper, the Chair or a majority of the District Board of Trustees may waive these rules and hear any person on any subject. Such a request should be submitted to the President, or designee, and should provide the following information:
  - a. Name
  - b. Business or residential address
  - c. Relationship to the college
  - d. Topic upon which the person wishes to address the District Board of Trustees
  - e. Statement of position, relevant facts and any appropriate written material
2. The Board may schedule informal meetings to hear from individuals or representatives of groups on issues pertinent to the College or the Community College System. The Board will receive information during these sessions, but will not take action on matters raised during these presentations.

## B. Protocol for Meetings of the District Board of Trustees

1. All those in attendance at meetings of the District Board of Trustees may be asked to identify themselves to the Secretary or a designee upon entry to the meeting.
2. Only members of the District Board of Trustees, the President, the Board Attorney and those recognized by the Chair may address the District Board of Trustees.
3. If space is limited in the meeting room, those with business before the District Board of Trustees and the members of the press shall have priority over those who are visitors.
4. No person shall cause any disturbance, delay, or interference, or cause any threats thereof at any meeting of the District Board of Trustees. Further, no person shall intentionally or through coercion, force, or intimidation, deny or interfere with the right of another to free access or egress from any meeting.
5. Visitors to meetings of the District Board of Trustees shall observe the reasonable requests of the Chair.

# RULE

|                  |                                     |                               |
|------------------|-------------------------------------|-------------------------------|
| <b>Subject</b>   | <b>Appearances Before the Board</b> | <b>Number:</b><br>6HX14-1.042 |
| <b>Authority</b> | F.S. 120.525, 1001.64, 1001.65      | <b>Date:</b> 10/31/2023       |
| <b>History</b>   | 3/22/00,1/19/05, 11/19/2013         |                               |

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# RULE

|                  |                                                                             |                              |
|------------------|-----------------------------------------------------------------------------|------------------------------|
| <b>Subject</b>   | <b>Development of Rules, Procedures and Standard Operating Instructions</b> | <b>Number:</b><br>6HX14-1.05 |
| <b>Authority</b> | F.S. 1001.64, 1001.65                                                       | <b>Date:</b> 02/18/04        |
| <b>History</b>   | 1/18/84, 12/15/99, <a href="#">02/18/04</a>                                 |                              |
| <b>Source</b>    | President                                                                   |                              |

The Board of Trustees is the legal governing body for the operation of the College and as such shall concern itself primarily with broad questions of policy rather than with administrative details. Rules adopted by the Board provide the basic direction for the operation of the institution and as such shall be carefully observed by all personnel. The application of rules is an administrative task to be performed by the President and his/her staff, who shall be held responsible for the effective administration and supervision of the College.

The Board shall delegate to the President the function of taking required actions and designing the detailed arrangements under which the College will be operated.

Such written and detailed arrangements shall constitute the procedures and standard operating instructions governing the College. The administrative procedures must be in every respect consistent with the rules adopted by the Board. The administrative procedures and standard operating instructions shall be designed to implement and support rules adopted by the Board.

In the absence of applicable rules, the President is authorized to establish necessary procedures, subject to confirmation and policy as required.

The College will inform the community and all College personnel of any new rules and changes or deletions to existing rules. Policy changes mandated by State Board of Education Rules shall be placed in the Rules Manual and personnel will be notified through normal channels. All other new rules and changes or deletions to existing rules will be handled according to statute and rule provisions.

# RULE

|                  |                                                                             |                              |
|------------------|-----------------------------------------------------------------------------|------------------------------|
| <b>Subject</b>   | <b>Development of Rules, Procedures and Standard Operating Instructions</b> | <b>Number:</b><br>6HX14-1.05 |
| <b>Authority</b> | F.S. 1001.64, 1001.65                                                       | <b>Date:</b> 10/31/2023      |
| <b>History</b>   | 1/18/84, 12/15/99, 02/18/04                                                 |                              |

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# RULE

|                  |                                                                                                                                |                               |
|------------------|--------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| <b>Subject</b>   | Ethics for Public Officers/Conflicts of Interest/Removal from Office                                                           | <b>Number:</b><br>6HX14-1.06  |
| <b>Authority</b> | F.S. 112.311, 112.313, 112.3143, 112.3144, 286.012, 1001.61; Florida Constitution, Article IV, Section 7; Article I, Section 9 | <b>Date:</b> <u>9/10/2013</u> |
| <b>History</b>   | <u>New 9/10/2013</u>                                                                                                           |                               |
| <b>Source</b>    | <u>President's Office</u>                                                                                                      |                               |

1. Members of the District Board shall be governed at all times by the applicable provisions of the Code of Ethics for Public Officers and Employees, Chapter 112, Part III, Florida Statutes, as may be amended from time to time, with regard to matters including:
  - a. Solicitation or acceptance of gifts
  - b. Doing business with one's agency
  - c. Unauthorized compensation
  - d. Misuse of public position
  - e. Conflicting employment or contractual relationship
  - f. Disclosure or use of information not available to members of the general public
  - g. Voting conflicts
  - h. Filing statement of financial interests
  
2. All decisions of the District Board of Trustees and College administrators shall be based on promoting the best interests of the College and the public good. The Board must fully disclose any potential conflicts of interests and will not participate in matters where undue influence is inflicted upon the Board members.
  
3. Members of the Board are public officers who may be disciplined, suspended or removed from office pursuant to Chapter 112, Florida Statutes and Article IV of the Florida Constitution. Trustees are provided the right to due process of law under the Florida Constitution, Article I, Section 9.

# RULE

|                  |                                                                                                                                |                              |
|------------------|--------------------------------------------------------------------------------------------------------------------------------|------------------------------|
| <b>Subject</b>   | <b>Ethics for Public Officers/Conflicts of Interest/Removal from Office</b>                                                    | <b>Number:</b><br>6HX14-1.06 |
| <b>Authority</b> | F.S. 112.311, 112.313, 112.3143, 112.3144, 286.012, 1001.61; Florida Constitution, Article IV, Section 7; Article I, Section 9 | <b>Date:</b> 10/31/2023      |
| <b>History</b>   | 9/10/2013                                                                                                                      |                              |

1. Members of the District Board shall be governed at all times by the applicable provisions of the Code of Ethics for Public Officers and Employees, Chapter 112, Part III, Florida Statutes, as may be amended from time to time, with regard to matters including:
  - a. Solicitation or acceptance of gifts
  - b. Doing business with one’s agency
  - c. Unauthorized compensation
  - d. Misuse of public position
  - e. Conflicting employment or contractual relationship
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  - g. Voting conflicts
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# RULE

|                  |                                                      |                                       |
|------------------|------------------------------------------------------|---------------------------------------|
| <b>Subject</b>   | <b>Absence From Teaching Assignment</b>              | <b>Number:</b><br>6HX14-2.01          |
| <b>Authority</b> | F. S. 1001.64, 1012.865                              | <b>Date:</b> <a href="#">10/23/13</a> |
| <b>History</b>   | 01/18/84, 1/19/00, 4/20/05, <a href="#">10/23/13</a> |                                       |
| <b>Source</b>    | <a href="#">Vice President, Academic Affairs</a>     |                                       |

All classes must be met as scheduled. If illness, accident or unforeseen events prevent an instructor from conducting the class, the instructor must follow established College procedures.

# RULE

|                  |                                         |                              |
|------------------|-----------------------------------------|------------------------------|
| <b>Subject</b>   | <b>Absence From Teaching Assignment</b> | <b>Number:</b><br>6HX14-2.01 |
| <b>Authority</b> | F. S. 1001.64, 1012.865                 | <b>Date:</b> 10/31/2023      |
| <b>History</b>   | 01/18/84, 1/19/00, 4/20/05, 10/23/13    |                              |

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# RULE

|                  |                                                      |                                  |
|------------------|------------------------------------------------------|----------------------------------|
| <b>Subject</b>   | <b>Academic Freedom</b>                              | <b>Number:</b> 6HX14-3.01        |
| <b>Authority</b> | F.S. 1001.64                                         | <b>Date:</b> <del>10/23/13</del> |
| <b>History</b>   | 01/18/84, 2/18/04, 6/24/09, <a href="#">10/23/13</a> |                                  |
| <b>Source</b>    | <del>Vice President, Academic Affairs</del>          |                                  |

State College of Florida, Manatee - Sarasota is dedicated to the preservation of a college atmosphere which encourages freedom of expression on campus for faculty and students so long as they do not attempt by word or deed to intimidate or restrain others who express a differing point of view. The College believes that academic freedom can survive as long as there is mutual respect among faculty and students for those who disagree.

All members of the faculty are entitled to academic freedom as generally defined in the 1940 Statement of Principles of Academic Freedom and Tenure formulated by the Association of American Colleges and the American Association of University Professors. Relevant provisions of this statement are accepted by the College as follows:

1. Teachers are entitled to full freedom in research and in the publication of the results, subject to the adequate performance of their other academic duties; but research for pecuniary return should be based upon an understanding with the authorities of the College.
2. Teachers are entitled to freedom in the classroom in discussing their subject but they should be careful not to introduce into their teaching, controversial matter which has no relation to their subject.
3. College and university teachers are citizens, members of a learned profession, and officers of an educational institution. When they speak or write as a citizen, they should be free from institutional censorship or discipline, but their special position in the community imposes special obligations. As scholars and educational officers they should remember that the public may judge their profession and their institution by their utterances. Hence they should at all times be accurate, should exercise appropriate restraint, should show respect for the opinions of others, and should make every effort to indicate that they are not speaking for the institution.



# RULE

|                  |                                      |                           |
|------------------|--------------------------------------|---------------------------|
| <b>Subject</b>   | <b>Academic Freedom</b>              | <b>Number:</b> 6HX14-3.01 |
| <b>Authority</b> | F.S. 1001.64                         | <b>Date:</b> 10/31/2023   |
| <b>History</b>   | 01/18/84, 2/18/04, 6/24/09, 10/23/13 |                           |

State College of Florida, Manatee - Sarasota is dedicated to the preservation of a college atmosphere which encourages freedom of expression on campus for faculty and students so long as they do not attempt by word or deed to intimidate or restrain others who express a differing point of view. The College believes that academic freedom can survive as long as there is mutual respect among faculty and students for those who disagree.

All members of the faculty are entitled to academic freedom as generally defined in the 1940 Statement of Principles of Academic Freedom and Tenure formulated by the Association of American Colleges and the American Association of University Professors. Relevant provisions of this statement are accepted by the College as follows:

1. Teachers are entitled to full freedom in research and in the publication of the results, subject to the adequate performance of their other academic duties; but research for pecuniary return should be based upon an understanding with the authorities of the College.
2. Teachers are entitled to freedom in the classroom in discussing their subject but they should be careful not to introduce into their teaching, controversial matter which has no relation to their subject.
3. College and university teachers are citizens, members of a learned profession, and officers of an educational institution. When they speak or write as a citizen, they should be free from institutional censorship or discipline, but their special position in the community imposes special obligations. As scholars and educational officers they should remember that the public may judge their profession and their institution by their utterances. Hence they should at all times be accurate, should exercise appropriate restraint, should show respect for the opinions of others, and should make every effort to indicate that they are not speaking for the institution.

