

INSTRUCTIONS: *DO NOT complete this form if* you have served or are currently serving your suspension semester. Please [click here](#) to contact a Success Coach for re-enrollment next steps. Otherwise, complete all steps in Part 1 and Part 2 below.

ACADEMIC STANDING APPEALS FORM
([Click here](#) to view the SCF Academic Standing Procedure)

Part 1. Student Information

Last Name	First Name	G#	
Phone Number	SCF Email Address		
Street Address	City	State	Zip

Part 2. Petition Information and Instructions

Step 1. Check 1 option below.

I am requesting to return after an Academic Suspension

I am requesting to return after an Academic Dismissal

Step 2. Check 1 option below.

I am requesting to return in the Fall

Application due by June 1st

I am requesting to return in the Spring

Application due by January 2nd

Step 3. Write a personal statement that tells the Academic Reinstatement Committee a little bit about who you are. Explain the circumstances that led to the academic performance and how your circumstances have changed. Please include any steps that you have taken to ensure academic success. Attach the personal statement to this form.

Step 4. Meet with a Success Coach to obtain a degree audit and for assistance with obtaining your unofficial transcripts, [click here](#) to schedule an appointment. Submit both documents as outlined in Step 5.

Step 5. Sign and submit this form with the required attachments to the Academic Reinstatement Committee through one of these options: **Email** deanofstudents@scf.edu **OR** **Mail or In-Person**

SCF Dean of Students Office
5840 26th Street W., Bradenton, FL 34207
Building One, Room 122

I have read and agree with the instructions above. I understand that if my application is incomplete the process will be delayed.

Student

Signature:

Date:

Part 3. Academic Reinstatement Committee Decision – Committee Use Only

Approved:

Denied:

Additional Information Requested:

Notes:

Committee
Signature:

Date: