

**STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA**  
**Social and Behavioral Sciences and Community Services**

**PSY 2012 General Psychology**

**Master Syllabus**

**Course CRN 30039/ 30592; Course Seq Summer 2023**

**Instructor's Name:** Shawn Fox

**Office Location:** Via Team

**Office Hours:** Saturdays Noon to 12:30 & Mondays 3:00 to 3:30 PM9

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**Last Day for Add/Drop:** A final date will be added to the syllabus prior to the start of the term. For now, please consult <https://scf.edu/Academics/AcademicCalendar.asp> for term dates.

**Last Day to Withdraw Without Academic Penalty:** A final date will be added to the syllabus prior to the start of the term. For now, please consult <https://scf.edu/Academics/AcademicCalendar.asp> for term dates.

**Course Description:** This course meets Area III requirements for both the A.A./ A.S. general education requirements. This course is an introduction to the scientific study of human behavior with emphasis on the processes of thinking and learning as the basis for individual adjustment to the physical and social environment. It is a basic foundation course in psychology for transfer students.

**Student Learning Outcomes:** The student, at the successful completion of this course, should be able to:

1. Define the term psychology and the basic vocabulary of the discipline.
2. Describe the major areas in the field and identify the parameters of the discipline.
3. Distinguish between the differing perspectives on human thought and behavior.
4. Describe the variety of ways psychological data is gathered and evaluated.
5. Analyze human behavior and one's own personality and personal relationships.
6. Explain how psychological theories are used to assess, predict, or change human behavior.
7. Explain the nature and functions of emotions and motivations in one's everyday life.
8. Explain the various theories of human intelligence.

9. Describe the major approaches to memory, learning, and their implications for one's development.

### Course Curriculum

**Text and Materials:** King, L. (2019). The Science of Psychology: An Appreciative View (5th ed.). New York: McGraw-Hill.

PSY 2012 General Psychology is participating in SCF's EZ Access Program. **This means all students enrolled in the course have access to their required materials in Canvas.** SCF has negotiated the cheapest price possible for the required course materials and this charge can be seen on your SCF Account after Add/Drop. Students may 'Opt-Out' of the program through the link emailed but will lose the discount by doing so. *If you opted out in error, you may opt back in before the add/drop date.* If you are a dual enrolled student do NOT 'opt-out' as this could result in student out of pocket expense.

Questions pertaining to EZ Access can be directed to: [ezaccessstore@follett.com](mailto:ezaccessstore@follett.com)

**Connect (which is used for course quizzes) and Smartbook (which is used for course homework) are required course materials.**

**Additionally, students must have a web camera/ video camera with reliable internet access on a computer with access to Google Chrome.**

**Topics Covered:** In the course of PSY 2012, the student will encounter the following topics:

#### Unit 1:

- Historical and Contemporary Approaches to Psychology
- Psychology's Scientific Method
- Biological Foundations of Behavior
- States of Consciousness

#### Unit 2:

- Learning
- Memory
- Thinking, Intelligence, and Language
- Human Development

#### Unit 3:

- Health Psychology

- Personality
- Social Psychology
- Therapies

## **Assessment of Student Performance**

### **Assignments:**

**Quizzes:** Each chapter that we will be covering will have a 10 question, multiple-choice quiz that will be taken using McGraw-Hill Connect. The quizzes are not timed. The quizzes can be taken twice with the highest score counting towards your grade. The two quizzes with the lowest score will be dropped from the final grade calculation. If you do not take a quiz, it will count as the dropped quiz. The only exception to this will be the Orientation quiz, which is due during the first week and must be completed for other assignments to be available and must be passed with a score of 100%.

**Projects:** Throughout the course there will be a total of 12 projects dealing with material covered in the class. These projects are designed to be done individually by the student and submitted to the appropriate area on Canvas once completed. Instructions for the projects, and relevant resources for the projects, are posted on Canvas and we will review them in class at the start of each week.

**Exams:** There will be a total of three exams given for this class throughout the semester, each will be worth 100 points. The exams are not comprehensive but will cover specific chapters. They will be done online and are mostly multiple-choice like the quizzes. However, they will pull heavily from scenario-based/ practical application-type questions. Only two of the exams will count towards your final grade, with the lowest of the three exams being dropped. If you do not take an exam, it will count as your dropped exam score. The exams are timed, and you will have 90 minutes to complete them. They can only be taken once. The exams will also be open and available to take from the start of the semester all the way to the end of the semester. **All exams will be taken using Honorlock (see below)**

### **Other Policies:**

**Attendance Policy:** Regular attendance and participation are important to your success in this course. Although I do post course materials on Canvas (PowerPoint slides, video lectures, and assignments), the class meetings allow for a deeper understanding of the material and also allow you the opportunities to benefit from asking questions and getting immediate feedback.

Attendance is taken and reported as required by the College. Students who receive financial aid are advised to discuss with a Financial Aid Advisor the impact of not attending class on their financial aid or veteran's benefits.

Attendance will be taken through the use of interactive assignments throughout the class period through the use of *Kahoot!* In order to get full credit for attendance, students must be present for all of these assignments during the entire class period.

Students that are not in attendance for two consecutive weeks (unexcused absences) will be considered as no longer participating in the class and will be withdrawn from the course.

### **Grading Policy and Rubrics:**

**Grades are available on the Canvas Gradebook.** Please keep track of your grades and bring any discrepancies to my attention immediately.

10 Highest Quizzes at 10 points each .....	100
2 Highest Exams @ 100 points each .....	200
10 Highest Projects @ 10 points each.....	100
<b>Total Points Possible .....</b>	<b>400</b>

A= 360 points and above  
B= 320 to 359 points  
C= 280 to 319 points  
D= 240 to 279 points  
F= 239 and below

Note: All assignments will be completed on Canvas and all grades for those assignment will be available in the *Grades* section of Canvas. *It is the responsibility of the student to check these grades frequently and report any discrepancies to the instructor.*

**Letter grades** will be based on the following distribution:

A: 90 – 100    B: 80 – 89    C: 70 –79    D: 60 – 69    F: <60

### **Course Schedule**

Please note: The professor reserves the right to reissue the course schedule with deletions, additions, or revisions during the term (based upon class progress or other mediating factors). Students are responsible for keeping up with revisions issued or discussed during class sessions.

Week	Chapters Covered	Assignments Due
Week 1	Chapter 1 – What is Psychology? Chapter 2 - Psychology’s Scientific Method	Chapter 1 Quiz / Chapter 1 Project Chapter 2 Quiz / Chapter 2 Project
Week 2	Chapter 3 - Biological Found. of Behavior Chapter 5 – States of Consciousness	Chapter 3 Quiz / Chapter 3 Project Chapter 5 Quiz / Chapter 5 Project Exam 1
Week 3	Chapter 6 – Learning Chapter 7 - Memory	Chapter 6 Quiz / Chapter 6 Project Chapter 7 Quiz / Chapter 7 Project
Week 4	Chapter 8 - Thinking, Intelligence, Language Chapter 9 - Human Development	Chapter 8 Quiz / Chapter 8 Project Chapter 9 Quiz / Chapter 9 Project Exam 2
Week 5	Chapter 17 - Health Psychology Chapter 12 - Personality	Chapter 17 Quiz / Chapter 17 Project Chapter 12 Quiz / Chapter 12 Project
Week 6	Chapter 13 - Social Psychology Chapter 16 - Therapies	Chapter 13 Quiz / Chapter 13 Project Chapter 16 Quiz / Chapter 16 Project Exam 3

**Late Policy:** I provide bountiful time (almost a week) for you to complete the assignments. All assignments are submitted online so students have a great deal of flexibility in submitting their work. The consequence of this is that I do not generally accept late work. If you have experienced some unforeseen emergency that you believe impacted your ability to complete your work, please notify me as soon as you are able to do so. **This must be done within a week after the assignment’s due date. Appropriate documentation must be presented for any exception to the late policy.**

“I” grades must be removed before the end of the eighth week of the following term (excluding summer term) or they will be changed to “F” grades on the students’ permanent records. Instructor will record all grades in Canvas throughout the course. Final grades may be viewed via *WebAdvisor* at the end of each term.

**Technology Requirements:** In addition to the minimum requirements to access Canvas, students need to be able to utilize the Connect suite for access to their textbook, homework, study materials, tests, and lectures. You will want to check your computer’s compatibility prior to beginning work in the course.

## Technical Support Information:

<b>Technical Support Information</b>	<p>For technical issues with <b>Canvas</b>, contact Canvas technical support by clicking the question mark icon in the lower left-hand corner of the Canvas window and choosing “Report a Problem” or “Chat with Canvas Support.” Also, Canvas support can be contacted via phone at 844-920-2764.</p> <p>For technical issues with <b>My SCF</b>, contact SCF technical support by calling 941-752-5359 or emailing <a href="mailto:helprequest@scf.edu">helprequest@scf.edu</a>.</p> <p>For technical issues with <b>Connect</b>, students can also receive technical assistance from McGraw-Hill’s Connect if they need help during an assignment by chatting with technical support (click on the Help tab). Additionally, students can also call for assistance at 1-800-331-5094.</p>
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Please review the following information from McGraw-Hill Higher Education before you begin any assignments on *Connect*.

- **Run a system check:** To have a successful experience in *Connect*, you will need to ensure that your computer's system meets the requirements needed to access and run your assignments (e.g.: operating system, browsers, plug-ins). It is strongly recommended that you troubleshoot your computer at least once a week, and before every test, to be sure that you will be able to complete the required exercises. Click on the following link to learn how to troubleshoot *Connect* and what the computer requirements are: <http://connect.mheducation.com/connect/troubleshoot.do>
- **Get support:** Connect has a Customer Experience Group (CXG) Support Center where you can connect with a tech specialist via chat, phone, or email. Click on this link to access the online support center: <https://mhedu.force.com/CXG/s/ContactUs>  
If you have problems with registration or technical difficulties while completing assignments, contact CXG. Every time you speak with a representative, you will receive a case/ticket number for reference. Be sure to keep this number so that you can easily check up on the status of any unresolved problems and also to share with me, if required.

**Department Chair or other academic supervisor information:** If a student encounters a problem in the course, they should work with the professor to resolve it. If the student needs help and the professor is unable to help or is unavailable, contact the appropriate campus department chair:

- Bradenton Campus: Gladys Green, Chair of Social and Behavioral Sciences and Community Services by email, [greeng@scf.edu](mailto:greeng@scf.edu).

- Lakewood Ranch Campus: Jennifer True, Chair of Social and Behavioral Sciences and Community Services by email, [truej@scf.edu](mailto:truej@scf.edu).
- Venice Campus: Dr. Douglas Ford, Chair of Social and Behavioral Sciences and Community Services by email, [fordd@scf.edu](mailto:fordd@scf.edu).

## **SCF Mandated Policies**

### **Email:**

Students are required to communicate with their instructor using their official SCF email address.

### **No-Show Policy:**

Students who do not drop a course that they have never attended will be reported as a No-Show by the course instructor during the No-Show period. This drop may have financial aid implications for the student who is dropped.

### **Recording:**

Students may, without prior notice, record video or audio of a class lecture for a class in which the student is enrolled for their own personal educational use. A class lecture is defined as a formal or methodical oral presentation as part of a college course intended to present information or teach enrolled students about a particular subject. Recording class activities other than class lectures, including but not limited to lab sessions, student presentations (whether individually or part of a group), class discussion (except when incidental to and incorporated within a class lecture), clinical presentations such as patient history, academic exercises involving student participation, test or examination administrations, field trips, and private conversations between students in the class or between a student and the faculty member is prohibited. Recordings may not be used as a substitute for class participation and class attendance and may not be published or shared without the written consent of the faculty member. Failure to adhere to these requirements may constitute a violation of the student code of conduct.

### **Recording in Go Live with SCF Online Course Teams Sessions:**

If this course is a Go Live with SCF Online course, the instructor may record live class discussions and instructor presentations. Therefore, as a student in this class, your participation in live class discussions may be recorded by the instructor. These recordings will be made available only to students enrolled in the class to assist those who cannot attend the live session or to serve as a resource for those who would like to review content that was presented. All recordings will

become unavailable to students in the class when the Canvas course is unpublished 7 days after the course ends according to class availability policies.

Where recordings are made, a notice that recording has started is presented to students in the class using the Teams session.

### **Withdrawal Policies:**

Students should consult the College Catalog for a complete listing of withdrawal policies. A withdrawal is a change in the student's course schedule where one or more courses are withdrawn before the end of the term. Withdrawn courses appear on the student's transcript as a "W" and are classified as attempts. No refunds are permitted for withdrawn courses.

**Withdrawing from a course(s)** - Course withdrawal is defined as withdrawal from one or more classes for a term but not complete withdrawal from the college. **Failure to completely process a drop form or drop a class online may result in the student being assigned a grade of "F".**

### **Financial Aid Impact:**

Withdrawing from one or more courses during the semester, without complete withdrawal from the college, may have an impact on both the amount of aid received for the semester and a student's academic eligibility to continue receiving financial aid for future enrollment. Students should contact the Office of Financial Aid for further information regarding the impact of withdrawing from one or more courses.

### **Faculty Withdrawal:**

Before the course withdrawal deadline and upon approval of the Department Chair, Assistant Dean, or other appropriate academic administrator, a faculty member may withdraw a student when the student has stopped attending or engaging in the class for an extended period of time as defined in the course syllabus, and has not formally withdrawn from the course, resulting in their inability to successfully pass the class.

If a student's absences, tardiness, or misconduct is causing disruption, the faculty member may file a code of conduct violation with the Dean of Students. The Dean of Students will work with the faculty member and the appropriate academic administrator before determining if a withdraw is appropriate.

In the event of an approved faculty withdrawal, a grade of W will be recorded. The grade is recorded on the student's permanent academic record. Fees are applied for all courses accordingly and are counted as attempted courses.



**Statement of Plagiarism:**

Plagiarism is the use of ideas, facts, opinions, illustrative material, data, direct or indirect wording of another scholar and/or writer—professional or student—without giving proper credit. Expulsion, suspension, or any lesser penalty may be imposed for plagiarism.

**Copyright:**

The unauthorized copying, sharing, or distribution of copyrighted material is prohibited. It is a violation of the Copyright Act, Academic Ethics, and the Code of Student Conduct. Students who violate copyright are subject to discipline.

**Honorlock Online Proctoring:**

In cases where written work does not match answers submitted on an exam or Honorlock flags an exam as suspicious, faculty may ask students to re-work test questions in real time. In the event a student cannot satisfactorily reproduce the work submitted during the proctored test session, students may face sanctions for an academic integrity violation. Sanctions may include the loss of the privilege of using Honorlock online proctoring which could result in remaining tests being proctored in person.

**Standards of Conduct:**

Students are expected to abide by all SCF Student Handbook guidelines.

**COVID-19**

Like all institutions of higher education, SCF has been impacted by COVID-19. In response, SCF has developed a Return to Campus plan based on the recommendations of the President's Return to Campus Taskforce and the current recommendations of the Centers for Disease Control (CDC), Department of Health (DOH), Florida Department of Education (FLDOE), Florida College System (FCS), local and state officials. The plan can be found linked from the College's Coronavirus website listed below. The website includes useful information for students regarding precautions, operations, monitoring, and instruction.

<https://www.scf.edu/Administration/PublicSafety/Coronavirus.asp>

**Disability Resource Center:**

State College of Florida, in accordance with the Americans with Disabilities Act, will provide classroom and academic accommodations to students with documented disabilities. Students must submit application and documentation to the Disability Resource Center (DRC). Once registered, the Memorandum of Accommodations containing all approved accommodations, important information, and links to forms and processes will be emailed to instructors.

Students and instructors are encouraged to work collaboratively throughout the semester to facilitate appropriate use of accommodations. DRC Contact Information: Email: [drc@scf.edu](mailto:drc@scf.edu)

**DRC Phone:** 941-752-5295

**DRC Website:** [Disability Resource Center website](#)

**Statement of Nondiscrimination:**

State College of Florida, Manatee-Sarasota does not discriminate on the basis of sex (including pregnancy), race, religion, age, national origin/ethnicity, color, marital status, disability, genetic information and sexual orientation in any of its educational programs, services or activities, including admission and employment. Direct inquiries regarding nondiscrimination policies to: Equity Officer, 941-752-5323, PO Box 1849, Bradenton, FL 34206.

[Human Resources Equal Opportunity website](#)

**Religious Observances:**

Students who expect to be absent due to religious observances must provide their instructor with advance notification, in writing, of the purpose and anticipated length of any absence by the end of the second week of classes. At that time, the instructor and student will agree upon a reasonable time and method to make up any work or tests missed.