# RULE

|                  |                                                                 |                                         |
|------------------|-----------------------------------------------------------------|-----------------------------------------|
| <b>Subject</b>   | <b>Academic Progress, Course Attendance/Grades, Withdrawals</b> | <b>Number:</b> 6HX14-4.07               |
| <b>Authority</b> | F.S. 1001.64                                                    | <b>Date:</b> <a href="#">02/18/2014</a> |
| <b>History</b>   | <a href="#">New02/18/2014</a>                                   |                                         |
| <b>Source</b>    | <a href="#">Vice President, Student Affairs</a>                 |                                         |

State College of Florida, Manatee-Sarasota will promote student academic success while respecting the academic prerogatives of faculty with regard to their judgment of student academic performance. Students will be treated fairly in their progress toward certificate/degree completion with respect to academic matters including, without limitation, class attendance, grading, final examinations, and class withdrawals.

The President, or designee(s), may establish forms, procedures, and/or policies to implement this Rule.

# RULE

|                  |                                                                     |                              |
|------------------|---------------------------------------------------------------------|------------------------------|
| <b>Subject</b>   | <b>Academic Progress, Course Attendance/Grades,<br/>Withdrawals</b> | <b>Number:</b><br>6HX14-4.07 |
| <b>Authority</b> | F.S. 1001.64                                                        | <b>Date:</b> 10/31/2023      |
| <b>History</b>   | 02/18/2014                                                          |                              |

State College of Florida, Manatee-Sarasota will promote student academic success while respecting the academic prerogatives of faculty with regard to their judgment of student academic performance. Students will be treated fairly in their progress toward certificate/degree completion with respect to academic matters including, without limitation, class attendance, grading, final examinations, and class withdrawals.

The President, or designee(s), may establish forms, procedures, and/or policies to implement this Rule.

# RULE

|                  |                                                                        |                                       |
|------------------|------------------------------------------------------------------------|---------------------------------------|
| <b>Subject</b>   | <b>Refund of Fees</b>                                                  | <b>Number:</b><br>6HX14-5.12          |
| <b>Authority</b> | F.S. 1001.64, 1009.23                                                  | <b>Date:</b> <a href="#">02/18/04</a> |
| <b>History</b>   | 01/18/84, Formerly Rule 6HX14-4.09, 1/17/01, <a href="#">02/18/04</a>  |                                       |
| <b>Source</b>    | <a href="#">Vice President, Business &amp; Administrative Services</a> |                                       |

All non-refundable fees are designated in the current college catalog. Tuition and other fees may be refunded to students officially leaving the college during the posted add/drop registration periods or under special conditions in accordance with procedures established by the College.

# RULE

|                  |                                                       |                              |
|------------------|-------------------------------------------------------|------------------------------|
| <b>Subject</b>   | <b>Refund of Fees</b>                                 | <b>Number:</b><br>6HX14-5.12 |
| <b>Authority</b> | F.S. 1001.64, 1009.23                                 | <b>Date:</b> 10/31/2023      |
| <b>History</b>   | 01/18/84, Formerly Rule 6HX14-4.09, 1/17/01, 02/18/04 |                              |

All non-refundable fees are designated in the current college catalog. Tuition and other fees may be refunded to students officially leaving the college during the posted add/drop registration periods or under special conditions in accordance with procedures established by the College.

# RULE

|                  |                                                                   |                                 |
|------------------|-------------------------------------------------------------------|---------------------------------|
| <b>Subject</b>   | <b>Insurance on College Property and on College Operations</b>    | <b>Number:</b><br>6HX14-5.13    |
| <b>Authority</b> | F.S. 1001.64; 1001.65                                             | <b>Date:</b> <del>1/17/07</del> |
| <b>History</b>   | 01/18/84, 1/19/00, 4/21/04, <a href="#">1/17/07</a>               |                                 |
| <b>Source</b>    | <del>Vice President, Business &amp; Administrative Services</del> |                                 |

The President shall establish a program for adequately insuring, as determined appropriate, every building and structure on all campuses. Such insurance shall include, but not be limited to, all contents, extra expense, boiler and machinery, vehicles, money, securities, fine arts, computers, liability and workers compensation. Proper records shall be kept of all insurance policies and programs.

