



EARLY COLLEGE
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EarlyCollege@SCF.edu

Important information for Dual Enrollment (DE) and Early Admission (EA) Students

The Office of Early College does not make exceptions to deadlines, policies, and procedures.

General

- I understand that the entrance requirements for the DE/EA program are an unweighted high school GPA of 3.0, successful completion of certain high school coursework, and completion of all enrollment process steps including qualifying scores in reading and writing, and/or math.
- I understand that I will continue to meet with my high school counselor (public and private school students) at least once a semester and stay on track with high school graduation requirements.
- I understand that my high school counselor will continue to monitor requirements for the high school diploma.
- I understand that I am responsible for transportation to/from the college.
- I understand that it is my responsibility to obtain my textbooks prior to the start of classes by following the instructions outlined in the final step of the enrollment process on the [Early College webpage](#).
- I understand that it is my responsibility to return my textbooks by following the instructions outlined in the final step of the enrollment process on the [Early College webpage](#).
- I understand that, as an SCF student, it is my responsibility to monitor my SCF student email as most communications from the college will be delivered there.

SCF Coursework

- I understand that I am responsible for complying with the [SCF Academic Calendar](#).
- I understand that if I am an EA student I must register for at least 12 college credits and can register for no more than 15 college credits.
- I understand that I am responsible for knowing when my courses start.
- I understand that I am responsible for dropping courses I don't plan to attend.
- I understand that I am responsible for knowing add/drop and withdrawal deadlines for the terms I am registered for.
- I understand that I will have an increase in academic study load and I can take advantage of the resources at the college such as the [Tutoring and Academic Success Center](#) and the [Library](#).
- I understand that college classes are meant for mature audiences, and that course modification will not be made to accommodate dual enrollment students.
- I understand that I must submit an official college transcript to the high school every semester and I am responsible for any fee involved.

Costs

- I understand that there is no tuition or required materials costs for taking approved classes as a DE/EA student.
- I understand that “suggested/recommended” textbook material costs are not covered by dual enrollment and I am responsible for the cost of those materials.
- I understand that specific equipment such as lab coats, goggles, scientific calculators, software subscriptions, etc. are not covered by dual enrollment and I am responsible for the cost of those materials.

Grades and DWF Policy and Procedures

- I understand that all grades will remain on the SCF transcript permanently.
- I understand that if I earn a grade of **D, W, or F**, I am not eligible to participate in dual enrollment the next semester.
- I understand that if I do not earn a “C” or higher in a course I may have to retake the course.
- I understand that if I must retake the course, I will need to follow the proper steps to be enrolled as a Personal Enrichment student and all costs associated will be out of pocket.
- I understand that if I am planning to return to the Early College program after participating in Personal Enrichment, I am required to complete a new Early College application and contract prior to the enrollment process deadline.
- I understand that I must maintain an SCF term GPA of 2.0 to remain in the program.
- I understand that if my SCF term GPA is below 2.0 I cannot participate in dual enrollment unless I retake the courses as a Personal Enrichment student and complete the additional steps needed to return to dual enrollment.