# RULE

|                  |                                                                |                              |
|------------------|----------------------------------------------------------------|------------------------------|
| <b>Subject</b>   | <b>Insurance on College Property and on College Operations</b> | <b>Number:</b><br>6HX14-5.13 |
| <b>Authority</b> | F.S. 1001.64; 1001.65                                          | <b>Date:</b> 10/31/2023      |
| <b>History</b>   | 01/18/84, 1/19/00, 4/21/04, 1/17/07                            |                              |

The President shall establish a program for adequately insuring, as determined appropriate, every building and structure on all campuses. Such insurance shall include, but not be limited to, all contents, extra expense, boiler and machinery, vehicles, money, securities, fine arts, computers, liability and workers compensation. Proper records shall be kept of all insurance policies and programs.

# RULE

|                  |                                                                        |                                  |
|------------------|------------------------------------------------------------------------|----------------------------------|
| <b>Subject</b>   | <b>Petty Cash Fund</b>                                                 | <b>Number:</b><br>6HX14-5.16     |
| <b>Authority</b> | F.S. 1001.64, 1010.02                                                  | <b>Date:</b> <del>10/23/13</del> |
| <b>History</b>   | 01/18/84, 01/19/00, 06/23/05, <a href="#">10/23/13</a>                 |                                  |
| <b>Source</b>    | <a href="#">Vice President, Business &amp; Administrative Services</a> |                                  |

A petty cash fund not to exceed one thousand dollars (\$1,000.00) may be established at each approved campus or center and shall be maintained on the imprest system. The President shall establish procedures to ensure proper accounting and adequate internal controls. Such petty cash fund(s) shall not be used to circumvent normal purchasing procedures.



# RULE

|                  |                                        |                              |
|------------------|----------------------------------------|------------------------------|
| <b>Subject</b>   | <b>Petty Cash Fund</b>                 | <b>Number:</b><br>6HX14-5.16 |
| <b>Authority</b> | F.S. 1001.64, 1010.02                  | <b>Date:</b> 10/31/2023      |
| <b>History</b>   | 01/18/84, 01/19/00, 06/23/05, 10/23/13 |                              |

A petty cash fund not to exceed one thousand dollars (\$1,000.00) may be established at each approved campus or center and shall be maintained on the imprest system. The President shall establish procedures to ensure proper accounting and adequate internal controls. Such petty cash fund(s) shall not be used to circumvent normal purchasing procedures.

# RULE

|                  |                                                       |                                    |
|------------------|-------------------------------------------------------|------------------------------------|
| <b>Subject</b>   | <b>Student Activity Budget</b>                        | <b>Number:</b><br>6HX14-5.17       |
| <b>Authority</b> | F.S. 1001.64; 1009.23; 1010.02                        | <b>Date:</b> <del>11/19/2013</del> |
| <b>History</b>   | 1/18/84; 1/19/00; 8/28/03, 8/18/04, <u>11/19/2013</u> |                                    |
| <b>Source</b>    | <u>Vice President, Student Affairs</u>                |                                    |

The annual student activities budget will be based upon an estimate of total funds generated from the student activities fee as well as an estimate of funds carried forward from the prior year. The annual student activities budget will be prepared jointly by students and college staff through a Student Activity Budget Review (SABR) Committee. Students will constitute at least half of the SABR group. The annual SABR prepared budget, including specific allocations, will be forwarded to the President for approval through the established College budget preparation and approval process.

During the preparation of the annual student activities budget, the SABR Committee will solicit fund proposals from all approved student clubs, organizations and/or departments, evaluate all proposals based upon how they will support the needs of students, and recommend specific fund allocations that benefit the entire student body. The SABR Committee will also solicit fund proposals during the fiscal year so that new approved student interests and/or requests can be considered for funding from any unexpended and available student activity funds. All lawful expenditures that benefit the student body in general may be funded from the student activity fee fund if such expenditures are approved and monitored by the SABR Committee.

# RULE

|                  |                                                |                              |
|------------------|------------------------------------------------|------------------------------|
| <b>Subject</b>   | <b>Student Activity Budget</b>                 | <b>Number:</b><br>6HX14-5.17 |
| <b>Authority</b> | F.S. 1001.64; 1009.23; 1010.02                 | <b>Date:</b> 10/31/2023      |
| <b>History</b>   | 1/18/84; 1/19/00; 8/28/03, 8/18/04, 11/19/2013 |                              |

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# RULE

|                  |                                                                                    |                                    |
|------------------|------------------------------------------------------------------------------------|------------------------------------|
| <b>Subject</b>   | <b>Procurement</b>                                                                 | <b>Number:</b> 6HX14-5.18          |
| <b>Authority</b> | F.S. 287.017, 287.057, 1001.64                                                     | <b>Date:</b> <del>03/28/2023</del> |
| <b>History</b>   | 1/18/84, 8/17/88, 6/15/94, 9/15/99, 11/18/05, 1/17/07, 02/26/13, <u>03/28/2023</u> |                                    |
| <b>Source</b>    | <del>Vice President, Finance &amp; Administrative Services</del>                   |                                    |

All College procurement by competitive solicitation shall conform to applicable rules of the State Board of Education. Purchases not exceeding the Category Five threshold specified in Section 287.017, F.S. may be approved or rejected by the President or his/her designee. Recommendation for awards exceeding Category Five as specified in Section 287.017, F.S., shall be approved or rejected by the District Board of Trustees.

In the event than an invoice is received that is priced lower than the original bid approved, in accordance with this rule, the College is authorized to pay the lesser amount, assuming no reduction in contract services or conditions, without further action.

# RULE

|                  |                                                                             |                           |
|------------------|-----------------------------------------------------------------------------|---------------------------|
| <b>Subject</b>   | <b>Procurement</b>                                                          | <b>Number:</b> 6HX14-5.18 |
| <b>Authority</b> | F.S. 287.017, 287.057, 1001.64                                              | <b>Date:</b> 10/31/2023   |
| <b>History</b>   | 1/18/84, 8/17/88, 6/15/94, 9/15/99, 11/18/05, 1/17/07, 02/26/13, 03/28/2023 |                           |

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# RULE

|                  |                                                                                                                       |                                  |
|------------------|-----------------------------------------------------------------------------------------------------------------------|----------------------------------|
| <b>Subject</b>   | <b>Personal Property Accountability</b>                                                                               | <b>Number:</b> 6HX14-5.20        |
| <b>Authority</b> | F.S. 1001.64, F.S. 1013.28 F.S. Ch.274                                                                                | <b>Date:</b> <del>10/23/13</del> |
| <b>History</b>   | 01/18/84, 04/24/85, 05/17/89, 04/21/95, 06/16/99, Formerly Rule 6H14-6.08, 8/16/00, 4/21/04, 5/19/06, <u>10/23/13</u> |                                  |
| <b>Source</b>    | <del>Vice President, Business &amp; Administrative Services</del>                                                     |                                  |

All College personal property, equipment and other non-consumable tangible property except for computers, laptops, tablets, monitors, and related devices, the value of which is \$1,000 or more, shall be inventoried and accounted for annually. All computer equipment, laptops, iPads, and other computer-related hardware shall be inventoried annually regardless of value. Each organizational head, including department chairpersons, shall be the custodian of College property assigned to their unit.

Disposal of College property and acquisitions by gift to the College shall be as specified in Procedure.

# RULE

|                  |                                                                                                                |                           |
|------------------|----------------------------------------------------------------------------------------------------------------|---------------------------|
| <b>Subject</b>   | <b>Personal Property Accountability</b>                                                                        | <b>Number:</b> 6HX14-5.20 |
| <b>Authority</b> | F.S. 1001.64, F.S. 1013.28 F.S. Ch.274                                                                         | <b>Date:</b> 10/31/2023   |
| <b>History</b>   | 01/18/84, 04/24/85, 05/17/89, 04/21/95, 06/16/99, Formerly Rule 6H14-6.08, 8/16/00, 4/21/04, 5/19/06, 10/23/13 |                           |

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